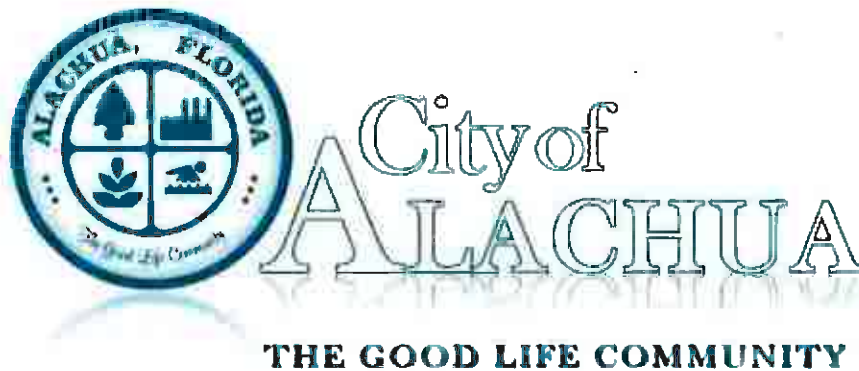




**Senior Resources Advisory Board
Minutes
December 8, 2021**

Chair John E. Brown
Vice Chair Sandra Varnell
Member Susan Sloan
Member Ella Thomas
Member Vida May Waters

City Manager Mike DaRoza

**Senior Resources Advisory Board
At 4:00 PM**

Meeting Date: December 8, 2021

Meeting Location: James A Lewis Commission Chambers

15100 NW 142 Ter

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

SENIOR RESOURCES ADVISORY BOARD MEETING AGENDA

CALL TO ORDER

Member John E. Brown.

INVOCATION

Member Brown.

PLEDGE TO THE FLAG

Member Brown.

APPROVAL OF THE AGENDA

Member Vida May Waters moved to approve the agenda; seconded by Member Susan Sloan.

Passed by unanimous consent.

I. OLD BUSINESS

II. NEW BUSINESS

A. Election of Chair and Vice Chair

Deputy City Clerk LeAnne Williams introduced the Chair item and made recommendations.

Member Sandra Varnell suggested nominations be made.

The Board consented to this recommendation.

Member Varnell nominated Member Brown as Chair.

Deputy City Clerk Williams called for further nominations.

There were no other nominations.

Member Varnell moved to elect Member Brown as Chair; seconded by Member Sloan.

Passed by unanimous consent.

Deputy City Clerk Williams introduced the Vice Chair item and made recommendations.

Member Waters suggested nominations be made.

The Board consented to this recommendation

Member Waters nominated Member Varnell as Vice Chair.

Deputy City Clerk Williams called for further nominations.

There were no other nominations.

Member Waters moved to elect Member Varnell as Vice Chair; seconded by Member Sloan.

Passed by unanimous consent.

B. Parliamentary Procedures Review

City Manager Mike DaRoza presented the item.

Chair Brown asked for the Board members to receive copies of the presentation for further study.

C. Sunshine Law and Public Records Presentation

City Manager Mike DaRoza presented the item.

D. 2022 SRAB Calendar

Deputy City Clerk Williams presented the item and made recommendations.

City Manager DaRoza suggested the Board discuss the time for future meetings.

Chair Brown decided to split the item.

The Chair entertained a motion to continue the meetings quarterly as stated on the calendar.

Member Waters moved to approve the proposed 2022 SRAB Meeting Calendar as pertaining to date; seconded by Member Sloan.

Passed by unanimous consent.

Chair Brown asked the Board for comments regarding the time.

Member Waters stated she could not be available beyond 7 pm as she had evening duties.

Member Sloan stated if the meetings could begin at 5:30 pm, the schedule would be best for her; however, she understands the needs of other members of the Board.

Chair Brown asked Member Waters if 5 pm would be an acceptable time.

Member Waters stated as long as future Board meetings would not go past 7 pm.

City Manager DaRoza assured the Board, barring any unforeseen circumstances, this Board would never hold a meeting which would go to 7 pm.

Member Sloan moved to change the time for the 2022 Board meetings from 4 pm to 5 pm; seconded by Member Waters.

Passed by unanimous consent.

E. Survey of Senior Community

City Manager DaRoza introduced the item and made a recommendation that the Board review the survey, add comments and return it to City staff. Once returned, City staff would then adjust the survey and bring it back for the next meeting.

City Manager DaRoza proposed the Board return the survey to City staff by February 1, 2022.

Chair Brown suggested one member of the Board collect all the surveys and then return them to City staff.

City Manager DaRoza agreed this would be efficient.

Member Waters asked if a Board member felt a question on the survey should be removed, who would make the final decision.

City Manager DaRoza stated, while City staff held the final authority, the recommendation of this Board was held to the highest regard. He reiterated the direction for the Board at this time was to

review the questions, add comments, add further questions the Board felt was needed and strike unnecessary questions.

Chair Brown recommended the Board go through the document, write suggestions, return them to him by the end of January and he would return the documents to City staff by February 1, 2022.

Member Waters clarified she had no objections to any particular question. She only wanted clear instructions on what she was to do.

City Manager DaRoza stated if a Board member saw a topic was missing from the survey, it would not be necessary for the Board members to come up with questions for the topic, City staff would do so.

City Manager DaRoza clarified, should members suggest the same changes to questions or new topics, City staff would combine those suggestions. It was not up to the Board to present a list of questions.

F. September 29, 2021 Senior Resources Advisory Board Minutes

An inaudible question was asked by Vice Chair Varnell.

City Manager DaRoza reminded the Board that the Community Redevelopment Agency and the Planning and Community Development Department are working on similar projects. He relayed the wishes of this Board to them.

Vice Chair Varnell asked if they required volunteers for the project.

City manager DaRoza stated while the City staff must complete the design and physical labor of this project, should a citizen provide historical information regarding any building they could bring the information to City staff.

Member Sloan moved to approve the September 29, 2021 Senior Advisory Board minutes; seconded by Member Waters.

Passed by unanimous consent.

III. BOARD COMMENTS/DISCUSSION

Chair Brown asked how the Fall Festival for Seniors went.

City Manager DaRoza stated he received a good report.

Deputy City Clerk Williams stated the event went well. She mentioned there were new members on the Youth Advisory Council who attended the Harvest Festival and enjoyed talking with the seniors. She also stated the Christmas Caroling and Bingo event was exceptional and was well attended.

City Manager DaRoza announced the Nutcracker Dance Alive National Ballet would be at Lagacy Park, December 9, 2021, at 7 pm. He also announced the Christmas Parade would be December 11, 2021, with a start time of 2 pm.

Chair Brown thanked the members for their diligence and for electing him as Chair.

IV. CITIZENS COMMENTS

Deputy City Clerk Williams announced High Tea and Bingo for the seniors at The Cleather H. Hathcock Center; date to be determined in March, 2022.

Vice Mayor Shirley Green Brown congratulated the Chair and Vice Chair on their newly elected appointment and thanked the Board for serving on the SRAB.

Vice Chair Varnell announced Alachua First United Methodist Church was joining High Springs First United Methodist Church for a cantata, to be held in High Springs on December 12, 2021, and then in Alachua on December 19, 2021, dinner would be served afterward.

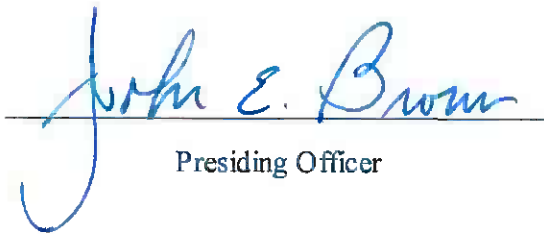
ADJOURN

Member Waters moved to adjourn; seconded by Member Sloan.

Passed by unanimous consent.

ATTEST:

SENIOR RESOURCES ADVISORY BOARD
OF THE CITY OF ALACHUA, FLORIDA


Presiding Officer


Staff Liaison