



ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

Community Redevelopment Agency Meeting Agenda January 8, 2024

Chair Gib Coerper
Vice Chair Dayna Miller
Member Jennifer Blalock
Member Shirley Green Brown
Member Edward Potts

Executive Director Mike DaRoza
City Attorney Marian Rush

The City Commission will conduct a
Community Redevelopment Agency Meeting
At 5:00 PM
to address the item(s) below.

Meeting Date: January 8, 2024

Meeting Location: James A. Lewis Commission Chambers

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

COMMUNITY REDEVELOPMENT AGENCY MEETING

CALL TO ORDER

APPROVAL OF THE AGENDA

I. OLD BUSINESS

II. NEW BUSINESS

- A. Approval of CRA Meeting Minutes- November 13 ,2023
- B. Staff Updates
- C. CRA Resolution 24-02: Business Façade Grant Program Application: A request by Michele Lee, applicant and principal of Optimal Vending Systems, LLC, property owner, requesting the approval of a Business Façade Grant Application for Project improvements to a building located at 14933 Main Street.

III. BOARD COMMENTS/DISCUSSION

IV. CITIZENS COMMENTS

ADJOURN



City of
ALACHUA
THE GOOD LIFE COMMUNITY

Board/Committee
Agenda Item

MEETING DATE: 1/8/2024

SUBJECT: Approval of CRA Meeting Minutes- November 13 ,2023

PREPARED BY: Brenda Dean, Planning Assistant

RECOMMENDED ACTION:

Approve CRA Meeting Minutes- November 13 ,2023

Summary

Approval of CRA Meeting Minutes- November 13 ,2023

ATTACHMENTS:

Description

- D November 13, 2023 Special CRA Meeting Minutes



City of
ALACHUA
THE GOOD LIFE COMMUNITY

Board/Committee
Agenda Item

MEETING DATE: 1/8/2024

SUBJECT: CRA Resolution 24-02: Business Façade Grant Program Application: A request by Michele Lee, applicant and principal of Optimal Vending Systems, LLC, property owner, requesting the approval of a Business Façade Grant Application for Project improvements to a building located at 14933 Main Street.

PREPARED BY: Susan King - CRA Coordinator

RECOMMENDED ACTION:

Staff recommends that the Community Redevelopment Agency: (1) Find the Business Façade Grant Program Application submitted by Michele Lee applicant and principal of **Optimal Vending Systems LLC**, property owner, for improvements to a building located at **14933 Main Street**, to be consistent with the Business Façade Grant Program Policies and Procedures; and, (2) Adopt Resolution CRA 24-02.

Summary

This application is a request by **Michele Lee**, applicant and principal of **Optimal Vending Systems LLC**, property owner, requesting the approval of a Community Redevelopment Agency (CRA) Business Façade Grant Application for Project improvements to a building located at **14933 Main Street**. The Project improvements proposed by the applicant include the following: **awning repair, new signage, install additional lighting, spout replacement, seal and paint exterior and replacement of damaged windows.**

Resolution CRA19-01 established the Business Façade Grant Program (the Program) as well as the Program's Policies and Procedures. The general purpose of the Program is to provide assistance to rehabilitate the facades of commercial buildings within the Community Redevelopment Area. In order to be eligible for the Program, projects must improve the aesthetics of the exterior façade of a commercial building and facilitate redevelopment consistent with the CRA Community Redevelopment Plan. Project improvements must also be compatible and complimentary to buildings

located on either side of the street in the area surrounding the Project building.

To support that the Project meets the requirements of the Program Policies and Procedures, the applicant has submitted: photo rendering of building after improvements; color samples, two written contractor estimates for each of the five proposed improvements, proof of current property taxes, copy of Local Business Tax Receipt and proof property is current in utility bills. The applicant has also submitted pictures of the existing building and its current condition.

Staff has reviewed the application and supporting materials submitted by the applicant and finds that the application meets the requirements of the Business Façade Grant Program Policies and Procedures, including applicant and property eligibility; property and occupant requirements; project requirements; and the minimum requirements for applications and supporting materials. The application and supporting materials are attached to this agenda item.

Additionally, the Program Policies and Procedures establishes a Funding Priority Rating Sheet (the Rating Sheet). In order to be eligible to receive Program funding, a Project must receive a minimum of 30 points. Staff has reviewed and rated the Project improvements proposed by this application. Based upon Staff's evaluation, the Project earned **85 points** and is therefore eligible for participation in the Program. Staff's rating for the Project is attached to this agenda item for the CRA's reference.

The Program provides a 50% matching grant between \$500 and \$12,500 for actual Project costs. The total estimated Project cost is **\$17,302.86** therefore, the maximum grant award is **\$8,651.43**. The Community Redevelopment Agency Advisory Board finds the Business Façade Grant Program Application to be consistent with the Business Façade Grant Program Policies and Procedures and transmits the application to the City of Alachua Community Redevelopment Agency with a recommendation to approve.

ATTACHMENTS:

- | | Description |
|---|--|
| □ | Resolution 24-02 |
| □ | Exhibit A to Resolution 24-02: Scope of Work |
| □ | Exhibit B to Resolution 24-02: Funding Agreement |
| □ | Exhibit A to Funding Agreement: Façade Grant Application Package |
| □ | Exhibit B to Funding Agreement: Request for Reimbursement |
| □ | Exhibit C to Funding Agreement: Policies and Procedures |
| □ | Funding Priority Sheet |
| □ | Presentation |



ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

MEETING Sign In Sheet

JANUARY 08, 2024
5:00 p.m.

Name <i>(Please Print)</i>	Name <i>(Please Print)</i>
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