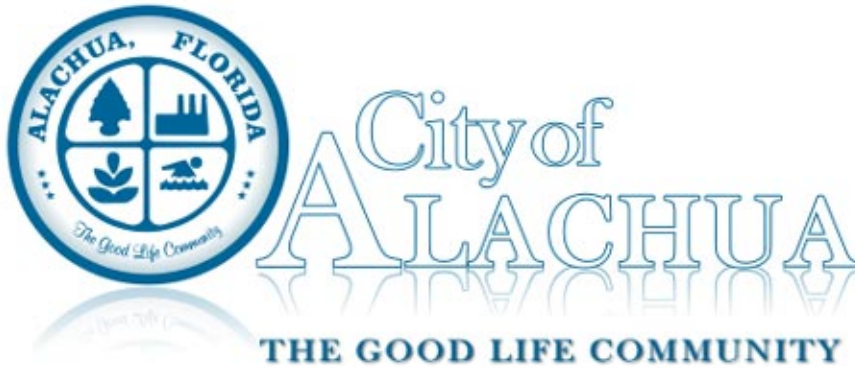




Regular City Commission Meeting Agenda January 22, 2024

Mayor Gib Coerper

Vice Mayor Dayna Miller

Commissioner Jennifer Blalock

Commissioner Shirley Green Brown

Commissioner Edward Potts

City Manager Mike DaRoza

City Attorney Marian Rush

The City Commission will conduct a
Regular City Commission Meeting
At 6:00 PM
to address the item(s) below.

Meeting Date: January 22, 2024

Meeting Location: James A. Lewis City Commission Chambers
15100 NW 142 Terr.

CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

INVOCATION

PLEDGE TO THE FLAG

APPROVAL OF THE AGENDA

**APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY
TITLE ONLY**

I. SPECIAL PRESENTATIONS

- A.** 2024 Election Proclamation
- B.** Fiscal Analysis Report for FY 2023-2024 through November 30, 2023
- C.** School Crossing Guard Appreciation Day Proclamation

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes. Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting)

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to **3 Minutes**)

- A.** Ordinance 24-02: Business Impact Statement; Second and Final Reading
- B.** Ordinance 24-03: Changes to the Election Code; Second and Final Reading

V. AGENDA ITEMS

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes.Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

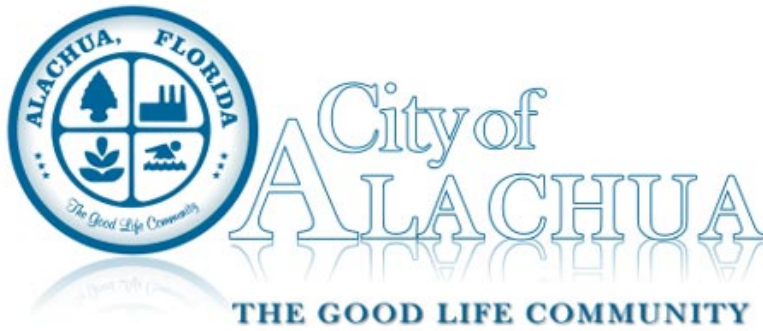
VIII.COMMISSION COMMENTS/DISCUSSION

ADJOURN

CONSENT AGENDA

CONSENT AGENDA ITEMS

Purchase of Skid Steer
December 11, 2023, City Commission Meeting Minutes
January 8, 2024, City Commission Meeting Minutes



Commission Agenda Item

MEETING DATE: 1/22/2024

SUBJECT: 2024 Election Proclamation

PREPARED BY: LeAnne Williams, Deputy City Clerk

RECOMMENDED ACTION:

Approve the calling of the election, specifying open seats, length of terms, time, and place for the April 2024, City Commission Election by having Mayor Coerper read the Proclamation.

Summary

City of Alachua Code of Ordinances Section 14-2 states, "Regular elections shall be held on the second Tuesday in April of each year for the election of Mayor and City Commissioners whose terms of office expire." City Code also stipulates that any "...runoff election shall be held on the third Tuesday following the former election day..."

Election Day will be Tuesday, April 09, 2024. In the event no candidate receives a majority (more than 50 percent) of the votes cast, the runoff election shall be Tuesday, April 30, 2024.

According to City Code Section 14-5 the Mayor shall issue the proclamation calling the election. "Such proclamation shall specify what officers are to be elected, the length of time such officers are to serve, question(s) to be called to a vote of the electors, if any, and the time and place of holding such election."

The election for 2024 will be for Seat 4 (Commissioner) and Seat 5 (Commissioner) for three-year terms on the Alachua City Commission; and any other item that may be included on the ballot.

The qualifying period will be from Noon, Tuesday, February 20, 2024, to Noon, Tuesday, February 27, 2024.

The polling places will be located at the Multipurpose Center at Legacy Park, the Clubhouse at Turkey Creek, and the Cleather H. Hathcock, Sr., Community Center.

Per City Code Section 14-18, "The City Commission hereby declines to participate in the early voting procedure for its municipal elections."

The qualifying fee and alternate petition process have not changed since last year. This information may be found in the City Code Section 14-8. The qualifying fee set by Ordinance, payable to the City of Alachua from the campaign account, is \$25.

The State Election Assessment fee is set by State Statute at 1% of Commission compensation. The State Election Assessment fee must also be paid from the campaign account.

FINANCIAL IMPACT: Yes

BUDGETED:Yes

AMOUNT:Approximately \$18,000

FUNDING SOURCE:General Fund

ATTACHMENTS:

Description

- ▢ Proclamation - English
- ▢ Proclamation - Spanish



City of Alachua, Florida

Office of Mayor *Gib Coerper*

PROCLAMATION

I, Gib Coerper, Mayor of the City of Alachua, Florida, do hereby Proclaim:

An election is called for Tuesday, April 09, 2024, for the purpose of filling Seat 4 and Seat 5 for three-year terms on the Alachua City Commission.

WHEREAS, the successful candidate for Seat 4 and Seat 5 shall serve a three-year term ending April 2027; and

WHEREAS, the polling places will be open from 7:00 a.m. until 7:00 p.m. at the Multipurpose Center at Legacy Park, the Cleather H. Hathcock, Sr. Community Center, and The Clubhouse at Turkey Creek; and

WHEREAS, at the conclusion of the qualifying period, this proclamation shall be published once each week for four weeks in a newspaper of general circulation published in the County;

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd day of January, 2024.

ATTEST:

Gib Coerper, Mayor



Ciudad de Alachua,
Florida
Oficina del Alcalde
Gib Coerper

PROCLAMACIÓN

Yo, Gib Coerper, Alcalde de la Ciudad de Alachua, Florida, por la presente proclamo:

Se convocará una elección para el día martes 09 de abril del año 2024, con el propósito de llenar los asientos 4 y 5 por períodos de tres años en la Comisión de la Ciudad de Alachua.

Considerando que, el candidato ganador para el Asiento 4 y el Asiento 5 cumplirá un mandato de tres años que finalizará en el mes de abril del año 2027; y,

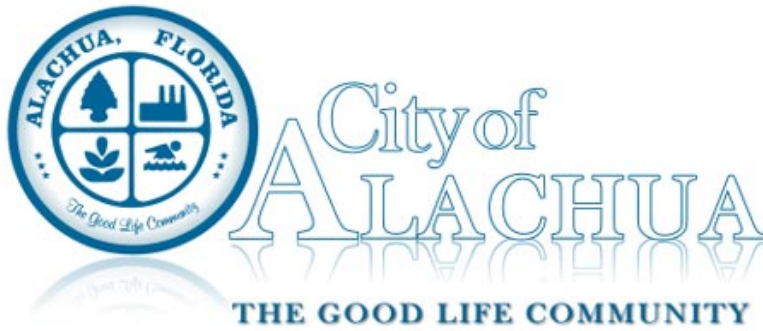
Considerando que, los lugares de votación estarán abiertos desde la 7:00 a.m. hasta la 7:00 p.m. en el Legacy Park, Cleather Hathcock, Sr. Community Center y The Clubhouse at Turkey Creek; y,

Considerando que, al término del período de calificación, esta proclamación se publicará una vez por semana por cuatro semanas en un periódico de circulación general publicado en el Condado;

EN TESTIGO DE LO CUAL, He aquí puesto firma de mano propia este día 22 de enero del año 2024.

Atestigua:

Gib Coerper, Alcalde



Commission Agenda Item

MEETING DATE: 1/22/2024

SUBJECT: Fiscal Analysis Report for FY 2023-2024 through November 30, 2023

PREPARED BY: Tyler Williams, FAS - Accounting Manager

RECOMMENDED ACTION:

Receive the presentation.

Summary

The Finance and Administrative Services Department periodically prepares fiscal analysis reports for the purpose of conveying the City's general fiscal operating condition to the City Commission and the residents of the City of Alachua.

FINANCIAL IMPACT: No

BUDGETED:No

ATTACHMENTS:

Description

- ▢ Fiscal Analysis Report 20231130
- ▢ Presentation 20231130



**FINANCE AND ADMINISTRATIVE SERVICES
FISCAL ANALYSIS
FY 2023-2024
THROUGH NOVEMBER 30, 2023**

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INTRODUCTION TO FISCAL ANALYSIS REPORT

Purpose

The fiscal analysis report is used to report the operating condition of the City, and where applicable, identify potential trends and, if necessary, recommend options for corrective action. The report first looks at all City Funds, and then looks at the major fund types (General Fund, Enterprise Funds, etc.). This report is merely a snapshot that fairly represents the City's financial position at a given point in time. While materially accurate, these are unaudited figures.

Defining Revenue

Revenues are the financial resources available to the City. The City of Alachua has a variety of revenue sources. These revenue sources include taxes, permits and fees, charges for services, fines and forfeitures, grants, and other miscellaneous revenues.

Defining Expenditure

Expenditures constitute a use of financial resources. There are four basic types of expenditures: personal services, operating, capital and debt. Personal services include all salary and salary related expenditures. Operating expenditures include the day-to-day expenses such as supplies, utilities, and equipment purchases. Capital expenditures include construction of roads, parks, buildings and the purchase of land. Debt is the expense related to principal and interest on long-term bonds and notes issued by the City. Expenditure figures within this report include encumbrances. Encumbrances are expenditure commitments that have not yet been actually incurred.

Defining Expenditure Function

Expenditure functions are expenditure classifications according to the principal purposes for which expenditures are made. Examples are general government, public safety, economic environment, physical environment, transportation, and culture/recreation.

Defining Fund Balance

Fund balances are the funds carried over from the previous fiscal year. The City has a variety of uses for fund balance including reserve for future capital projects, for emergencies and catastrophes, for certain bond issues, and for other contingencies and expenditures.

Conclusion

The report gives a more comprehensive view by fund type of the financial operations of the City. The Finance and Administrative Services Department welcomes any feedback you may have.

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING NOVEMBER 30, 2023

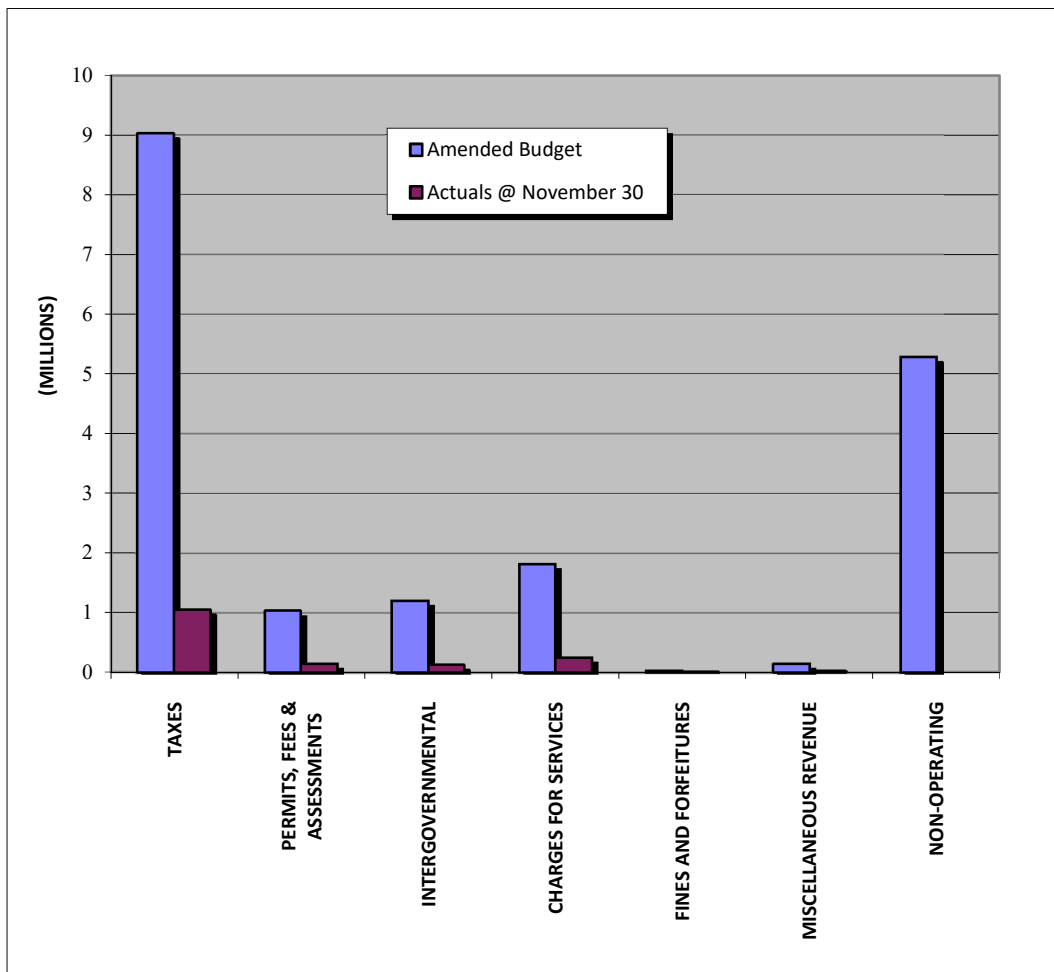
GENERAL FUND

FUND 001 - GENERAL FUND: The General Fund is the general operating fund for the Alachua City Commission. This fund is used to account for all financial resources, except those required to be accounted for separately. These resources provide funding for programs such as Fire Services, Recreation Services, General Government Administration, Capital Improvement Projects, Law Enforcement and Planning Services to all residents of the City of Alachua.

	FY 23/24 APPROVED BUDGET	FY 23/24 AMENDED BUDGET	YEAR TO DATE FY 23/24	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	9,028,656	9,028,656	1,062,697	12%
PERMITS, FEES & ASSESSMENTS	1,037,000	1,037,000	160,622	15%
INTERGOVERNMENTAL	1,211,795	1,211,795	132,457	11%
CHARGES FOR SERVICES	1,824,066	1,824,066	261,310	14%
FINES AND FORFEITURES	40,000	40,000	12,353	31%
MISCELLANEOUS REVENUE	157,600	157,600	32,189	20%
NON-OPERATING	5,291,602	5,291,602	0	0%
	18,590,719	18,590,719	1,661,628	9%
EXPENSES:				
GENERAL GOVERNMENT	7,161,378	7,161,378	1,266,942	18%
PUBLIC SAFETY	5,458,246	5,458,246	1,308,109	24%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	1,111,762	1,111,762	1,098,308	99%
TRANSPORTATION	3,480,089	3,480,089	321,572	9%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	1,379,244	1,379,244	419,153	30%
	18,590,719	18,590,719	4,414,084	24%
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	9,537,777	9,537,777	1,769,007	19%
OPERATING EXPENDITURES	4,356,915	4,356,915	2,146,780	49%
CAPITAL OUTLAY	3,132,500	3,132,500	496,713	16%
DEBT SERVICE	0	0	0	0%
GRANTS & AIDS	291,501	291,501	1,584	1%
NON-OPERATING	1,272,026	1,272,026	0	0%
POWER COSTS	0	0	0	0%
	18,590,719	18,590,719	4,414,084	24%

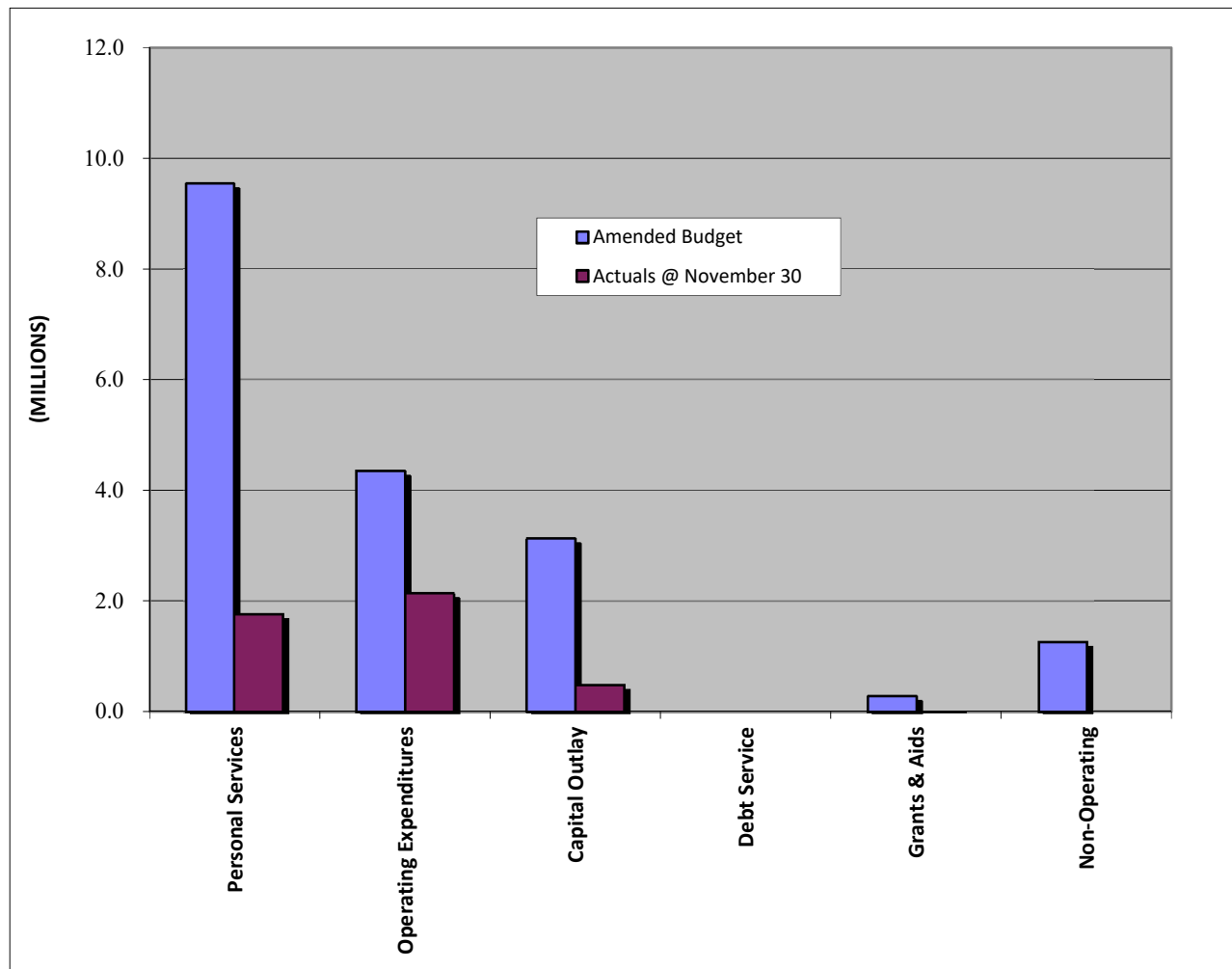
Revenues by Major Category General Fund

As of November 30, 2023, the City of Alachua collected 9% of budgeted General Fund revenues. Tax collections are at 12%. These revenues include property taxes, local option fuel taxes, utility taxes, and communication services taxes and account for \$9.0M, or just under half, of the General Fund annual budgeted revenues. Permits, Fees & Assessments are at 15%. The Intergovernmental Revenues are at 11%. Charges for Services are at 14%, Fines & Forfeitures are at 31%, Miscellaneous Revenues are at 20% and Non-Operating Revenues are at 0%.



Expenditures by Major Category General Fund

Overall, General Fund expenditure categories were at 24%. Personal Services are at 19% with Operating Expenditures at 49%. The Capital Outlay category is at 16%, Grants & Aids are 1% and Non-Operating expenditures are at 0%. Encumbrances for legal and residential waste collection account for 26% of the expense line total (\$1.2M).



CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING NOVEMBER 30, 2023

GENERAL FUND REVENUES

REVENUE SOURCE	FY 23/24 APPROVED BUDGET	FY 23/24 AMENDED BUDGET	YEAR TO DATE FY 23/24	PERCENT COLLECTED
<u>TAXES</u>				
AD VALOREM TAXES	6,929,631	6,929,631	692,384	10%
LOCAL OPTION FUEL TAXES	328,025	328,025	28,491	9%
UTILITY SERVICES TAXES	1,400,000	1,400,000	267,782	19%
COMMUNICATIONS SERVICES TAXES	322,000	322,000	26,635	8%
LOCAL BUSINESS TAXES	49,000	49,000	47,405	97%
SUBTOTAL	9,028,656	9,028,656	1,062,697	12%
<u>PERMITS, FEES AND ASSESSMENTS</u>				
BUILDING PERMITS	532,000	532,000	122,904	23%
FRANCHISE FEES	505,000	505,000	37,718	7%
SUBTOTAL	1,037,000	1,037,000	160,622	15%
<u>INTERGOVERNMENTAL REVENUE</u>				
STATE-SHARED REVENUES	1,206,540	1,206,540	132,457	11%
GRANTS	5,255	5,255	0	0%
SUBTOTAL	1,211,795	1,211,795	132,457	11%
<u>CHARGES FOR SERVICES</u>				
GENERAL GOVERNMENT	84,250	84,250	16,700	20%
PUBLIC SAFETY	355,800	355,800	29,940	8%
PHYSICAL ENVIRONMENT	1,216,512	1,216,512	199,750	16%
TRANSPORTATION	50,504	50,504	0	0%
CULTURE & RECREATION	117,000	117,000	14,920	13%
OTHER CHARGES FOR SVCS	0	0	0	0%
SUBTOTAL	1,824,066	1,824,066	261,310	14%
<u>FINES & FORFEITURES</u>				
FINES & FORFEITURES	40,000	40,000	10,851	27%
OTHER FINES & FORFEITURES	0	0	1,502	NA+
SUBTOTAL	40,000	40,000	12,353	31%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	132,000	132,000	21,425	16%
RENTS & ROYALTIES	0	0	0	0%
OTHER MISCELLANEOUS REVENUE	25,600	25,600	10,764	42%
SUBTOTAL	157,600	157,600	32,189	20%
<u>NON-OPERATING</u>				
CONTRIBUTIONS FROM ENTERPRISE	2,000,000	2,000,000	0	0%
OPERATING TRANSFERS IN	1,700	1,700	0	0%
FUND BALANCE & UNDER COLLECTION	3,289,902	3,289,902	0	0%
SUBTOTAL	5,291,602	5,291,602	0	0%
GENERAL FUND	18,590,719	18,590,719	1,661,628	9%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING NOVEMBER 30, 2023

GENERAL FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 23/24 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
CITY COMMISSION						
PERSONAL SERVICES	128,672	21,539	17%	0	0%	17%
OPERATING EXPENDITURES	28,418	7,450	26%	0	0%	26%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	157,090	28,989	18%	0	0%	18%
CITY MANAGER'S OFFICE						
PERSONAL SERVICES	692,242	102,869	15%	0	0%	15%
OPERATING EXPENDITURES	53,551	5,581	10%	0	0%	10%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
GRANTS & AIDS	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	745,793	108,450	15%	0	0%	15%
DEPUTY CITY CLERK						
PERSONAL SERVICES	169,477	31,759	19%	0	0%	19%
OPERATING EXPENDITURES	75,865	23,992	32%	0	0%	32%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	245,342	55,751	23%	0	0%	23%
CITY ATTORNEY						
OPERATING EXPENDITURES	232,063	12,598	5%	159,338	69%	74%
TOTAL EXPENDITURES	232,063	12,598	5%	159,338	69%	74%
INFORMATION & TECHNOLOGY SERVICES						
PERSONAL SERVICES	231,886	41,843	18%	0	0%	18%
OPERATING EXPENDITURES	127,393	20,737	16%	5,838	5%	21%
CAPITAL OUTLAY	125,000	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	484,279	62,580	13%	5,838	1%	14%
FINANCE						
PERSONAL SERVICES	633,777	120,719	19%	0	0%	19%
OPERATING EXPENDITURES	113,228	36,351	32%	28,500	25%	57%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	747,005	157,070	21%	28,500	4%	25%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING NOVEMBER 30, 2023

GENERAL FUND EXPENDITURES
BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 23/24 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>HUMAN RESOURCES</u>						
PERSONAL SERVICES	284,827	53,537	19%	0	0%	19%
OPERATING EXPENDITURES	73,494	8,865	12%	3,250	4%	16%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	358,321	62,402	17%	3,250	1%	18%
<u>FACILITIES MAINTENANCE</u>						
PERSONAL SERVICES	693,048	110,723	16%	0	0%	16%
OPERATING EXPENDITURES	237,777	37,816	16%	50,895	21%	37%
CAPITAL OUTLAY	200,000	26,800	13%	55,486	28%	41%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	1,130,825	175,339	16%	106,381	9%	25%
<u>GRANTS & CONTRACTS</u>						
PERSONAL SERVICES	0	0	0%	0	0%	0%
OPERATING EXPENDITURES	55,000	428	1%	20,000	36%	37%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	55,000	428	1%	20,000	36%	37%
<u>CP&D-PLANNING & DEVELOPMENT</u>						
PERSONAL SERVICES	612,349	115,024	19%	0	0%	19%
OPERATING EXPENDITURES	120,987	7,211	6%	13,280	11%	17%
CAPITAL OUTLAY	20,000	0	0%	13,853	69%	69%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	753,336	122,235	16%	27,133	4%	20%
<u>COMPLIANCE & RISK MANAGEMENT</u>						
PERSONAL SERVICES	458,910	82,449	18%	0	0%	18%
OPERATING EXPENDITURES	51,763	1,470	3%	0	0%	3%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	510,673	83,919	16%	0	0%	16%
<u>CP&D-BEAUTIFICATION BOARD</u>						
OPERATING EXPENDITURES	23,000	3,065	13%	36,516	159%	172%
TOTAL EXPENDITURES	23,000	3,065	13%	36,516	159%	172%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING NOVEMBER 30, 2023

GENERAL FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 23/24 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>SPECIAL EXPENSE</u>						
PERSONAL SERVICES	14,074	0	0%	0	0%	0%
OPERATING EXPENDITURES	133,050	5,576	4%	0	0%	4%
CAPITAL OUTLAY	8,000	0	0%	0	0%	0%
GRANTS & AIDS	291,501	1,584	1%	0	0%	1%
NON-OPERATING	1,272,026	0	0%	0	0%	0%
TOTAL EXPENDITURES	1,718,651	7,160	0%	0	0%	0%
<u>PS-SOLID WASTE DISPOSAL</u>						
OPERATING EXPENDITURES	1,111,762	92,943	8%	1,005,365	90%	99%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	1,111,762	92,943	8%	1,005,365	90%	99%
<u>PS-PUBLIC WORKS</u>						
PERSONAL SERVICES	717,544	117,683	16%	0	0%	16%
OPERATING EXPENDITURES	408,045	25,535	6%	90,254	22%	28%
CAPITAL OUTLAY	2,354,500	15,900	1%	72,200	3%	4%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	3,480,089	159,118	5%	162,454	5%	9%
<u>BUILDING INSPECTIONS</u>						
PERSONAL SERVICES	303,857	56,049	18%	0	0%	18%
OPERATING EXPENDITURES	73,187	5,935	8%	13,265	18%	26%
CAPITAL OUTLAY	53,000	28,762	54%	13,853	0%	80%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	430,044	90,746	21%	27,118	6%	27%
<u>APD-PATROL & ADMIN</u>						
PERSONAL SERVICES	3,468,017	714,862	21%	0	0%	21%
OPERATING EXPENDITURES	703,177	71,692	10%	74,969	11%	21%
CAPITAL OUTLAY	352,000	246,594	70%	0	0%	70%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	4,523,194	1,033,148	23%	74,969	2%	24%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING NOVEMBER 30, 2023

GENERAL FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 23/24 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>APD-COMMUNICATIONS</u>						
PERSONAL SERVICES	448,039	77,656	17%	0	0%	17%
OPERATING EXPENDITURES	22,969	1,642	7%	0	0%	7%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	471,008	79,298	17%	0	0%	17%
<u>APD-SCHOOL CROSSING GUARDS</u>						
OPERATING EXPENDITURES	29,000	2,830	10%	0	0%	10%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	29,000	2,830	10%	0	0%	10%
<u>APD-EXPLORERS PROGRAM</u>						
OPERATING EXPENDITURES	2,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	2,000	0	0%	0	0%	0%
<u>APD-RESERVE PROGRAM</u>						
OPERATING EXPENDITURES	3,000	0	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	3,000	0	0%	0	0%	0%
<u>RECREATION & CULTURE</u>						
PERSONAL SERVICES	681,058	122,295	18%	0	0%	18%
OPERATING EXPENDITURES	678,186	97,888	14%	175,705	26%	40%
CAPITAL OUTLAY	20,000	23,265	116%	0	0%	116%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	1,379,244	243,448	18%	175,705	13%	30%
GENERAL FUND	18,590,719	2,581,517	14%	1,832,567	10%	24%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING NOVEMBER 30, 2023

SPECIAL REVENUE FUNDS

FUND VARIOUS - SPECIAL REVENUE FUNDS: Special Revenue Funds are used to account for the proceeds of specific revenue sources that are designated for specified purposes or are restricted in use.

	FY 23/24 APPROVED BUDGET	FY 23/24 AMENDED BUDGET	YEAR TO DATE FY 23/24	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	1,591,368	1,591,368	102,986	6%
PERMITS, FEES & ASSESSMENTS	9,800	9,800	1,999	20%
INTERGOVERNMENTAL REVENUE	1,006,297	1,006,297	0	0%
CHARGES FOR SERVICES	0	0	0	0%
FINES AND FORFEITURES	5,000	5,000	774	15%
MISCELLANEOUS REVENUE	32,300	32,300	8,114	25%
NON-OPERATING	1,321,060	1,321,060	0	0%
	3,965,825	3,965,825	113,873	3%
EXPENSES:				
GENERAL GOVERNMENT	1,705,658	1,705,658	0	0%
PUBLIC SAFETY	18,000	18,000	1,866	10%
ECONOMIC ENVIRONMENT	828,822	828,822	240,532	29%
PHYSICAL ENVIRONMENT	24,000	24,000	6,480	27%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	1,389,345	1,389,345	57,868	4%
	3,965,825	3,965,825	306,746	8%
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	126,713	126,713	20,153	16%
OPERATING EXPENDITURES	672,559	672,559	269,934	40%
CAPITAL OUTLAY	3,111,553	3,111,553	16,659	1%
DEBT SERVICE	0	0	0	0%
GRANTS & AIDS	25,000	25,000	0	0%
NON-OPERATING	30,000	30,000	0	0%
	3,965,825	3,965,825	306,746	8%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING NOVEMBER 30, 2023

SPECIAL REVENUE FUNDS REVENUES

REVENUE SOURCE	FY 23/24 APPROVED BUDGET	FY 23/24 AMENDED BUDGET	RECEIVED TO DATE FY 23/24	PERCENT COLLECTED
<u>TAXES</u>				
DISCRETIONARY SALES SURTAX	1,591,368	1,591,368	102,986	6%
SUBTOTAL	1,591,368	1,591,368	102,986	6%
<u>PERMITS, FEES AND ASSESSMENTS</u>				
OTHER CHARGES AND FEES	0	0	0	0%
SPECIAL ASSESSMENTS	9,800	9,800	1,999	20%
SUBTOTAL	9,800	9,800	1,999	20%
<u>INTERGOVERNMENTAL REVENUE</u>				
FEDERAL GRANTS	0	0	0	0%
STATE GRANTS	0	0	0	0%
GRANTS FROM OTHER LOCAL UNITS	666,667	666,667	0	0%
PAYMENTS FROM LOCAL UNITS (FOR CRA)	339,630	339,630	0	0%
SUBTOTAL	1,006,297	1,006,297	0	0%
<u>CHARGES FOR SERVICES</u>				
CULTURE & RECREATION	0	0	0	0%
OTHER MISCELLANEOUS CHARGES	0	0	0	0%
SUBTOTAL	0	0	0	0%
<u>FINES AND FORFEITURES</u>				
ADDT'L CRT COSTS-\$2 FOR LEO TRAINING	5,000	5,000	774	15%
SUBTOTAL	5,000	5,000	774	15%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST INCOME	7,300	7,300	2,689	37%
RENTALS AND LEASES	25,000	25,000	5,425	22%
CONTRIBUTIONS AND DONATIONS	0	0	0	0%
OTHER MISCELLANEOUS REVENUE	0	0	0	0%
SUBTOTAL	32,300	32,300	8,114	25%
<u>NON-OPERATING</u>				
DEBT PROCEEDS	0	0	0	0%
TRANSFER IN	264,454	264,454	0	0%
USE OF FUND BALANCE/UNDERCOLLECTION	1,056,606	1,056,606	0	0%
SUBTOTAL	1,321,060	1,321,060	0	0%
SPECIAL REVENUE FUNDS	3,965,825	3,965,825	113,873	3%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
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SPECIAL REVENUE FUNDS EXPENDITURES
 BY MAJOR CATEGORY

SPECIAL REVENUE FUND	FY 23/24 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>ADDT'L COURT COST-\$2 FOR LEO TRAINING FUND</u>						
OPERATING EXPENDITURES	13,000	1,866	14%	0	0%	14%
TOTAL EXPENDITURES	13,000	1,866	14%	0	0%	14%
<u>TREE BANK FUND</u>						
OPERATING EXPENDITURES	201,511	0	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	201,511	0	0%	0	0%	0%
<u>EXPLORER SPECIAL REVENUE FUND</u>						
OPERATING EXPENDITURES	5,000	0	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	5,000	0	0%	0	0%	0%
<u>TK BASIN SPECIAL ASSESSMENT</u>						
OPERATING EXPENDITURES	14,000	540	4%	5,940	42%	46%
NON OPERATING	10,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	24,000	540	2%	5,940	25%	27%
<u>INFRASTRUCTURE SURTAX FUND</u>						
OPERATING EXPENDITURES	0	0	0%	0	0%	0%
CAPITAL OUTLAY	1,504,147	0	0%	0	0%	0%
TOTAL EXPENDITURES	1,504,147	0	0%	0	0%	0%
<u>WILD SPACES PUBLIC PLACES FUND</u>						
OPERATING EXPENDITURES	38,900	0	0%	47,584	122%	122%
CAPITAL OUTLAY	1,345,531	0	0%	9,784	1%	1%
TOTAL EXPENDITURES	1,384,431	0	0%	57,368	4%	4%
<u>DONATION FUND</u>						
OPERATING EXPENDITURES	4,914	500	10%	0	0%	10%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	4,914	500	10%	0	0%	10%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
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SPECIAL REVENUE FUNDS EXPENDITURES
 BY MAJOR CATEGORY

SPECIAL REVENUE FUND	FY 23/24 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>CRA FUND</u>						
PERSONAL SERVICES	126,713	20,153	16%	0	0%	16%
OPERATING EXPENDITURES	395,234	44,980	11%	168,524	43%	54%
CAPITAL OUTLAY	261,875	0	0%	6,875	3%	3%
DEBT SERVICE	0	0	0%	0	0%	0%
AIDS TO PRIVATE ORGANIZATIONS	25,000	0	0%	0	0%	0%
NON OPERATING	20,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	828,822	65,133	8%	175,399	21%	29%
 SPECIAL REVENUE FUNDS	 3,965,825	 68,039	 2%	 238,707	 6%	 8%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
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DEBT SERVICE FUND

FUND 070 - DEBT SERVICE FUND: The Debt Service Fund is used to account for the accumulation of resources for, and the payment of the City's general long-term debt, interest, and other related debt service charges. Debt obligations related to the Enterprise funds are accounted for in those specific funds.

	FY 23/24 APPROVED BUDGET	FY 23/24 AMENDED BUDGET	YEAR TO DATE FY 23/24	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	0	0%
INTERGOVERNMENTAL	0	0	0	0%
CHARGES FOR SERVICES	0	0	0	0%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	0	0	1	NA+
NON-OPERATING	800,274	800,274	0	0%
	<u>800,274</u>	<u>800,274</u>	<u>1</u>	<u>0%</u>
EXPENSES:				
GENERAL GOVERNMENT	800,274	800,274	614,038	77%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	0	0	0	0%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	0	0	0	0%
	<u>800,274</u>	<u>800,274</u>	<u>614,038</u>	<u>77%</u>
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	0	0	0	0%
OPERATING EXPENDITURES	0	0	0	0%
CAPITAL OUTLAY	0	0	0	0%
DEBT SERVICE	800,274	800,274	614,038	77%
GRANTS & AIDS	0	0	0	0%
NON-OPERATING	0	0	0	0%
POWER COSTS	0	0	0	0%
	<u>800,274</u>	<u>800,274</u>	<u>614,038</u>	<u>77%</u>

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING NOVEMBER 30, 2023

DEBT SERVICE FUND REVENUES

REVENUE SOURCE	FY 23/24 APPROVED BUDGET	FY 23/24 AMENDED BUDGET	YEAR TO DATE FY 23/24	PERCENT COLLECTED
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	0	0	1	NA+
OTHER MISCELLANEOUS REVENUE	0	0	0	0%
SUBTOTAL	0	0	1	NA+
<u>NON OPERATING</u>				
DEBT PROCEEDS	0	0	0	0%
TRANSFER IN-GF	807,572	807,572	0	0%
FUND BALANCE & UNDER COLLECTION	(7,298)	(7,298)	0	0%
SUBTOTAL	800,274	800,274	0	0%
 DEBT SERVICE FUND	 800,274	 800,274	 1	 0%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
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DEBT SERVICE FUND EXPENDITURES
BY MAJOR CATEGORY

DEBT OBLIGATION	FY 23/24 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>OTHER DEBT COSTS</u>						
DEBT SERVICE	750	0	0%	0	0%	0%
<u>SERIES 2016 CAPITAL IMPROVEMENT</u>						
DEBT SERVICE	799,524	614,038	77%	0	0%	77%
TOTAL EXPENDITURES	799,524	614,038	77%	0	0%	77%
DEBT SERVICE FUND	800,274	614,038	77%	0	0%	77%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
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CAPITAL PROJECTS FUNDS

FUND 3XX - CAPITAL PROJECTS FUNDS: Capital Project Funds are used to account for financial resources to be used for the acquisition, construction, or improvement of major capital facilities (other than those financed by the Enterprise Funds or Special Assessments).

	FY 23/24 APPROVED BUDGET	FY 23/24 AMENDED BUDGET	YEAR TO DATE FY 23/24	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	0	0%
INTERGOVERNMENTAL REVENUE	673,315	673,315	0	0%
CHARGES FOR SERVICES	0	0	0	0%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	0	0	4	NA+
NON-OPERATING	227,640	227,640	0	0%
	900,955	900,955	4	0%
EXPENSES:				
GENERAL GOVERNMENT	0	0	0	0%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	4,326	4,326	0	0%
TRANSPORTATION	894,929	894,929	865,562	97%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	1,700	1,700	0	0%
	900,955	900,955	865,562	96%
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	0	0	0	0%
OPERATING EXPENDITURES	4,326	6,026	0	0%
CAPITAL OUTLAY	894,929	894,929	865,562	97%
DEBT SERVICE	0	0	0	0%
GRANTS & AIDS	0	0	0	0%
NON-OPERATING	1,700	0	0	0%
POWER COSTS	0	0	0	0%
	900,955	900,955	865,562	96%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING NOVEMBER 30, 2023

CAPITAL PROJECTS FUNDS REVENUES

REVENUE SOURCE	FY 23/24 APPROVED BUDGET	FY 23/24 AMENDED BUDGET	RECEIVED TO DATE FY 23/24	PERCENT COLLECTED
<u>TAXES</u>				
DISCRETIONARY SALES SURTAX	0	0	0	0%
SUBTOTAL	0	0	0	0%
<u>INTERGOVERNMENTAL REVENUE</u>				
FEDERAL GRANTS	673,315	673,315	0	0%
STATE GRANTS	0	0	0	0%
GRANTS FROM OTHER LOCAL UNITS	0	0	0	0%
SUBTOTAL	673,315	673,315	0	0%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST INCOME	0	0	4	NA+
OTHER MISCELLANEOUS REVENUE	0	0	0	0%
SUBTOTAL	0	0	4	NA+
<u>NON-OPERATING</u>				
DEBT PROCEEDS	0	0	0	0%
TRANSFERS IN	0	0	0	0%
USE OF FUND BALANCE	227,640	227,640	0	0%
SUBTOTAL	227,640	227,640	0	0%
 CAPITAL PROJECTS FUNDS	 900,955	 900,955	 4	 0%

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 FINANCE DEPARTMENT ANALYSIS
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CAPITAL PROJECTS FUNDS EXPENDITURES
 BY MAJOR CATEGORY

CAPITAL PROJECT	FY 23/24 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>SAN FELASCO CONSERVATION CORRIDOR</u>						
OPERATING EXPENDITURES	0	0	0%	0	0%	0%
NON-OPERATING	1,700	0	0%	0	0%	0%
TOTAL EXPENDITURES	1,700	0	0%	0	0%	0%
<u>HERITAGE OAKS</u>						
OPERATING EXPENSES	4,326	0	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	4,326	0	0%	0	0%	0%
<u>CDBG - NEIGHBORHOOD REVITALIZATION</u>						
OPERATING EXPENDITURES	0	0	0%	0	0%	0%
CAPITAL OUTLAY	894,929	0	0%	865,562	0%	0%
TOTAL EXPENDITURES	894,929	0	0%	865,562	97%	97%
 CAPITAL PROJECT FUNDS	 900,955	 0	 0%	 865,562	 96%	 96%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
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ENTERPRISE FUNDS

FUND 010, 020, 030, 042 - ENTERPRISE FUNDS: Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises in which the intent of the governing body is that all costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City's Electric, Water, Wastewater, and Mosquito Control services reside in Enterprise funds.

	FY 23/24 APPROVED BUDGET	FY 23/24 AMENDED BUDGET	YEAR TO DATE FY 23/24	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	0	0%
INTERGOVERNMENTAL REVENUE	5,228,379	5,228,379	0	0%
CHARGES FOR SERVICES	22,377,771	22,377,771	4,141,070	19%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	487,300	487,300	75,406	15%
NON-OPERATING	9,967,040	9,967,040	0	0%
	38,060,490	38,060,490	4,216,476	11%
EXPENSES:				
GENERAL GOVERNMENT	0	0	0	0%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	38,060,490	38,060,490	7,406,338	19%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	0	0	0	0%
	38,060,490	38,060,490	7,406,338	19%
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	2,447,239	2,447,239	372,993	15%
OPERATING EXPENDITURES	2,620,616	2,620,616	736,208	28%
CAPITAL OUTLAY	14,318,220	14,318,220	5,221,973	36%
DEBT SERVICE	788,712	788,712	506,193	64%
GRANTS AND AIDS	0	0	0	0%
NON-OPERATING	8,980,703	8,980,703	0	0%
POWER COSTS	8,905,000	8,905,000	568,971	6%
	38,060,490	38,060,490	7,406,338	19%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
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ENTERPRISE FUNDS REVENUES

REVENUE SOURCE	FY 23/24 APPROVED BUDGET	FY 23/24 AMENDED BUDGET	RECEIVED TO DATE FY 23/24	PERCENT COLLECTED
<u>INTERGOVERNMENTAL REVENUE</u>				
STATE GRANTS	798,325	798,325	0	0%
FEDERAL GRANTS	4,430,054	4,430,054	0	0%
SUBTOTAL	5,228,379	5,228,379	0	0%
<u>CHARGES FOR SERVICES</u>				
PHYSICAL ENVIRONMENT-ELECTRIC	16,786,971	16,786,971	2,780,829	17%
PHYSICAL ENVIRONMENT-WATER	2,240,000	2,240,000	569,511	25%
PHYSICAL ENVIRONMENT-WASTEWATER	3,285,800	3,285,800	780,146	24%
PHYSICAL ENVIRONMENT-MOSQUITO	65,000	65,000	10,584	16%
SUBTOTAL	22,377,771	22,377,771	4,141,070	19%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	92,500	92,500	32,514	35%
RENTS & ROYALTIES	32,000	32,000	0	0%
OTHER MISCELLANEOUS REVENUE	362,800	362,800	42,892	12%
SUBTOTAL	487,300	487,300	75,406	15%
<u>NON-OPERATING</u>				
DEBT PROCEEDS	0	0	0	0%
TRANSFERS IN	0	0	0	0%
FUND BALANCE & UNDER COLLECTION	9,967,040	9,967,040	0	0%
SUBTOTAL	9,967,040	9,967,040	0	0%
ENTERPRISE FUNDS	38,060,490	38,060,490	4,216,476	11%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
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ENTERPRISE FUNDS EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 23/24 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>ELECTRIC UTILITY</u>						
PERSONAL SERVICES	1,521,242	218,840	14%	0	0%	14%
OPERATING EXPENDITURES	947,457	146,540	15%	182,897	19%	35%
CAPITAL OUTLAY	3,648,445	229,826	6%	98,600	3%	9%
DEBT SERVICE	0	0	0%	0	0%	0%
NON-OPERATING	6,329,888	0	0%	0	0%	0%
POWER COSTS	8,905,000	568,971	6%	0	0%	6%
TOTAL EXPENDITURES	21,352,032	1,164,177	5%	281,497	1%	7%
<u>WATER UTILITY</u>						
PERSONAL SERVICES	344,663	45,181	13%	0	0%	13%
OPERATING EXPENDITURES	499,358	43,974	9%	76,163	15%	24%
CAPITAL OUTLAY	7,787,481	28,505	0%	4,486,310	58%	58%
DEBT SERVICE	165,684	138,746	84%	0	0%	84%
NON-OPERATING	1,526,681	0	0%	0	0%	0%
TOTAL EXPENDITURES	10,323,867	256,406	2%	4,562,473	44%	47%
<u>WASTEWATER UTILITY</u>						
PERSONAL SERVICES	569,210	107,316	19%	0	0%	19%
OPERATING EXPENDITURES	1,132,183	86,910	8%	199,437	18%	25%
CAPITAL OUTLAY	2,882,294	1,750	0%	376,982	13%	13%
DEBT SERVICE	623,028	367,447	59%	0	0%	59%
NON-OPERATING	1,044,134	0	0%	0	0%	0%
TOTAL EXPENDITURES	6,250,849	563,423	9%	576,419	9%	18%
<u>MOSQUITO CONTROL</u>						
PERSONAL SERVICES	12,124	1,656	14%	0	0%	14%
OPERATING EXPENDITURES	41,618	287	1%	0	0%	1%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	80,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	133,742	1,943	1%	0	0%	1%
 ENTERPRISE FUNDS	 38,060,490	 1,985,949	 5%	 5,420,389	 14%	 19%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING NOVEMBER 30, 2023

INTERNAL SERVICE FUND

FUND 700 - INTERNAL SERVICE FUND: The Internal Service Fund is used to account for the provision of goods or services by Utility Administration, Utility Operations, Utility Billing, Warehouse Operations, and postage services for the City's utility system and other departments.

	FY 23/24 APPROVED BUDGET	FY 23/24 AMENDED BUDGET	YEAR TO DATE FY 23/24	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	110	NA+
INTERGOVERNMENTAL REVENUE	0	0	0	0%
CHARGES FOR SERVICES	0	0	0	0%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	0	0	2,612	NA+
NON-OPERATING	4,414,756	4,414,756	0	0%
	<u>4,414,756</u>	<u>4,414,756</u>	<u>2,722</u>	<u>0%</u>
EXPENSES:				
GENERAL GOVERNMENT	3,413,769	3,413,769	684,702	20%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	1,000,987	1,000,987	127,535	13%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	0	0	0	0%
	<u>4,414,756</u>	<u>4,414,756</u>	<u>812,237</u>	<u>18%</u>
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	2,815,632	2,815,632	418,461	15%
OPERATING EXPENDITURES	998,210	998,210	178,033	18%
CAPITAL OUTLAY	180,000	180,000	0	0%
DEBT SERVICE	280,914	280,914	215,743	77%
GRANTS & AIDS	0	0	0	0%
NON-OPERATING	140,000	140,000	0	0%
POWER COSTS	0	0	0	0%
	<u>4,414,756</u>	<u>4,414,756</u>	<u>812,237</u>	<u>18%</u>

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING NOVEMBER 30, 2023

INTERNAL SERVICE FUND REVENUES

REVENUE SOURCE	FY 23/24 APPROVED BUDGET	FY 23/24 AMENDED BUDGET	YEAR TO DATE FY 23/24	PERCENT COLLECTED
<u>PERMITS, FEES & ASSESSMENTS</u>				
OTHER LICENSES, FEES, AND PERMITS	0	0	110	NA+
SUBTOTAL	0	0	110	NA+
<u>INTERGOVERNMENTAL REVENUE</u>				
OTHER FEDERAL GRANTS	0	0	0	0%
SUBTOTAL	0	0	0	0%
<u>CHARGES FOR SERVICES</u>				
OTHER MISCELLANEOUS CHARGES	0	0	0	0%
SUBTOTAL	0	0	0	0%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	0	0	2,612	NA+
RENTS & ROYALTIES	0	0	0	0%
OTHER MISCELLANEOUS REVENUE	0	0	0	0%
SUBTOTAL	0	0	2,612	NA+
<u>NON-OPERATING</u>				
CONTRIBUTIONS FROM ENTERPRISE	0	0	0	0%
SERIES 2016 DEBT PROCEEDS	0	0	0	0%
INTERFUND TRANSFER	4,019,078	4,019,078	0	0%
FUND BALANCE & UNDER COLLECTION	395,678	395,678	0	0%
SUBTOTAL	4,414,756	4,414,756	0	0%
INTERNAL SERVICE FUND	4,414,756	4,414,756	2,722	0%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING NOVEMBER 30, 2023

INTERNAL SERVICE FUND EXPENDITURES
BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 23/24 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>FAS / UTILITY OPERATIONS</u>						
PERSONAL SERVICES	364,212	78,392	22%	0	0%	22%
OPERATING EXPENDITURES	90,723	7,851	9%	18,562	20%	29%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	454,935	86,243	19%	18,562	4%	23%
<u>FAS / UTILITY BILLING</u>						
PERSONAL SERVICES	408,514	65,961	16%	0	0%	16%
OPERATING EXPENDITURES	157,274	31,835	20%	26,000	17%	37%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	565,788	97,796	17%	26,000	5%	22%
<u>PUBLIC SERVICES / UTILITY ADMINISTRATION</u>						
PERSONAL SERVICES	1,274,438	145,611	11%	0	0%	11%
OPERATING EXPENDITURES	333,800	25,497	8%	24,330	7%	15%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	1,608,238	171,108	11%	24,330	2%	12%
<u>PUBLIC SERVICES-WAREHOUSE OPERATIONS</u>						
PERSONAL SERVICES	137,116	26,263	19%	0	0%	19%
OPERATING EXPENDITURES	31,430	1,778	6%	0	0%	6%
CAPITAL OUTLAY	110,000	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	278,546	28,041	10%	0	0%	10%
<u>ISF - HUMAN RESOURCES</u>						
PERSONAL SERVICES	45,536	8,404	18%	0	0%	18%
OPERATING EXPENDITURES	707	143	20%	0	0%	20%
TOTAL EXPENDITURES	46,243	8,547	18%	0	0%	18%
<u>ISF - FAS / INFORMATION</u>						
PERSONAL SERVICES	35,105	6,250	18%	0	0%	18%
OPERATING EXPENDITURES	4,000	2,082	52%	0	0%	52%
TOTAL EXPENDITURES	39,105	8,332	21%	0	0%	21%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING NOVEMBER 30, 2023

INTERNAL SERVICE FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 23/24 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>PUBLIC SERVICES-WATER DISTRIBUTION/COLLECTION</u>						
PERSONAL SERVICES	550,711	87,580	16%	0	0%	16%
OPERATING EXPENDITURES	380,276	19,773	5%	20,182	5%	11%
CAPITAL OUTLAY	70,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	1,000,987	107,353	11%	20,182	2%	13%
<u>DEBT SERVICE FUND - SERIES 2016</u>						
DEBT SERVICE	280,914	215,743	77%	0	0%	77%
TOTAL EXPENDITURES	280,914	215,743	77%	0	0%	77%
<u>INTERNAL SERVICE FUND RESERVES</u>						
NON-OPERATING	140,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	140,000	0	0%	0	0%	0%
INTERNAL SERVICE FUND	4,414,756	723,163	16%	89,074	2%	18%

**CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING NOVEMBER 30, 2023**

ALL CITY FUNDS

	FY 23/24 APPROVED BUDGET	FY 23/24 AMENDED BUDGET	YEAR TO DATE FY 23/24	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	10,620,024	10,620,024	1,165,683	11%
PERMITS, FEES & ASSESSMENTS	1,046,800	1,046,800	162,731	16%
INTERGOVERNMENTAL	8,119,786	8,119,786	132,457	2%
CHARGES FOR SERVICES	24,201,837	24,201,837	4,402,380	18%
FINES AND FORFEITURES	45,000	45,000	13,127	29%
MISCELLANEOUS REVENUE	677,200	677,200	0	0%
NON-OPERATING	22,022,372	22,022,372	0	0%
	66,733,019	66,733,019	5,876,378	9%

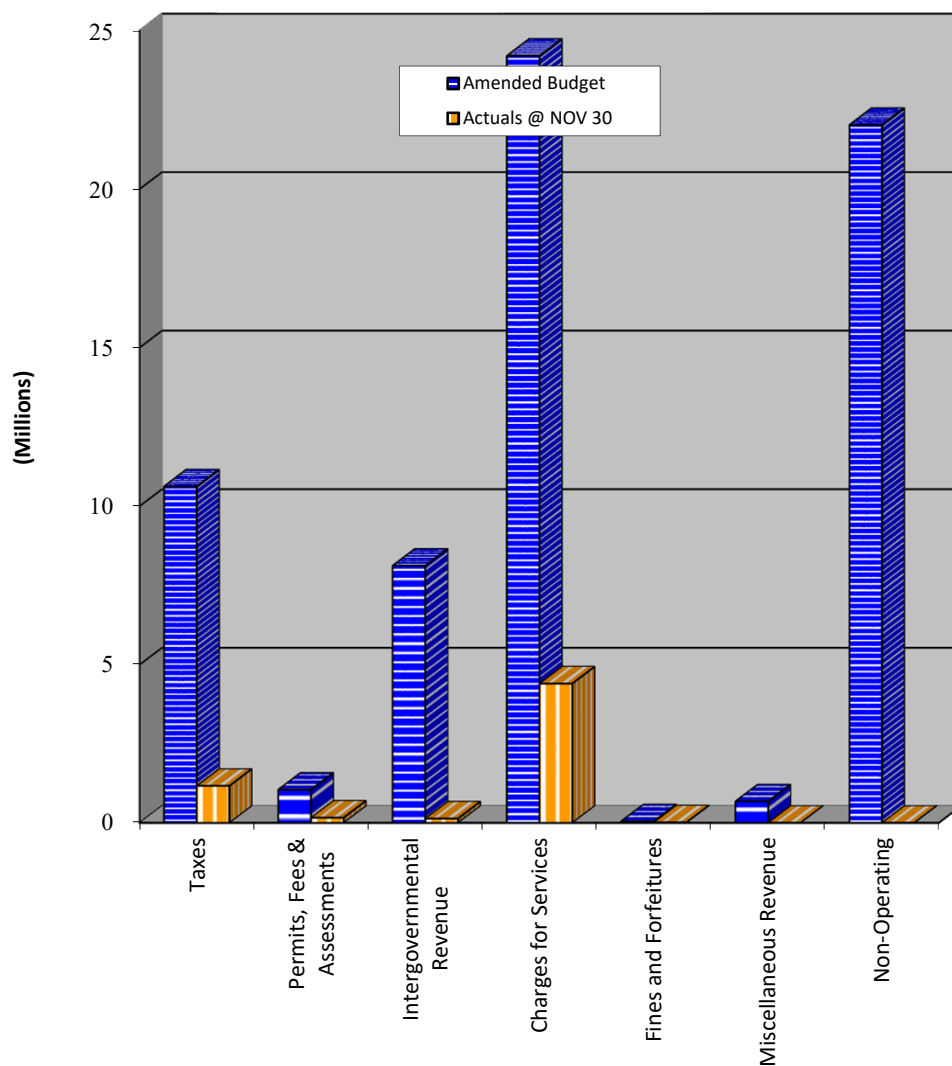
EXPENSES:				
GENERAL GOVERNMENT	13,081,079	13,081,079	2,565,682	24%
PUBLIC SAFETY	5,476,246	5,476,246	1,309,975	24%
ECONOMIC ENVIRONMENT	828,822	828,822	240,532	29%
PHYSICAL ENVIRONMENT	40,201,565	40,201,565	8,638,661	21%
TRANSPORTATION	4,375,018	4,375,018	1,187,134	27%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	2,770,289	2,770,289	477,021	17%
	66,733,019	66,733,019	14,419,005	22%

MAJOR EXPENDITURE CATEGORIES:

PERSONAL SERVICES	14,927,361	14,927,361	2,580,614	17%
OPERATING EXPENDITURES	8,652,626	8,654,326	3,330,955	38%
CAPITAL OUTLAY	21,637,202	21,637,202	6,600,907	31%
DEBT SERVICE	1,869,900	1,869,900	1,335,974	71%
GRANTS & AIDS	316,501	316,501	1,584	1%
NON-OPERATING	10,424,429	10,422,729	0	0%
POWER COSTS	8,905,000	8,905,000	568,971	6%
	66,733,019	66,733,019	14,419,005	22%

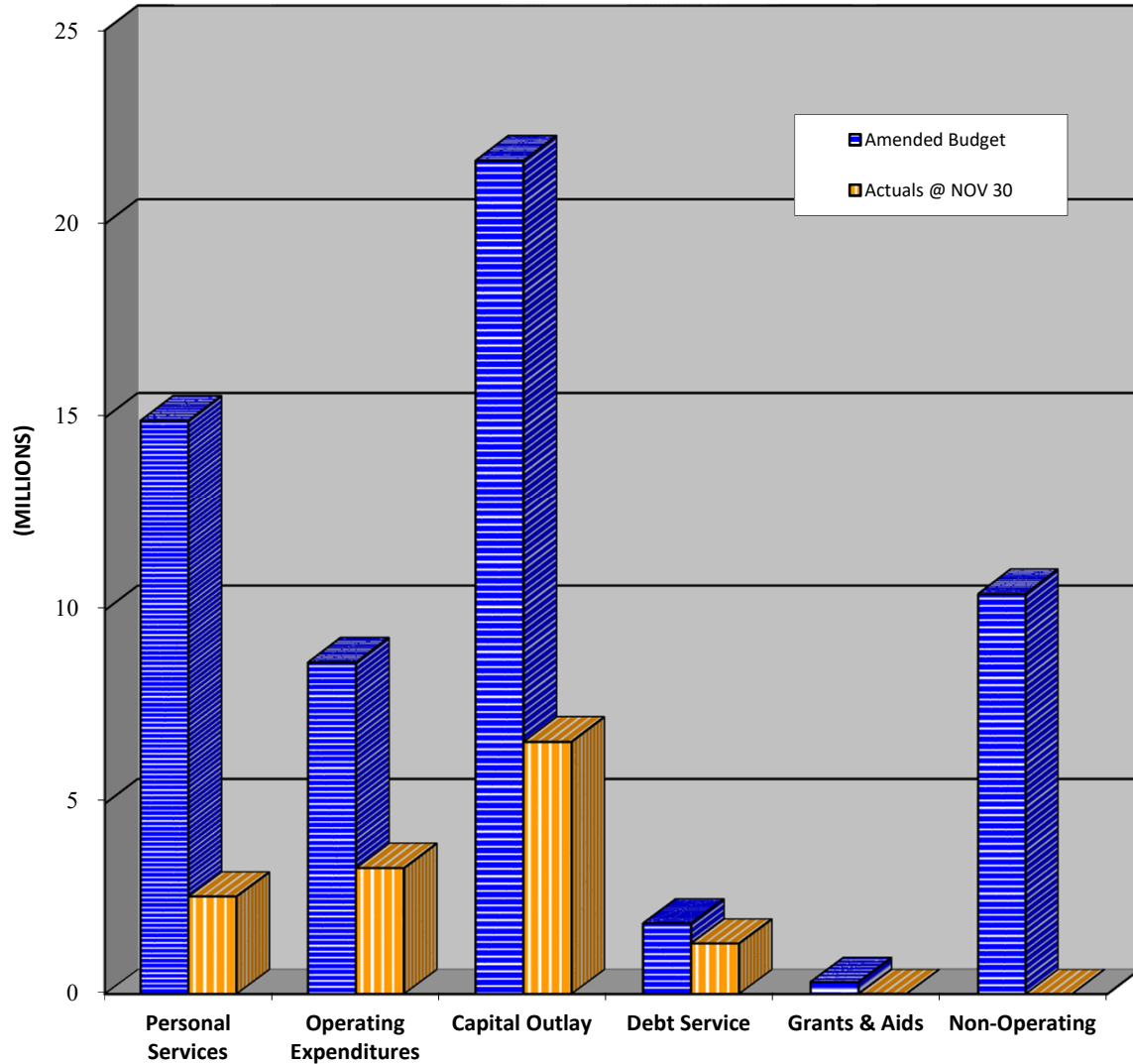
Revenues by Major Category All City Funds

The City of Alachua's overall revenues are at 9% of budget for the fiscal year. Taxes are at 11% of budget. These include ad valorem property taxes and public utility taxes. Other revenue sources are: Permits, Fees and Assessments (16%); Intergovernmental Revenue (2%); Charges for Services (18%); Fines and Forfeitures (29%); Miscellaneous Revenue (0%); and Non-Operating Revenue (0%).



Expenditures by Major Category All City Funds

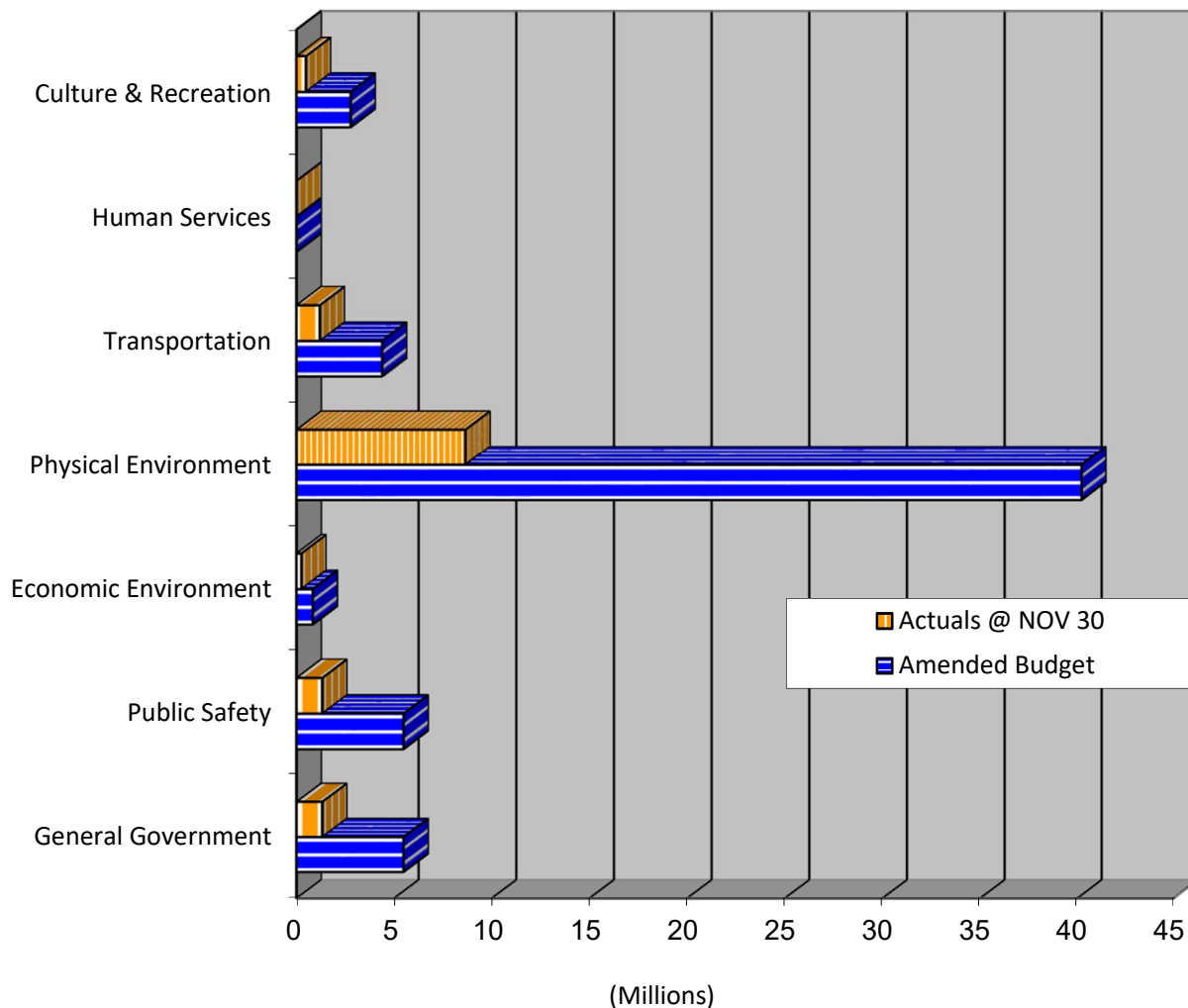
Overall, City expenditures and encumbrances are at 22% of budget for the period. The Personal Services category is at 17% of budget for the fiscal year. The Operating Expenditures category is at 38%, with encumbrances for legal and residential waste collection services of \$1.2M. Capital Outlay is at 31%, Debt Service is 71%, Grants & Aids is 1% and Non-Operating Expenditures are at 0%. Encumbrances for future expenditures account for 12.7% (aprox. \$8.4m) of the budget total.



* Encumbered activity are purchase orders that are reserved for payment, but have not been paid as of the report date.

Budget Performance by Function All City Funds

Overall, expenditures are at 22% of budget with General Government expenses at 24%, Public Safety at 24%, Economic Environment at 29%, Physical Environment at 21% (Enterprise Funds, Water Collection and Distribution & residential waste collection services), Transportation at 27%, Human Services at 0%, and Culture & Recreation at 17%.



INVESTMENTS AND CASH

Purpose

The purpose of this section is to report the City's cash and investment holdings at the end of each month. These funds are managed in accordance with the City's Investment Policies, which are designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return competitive with comparable funds and financial market indices.

Investment Objectives

The foremost objective of the City's investment program is the safety of the principal of those funds within the portfolios. The portfolio is managed in a manner that funds are available to meet reasonably anticipated cash flow requirements in an orderly manner. The portfolio is designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. However, return on investment is insignificant in comparison to the safety and liquidity objectives described above. The City's core investments are limited to relatively low risk investment instruments in anticipation of earning fair return relative to the risk being assumed.

Defining Principal

Principal, when dealing with investments, can be defined as the original amount invested in a security.

Defining of Portfolio

A portfolio can be defined as various investment instruments possessed by an individual or organization.

Defining Rate of Return on Investment

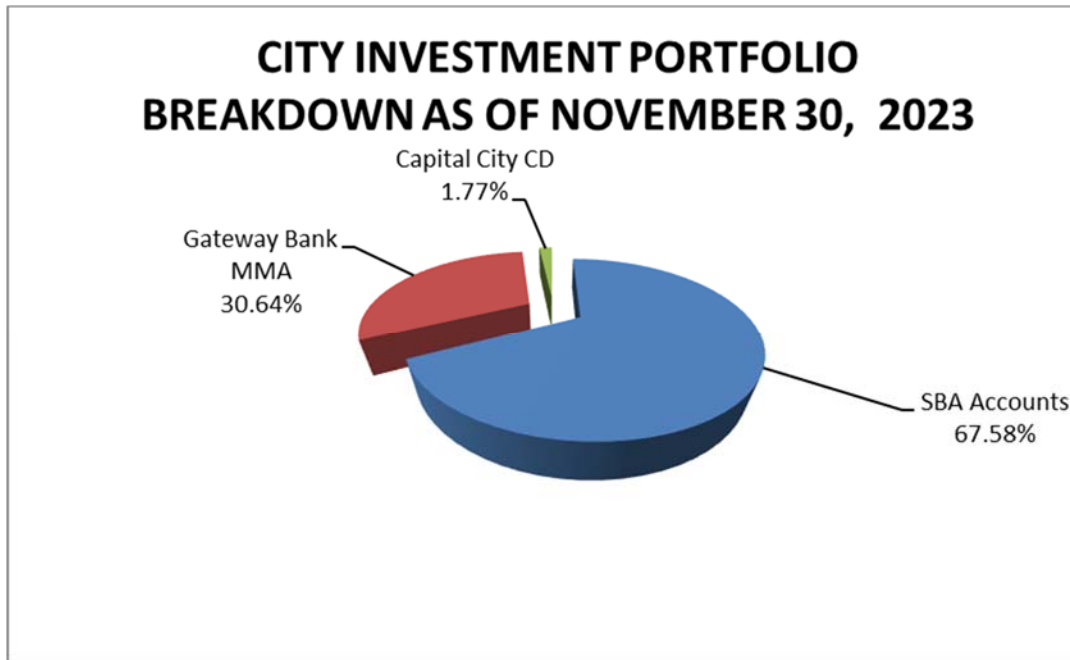
The Rate of Return on Investment refers to the benefits (the profits) to an investor or organization relative to the cost of the initial investment. It is similar to the rate of profit as a measure of profitability.

Conclusion

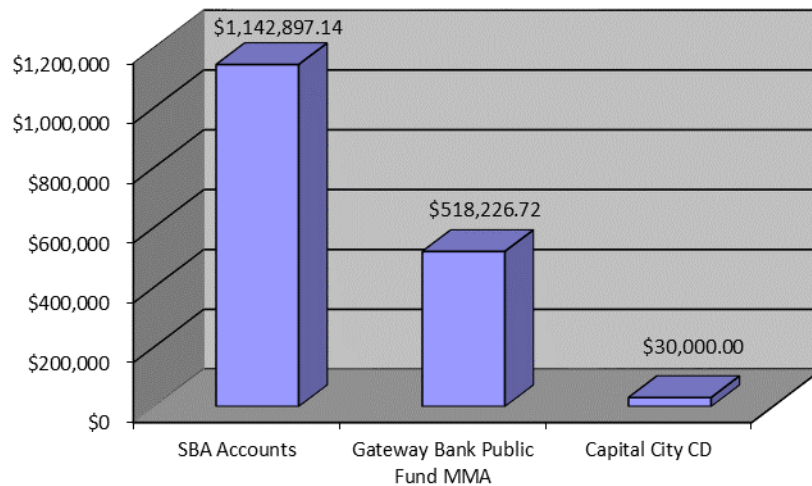
The City's cash and investments are pursuant to Section 218.415, Florida Statutes as well as the City's own adopted Investment Policy. To ensure that the City's funds are effectively managed, the Finance Director and other appropriate staff shall annually complete eight (8) hours of continuing professional education in subjects or courses of study related to investment practices and products.

INVESTMENTS AND CASH

As of November 30, 2023, the City's investment portfolio totaled **\$1,691,123.86**. The portfolio consists of: two State Board of Administration Investment Pool (SBA) accounts, one money market account and a certificate of deposit account. The graphs below illustrate the breakdown, by percentage, of each investment.



INVESTMENTS AS OF NOVEMBER 30, 2023



INVESTMENTS AND CASH

As of November 30, 2023, the City had cash holdings in several accounts with Capital City Bank, South State Bank (formerly CenterState Bank) and Renasant Bank (formerly Alarion & Heritage) that totaled **\$29,945,176.60**. Each bank account has a specific purpose. The accounts are listed as follows:

- Main Operating account: This account is for the City's daily deposits (utility payments, grant revenue, etc.) and expenses (vendor payments, debt service payments, etc.).
- Payroll account: This account is for payroll-related expenses (salaries payable).
- Community Redevelopment Agency (CRA) account: This account is for deposits and expenses related to CRA activities.
- Police Forfeiture account: This account is for fines and forfeiture funds received by the Alachua Police Department. Expenditures from this account will not be permitted without Commission approval.
- Series 2016 Repayment: This account is intended to be utilized to make the annual Series 2016 Debt payments.
- Restricted Deposit account: This account is for utility customer deposits only.
- Explorer account: This account is for deposits and expenses related to Police Explorer activities.
- Heritage Oaks account: This account is for funds related to the completion of improvements to the Heritage Oaks subdivision Phase I.
- SRF Repayment Money Market account: This account is for the repayment of the State Revolving Fund (SRF) loan related to the construction of the waste water facility.
- ARPA Account: This account is for funds received from the Federal Government through the American Rescue Plan Act. Funds are intended to be used to make necessary investments in water infrastructure.

The bank account balances as of the end of the report period are as follows:

Bank Account	November Balance	Percentage of Total
Operating Account	\$22,454,969.34	74.99%
Payroll Account	\$7,861.99	0.03%
CRA Account	\$406,835.24	1.36%
Police Forfeiture Account	\$3,388.20	0.01%
Series 2016 Repayment Account	\$34,298.94	0.11%
Deposit Account	\$2,075,328.00	6.93%
Explorer Account	\$5,139.29	0.02%
Heritage Oaks Account	\$4,325.46	0.01%
SRF Repayment Account	\$80,009.29	0.27%
ARPA Account	\$4,873,020.85	16.27%
TOTAL	\$29,945,176.60	100.00%

CITY OF ALACHUA



FISCAL ANALYSIS REPORT

FISCAL YEAR 2023-2024
THROUGH NOVEMBER 30, 2023

JANUARY 22, 2024

KEY TERMS



- **Fiscal year:** period beginning October 1, 2023 and ending September 30, 2024.
- **Amended budget:** budget including all changes since the beginning of the fiscal year.
- **Period benchmark:** percentage of fiscal year that has transpired - 16.67%.
- **Encumbrances:** Funds committed for future expenses.

ALL FUNDS SUMMARY



	FY 23/24 AMENDED BUDGET	PERCENT OF TOTAL BUDGET
GENERAL FUND	18,590,719	27.86%
SPECIAL REVENUE FUNDS	3,965,825	5.94%
DEBT SERVICE FUND	800,274	1.20%
CAPITAL PROJECTS FUNDS	900,955	1.35%
ENTERPRISE FUNDS	38,060,490	57.03%
INTERNAL SERVICE FUND	<u>4,414,756</u>	<u>6.62%</u>
	66,733,019	100.00%

GENERAL FUND



- **Primary Revenue Source: Taxes**

- **Programs Funded:**
 - City Commission
 - City Manager (City Manager, Special Expense)
 - City Attorney
 - Finance & Admin. Svcs. (Finance, Grants, Purchasing, Facilities, Information & Tech.)
 - Human Resources (Human Resources, Deputy City Clerk)
 - Community Planning & Development (Planning, Codes, Building Inspections)
 - Compliance & Risk Management
 - Residential Waste Collection
 - Public Works
 - Police
 - Recreation & Culture

GENERAL FUND



- **Sources of Funding (27%) –**

- Current Revenues: \$ 1.7M (9%)
- Budgeted Balances: \$ 3.3M (18%)

- **Uses of Funding (24%) –**

- Expenses: \$ 2.6M (14%)
- Encumbrances: \$ 1.8M (10%)

SPECIAL REVENUE FUNDS



- **Primary Revenue Source: Intergovernmental Revenue and Taxes**

- **Programs Funded:**
 - Law Enforcement Training
 - Tree Bank
 - APD Explorers
 - T K Basin
 - Infrastructure Surtax
 - Wild Spaces Public Places
 - Donation
 - Community Redevelopment Agency (CRA)

SPECIAL REVENUE FUNDS



- **Sources of Funding (30%) –**

- Current Revenues: \$ 114K (3%)
- Budgeted Balances: \$ 1.1M (27%)

- **Uses of Funding (8%) –**

- Expenses: \$ 68K (2%)
- Encumbrances: \$ 239K (6%)

DEBT SERVICE FUND



- **Primary Revenue Source: Inter-fund Transfers**
- **Programs Funded:**
 - Series 2016 Debt Payments

DEBT SERVICE FUND



- **Sources of Funding (-1%) –**

- Current Revenues: \$ 0K (0%)
- Budgeted Balances: \$ -7K (-1%)

- **Uses of Funding (77%) –**

- Expenses: \$ 614K (77%)
- Encumbrances: \$ ----- (0%)

CAPITAL PROJECTS FUNDS



- **Primary Revenue Source: Intergovernmental Revenue**
- **Programs Funded:**
 - San Felasco Conservation Corridor
 - Heritage Oaks
 - CDBG – Neighborhood Revitalization

CAPITAL PROJECTS FUNDS



- **Sources of Funding (25%) –**

- Current Revenues: \$ 0K (0%)
- Budgeted Balances: \$ 228K (25%)

- **Uses of Funding (96%) –**

- Expenses: \$ 0K (0%)
- Encumbrances: \$ 866K (96%)

ENTERPRISE FUNDS



- **Primary Revenue Source: Charges for Services**
- **Programs Funded:**
 - Electric
 - Water
 - Waste Water
 - Mosquito

ENTERPRISE FUNDS



- **Sources of Funding (30%) –**

- Current Revenues: \$ 4.2M (11%)
- Budgeted Balances: \$ 7.2M (19%)

- **Uses of Funding (19%) –**

- Expenses: \$ 2.0M (5%)
- Encumbrances: \$ 5.4M (14%)

INTERNAL SERVICE FUND



- **Primary Revenue Source: Charges for Services**

- **Programs Funded:**
 - Utility Operations
 - Utility Billing
 - Utility Administration
 - Warehouse Operations
 - Human Resources
 - Information & Technology
 - Water Distribution/Collection

INTERNAL SERVICE FUND



- **Sources of Funding (9%) –**

- Current Revenues: \$ 3K (0%)
- Balances: \$ 396K (9%)

- **Uses of Funding (18%) –**

- Expenses: \$ 723K (16%)
- Encumbrances: \$ 89K (2%)

ALL FUNDS SUMMARY



- **Amended FY 23/24 Budget = \$ 66,733,019**
- **Sources of Funding (27%) –**
 - Current Revenues: \$ 5.9M (9%)
 - Budgeted Balances: \$ 12.2M (18%)
- **Uses of Funding (22%) –**
 - Expenses: \$ 6.0M (9%)
 - Encumbrances: \$ 8.4M (13%)

INVESTMENTS / CASH HOLDINGS



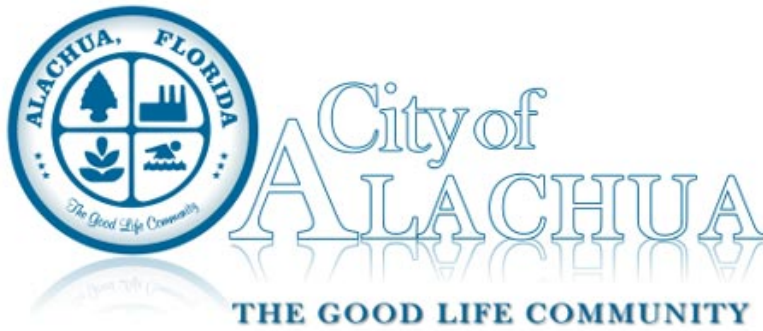
- **Investment portfolio total = \$ 1,691,123.86**
 - State Board of Administration (SBA) = \$ 1.1M
 - Money Market Account = \$ 518K
 - Certificate of Deposit = \$ 30K

- **Cash holdings total = \$ 29,945,176.60**
 - Operating Account = \$ 22.5M
 - CRA Account = \$ 407K
 - Customer Deposit Accounts = \$ 2.1M
 - Series 2016 Repayment Account = \$ 34K
 - SRF Money Market account = \$ 80K
 - ARPA Account = \$ 4.9M
 - Other Accounts = \$ 21K

CONCLUSION



- **FY 24: Beginning as anticipated**
- **Bulk of tax revenue Dec - Feb**
- **FY 23: Audit On-Going**



Commission Agenda Item

MEETING DATE: 1/22/2024

SUBJECT: School Crossing Guard Appreciation Day Proclamation

PREPARED BY: Vicki Floyd, Administrative Services Manager

RECOMMENDED ACTION:

Recommended Action is for the Mayor to read the proclamation declaring Feb. 2, 2024, as School Crossing Guard Appreciation Day.

Summary

Governor Ron DeSantis recently declared February 2nd, 2024, as Crossing Guard Appreciation Day. In support of his action and in recognition of those who serve our community in this capacity, a proclamation declaring this date as School Crossing Guard Appreciation Day for the City of Alachua has been prepared. This proclamation is a gesture of gratitude for those who dedicate their service by ensuring the safety of our children as they commute to and from school.

FINANCIAL IMPACT: No

COMMISSION GOALS:

Quality of Life

ATTACHMENTS:

Description

- ▢ SCG Appreciation Day Proclamation



City of Alachua, Florida

Office of Mayor *Gib Coerper*

PROCLAMATION

WHEREAS, millions of children all over the nation walk to school every day; and

WHEREAS, each and every school day, thousands of dedicated individuals, whom we call School Crossing Guards, spend countless hours assisting our children across busy streets and intersections as they arrive and depart from school; and

WHEREAS, state and local governments place top priority on child safety and recognize that education plays a critical role in ensuring the safety of our children and the School Crossing Guards who assist them on their way to and from school; and

WHEREAS, we recognize the hard work and dedication of the many School Crossing Guards that ensure a safe journey to and from school for millions of children every school day; and

WHEREAS, School Crossing Guards provide an invaluable service to our communities and deserve special recognition for their tireless efforts.

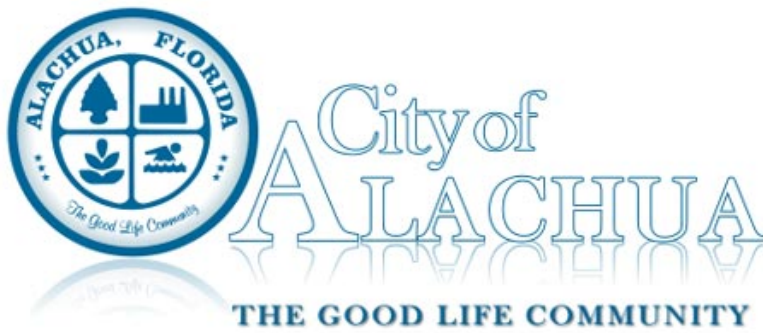
NOW, THEREFORE, I, Gib Coerper, Mayor of the City of Alachua, representing the City and the City Commission, do hereby proclaim February 2nd, 2024, as

“School Crossing Guard Appreciation Day”

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd day of January 2024.

ATTEST:

Gib Coerper, Mayor



Commission Agenda Item

MEETING DATE: 1/22/2024

SUBJECT: Ordinance 24-02: Business Impact Statement; Second and Final Reading

PREPARED BY: LeAnne Williams, Deputy City Clerk

RECOMMENDED ACTION:

Staff recommends that the City Commission approve Ordinance 24-02.

Summary

Florida Statute 166.041(4)(a) was enacted in July of 2023. This statute mandates municipalities to implement a Business Impact Statement prior to the adoption of certain ordinances. This statute also provides the requirements for performing the Business Impact Estimate, along with a list of exemptions. Ordinance 24-02 implements the state's statutory mandate under Florida Statute 166.041(4)(a).

Business Impact Statement

Except as provided below, the Law requires local governments to create and publish a business impact estimate (BIE). The local government must publish the BIE no later than the date the local government is required to publish notice of the proposed ordinance. The BIE must include:

1. A summary of the proposed ordinance, including a statement of the public purpose to be served by the proposed ordinance, such as serving the public health, safety, morals, and welfare of the municipality.
2. An **estimate** of the direct economic impact of the proposed ordinance on private, for-profit businesses in the municipality, including the following, if any:
 - An **estimate** of direct compliance costs that businesses may reasonably incur if the ordinance is enacted;
 - Identification of any new charge or fee on businesses subject to the proposed ordinance, or for which businesses will be financially responsible; and an **estimate** of the municipality's regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs.

3. A **good faith estimate** of the number of businesses likely to be impacted by the ordinance.

4. Any additional information the governing body determines may be useful.

BIE Exemptions

A number of ordinances are exempt from complying with the BIE requirement of the Law. Those ordinances are as follows:

1. Ordinances required for compliance with federal or state law or regulation;
2. Ordinances relating to the issuance or refinancing of debt;
3. Ordinances relating to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
4. Ordinances required to implement a contract or an agreement including, but not limited to, any federal, state, local, or private grant, or other financial assistance accepted by a municipal government;
5. Emergency Ordinances;
6. Ordinances relating to procurement; or
7. Ordinances enacted to implement the following:
 - a. Part II of Chapter 163, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements, and development permits.
 - b. Establishment, expansion, or termination of a Community Development District.
 - c. Section 553.73, relating to the Florida Building Code; or
 - d. Section 633.202, relating to the Florida Fire Prevention Code.

Legal Challenges

The Law provides that a local government must suspend enforcement of an ordinance that is the subject of an action challenging the ordinance's validity pursuant to the Law if:

1. The action was filed with the court no later than ninety (90) days after the adoption of the ordinance;
2. The plaintiff requests suspension in the initial complaint or petition, citing the appropriate section of the Law, and
3. The municipality has been served with a copy of the complaint or petition.

When the plaintiff appeals a final judgment finding that an ordinance is valid and enforceable, the municipality may enforce the ordinance forty-five (45) days after the entry of the final judgment unless the plaintiff obtains a stay of the lower court's order.

The Law requires Courts to prioritize cases in which the enforcement of an ordinance is suspended under the Law over other pending cases and to render a preliminary or final decision on the validity of the ordinance as expeditiously as possible.

In your packet are the following:

1. A copy of the Florida Statute 166.041(4)(a);
2. A proposed copy of the BIE Exclusionary Form - which must be filled out with every ordinance that does not require a BIE;
3. A proposed BIE Form - to be used with ordinances which require a BIE.

The Business Impact Estimate Exclusionary Form and Business Impact Estimate Form must be published on the City website at the time of public notice.

ATTACHMENTS:

Description

- ▢ Ordinance 24-02
- ▢ Florida Statute 166.041 - Section (4)(a) Highlighted
- ▢ BIE Exclusionary Form
- ▢ BIE Form
- ▢ Ad - Alachua County Today
- ▢ Ad - Alachua County Today Second Run
- ▢ Ad - Gainesville Sun

ORDINANCE 24-02

AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA; IMPLEMENTING THE STATE'S STATUTORY MANDATE TO PREPARE BUSINESS IMPACT ESTIMATES PRIOR TO THE ADOPTION OF PROPOSED ORDINANCES PURSUANT TO SECTION 166.041(4)(a), FLORIDA STATUTES; PROVIDING FINDINGS; ADOPTING BUSINESS IMPACT ESTIMATE PROCEDURES, REQUIREMENTS, & EXEMPTIONS; PROVIDING FOR SEVERABILITY, PROVIDING FOR INCLUSION IN THE CITY CODE AND SCRIVENER'S ERRORS, CONFLICTS, AND AN EFFECTIVE DATE.

NOW THEREFORE BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF ALACHUA, FLORIDA, AS FOLLOWS:

SECTION 1. FINDINGS. In adopting this Ordinance, the City Commission of the City of Alachua, Florida (the "City") hereby makes and expresses the following findings, purposes, and intent:

- (1) The City has been conferred broad legislative powers to enact ordinances to perform governmental functions and exercise power to promote the health, welfare, safety, and quality of life of a local government's residents by both the Florida Constitution and the Florida Legislature.
- (2) The procedures for adopting municipal ordinances are set forth in Section 166.041, Florida Statutes.
- (3) The Florida Constitution grants cities broad authority to take actions furthering citizens' health, welfare, safety, and quality of life called "home rule," and this authority includes legislative powers to enact local laws.
- (4) Florida cities have those governmental, corporate, and proprietary powers that enable them to conduct municipal government, perform their functions, and provide municipal services, and exercise any power for municipal purposes, except as otherwise provided by law.
- (5) These home rule powers have been liberally construed when reviewed by courts.
- (6) This broad home rule authority is limited by two guideposts: preemption, where a higher level of government such as the State has already legislated on a topic, and standards of reasonableness.

(7) A municipal ordinance can be declared invalid on the grounds that it is inconsistent with the Florida Constitution or Florida Statutes, and inconsistency may be found where a city ordinance is either preempted by or in conflict with the Florida Constitution or Florida Statutes.

(8) A municipal ordinance can also be declared invalid on the grounds that it is arbitrary or unreasonable, meaning that it has no legitimate governmental interest, and the city ordinances are presumed valid by courts reviewing them, and the burden falls on the challenger to establish the ordinance's arbitrary or unreasonable nature.

(9) Beginning October 1, 2023, municipal ordinances adopted in Florida may be subject to local challenges based upon failure to produce a "business impact estimate."

(10) If a court invalidates an ordinance, this ruling may result in imposition of attorneys' fees against a city if an ordinance is later determined to be arbitrary or unreasonable.

(11) The Florida Legislature also adopted a statutory mandate that cities produce a "business impact estimate" prior to passing an ordinance, subject to certain exemptions and exceptions.

(12) The statute (Chapter 2023-309, Laws of Florida, codified as Section 166.041(4)(a), Florida Statutes) mandates that the estimate must be published on the city's website and include certain information, such as the proposed ordinance's purpose, estimated economic impact on businesses, and compliance costs.

(13) This unfunded state mandate also imposes certain conditions on lawsuits brought by any party to challenge the legal validity of local ordinances as preempted by state law, arbitrary, or unreasonable.

(14) The state has created a number of exemptions for certain specified ordinances, including:

- Ordinances required to comply with federal or state laws or regulations
- Ordinances relating to the issuance or refinancing of debt
- Ordinances relating to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget
- Ordinances required to implement a contract or agreement, including grants or financial assistance
- Emergency ordinances
- Ordinances relating to procurement
- Ordinances enacted to Implement: Part II, Ch. 163, including land development regulations, zoning, development orders, development agreements, and development permits; Sections 190.005 and 190.046 (CDDs); the Florida Building Code; the Florida Fire Prevention Code.

(15) The City Commission has provided all necessary public notice and held the requisite public hearings and accepted testimony and other competent, substantial evidence from the public for purposes of making these findings and determining to adopt this ordinance.

SECTION 10-2. AMENDING CHAPTER 10, ARTICLE I, OF THE CODE OF ORDINANCES OF THE CITY OF ALACHUA CREATING SECTION 10-2, TO BE TITLED; IMPLEMENTATION OF STATUTORY MANDATE TO PERFORM BUSINESS IMPACT ESTIMATES.

Section 10-2 of the Code of Ordinances of the City of Alachua, Florida (hereafter “the Code”), was previously reserved for future ordinances. This ordinance creates Section 10-2, which is hereby adopted and incorporated into the Code and shall read as follows:

“Sec. 10-2. - Implementation of Statutory Mandate to Perform

Business Impact Estimates. The City Commission hereby implements the Florida statutory mandate contained in § 166.041(4), Florida Statutes, to perform business impact estimates prior to the adoption of certain ordinances as specified in the statute. The City Commission shall perform a business impact statement in accordance with the requirements of the statute for all ordinances not exempted by §§ 166.041(4)(c) or 166.0411, Florida Statutes, and may in its sole discretion determine to perform a business impact statement for any ordinance that is exempt under the statute. Nothing contained herein is intended to create additional mandates for performing the business impact estimates of exempt ordinances or to waive any exemption. The City hereby authorizes and adopts a pass-through charge applicable to any person, firm, entity, or business that requests or sponsors the adoption of an ordinance solely to assess, cover, and collect the fees, deposits, costs, and expenses relating to pertaining to the preparation of the business impact estimate. The City may in its sole discretion waive this pass-through charge.”

SECTION 3. RESERVED SECTIONS REMAIN. Sections 10-3 through Section 10-20 of Chapter 10, Article 1 of the Code shall remain labeled as “reserved” to allow for future additions to the Code.

SECTION 4. INCLUSION IN THE CODE AND CORRECTION OF SCRIVENER’S ERRORS. It is the intention of the City Commission of the City of Alachua, Florida, and it is hereby provided that the provisions of this ordinance shall become and be made a part of the Code of Ordinances of the City of Alachua, Florida; that the sections of this ordinance may be renumbered or re-lettered and that the word “ordinance” may be changed to “section”, “article” or other appropriate designation to accomplish such intention. The City Manager or designee, without a public hearing, is authorized to correct any typographical errors that do not affect the intent of this Ordinance. A corrected copy shall be posted in the public record.

SECTION 5. SEVERABILITY. If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full effect.

SECTION 6. CONFLICTS. Should any provision contained in this Ordinance conflict with any prior provision of the Code or any City ordinance, then the provisions of this ordinance shall control.

SECTION 7. EFFECTIVE DATE. This Ordinance shall take effect on October 1, 2023.

PASSED on first reading on the 8th day of January 2024.

PASSED and DULY ADOPTED, in regular session, with a quorum present and voting, by the City Commission, upon second reading this 22, day of January, 2024.

**CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA**

Gib Coerper, Mayor
SEAL

ATTEST:

APPROVED AS TO FORM

Mike DaRoza, City Manager/Clerk

Marian B. Rush, City Attorney

166.041 Procedures for adoption of ordinances and resolutions.—

(1) As used in this section, the following words and terms shall have the following meanings unless some other meaning is plainly indicated:

(a) “Ordinance” means an official legislative action of a governing body, which action is a regulation of a general and permanent nature and enforceable as a local law.

(b) “Resolution” means an expression of a governing body concerning matters of administration, an expression of a temporary character, or a provision for the disposition of a particular item of the administrative business of the governing body.

(2) Each ordinance or resolution shall be introduced in writing and shall embrace but one subject and matters properly connected therewith. The subject shall be clearly stated in the title. No ordinance shall be revised or amended by reference to its title only. Ordinances to revise or amend shall set out in full the revised or amended act or section or subsection or paragraph of a section or subsection.

(3)(a) Except as provided in paragraphs (c) and (d), a proposed ordinance may be read by title, or in full, on at least 2 separate days and shall, at least 10 days prior to adoption, be noticed once in a newspaper of general circulation in the municipality. The notice of proposed enactment shall state the date, time, and place of the meeting; the title or titles of proposed ordinances; and the place or places within the municipality where such proposed ordinances may be inspected by the public. The notice shall also advise that interested parties may appear at the meeting and be heard with respect to the proposed ordinance.

(b) The governing body of a municipality may, by a two-thirds vote, enact an emergency ordinance without complying with the requirements of paragraph (a) of this subsection. However, no emergency ordinance or resolution shall be enacted which establishes or amends the actual zoning map designation of a parcel or parcels of land or that changes the actual list of permitted, conditional, or prohibited uses within a zoning category. Emergency enactment procedures for land use plans adopted pursuant to part II of chapter 163 shall be pursuant to that part.

(c) Ordinances initiated by other than the municipality that change the actual zoning map designation of a parcel or parcels of land shall be enacted pursuant to paragraph (a). Ordinances that change the actual list of permitted, conditional, or prohibited uses within a zoning category, or ordinances initiated by the municipality that change the actual zoning map designation of a parcel or parcels of land shall be enacted pursuant to the following procedure:

1. In cases in which the proposed ordinance changes the actual zoning map designation for a parcel or parcels of land involving less than 10 contiguous acres, the governing body shall direct the clerk of the governing body to notify by mail each real property owner whose land the municipality will redesignate by enactment of the ordinance and whose address is known by reference to the latest ad valorem tax records. The notice shall state the substance of the proposed ordinance as it affects that

property owner and shall set a time and place for one or more public hearings on such ordinance. Such notice shall be given at least 30 days prior to the date set for the public hearing, and a copy of the notice shall be kept available for public inspection during the regular business hours of the office of the clerk of the governing body. The governing body shall hold a public hearing on the proposed ordinance and may, upon the conclusion of the hearing, immediately adopt the ordinance.

2. In cases in which the proposed ordinance changes the actual list of permitted, conditional, or prohibited uses within a zoning category, or changes the actual zoning map designation of a parcel or parcels of land involving 10 contiguous acres or more, the governing body shall provide for public notice and hearings as follows:

a. The local governing body shall hold two advertised public hearings on the proposed ordinance. At least one hearing shall be held after 5 p.m. on a weekday, unless the local governing body, by a majority plus one vote, elects to conduct that hearing at another time of day. The first public hearing shall be held at least 7 days after the day that the first advertisement is published. The second hearing shall be held at least 10 days after the first hearing and shall be advertised at least 5 days prior to the public hearing.

b. If published in the print edition of a newspaper, the required advertisements shall be no less than 2 columns wide by 10 inches long in a standard size or a tabloid size newspaper, and the headline in the advertisement shall be in a type no smaller than 18 point. The advertisement shall not be placed in that portion of the newspaper where legal notices and classified advertisements appear. The advertisement shall be placed in a newspaper in the municipality and of general interest and readership in the municipality pursuant to chapter 50. It is the legislative intent that, whenever possible, the advertisement appear in a newspaper that is published at least weekly unless the only newspaper in the municipality is published less than weekly. The advertisement shall be in substantially the following form:

NOTICE OF (TYPE OF) CHANGE

The (name of local governmental unit) proposes to adopt the following ordinance: (title of the ordinance) .

A public hearing on the ordinance will be held on (date and time) at (meeting place) .

Except for amendments which change the actual list of permitted, conditional, or prohibited uses within a zoning category, the advertisement shall contain a geographic location map which clearly indicates the area covered by the proposed ordinance. The map shall include major street names as a means of identification of the general area. If published in the print edition of the newspaper, the map must also be part of any online notice made pursuant to s. [50.0211](#).

c. In lieu of publishing the advertisement set out in this paragraph, the municipality may mail a notice to each person owning real property within the area covered by the ordinance. Such notice shall clearly explain the proposed ordinance and shall notify the person of the time, place, and location of any public hearing on the proposed ordinance.

(d) Consideration of the proposed municipal ordinance at a meeting properly noticed pursuant to this subsection may be continued to a subsequent meeting if, at the meeting, the date, time, and place of the subsequent meeting is publicly stated. No further publication, mailing, or posted notice as required under this subsection is required, except that the continued consideration must be listed in an agenda or similar communication produced for the subsequent meeting. This paragraph is remedial in nature, is intended to clarify existing law, and shall apply retroactively.

(4)(a) Before the enactment of a proposed ordinance, the governing body of a municipality shall prepare or cause to be prepared a business impact estimate in accordance with this subsection. The business impact estimate must be posted on the municipality's website no later than the date the notice of proposed enactment is published pursuant to paragraph (3)(a) and must include all of the following:

1. A summary of the proposed ordinance, including a statement of the public purpose to be served by the proposed ordinance, such as serving the public health, safety, morals, and welfare of the municipality.
2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the municipality, including the following, if any:
 - a. An estimate of direct compliance costs that businesses may reasonably incur if the ordinance is enacted;
 - b. Identification of any new charge or fee on businesses subject to the proposed ordinance, or for which businesses will be financially responsible; and
 - c. An estimate of the municipality's regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs.
3. A good faith estimate of the number of businesses likely to be impacted by the ordinance.
4. Any additional information the governing body determines may be useful.

(b) This subsection may not be construed to require a municipality to procure an accountant or other financial consultant to prepare the business impact estimate required by this subsection.

(c) This subsection does not apply to:

1. Ordinances required for compliance with federal or state law or regulation;
2. Ordinances relating to the issuance or refinancing of debt;
3. Ordinances relating to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
4. Ordinances required to implement a contract or an agreement, including, but not limited to, any federal, state, local, or private grant, or other financial assistance accepted by a municipal government;
5. Emergency ordinances;
6. Ordinances relating to procurement; or
7. Ordinances enacted to implement the following:
 - a. Part II of chapter 163, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements, and development permits;
 - b. Sections [190.005](#) and [190.046](#);
 - c. Section [553.73](#), relating to the Florida Building Code; or
 - d. Section [633.202](#), relating to the Florida Fire Prevention Code.

(5) A majority of the members of the governing body shall constitute a quorum. An affirmative vote of a majority of a quorum present is necessary to enact any ordinance or adopt any resolution; except that two-thirds of the membership of the board is required to enact an emergency ordinance. On final passage, the vote of each member of the governing body voting shall be entered on the official record of the meeting. All ordinances or resolutions passed by the governing body shall become effective 10 days after passage or as otherwise provided therein.

(6) Every ordinance or resolution shall, upon its final passage, be recorded in a book kept for that purpose and shall be signed by the presiding officer and the clerk of the governing body.

(7) The procedure as set forth herein shall constitute a uniform method for the adoption and enactment of municipal ordinances and resolutions and shall be taken as cumulative to other methods now provided by law for adoption and enactment of municipal ordinances and resolutions. By future ordinance or charter amendment, a municipality may specify additional requirements for the adoption or enactment of ordinances or resolutions or prescribe procedures in greater detail than contained herein. However, a municipality shall not have the power or authority to lessen or reduce the requirements of this section or other requirements as provided by general law.

(8) Five years after the adoption of any ordinance or resolution adopted after the effective date of this act, no cause of action shall be commenced as to the validity of an ordinance or resolution based on the failure to strictly adhere to the provisions contained in this section. After 5 years, substantial compliance with the provisions contained in this section shall be a defense to an action to invalidate an

ordinance or resolution for failure to comply with the provisions contained in this section. Without limitation, the common law doctrines of laches and waiver are valid defenses to any action challenging the validity of an ordinance or resolution based on failure to strictly adhere to the provisions contained in this section. Standing to initiate a challenge to the adoption of an ordinance or resolution based on a failure to strictly adhere to the provisions contained in this section shall be limited to a person who was entitled to actual or constructive notice at the time the ordinance or resolution was adopted. Nothing herein shall be construed to affect the standing requirements under part II of chapter 163.

(9) The notice procedures required by this section are established as minimum notice procedures.

History.—s. 1, ch. 73-129; s. 2, ch. 76-155; s. 2, ch. 77-331; s. 1, ch. 83-240; s. 1, ch. 83-301; s. 2, ch. 95-198; s. 5, ch. 95-310; s. 5, ch. 2012-212; s. 15, ch. 2021-17; ss. 5, 6, ch. 2023-309.

Business Impact Estimate

(Exclusionary Form)

This form should be included in the agenda packet for the item under which the proposed ordinance is to be considered and must be posted on the City's website by the time notice of the proposed ordinance is published.

Proposed ordinance's title/reference:

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law¹ for the proposed ordinance, but the City is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance will not have a financial impact on any business.
- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☐ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

¹ See Section 166.041(4)(c), Florida Statutes.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City hereby publishes the following information:

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals, and welfare):

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, if any:
(a) An estimate of direct compliance costs that businesses may reasonably incur;
(b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible; and
(c) An estimate of the City's regulatory costs, including estimated revenues from any new charges or fees to cover such costs.

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

4. Additional information the governing body deems useful (if any):
[You may wish to include in this section the methodology or data used to prepare the Business Impact Estimate. For example: City staff solicited comments from businesses in the City as to the potential impact of the proposed ordinance by contacting the chamber of commerce, social media posting, direct mail or direct email, posting on City website, public workshop, etc. You may also wish to include efforts made to reduce the potential fiscal impact on businesses. You may also wish to state here that the proposed ordinance is a generally applicable ordinance that applies to all persons similarly situated (individuals as well as businesses) and, therefore, the proposed ordinance does not affect only businesses].

Business Impact Estimate Form

This form should be included in the agenda packet for the item under which the proposed ordinance is to be considered and must be posted on the City's website by the time notice of the proposed ordinance is advertised and published.

Proposed ordinance's title:

ORDINANCE NO.

[Insert Ordinance Title as advertised]

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes.

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals, and welfare):

[Describe public purpose related to health, safety, morals and welfare]

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, if any:

(a) An estimate of direct compliance costs that businesses may reasonably incur:

[State estimate reasonably known or state "none" if applicable].

(b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible:

[Describe charge or fee or state "none" if applicable].

(c) An estimate of the City's regulatory costs, including estimated revenues from any new charges or fees to cover such costs:

[Describe costs or state "none" if applicable].

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

[Describe the number if reasonably known or state "none" if applicable].

4. Additional information the governing body deems useful (if any):

[Describe any additional information known or state "none" if applicable].



City of
ALACHUA

**PUBLIC NOTICE OF
ENACTMENT OF AN
ORDINANCE OF THE
CITY OF ALACHUA,
FLORIDA**

Notice is hereby given that the City Commission of the City of Alachua will hold a public hearing on a proposed ordinance. The hearing will be held on January 8, 2023 at 6:00 p.m., in the James A. Lewis Commission Chambers in City Hall, located at 15100 NW 142nd Terrace, Alachua, Florida.

The ordinance title is as follows:

ORDINANCE 24-02

AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA; IMPLEMENTING THE STATE'S STATUTORY MANDATE TO PREPARE BUSINESS IMPACT ESTIMATES PRIOR TO THE ADOPTION OF PROPOSED ORDINANCES PURSUANT TO SECTION 166.041(4) (a), FLORIDA STATUTES; PROVIDING FINDINGS; ADOPTING BUSINESS IMPACT ESTIMATE PROCEDURES, REQUIREMENTS, & EXEMPTIONS; PROVIDING FOR SEVERABILITY, PROVIDING FOR INCLUSION IN THE CITY CODE AND SCRIVENER'S ERRORS, CONFLICTS, AND AN EFFECTIVE DATE.

At the public hearing, all interested parties may appear and be heard with respect to the item. Copies of the ordinance and supplementary material are available for public inspection at the Deputy City Clerk's Office, 15100 NW 142nd Terrace, Alachua, Florida, on any regular business day between the hours of 7:30 a.m. to 6:00 p.m. Written comments on the item may be sent to the following address: City of Alachua, Deputy City Clerk, P.O. Box 9, Alachua, FL 32616. Notice is given pursuant to Section 286.0105, Florida Statutes, that, in order to appeal any decision made at the public hearing, you will need a record of the proceedings, and that, for such purpose, you may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, any persons with a disability requiring reasonable accommodation in order to participate in this meeting should call the Deputy City Clerk at (386) 418-6100 x 1501 at least 48 hours prior to the public hearing.

(Published: Alachua County Today - December 28, 2023)

estimates the store will be open about nine months after the groundbreaking. The Florida-based grocery

areas within the shopping center to provide additional income sources for the community.



City of ALACHUA

PUBLIC NOTICE OF ENACTMENT OF AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA

Notice is hereby given that the City Commission of the City of Alachua will hold a public hearing on a proposed ordinance. The hearing will be held on January 22, 2024 at 6:00 p.m., in the James A. Lewis Commission Chambers in City Hall, located at 15100 NW 142nd Terrace, Alachua, Florida.

The ordinance title is as follows:

ORDINANCE 24-02

AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA; IMPLEMENTING THE STATE'S STATUTORY MANDATE TO PREPARE BUSINESS IMPACT ESTIMATES PRIOR TO THE ADOPTION OF PROPOSED ORDINANCES PURSUANT TO SECTION 166.041(4) (a), FLORIDA STATUTES; PROVIDING FINDINGS; ADOPTING BUSINESS IMPACT ESTIMATE PROCEDURES, REQUIREMENTS, & EXEMPTIONS; PROVIDING FOR SEVERABILITY, PROVIDING FOR INCLUSION IN THE CITY CODE AND SCRIVENER'S ERRORS, CONFLICTS, AND AN EFFECTIVE DATE.

At the public hearing, all interested parties may appear and be heard with respect to the item. Copies of the ordinance and supplementary material are available for public inspection at the Deputy City Clerk's Office, 15100 NW 142nd Terrace, Alachua, Florida, on any regular business day between the hours of 7:30 a.m. to 6:00 p.m. Written comments on the item may be sent to the following address: City of Alachua, Deputy City Clerk, P.O. Box 9, Alachua, FL 32616. Notice is given pursuant to Section 286.0105, Florida Statutes, that, in order to appeal any decision made at the public hearing, you will need a record of the proceedings, and that, for such purpose, you may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, any persons with a disability requiring reasonable accommodation in order to participate in this meeting should call the Deputy City Clerk at (386) 418-6100 x 1501 at least 48 hours prior to the public hearing.

(Published: Alachua County Today - January 11, 2024)



UESANTIS CITY
Sarasota School Board member Bridget Ziegler and her husband, Christian, were rising stars in the Florida Republican Party. A woman has accused him of sexual assault. MATT HOUSTON/HERALD-TRIBUNE FILE

Ziegler

Continued from Page 1A

undercover detectives from the Sarasota Sheriff's Office arrested a few gentlemen pleasuring themselves to pornographic movies inside the South Trail Cinema. Reubens was one of them.

Reubens, sensing the end of his career, pleaded with the H-T and the Sheriff's Office to look the other way. If an arrest was not made, and if a story was not written, he would perform at a charity event in full Pee-wee character. There were no takers. Not only was the story written, but it was accompanied by a mugshot of a hippie-looking Reubens that shocked the nation. Eventually, the Pee-wee Herman story was on the front page of every newspaper, along with the Moscow Summit. Rolling Stone wrote a cover story with the headline "Who killed Pee-wee Herman?"

No one, because he wasn't really dead. Stars such as Joan Rivers, Cyndi Lauper, Robert Klein and Bill Cosby (OK, that one didn't age so well) came to his defense, and support rallies were held in major cities, much to the surprise of many. But Sarasota's image was not off the hook.

The disgust was eventually directed to where it belonged, and that was the Sarasota Sheriff's Office for arresting Reubens in the first place. They had nothing better to do than hassle Pee-wee Herman?

Reubens eventually pleaded no contest to indecent exposure and was fined \$50. After he brilliantly appeared at the MTV Music Awards and said: "Heard any good jokes lately? I know you are but what am I?" all was forgiven and mostly forgotten.

Still, for several months in 1991, Sarasota was a national embarrassment, just like it was the year before when five people were arrested on Lido Beach for wearing thong bathing suits.

Now to be clear, what Reubens did and what Ziegler is accused of doing are two very different things. Ziegler is being investigated for allegedly raping a woman on Oct. 2, not for hanging out in an adult movie theater. He has not been charged with a crime, but on Monday, he was voted out as the Florida GOP chair.

Here's who ran stories on Ziegler's ouster: the Anchorage Daily News, Fox 5 San Diego, the Hickory (North Carolina) Record, the Jamaica Observer, KAKE TV in Wichita, Kan., and the British Broadcasting Co.

That's not counting Fox News, MSNBC, ABC, CBS, Forbes, Rolling Stone, Newsweek, the New York Post, the New York Times and the Washington Post. You can pretty much name any major news source in this country, and they have run a Ziegler story of some sort, and you can guess what's on the Internet. This bad Pee-wee-type publicity is not doing Sarasota's reputation any favors, especially as tourist season is upon us.

Both Christian Ziegler and his wife Bridget have claimed for years how much they love Sarasota. Christian Ziegler was a former Sarasota County Commissioner, and Bridget Ziegler is a current member of the Sarasota County School Board.

Until he was booted out in disgrace on Monday, essentially for tarnishing the reputation of the party, Christian Ziegler pigheadedly refused to walk away from his state GOP position. Apparently, he was under the delusion he was Donald Trump. His wife, for her part, is still clinging to her school board seat despite loud calls for her to resign.

They are not standing up for themselves in any admirable way. They are only being selfish, and the longer they use this ridiculous strategy, the more they are in the news and the worse Sarasota is portrayed, not just in this country, but internationally.

You know, it's been over three decades since the Pee-wee Herman incident, and much has happened in that time, including Reubens' death in July.

RIP Pee-wee.

All is forgiven, and your genius is missed. It took a while, but someone has come along and really embarrassed Sarasota this time.



Paul Rubens, in character as Pee-wee Herman, leads 300 bikers out of Deadwood, S.D., on Aug. 8, 2010, on the 3rd Annual Legends Ride charity event during the 70th Annual Sturgis Motorcycle Rally. STEVE MCINROE/AP



"If you receive a phone call from someone claiming to be a judge or other court official, do not give them your credit card or other financial information," according to the U.S. Attorney's Office. JUSTIN KULLMAN/GETTY IMAGES

Jury duty scam threatens arrest if fine isn't paid

Keyla Jimenez
USA TODAY

The U.S. District Court and U.S. Attorney's Office warned the public Monday not to fall prey to a recurring nationwide scam that involves a threatened arrest for missing jury duty.

The scams happen when criminals who pose as U.S. Marshals or government officials call someone and tell them they will be arrested for not appearing for jury duty unless they pay a fine, according to a news release Monday from a U.S. Attorney's Office in Florida. Once the person agrees, the scammers then "walk them through purchasing a prepaid debit or gift card or making an electronic payment to satisfy the fine."

Chief U.S. District Judge Timothy J. Corrigan and U.S. Attorney Roger B. Handberg said authorities from several Florida counties have heard from multiple victims of the scam.

"Let me be clear: these calls are fraudulent," Corrigan said. "If you receive a phone call from someone claiming to be a judge or other court official, do not give them your credit card or other financial information."

Victims of the scam can report it to the Federal Trade Commission and the Federal Bureau of Investigation, according to the U.S. Attorney's Office.

What to watch out for

According to the news release, the scammers may:

- Provide convincing information, including the victim's personal details (address, birth date, etc.); real names of federal judges or court employees, court addresses and phone numbers; and actual badge and case numbers.

- Alter the phone number on the caller ID so that the call falsely appears to originate from a court number or the number of another government agency.

- Tell the victim they can avoid arrest by paying an immediate fine, then walk them through purchasing a prepaid debit or gift card or making an electronic payment to satisfy the "fine."

"In no instance will a court official, U.S. Marshals Service, or other government employee contact someone and demand payment or personal information by phone or email," the news release added.

Widespread jury-related scams

"These instances are looking pretty sophisticated," Miami-Dade Courts Chief Judge Nushin G. Saytle told South Florida news outlet Local 10. "I think we all know the emails we are all getting out there, and the phone calls are becoming more and more sophisticated."

An Ohio man recently paid \$400 to a scammer after he missed jury duty, and recent warnings from court officials of similar scams have ranged from Alaska to Connecticut.

"Jury service is one of the most important public services a citizen can perform, and it is a serious matter when scammers attempt to use a citizen's sense of civic duty to defraud them," Handberg said.

PUBLIC NOTICE OF ENACTMENT OF AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA

Notice is hereby given that the City Commission of the City of Alachua will hold a public hearing on a proposed ordinance. The hearing will be held on January 22, 2024 at 6:00 p.m., in the James A. Lewis Commission Chambers in City Hall, located at 15100 NW 142nd Terrace, Alachua, Florida.

The ordinance title is as follows:

ORDINANCE 24-02

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF ALACHUA, FLORIDA, AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF ALACHUA, ELECTIONS; AMENDING SECTION 14.06- QUALIFICATION OF ELECTORS; AMENDING SECTION 14.08- QUALIFICATION OF CANDIDATES FOR CITY COMMISSION; AMENDING SECTION 14.11- APPOINTMENT OF INSPECTORS; OPENING AND CLOSING OF POLLS; SUBSTITUTE INSPECTORS AND CLERKS; AMENDING SECTION 14.12- OATH OF INSPECTORS AND CLERKS; AMENDING SECTION 14.13- BALLOTS; CONTENTS; AMENDING SECTION 14.15- CLERK OF THE CHAIRPERSONS OF ELECTION BOARDS; DECISION OF MAJORITY TO DECIDE QUESTIONS; AMENDING SECTION 14.16- BOARD OF CANVASSERS; COMPOSITION, POWER AND DUTIES; INCORPORATING INTO THE CODE OF ORDINANCES, PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CITY CODE AND SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.

At the public hearing, all interested parties may appear and be heard with respect to the item. Copies of the ordinance and supplementary material are available for public inspection at the Deputy City Clerk's Office, 15100 NW 142nd Terrace, Alachua, Florida, on any regular business day between the hours of 7:30 a.m. to 6:00 p.m. Written comments on the item may be sent to the following address: City of Alachua, Deputy City Clerk, P.O. Box 9, Alachua, FL 32616. Notice is given pursuant to Section 286.0105, Florida Statutes, that, in order to appeal any decision made at the public hearing, you will need a record of the proceedings, and that, for such purpose, you may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, any persons with a disability requiring reasonable accommodation in order to participate in this meeting should call the Deputy City Clerk at (386) 418-6100 x 1501 at least 48 hours prior to the public hearing.

PUBLIC NOTICE OF ENACTMENT OF AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA

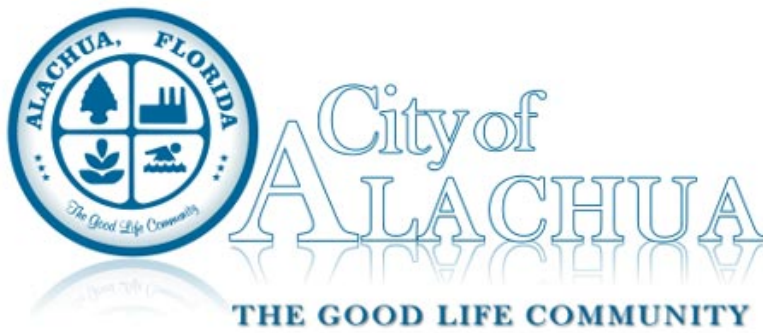
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The ordinance title is as follows:

ORDINANCE 24-02

AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA; IMPLEMENTING THE STATE'S STATUTORY MANDATE TO PREPARE BUSINESS IMPACT ESTIMATES PRIOR TO THE ADOPTION OF PROPOSED ORDINANCES PURSUANT TO SECTION 166.041(4)(a), FLORIDA STATUTES; PROVIDING FINDINGS; ACCEPTING BUSINESS IMPACT ESTIMATE PROCEDURES, REQUIREMENTS, & EXEMPTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CITY CODE AND SCRIVENER'S ERRORS, CONFLICTS, AND AN EFFECTIVE DATE.

At the public hearing, all interested parties may appear and be heard with respect to the item. Copies of the ordinance and supplementary material are available for public inspection at the Deputy City Clerk's Office, 15100 NW 142nd Terrace, Alachua, Florida, on any regular business day between the hours of 7:30 a.m. to 6:00 p.m. Written comments on the item may be sent to the following address: City of Alachua, Deputy City Clerk, P.O. Box 9, Alachua, FL 32616. Notice is given pursuant to Section 286.0105, Florida Statutes, that, in order to appeal any decision made at the public hearing, you will need a record of the proceedings, and that, for such purpose, you may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, any persons with a disability requiring reasonable accommodation in order to participate in this meeting should call the Deputy City Clerk at (386) 418-6100 x 1501 at least 48 hours prior to the public hearing.



Commission Agenda Item

MEETING DATE: 1/22/2024

SUBJECT: Ordinance 24-03: Changes to the Election Code; Second and Final Reading

PREPARED BY: LeAnne Williams, Deputy City Clerk

RECOMMENDED ACTION:

Staff recommends that the City Commission approve Ordinance 24-03.

Summary

Ordinance 24-03 brings forward proposed changes to incorporate into Chapter 14- Elections of the Code of Ordinance of the City of Alachua. The proposed amendments are to make changes to update and streamline the following sections:

- Section 14.06- Qualification of Electors
- Section 14.08- Qualification of Candidates for City Commission
- Section 14.11- Appointment of Inspectors and Clerk; Opening and Closing of Polls; Substitute Inspectors and Clerks
- Section 14.12- Oath of Inspectors and Clerks
- Section 14.13- Ballots; Contents
- Section 14.15- Clerks to be Chairpersons of the Elections Boards; Decision of Majority to Decide Question
- Section 14.16- Board of Canvassers; Composition, Power and Duties

The proposed amendments will enable the City Elections to flow smoothly and function within the parameters of the Code.

Attached are:

- Proposed Ord 24-03
- Exhibit A – Proposed Changes with Strikethrough
- Exhibit B – Code Sections as they will be accepted into the code of ordinances

ATTACHMENTS:

Description

- ❑ Ordinance 24-03

- ▢ Exhibit A - Strikethrough
- ▢ Exhibit B - Code Ready
- ▢ BIE Exclusionary Form
- ▢ Ad - Alachua County Today
- ▢ Ad - Alachua County Today Second Run
- ▢ Ad - Gainesville Sun

ORDINANCE 24-03

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF ALACHUA FLORIDA, AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF ALACHUA, ELECTIONS; AMENDING SECTION 14.06- QUALIFICATION OF ELECTORS; AMENDING SECTION 14.08- QUALIFICATION OF CANDIDATES FOR CITY COMMISSION; AMENDING SECTION 14.11- APPOINTMENT OF INSPECTORS AND CLERKS; OPENING AND CLOSING OF POLLS; SUBSTITUTE INSPECTORS AND CLERKS; AMENDING SECTION 14.12- OATH OF INSPECTORS AND CLERKS; AMENDING SECTION 14.13- BALLOTS; CONTENTS; AMENDING SECTION 14.15- CLERKS TO BE CHAIRPERSONS OF ELECTION BOARDS; DECISION OF MAJORITY TO DECIDE QUESTIONS; AMENDING SECTION 14.16- BOARD OF CANVASSERS; COMPOSITION, POWER AND DUTIES; INCORPORATING INTO THE CODE OF ORDINANCES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CITY CODE AND SCRIVENER’S ERRORS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Alachua Charter provides that the City Commission of the City of Alachua (herein, “Commission”) shall be the judge of its own election and qualification of its own members subject to review”, and as such, the Commission has adopted and included Chapter 14, Elections, in the Code of Ordinances of the City of Alachua (herein, “Code”); and

WHEREAS, from time to time, the Commission amends Chapter 14, Elections, in order to update and streamline this section; and

WHEREAS, the Commission has reviewed the proposed changes to Section 14.06, Section 14.08, Section 14.11, Section 14.12, Section 14.13, Section 14.15 and Section 14.16 of Chapter 14 of the Code which are as highlighted in attached Exhibit “A”; and

WHEREAS, the Commission, being fully advised of the facts and circumstances finds it to be in the best interest of the City to adopt the amendments in attached Exhibit “A” and incorporate the changes into the Code.

NOW THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF ALACHUA, FLORIDA.

Section 1. INCORPORATION BY REFERENCE

The above RECITALS are true and correct and are incorporated as material portions of this Ordinance 24-03 as if fully sets forth herein, and are accurate findings of facts and conclusions of law.

Section 2. Approval of Amendments

The Commission hereby approves the Amendments to Sections 14.06, 14.08, 14.11, 14.12, 14.13, 14.15, and 14.16 of Chapter 14 as they are highlighted in attached Exhibit “A” and set forth in these sections in Attached Exhibit “B”.

Section 3. Inclusion in the Code

The proposed amendments which are contained in Exhibit “B” shall be codified into Chapter 14 and be made part of the Code. Any renumbering, re-lettering, or other changes necessary to accomplish this codification are authorized.

Section 4. Correction of Scrivener’s Errors

The City Manager or designee, without a public hearing, is authorized to correct any scrivener's error, which do not affect the intent of this ordinance.

Section 5. Repealing Clause

All ordinances or parts of ordinances in conflict with this ordinance are, to the extent of the conflict, hereby repealed.

Section 6. Providing for Severability

The Commission directs and authorizes that, if any section, sentence, clause, phrase, or provision of this ordinance is for any reason held or declared to be unconstitutional, void, or inoperative by a court or agency of competent jurisdiction, such holding of invalidity or unconstitutionality shall not affect the remaining provisions of this ordinance and the remainder of this ordinance, after the exclusion of such part or parts, shall be deemed to be valid.

Section 7. Effective Date

This Ordinance shall be effective upon its passage and adoption on the second and final reading.

PASSED on first reading on the 08 of January, 2024.

PASSED and **DULY ADOPTED**, in regular session, with a quorum present and voting, by the City Commission, upon second reading this 22, January, 2024.

**CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA**

Gib Coerper, Mayor
SEAL

ATTEST:

APPROVED AS TO FORM

Mike DaRoza, City Manager/Clerk

Marian B. Rush, City Attorney

EXHIBIT “A”

(Proposed Changes to Chapter 14 are Printed in Red)

AMENDING CHAPTER 14, SECTION 06 RELATING TO THE QUALIFICATION OF ELECTORS

Every person who is a qualified elector under the laws of the State of Florida, ~~and~~ who ~~is~~ has been a permanent resident of the City for six consecutive months, is eligible to register with the Supervisor of Elections when the registration books for an election are open. Upon registration, such person shall be a qualified elector of the City.

AMENDING CHAPTER 14, SECTION 08 RELATING TO THE QUALIFICATION OF CANDIDATES FOR CITY COMMISSION

Any person who is a resident of the City and is a qualified elector ~~therein in the City~~ may become a candidate for the office of Mayor or City Commissioner of the City by taking a written oath before the City Clerk or ~~his~~ Clerk's designee, that the person possesses the qualifications to become a candidate for such office and designating the group in which the person shall run. As a condition precedent to qualifying the candidate shall pay to the City Clerk ~~the sum of \$25.00~~ 1% of the expected salary for the position as a qualifying fee, or such person shall furnish the Clerk with ~~petition~~ petitions requesting that such person become a candidate for the Mayor or City Commission. Said ~~petition~~ petitions shall be signed by at least ~~25~~ 1% of the electors of the City, and shall be accompanied by a statement in writing signed by the Alachua County Supervisor of Elections certifying that each of the signatures on such ~~petition~~ petitions has been checked by the Supervisor and that each of the signatures on the ~~petition~~ petitions is that of a qualified elector of the City. The period in which a person may submit the oath, qualifying fee or ~~petition~~ petitions, and all other required forms to the City Clerk shall be from noon on the third Tuesday in February prior to the election until noon on the fourth Tuesday in February prior to the election.

AMENDING CHAPTER 14, SECTION 11 RELATING TO THE APPOINTMENT OF INSPECTORS AND CLERKS

The City Clerk or designee shall appoint the necessary clerks and inspectors necessary to conduct the election. If at the time the polls are to be open, ~~and any such~~ inspector or clerk is not present or should refuse to serve, ~~those present may choose from the qualified voters present sufficient persons to complete the number of inspectors or clerks~~ the City Clerk or designee shall appoint qualified replacements. ~~No Only elector~~ electors who ~~cannot~~ can read and write the English language shall be appointed or chosen clerk or inspector of any election. Poll workers who have been trained for a City election shall be deemed to have been trained for all runoff elections that may arise from that election.

AMENDING CHAPTER 14, SECTION 12 RELATING TO THE OATH OF INSPECTORS AND CLERKS

The inspectors and clerks shall take and subscribe to an oath or affirmation, which shall be written or printed, to the effect that they will perform the duties of inspectors and clerks of the election according to law and will endeavor to prevent all fraud, deceit or abuse in conducting the same. Such oaths may be taken before an officer authorized to administer oaths, or before either of the persons who are to act as inspectors and clerks; one of them to swear to others and one of the others thus sworn in turn to administer the oath to him/her who has not been sworn. Such oaths shall be returned with the returns of the election to the ~~Mayor~~ City Clerk or designee.

AMENDING CHAPTER 14, SECTION 13 BALLOTS; CONTENTS

The names of all qualified candidates for election to the City Commission shall be placed upon the ballot in alphabetical order according to surnames; provided, no person's name shall be printed on the ballot if that person notifies the City Commission not less than 20 days prior to the election that he/she will not accept the nomination.

In the event that electronic ballot counting machines are not available, or preprinted, **scannable** ballots cannot be delivered in time for the election, or any other such eventuality, the City may conduct its general and runoff elections with paper ballots which shall be tallied by manual count.

AMENDING CHAPTER 14, SECTION 15 ~~CLERKS TO BE CHAIRPERSONS OF THE ELECTION BAORDS; DECISION OF THE MALORITY TO DECIDE QUESTIONS. CLERK OF THE PRECINCT~~

The Clerks at the respective polling places of the election shall ~~be Chairpersons of their boards. In deciding~~ decide any and all questions that may arise ~~regarding the election before the Inspectors and Clerks at any polling places of the election, the decision of the majority of them shall decide such questions.~~ Should the Clerk require more information, a cell phone shall be provided and accessible so the City Clerk or designee can be contacted for further information.

AMENDING CHAPTER 14, SECTION 16 BOARD OF CANVASSERS; COMPOSITION; POWER AND DUTIES

The board of canvassers for all elections held for the election of Mayor and City Commissioners and for questions submitted to a vote of the people are as follows: The Mayor, or in his absence **and when Seat 1 (Mayor) is on the ballot**, a Commissioner designated by the Mayor who shall serve as chairman of the board of canvassers, the City Clerk and one other elector to be appointed by the Mayor. The chairman of the canvassing board shall have authority to designate an additional elector or electors, to serve as a member of the board of canvassers in the absence of any member of the said board. The board shall meet within 24 hours after the close of the polls to canvass the election returns of the inspectors and clerks of the election and to canvass the absentee electors' ballots, and to declare the election result and certify the election. If, however, there are unresolved provisional ballots, the canvassing board will not certify the election when it canvasses the election returns of the inspectors and clerks of the election and canvasses the absentee ballots. If there are unresolved provisional ballots, the canvassing board will meet again after 5:00 p.m. on the second day after the election at which time the canvassing board shall count the provisional ballots, declare the election results, and certify the election. No other board of the City of Alachua shall certify the results of the election. In the event it may be necessary, in order to come to a proper decision, the board shall have the power to examine witnesses and take testimony. The certification of the election shall be forwarded to the City Commission.

EXHIBIT “B”

(Code sections incorporating proposed changes)

Sec. 14-6. – Qualification of electors.

Every person who is a qualified elector under the laws of the State of Florida, who has been a permanent resident of the City for six consecutive months is eligible to register with the Supervisor of Elections when the registration books for an election are open. Upon registration, such person shall be a qualified elector of the City.

Sec. 14-8. – Qualification of candidates for City.

Any person who is a resident of the City and is a qualified elector in the City, may become a candidate for the office of Mayor or City Commissioner of the City by taking a written oath before the City Clerk or Clerk’s designee, that the person possesses the qualifications to become a candidate for such office and designating the group in which the person shall run. As a condition precedent to qualifying the candidate shall pay to the City Clerk 1% of the expected salary for the position as a qualifying fee, or such person shall furnish the Clerk with petitions requesting that such person become a candidate for the Mayor or City Commission. Said petitions shall be signed by at least 1% of the electors of the City, and shall be accompanied by a statement in writing signed by the Alachua County Supervisor of Elections certifying that each of the signatures on such petitions has been checked by the Supervisor and that each of the signatures on the petitions is that of a qualified elector of the City. The period in which a person may submit the oath, qualifying fee or petitions, and all other required forms to the City Clerk shall be from noon on the third Tuesday in February prior to the election until noon on the fourth Tuesday in February prior to the election.

Sec. 14-11. - Appointment of Inspectors and Clerks; opening and closing polls; substitute inspectors and clerks.

The City Clerk or designee shall appoint the necessary clerks and inspectors necessary to conduct the election. If at the time the polls are to be open, and any inspector or clerk is not present or should refuse to serve, the City Clerk or designee shall appoint qualified replacements. Only electors who can read and write the English language shall be appointed or chosen clerk or inspector of any election. Poll workers who have been trained for a City election shall be deemed to have been trained for all runoff elections that may arise from that election.

Sec. 14-12. - Oath of Inspectors and Clerks.

The inspectors and clerks shall take and subscribe to an oath or affirmation, which shall be written or printed, to the effect that they will perform the duties of inspectors and clerks of the election according to law and will endeavor to prevent all fraud, deceit or abuse in conducting the same. Such oaths may be taken before an officer authorized to administer oaths, or before either of the persons who are to act as inspectors and clerks; one of them to swear to others and one of the others thus sworn in turn to administer the oath to him/her who has not been sworn. Such oaths shall be returned with the returns of the election to the City Clerk or designee.

Sec. 14-13. - Ballots; contents.

The names of all qualified candidates for election to the City Commission shall be placed upon the ballot in alphabetical order according to surnames; provided, no person's name shall be printed on the ballot if that person notifies the City Commission not less than 20 days prior to the election that he/she will not accept the nomination.

In the event that electronic ballot counting machines are not available, or preprinted, scannable ballots cannot be delivered in time for the election, or any other such eventuality, the City may conduct its general and runoff elections with paper ballots which shall be tallied by manual count.

Sec. 14-15. - Clerk of the Precinct.

The Clerks at the respective polling places of the election shall decide any and all questions that may arise regarding the election. Should the Clerk require more information, a cell phone shall be provided and accessible so the City Clerk or designee can be contacted for further information.

Sec. 14-16. - Board of Canvassers; composition; powers and duties.

The board of canvassers for all elections held for the election of Mayor and City Commissioners and for questions submitted to a vote of the people are as follows: The Mayor, or in his absence and when Seat 1 (Mayor) is on the ballot, a Commissioner designated by the Mayor who shall serve as chairman of the board of canvassers, the City Clerk and one other elector to be appointed by the Mayor. The chairman of the canvassing board shall have authority to designate an additional elector or electors, to serve as a member of the board of canvassers in the absence of any member of the said board. The board shall meet within 24 hours after the close of the polls to canvass the election returns of the inspectors and clerks of the election and to canvass the absentee electors' ballots, and to declare the election result and certify the election. If, however, there are unresolved provisional ballots, the canvassing board will not certify the election when it canvasses the election returns of the inspectors and clerks of the election and canvasses the absentee ballots. If there are unresolved provisional ballots, the canvassing board will meet again after 5:00 p.m. on the second day after the election at which time the canvassing board shall count the provisional ballots, declare the election results, and certify the election. No other board of the City of Alachua shall certify the results of the election. In the event it may be necessary, in order to come to a proper decision, the board shall have the power to examine witnesses and take testimony. The certification of the election shall be forwarded to the City Commission.

Business Impact Estimate

(Exclusionary Form)

This form should be included in the agenda packet for the item under which the proposed ordinance is to be considered and must be posted on the City's website by the time notice of the proposed ordinance is published.

Proposed ordinance's title/reference: **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF ALACHUA FLORIDA, AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF ALACHUA, ELECTIONS; AMENDING SECTION 14.06- QUALIFICATION OF ELECTORS; AMENDING SECTION 14.08- QUALIFICATION OF CANDIDATES FOR CITY COMMISSION; AMENDING SECTION 14.11- APPOINTMENT OF INSPECTORS AND CLERKS; OPENING AND CLOSING OF POLLS; SUBSTITUTE INSPECTORS AND CLERKS; AMENDING SECTION 14.12- OATH OF INSPECTORS AND CLERKS; AMENDING SECTION 14.13- BALLOTS; CONTENTS; AMENDING SECTION 14.15- CLERKS TO BE CHAIRPERSONS OF ELECTION BOARDS; DECISION OF MAJORITY TO DECIDE QUESTIONS; AMENDING SECTION 14.16- BOARD OF CANVASSERS; COMPOSITION, POWER AND DUTIES; INCORPORATING INTO THE CODE OF ORDINANCES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CITY CODE AND SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.**

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law¹ for the proposed ordinance, but the City is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☒ The proposed ordinance will not have a financial impact on any business.
- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;

¹ See Section 166.041(4)(c), Florida Statutes.

- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☐ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City hereby publishes the following information:

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals, and welfare): The proposed Ordinance will update the Election Code and streamline standards.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, if any:

- (a) An estimate of direct compliance costs that businesses may reasonably incur;
- (b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible; and
- (c) An estimate of the City's regulatory costs, including estimated revenues from any new charges or fees to cover such costs.

N/A

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance: N/A

4. Additional information the governing body deems useful (if any): This ordinance will not impact the businesses of the city.

[You may wish to include in this section the methodology or data used to prepare the Business Impact Estimate. For example: City staff solicited comments from businesses in the City as to the potential impact of the proposed ordinance by contacting the chamber of commerce, social media posting, direct mail or direct email, posting on City website, public workshop, etc. You may also wish to include efforts made to reduce the potential fiscal impact on businesses. You may also wish to state here that the proposed ordinance is a generally applicable ordinance that applies to all persons similarly situated (individuals as well as businesses) and, therefore, the proposed ordinance does not affect only businesses].

evacuation of the building.
An outside search of the
building was conducted
to identify any potentially
which



City of
ALACHUA

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The ordinance title is as follows:

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Williams both expressed concerns that a stalemate might occur with only four commissioners voting on matters, citizens overwhelmingly expressed a desire to elect the person who will fill Tapanes' seat.

LAW, P.A.
BOUKARI
www.BoukariLaw.com

H. BRYAN BOUKARI
ATTORNEY

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**City of
ALACHUA**

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The ordinance title is as follows:

ORDINANCE 24-03

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF ALACHUA FLORIDA, AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF ALACHUA, ELECTIONS; AMENDING SECTION 14.06- QUALIFICATION OF ELECTORS; AMENDING SECTION 14.08- QUALIFICATION OF CANDIDATES FOR CITY COMMISSION; AMENDING SECTION 14.11- APPOINTMENT OF INSPECTORS; OPENING AND CLOSING OF POLLS; SUBSTITUTE INSPECTORS AND CLERKS; AMENDING SECTION 14.12- OATH OF INSPECTORS AND CLERKS; AMENDING SECTION 14.13- BALLOTS; CONTENTS; AMENDING SECTION 14.15- CLERK OF THE CHAIRPERSONS OF ELECTION BOARDS; DECISION OF MAJORITY TO DECIDE QUESTIONS; AMENDING SECTION 14.16- BOARD OF CANVASSERS; COMPOSITION, POWER AND DUTIES; INCORPORATING INTO THE CODE OF ORDINANCES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CITY CODE AND SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.

At the public hearing, all interested parties may appear and be heard with respect to the item. Copies of the ordinance and supplementary material are available for public inspection at the Deputy City Clerk's Office, 15100 NW 142nd Terrace, Alachua, Florida, on any regular business day between the hours of 7:30 a.m. to 6:00 p.m. Written comments on the item may be sent to the following address: City of Alachua, Deputy City Clerk, P.O. Box 9, Alachua, FL 32616. Notice is given pursuant to Section 286.0105, Florida Statutes, that, in order to appeal any decision made at the public hearing, you will need a record of the proceedings, and that, for such purpose, you may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, any person with a disability requiring



UESANTIS CITY
Sarasota School Board member Bridget Ziegler and her husband, Christian, were rising stars in the Florida Republican Party. A woman has accused him of sexual assault. MATT HOUSTON/HERALD-TRIBUNE FILE

Ziegler

Continued from Page 1A

undercover detectives from the Sarasota Sheriff's Office arrested a few gentlemen pleasuring themselves to pornographic movies inside the South Trail Cinema. Reubens was one of them.

Reubens, sensing the end of his career, pleaded with the H-T and the Sheriff's Office to look the other way. If an arrest was not made, and if a story was not written, he would perform at a charity event in full Pee-wee character. There were no takers. Not only was the story written, but it was accompanied by a mugshot of a hippie-looking Reubens that shocked the nation. Eventually, the Pee-wee Herman story was on the front page of every newspaper, along with the Moscow Summit. Rolling Stone wrote a cover story with the headline "Who killed Pee-wee Herman?"

No one, because he wasn't really dead. Stars such as Joan Rivers, Cyndi Lauper, Robert Klein and Bill Cosby (OK, that one didn't age so well) came to his defense, and support rallies were held in major cities, much to the surprise of many. But Sarasota's image was not off the hook.

The disgust was eventually directed to where it belonged, and that was the Sarasota Sheriff's Office for arresting Reubens in the first place. They had nothing better to do than hassle Pee-wee Herman?

Reubens eventually pleaded no contest to indecent exposure and was fined \$50. After he brilliantly appeared at the MTV Music Awards and said: "Heard any good jokes lately? I know you are but what am I?" all was forgiven and mostly forgotten.

Still, for several months in 1991, Sarasota was a national embarrassment, just like it was the year before when five people were arrested on Lido Beach for wearing thong bathing suits.

Now to be clear, what Reubens did and what Ziegler is accused of doing are two very different things. Ziegler is being investigated for allegedly raping a woman on Oct. 2, not for hanging out in an adult movie theater. He has not been charged with a crime, but on Monday, he was voted out as the Florida GOP chair.

Here's who ran stories on Ziegler's ouster: the Anchorage Daily News, Fox 5 San Diego, the Hickory (North Carolina) Record, the Jamaica Observer, KAKE TV in Wichita, Kan., and the British Broadcasting Co.

That's not counting Fox News, MSNBC, ABC, CBS, Forbes, Rolling Stone, Newsweek, the New York Post, the New York Times and the Washington Post. You can pretty much name any major news source in this country, and they have run a Ziegler story of some sort, and you can guess what's on the Internet. This bad Pee-wee-type publicity is not doing Sarasota's reputation any favors, especially as tourist season is upon us.

Both Christian Ziegler and his wife Bridget have claimed for years how much they love Sarasota. Christian Ziegler was a former Sarasota County Commissioner, and Bridget Ziegler is a current member of the Sarasota County School Board.

Until he was booted out in disgrace on Monday, essentially for tarnishing the reputation of the party, Christian Ziegler pigheadedly refused to walk away from his state GOP position. Apparently, he was under the delusion he was Donald Trump. His wife, for her part, is still clinging to her school board seat despite loud calls for her to resign.

They are not standing up for themselves in any admirable way. They are only being selfish, and the longer they use this ridiculous strategy, the more they are in the news and the worse Sarasota is portrayed, not just in this country, but internationally.

You know, it's been over three decades since the Pee-wee Herman incident, and much has happened in that time, including Reubens' death in July.

RIP Pee-wee.

All is forgiven, and your genius is missed. It took a while, but someone has come along and really embarrassed Sarasota this time.



Paul Rubens, in character as Pee-wee Herman, leads 300 bikers out of Deadwood, S.D., on Aug. 8, 2010, on the 3rd Annual Legends Ride charity event during the 70th Annual Sturgis Motorcycle Rally. STEVE MCINROE/AP



"If you receive a phone call from someone claiming to be a judge or other court official, do not give them your credit card or other financial information," according to the U.S. Attorney's Office. JUSTIN KULLMAN/GETTY IMAGES

Jury duty scam threatens arrest if fine isn't paid

Keyla Jimenez
USA TODAY

The U.S. District Court and U.S. Attorney's Office warned the public Monday not to fall prey to a recurring nationwide scam that involves a threatened arrest for missing jury duty.

The scams happen when criminals who pose as U.S. Marshals or government officials call someone and tell them they will be arrested for not appearing for jury duty unless they pay a fine, according to a news release Monday from a U.S. Attorney's Office in Florida. Once the person agrees, the scammers then "walk them through purchasing a prepaid debit or gift card or making an electronic payment to satisfy the fine."

Chief U.S. District Judge Timothy J. Corrigan and U.S. Attorney Roger B. Handberg said authorities from several Florida counties have heard from multiple victims of the scam.

"Let me be clear: these calls are fraudulent," Corrigan said. "If you receive a phone call from someone claiming to be a judge or other court official, do not give them your credit card or other financial information."

Victims of the scam can report it to the Federal Trade Commission and the Federal Bureau of Investigation, according to the U.S. Attorney's Office.

What to watch out for

According to the news release, the scammers may:

- Provide convincing information, including the victim's personal details (address, birth date, etc.); real names of federal judges or court employees, court addresses and phone numbers; and actual badge and case numbers.

- Alter the phone number on the caller ID so that the call falsely appears to originate from a court number or the number of another government agency.

- Tell the victim they can avoid arrest by paying an immediate fine, then walk them through purchasing a prepaid debit or gift card or making an electronic payment to satisfy the "fine."

"In no instance will a court official, U.S. Marshals Service, or other government employee contact someone and demand payment or personal information by phone or email," the news release added.

Widespread jury-related scams

"These instances are looking pretty sophisticated," Miami-Dade Courts Chief Judge Nushin G. Saytle told South Florida news outlet Local 10. "I think we all know the emails we are all getting out there, and the phone calls are becoming more and more sophisticated."

An Ohio man recently paid \$400 to a scammer after he missed jury duty, and recent warnings from court officials of similar scams have ranged from Alaska to Connecticut.

"Jury service is one of the most important public services a citizen can perform, and it is a serious matter when scammers attempt to use a citizen's sense of civic duty to defraud them," Handberg said.

PUBLIC NOTICE OF ENACTMENT OF AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA

Notice is hereby given that the City Commission of the City of Alachua will hold a public hearing on a proposed ordinance. The hearing will be held on January 22, 2024 at 6:00 p.m., in the James A. Lewis Commission Chambers in City Hall, located at 15100 NW 142nd Terrace, Alachua, Florida.

The ordinance title is as follows:

ORDINANCE 24-02

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF ALACHUA, FLORIDA, AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF ALACHUA, ELECTIONS; AMENDING SECTION 14.06- QUALIFICATION OF ELECTORS; AMENDING SECTION 14.08- QUALIFICATION OF CANDIDATES FOR CITY COMMISSION; AMENDING SECTION 14.11- APPOINTMENT OF INSPECTORS; OPENING AND CLOSING OF POLLS; SUBSTITUTE INSPECTORS AND CLERKS; AMENDING SECTION 14.12- OATH OF INSPECTORS AND CLERKS; AMENDING SECTION 14.13- BALLOTS; CONTENTS; AMENDING SECTION 14.15- CLERK OF THE CHAIRPERSONS OF ELECTION BOARDS; DECISION OF MAJORITY TO DECIDE QUESTIONS; AMENDING SECTION 14.16- BOARD OF CANVASSERS; COMPOSITION, POWER AND DUTIES; INCORPORATING INTO THE CODE OF ORDINANCES, PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CITY CODE AND SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.

At the public hearing, all interested parties may appear and be heard with respect to the item. Copies of the ordinance and supplementary material are available for public inspection at the Deputy City Clerk's Office, 15100 NW 142nd Terrace, Alachua, Florida, on any regular business day between the hours of 7:30 a.m. to 6:00 p.m. Written comments on the item may be sent to the following address: City of Alachua, Deputy City Clerk, P.O. Box 9, Alachua, FL 32616. Notice is given pursuant to Section 286.0105, Florida Statutes, that, in order to appeal any decision made at the public hearing, you will need a record of the proceedings, and that, for such purpose, you may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, any persons with a disability requiring reasonable accommodation in order to participate in this meeting should call the Deputy City Clerk at (386) 418-6100 x 1501 at least 48 hours prior to the public hearing.

PUBLIC NOTICE OF ENACTMENT OF AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA

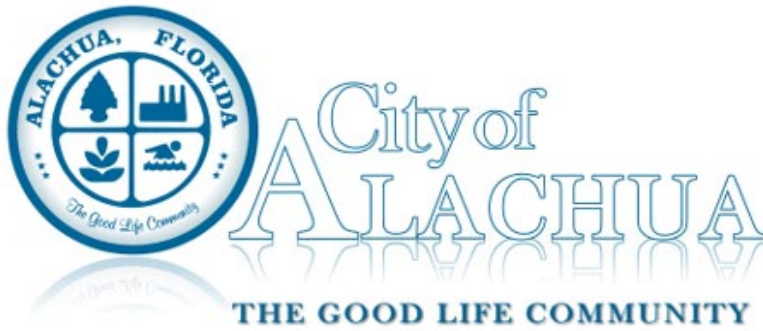
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The ordinance title is as follows:

ORDINANCE 24-02

AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA; IMPLEMENTING THE STATE'S STATUTORY MANDATE TO PREPARE BUSINESS IMPACT ESTIMATES PRIOR TO THE ADOPTION OF PROPOSED ORDINANCES PURSUANT TO SECTION 166.041(4)(a), FLORIDA STATUTES; PROVIDING FINDINGS; ACCEPTING BUSINESS IMPACT ESTIMATE PROCEDURES, REQUIREMENTS, & EXEMPTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CITY CODE AND SCRIVENER'S ERRORS, CONFLICTS, AND AN EFFECTIVE DATE.

At the public hearing, all interested parties may appear and be heard with respect to the item. Copies of the ordinance and supplementary material are available for public inspection at the Deputy City Clerk's Office, 15100 NW 142nd Terrace, Alachua, Florida, on any regular business day between the hours of 7:30 a.m. to 6:00 p.m. Written comments on the item may be sent to the following address: City of Alachua, Deputy City Clerk, P.O. Box 9, Alachua, FL 32616. Notice is given pursuant to Section 286.0105, Florida Statutes, that, in order to appeal any decision made at the public hearing, you will need a record of the proceedings, and that, for such purpose, you may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, any persons with a disability requiring reasonable accommodation in order to participate in this meeting should call the Deputy City Clerk at (386) 418-6100 x 1501 at least 48 hours prior to the public hearing.



Commission Agenda Item

MEETING DATE: 1/22/2024

SUBJECT: Purchase of Skid Steer

PREPARED BY: Donna Smith, Purchasing Coordinator

RECOMMENDED ACTION:

- 1) Accept the Quote from Ring Power Corporation.
 - 2) Authorize the City Manager to issue a Purchase Order to Ring Power Corporation in the amount of \$114,150.00.
 - 3) Authorize the City Manager to execute any necessary documents to proceed with the purchase of one (1) new Caterpillar 299D3 Compact Track Loader - Skid Steer.
-

Summary

On September 25, 2023, the City Commission adopted the FY 2023-2024 Budget authorizing the Public Works Division to purchase a new Loader-Skid Steer.

Ring Power Corporation quoted a new Caterpillar 299D3 Compact Track Loader-Skid Steer for \$114,150.00 under FSA Contract # FSA23-EQU21.0.

Staff recommends moving forward with Ring Power for the purchase of one (1) new Caterpillar 299D3 Compact Track Loader - Skid Steer.

FINANCIAL IMPACT: Yes

BUDGETED: Yes

AMOUNT: \$114,150.00

FUNDING SOURCE: General Fund

COMMISSION GOALS:

Community Enhancement

ATTACHMENTS:

Description

Description

Quote - Ring Power Corporation

Ring Power®

Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

QUOTE PER THE FLORIDA SHERIFF'S ASSOCIATION CONTRACT

Quote Prepared For:
City of Alachua

10/17/2023

(1) NEW CATERPILLAR 299D3 COMPACT TRACK LOADER**CONTRACT DETAILS**

Florida Sheriff's Association
Bid # FSA23-EQU21.0
Item # 222, Loader - Skid Steer - 3100 lb OC, Tracked Only
Contract Effective Dates: October 1, 2023 Through September 30, 2024

BASE MACHINE

BASE	Caterpillar 279D Per Sheriff's Contract Specifications	\$77,647
597-4541	Upgrade to 299D3 CTL, Base Machine Only	<u>\$11,183</u>
TOTAL OF BASE MACHINE		\$88,830

NON-SPECIFIED OPTIONS

588-9140	CAB PACKAGE, ULTRA	\$19,600
512-4414	HYDRAULICS, PERFORMANCE, (H3)	INCL
512-4115	CONTROL, ISO, PROP, WT	INCL
495-1671	LIGHTS, LED	INCL
357-0240	RUBBER BELT, 2 SPD, TF IDLERS	INCL
512-3368	ROPS, ENCLOSED WITH A/C (C3)	INCL
465-3705	DISPLAY, ADVANCED, LCD, CAMERA	INCL
579-8782	FAN, COOLING, DEMAND, REVERSING	INCL
536-9738	SEAT, AIR SUSPENSION, CLOTH, HEAT	INCL
345-6180	RADIO, AM/FM, BLUETOOTH	INCL
568-4704	FILM, TWO SPEED W/HIGH FLOW XPS	INCL
512-4089	DEBRIS MGMT PKG, NONE (DM0)	NC
454-6079	TRACK, RUBBER, 450MM (17.7 IN) BAR	\$945
556-5898	RIDE CONTROL, NONE	NC
568-5612	BATTERY, EXTRA HEAVY DUTY, DISC	\$269
356-6082	REAR LIGHTS	NC

586-1308	DOOR, CAB, POLYCARBONATE	\$281
542-6994	SEAT BELT, 2"	NC
573-8121	PRODUCT LINK, CELLULAR PL641	\$617
512-3401	QUICK COUPLER, HYDRAULIC	\$1,305
563-1163	CERTIFICATION ARR, P65	NC
512-3745	INSTRUCTIONS, ANSI, USA	NC
421-8926	SERIALIZED TECHNICAL MEDIA KIT	NC
435-9238	FILM, SELF LEVEL, ANSI	NC
	SUB TOTAL	\$23,017
	LESS 18% SHERIFF'S CONTRACT DISCOUNT	<u>(\$4,143)</u>
	TOTAL OF NON-SPECIFIED OPTIONS	\$18,874

NON-CONTRACT OPTION

	DEBRIS BARRIER KIT	\$6,300
	HYDRAULIC OIL COOLER	<u>\$750</u>
	TOTAL OF NON-CONTRACT OPTIONS	\$7,050

WARRANTY

	24 MONTH / 2000 HOUR NEW MACHINE WARRANTY	INCL
	60 MONTH / 3000 HOUR PERMIER	\$4,130

	SUBTOTAL	\$118,884
	LESS ONE TIME ADDITIONAL DISCOUNT	<u>(\$4,734)</u>
	TOTAL TRANSACTION PRICE	\$114,150

FINANCE LEASE PROPOSAL

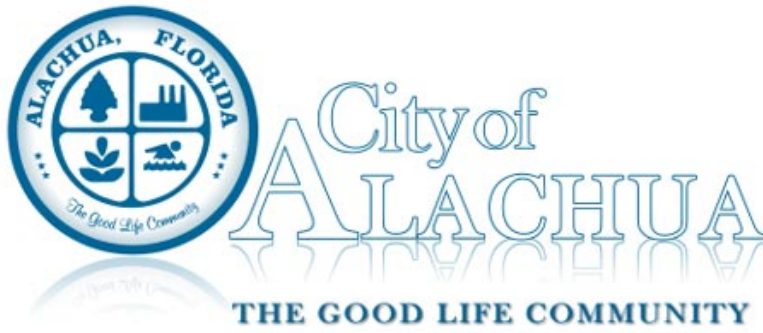
60 MONTH / 3000 HOUR (600 ANNUAL HOURS)

ANNUAL PAYMENT: \$ 25,342.03

OPTION PRICE: \$ 1.00

Best regards,

Robert Galligane
Sales Representative
Ring Power Corporation



Commission Agenda Item

MEETING DATE: 1/22/2024

SUBJECT: December 11, 2023, City Commission Meeting Minutes

PREPARED BY: LeAnne Williams, Deputy City Clerk

RECOMMENDED ACTION:

Approve the minutes.

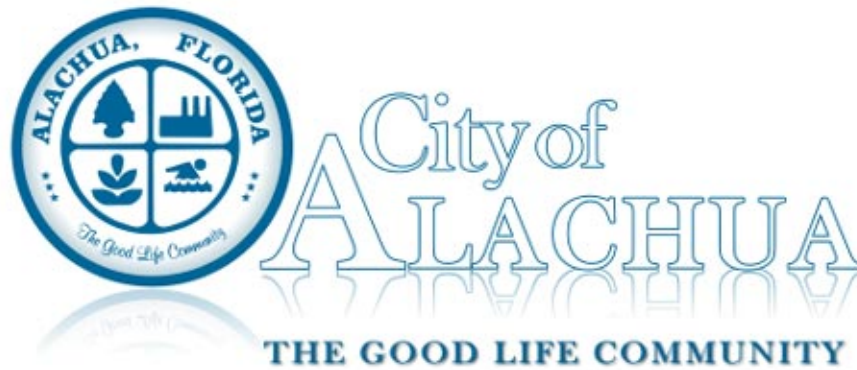
Summary

December 11, 2023, City Commission Meeting Minutes.

ATTACHMENTS:

Description

☐ Minutes



Regular City Commission Meeting Minutes December 11, 2023

Mayor Gib Coerper
Vice Mayor Dayna Miller
Commissioner Jennifer Blalock
Commissioner Shirley Green Brown
Commissioner Edward Potts

City Manager Mike DaRoza
City Attorney Marian Rush

The City Commission will conduct a
Regular City Commission Meeting
At 6:00 PM
to address the item(s) below.

Meeting Date: December 11, 2023

Meeting Location: James A Lewis Commission Chambers

Citizens Present: Maureen Guskiewicz, Ryan Guskiewicz, Lakwanda Jon, Marvin Wilson, Sharon Reshard, Gary Pappas, Rev. Debra Sermons, Silvia Moukhtara Nomol, Elliott Welker. Staff Present: Heather Carter, Carson Crocket, Adam Hall, Jesse Sandusky, Donna Smith, Justin Tabor, Rodolfo Valladares, LeAnne Williams, Tyler Williams, Cap Wilson, Kathy Winburn, David Wisener.

CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

Gib Coerper, Mayor

INVOCATION

Pastor Debra Sermons, Paradise Community Outreach Ministry

PLEDGE TO THE FLAG

Gib Coerper, Mayor

APPROVAL OF THE AGENDA

Vice Mayor Dayna Miller moved to approve the amended agenda; seconded by Commissioner Jennifer Blalock.

Passed by unanimous consent.

APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY TITLE ONLY

Vice Mayor Miller moved to approve the reading of proposed ordinances and resolutions by title only; seconded by Commissioner Blalock.

Passed by unanimous consent.

I. SPECIAL PRESENTATIONS

A. Mathew Lewey Proclamation

Presentation provided.

B. Bhaktivedanta Academy Student Artist Appreciation

Presentation provided.

C. Alachua Learning Academy Student Performing Arts Appreciation

Presentation provided.

D. Fiscal Analysis Report for FY 2022-2023 through September 30, 2023

Presentation provided.

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

Terrance Pollard

Mitch Glaeser

Michelle Lee

Rudy Rothseiden

(Please Limit to 3 Minutes.Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to **3 Minutes**)

A. Preliminary Plat – Farmlands: A request by Claudia Vega, P.E., of eda, inc., applicant and agent for JTFA, LLC, property owner, for consideration of the Preliminary Plat/ Final PD Plan of the Farmlands Subdivision, which proposes the subdivision of a ±172.33 acre subject property into a total of 246 single family lots, with associated common areas and right-of-way, generally located south of US 441, east of NW 188th Street, and west of Santa Fe Ford dealership; Tax Parcel

Numbers 03046-003-001, 03046-003-002, 03046-003-003, 03046-003-004, 03046-003-005, 03042-050-004, 03042-050-005, 03875-001-001, 03875-010-001, 03875-010-002, and a portion of 03046-003-000 (Quasi-Judicial Hearing).

Commissioner Blalock moved Based upon the competent substantial evidence presented at this hearing, the presentation before this Commission, the recommendation of the Planning and Zoning Board, and Staff's recommendation, this Commission finds the application to be consistent with the City of Alachua Comprehensive Plan and in compliance with the Land Development Regulations and approves the Preliminary Plat/Final PD Plan of the Farmlands Subdivision, subject to the four (4) conditions provided in Exhibit "A" and located on page 23 of the Staff Report; seconded by Vice Mayor Miller.

Citizen Comments:
Gary Pappas

Passed 5-0 by roll call.

- B. Ordinance 24-01, Second Reading: Land Development Regulations (LDRs) Text Amendment: A request by Clay Sweger, of eda, inc., to amend the following sections of the City of Alachua Land Development Regulations: Section 2.4.9 (E) regarding infrastructure plan standards; Section 2.4.10 regarding subdivision standards; Section 3.4.2 regarding specific purposes of residential districts; Section 4.3.1 (A) regarding use-specific standards for residential uses; Section 5.1.2, amending Table 5.1-2, Table of Dimensional Standards in the Residential Zoning Districts; Section 6.2.1 (A), regarding purpose of tree mitigation standards; Section 6.2.1 (D) regarding tree planting, relocation, replacement, credit, and banking standards; Section 6.5.4 (A) regarding permanent signage within residential and agricultural districts; Section 7.4.1 regarding posting of surety devices for public improvements; and, Section 7.8.1 regarding subdivider responsibility for maintenance of improvements. (Legislative).

Commissioner Blalock moved to adopt Ordinance 24-01 Based upon the competent substantial evidence presented at this hearing, the presentation before this Commission, and Staff's recommendation, this Commission finds the application for a text amendment to the City's Land Development Regulations to be consistent with the City of Alachua Comprehensive Plan and in compliance with the Land Development Regulations and approves Ordinance 24-01 on second and final reading; seconded by Vice Mayor Miller

Citizen Comments:
Rudy Rothseiden

Passed 4-1 by roll call with Commissioner Edward Potts dissenting.

V. AGENDA ITEMS

- A. Amendment to the Subdivider Agreement for Convergence Research Park Residential Phase 1

Commissioner Potts moved to approve the amendment to the subdivider agreement for Convergence Research Park Residential Phase1, and to authorize the Mayor and City Attorney to sign the amendment to the subdividers agreement for Convergence Research Park Residential Phase 1, and to accept the common law performance bond from Lennar Homes, LLC, in the amount of \$251,964.00 as surety for the installation of sidewalks along lot frontages; seconded by Commissioner Shirley Green Brown.

Passed 5-0 by roll call.

B. Resolution 24-02 Construction and Maintenance Agreement City and DOT 441 Medians

Vice Mayor Miller moved to Adopt Resolution 24-02, and to authorize and direct the Mayor and City Manager to execute the Construction and Maintenance agreement with FDOT; seconded by Commissioner Potts.

Passed 5-0 by roll call.

C. Resolution 24-03 - Revision to Terms of Members of Education Task Force

Commissioner Blalock moved to Adopt Resolution 24-03; seconded by Commissioner Brown.

Passed 5-0 by roll call.

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes.Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

VIII. COMMISSION COMMENTS/DISCUSSION

ADJOURN

Commissioner Blalock moved to adjourn; seconded by Commissioner Potts.

Passed by unanimous consent.

The meeting adjourned at 7:48 p.m.

CONSENT AGENDA

CONSENT AGENDA ITEMS

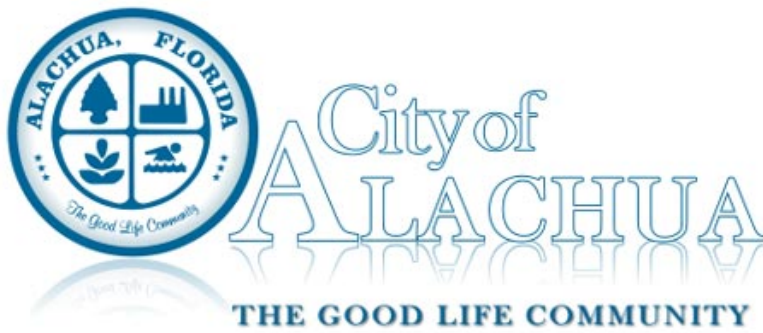
- A. Purchase of 2024 Mack Vacuum/Industrial Tank Truck
- B. November 27, 2023, City Commission Meeting Minutes
- C. Mutual Aid Agreement for Combined Operational Assistance and Voluntary Cooperation between the Alachua County Sheriff and City of Alachua
- D. Mutual Aid Agreement for Voluntary Cooperation for Traffic Control between the Alachua County Sheriff and City of Alachua

ATTEST:

CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA

Mike DaRoza, City Manager/Clerk

Gib Coerper, Mayor



Commission Agenda Item

MEETING DATE: 1/22/2024

SUBJECT: January 8, 2024, City Commission Meeting Minutes

PREPARED BY: Diane L. Amendola, Assistant Deputy City Clerk

RECOMMENDED ACTION:

Approve the minutes.

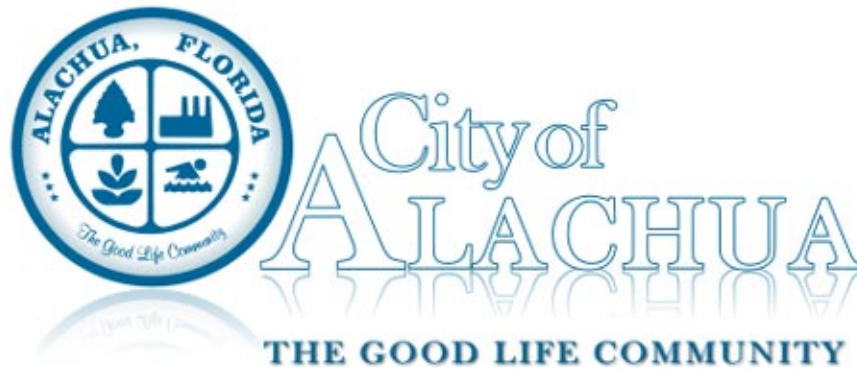
Summary

January 8, 2024, City Commission Meeting Minutes.

ATTACHMENTS:

Description

☐ Minutes



Regular City Commission Meeting Minutes January 8, 2024

Mayor Gib Coerper
Vice Mayor Dayna Miller
Commissioner Jennifer Blalock
Commissioner Shirley Green Brown
Commissioner Edward Potts

City Manager Mike DaRoza
City Attorney Marian Rush

The City Commission will conduct a
Regular City Commission Meeting
At 6:00 PM
to address the item(s) below.

Meeting Date: January 8, 2024

Meeting Location: James A. Lewis City Commission Chambers

Citizens Present: Teddy Sanchez, Michele Lee, Shelley Vickers, Kayla Faye, Larry Smith, Steve Szabo, Gina Copenhaver, Nathaniel M. Ford III, Elliott Welker. Staff Present: Diane Amendola, Robert Bonetti, Kyler Burk, Tara Malone, Stephanie McDonald, Damon Messina, Donna Smith, LeAnne Williams, Cap Wilson.

CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

Gib Coerper, Mayor

INVOCATION

Gib Coerper, Mayor

A moment of silence was observed.

PLEDGE TO THE FLAG

Gib Coerper, Mayor

APPROVAL OF THE AGENDA

Commissioner Edward Potts moved to approve the agenda; seconded by Commissioner Jennifer Blalock.

Passed by unanimous consent.

APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY TITLE ONLY

Vice Mayor Dayna Miller moved to approve the reading of proposed ordinances and resolutions by title only; seconded by Commissioner Shirley Green Brown.

Passed by unanimous consent.

I. SPECIAL PRESENTATIONS

- A. Alachua 2.0 Presentation by the Alachua Chamber of Commerce
Presentation provided.

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

Freddie Wehbe
Thalia Millan
Gina Copenhaver

(Please Limit to 3 Minutes.Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to **3 Minutes**)

- A. Ordinance 24-02: Business Impact Statement

Vice Mayor Miller moved to adopt Ordinance 24-02 on the first reading and schedule the second and final reading for January 22, 2024; seconded by Commissioner Blalock.

Passed 5-0 by roll call.

- B. Ordinance 24-03: Changes to the Election Code

Commissioner Brown moved to adopt Ordinance 24-03 on the first reading and schedule the second and final reading for January 22, 2024; seconded by Commissioner Potts.

Passed 5-0 by roll call.

V. AGENDA ITEMS

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes.Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

VIII. COMMISSION COMMENTS/DISCUSSION

ADJOURN

Commissioner Potts moved to adjourn; seconded by Commissioner Blalock.

Passed by unanimous consent.

The meeting adjourned at 7:09 p.m.

Mayor Coerper adjourned the meeting.

CONSENT AGENDA

CONSENT AGENDA ITEMS

A. Purchase of Transformers

ATTEST:

CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA

Mike DaRoza, City Manager/Clerk

Gib Coerper, Mayor