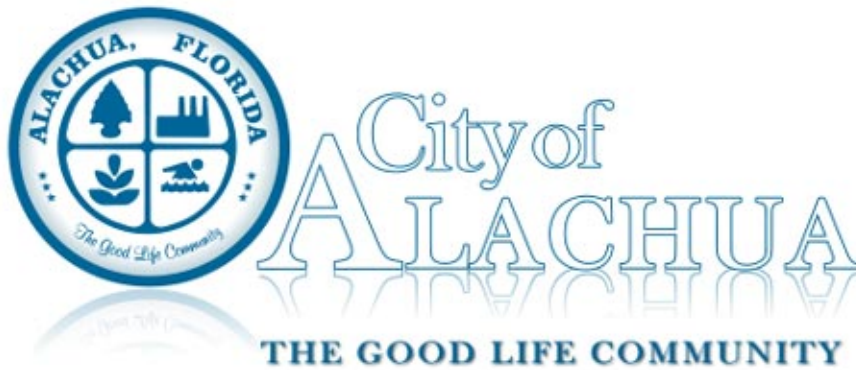




Regular City Commission Meeting Agenda February 28, 2022

Mayor Gib Coerper
Vice Mayor Shirley Green Brown
Commissioner Jennifer Blalock
Commissioner Dayna Miller
Commissioner Robert Wilford

City Manager Mike DaRoza
City Attorney Marian Rush

The City Commission will conduct a
Regular City Commission Meeting
At 6:00 PM
to address the item(s) below.

Meeting Date: February 28, 2022

Meeting Location: James A Lewis Commission Chambers
15100 NW 142 Terr.

CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

INVOCATION

PLEDGE TO THE FLAG

APPROVAL OF THE AGENDA

**APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY
TITLE ONLY**

I. SPECIAL PRESENTATIONS

- A.** Santa Fe High School Lady Raider Volleyball Recognition
- B.** Fiscal Analysis Report for FY 2021-2022 through January 31, 2022
- C.** Chief Sandusky - Oath of Office Ceremony

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes. Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting)

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS

- A.** Parks & Recreation Advisory Board Appointment
- B.** Suwannee River Water Management District (SRWMD) Meeting Report

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to **3 Minutes**)

- A.** Tara Baywood Phase 1 Final Plat: A request by Logan Peters, P.E., of JBPro, Inc., applicant and agent for Tara Baywood LLC, property owner, for consideration of the final plat of Tara Baywood Phase 1, which proposes to subdivide an ±20.25 acre subject property into a total of 61 lots, with associated common areas and right-of-way, consisting of Parcel Number 03067-063-000 (Quasi-Judicial Hearing).
- B.** Tara Forest East Phase 1 Final Plat: A request by Kyle Willems, P.E., of JBPro, Inc., applicant and agent for Tara Forest LLC, property owner, for consideration of the final plat of Tara Baywood Phase 1, which proposes to subdivide an ±10.86 acre subject property into a total of 32 lots, with associated common areas and right-of-way, consisting of Parcel Numbers 03067-005-001, 03067-000-000, and 03067-005-000 (Quasi-Judicial Hearing).

V. AGENDA ITEMS

- A.** Extension of Alachua West PD-R Preliminary Plat
- B.** Purchase of Transformers
- C.** Arbours at Merrillwood Phase I-Support Loan
- D.** GRU Transmission Services Agreement - COA Alachua Substation

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes. Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

VIII.COMMISSION COMMENTS/DISCUSSION

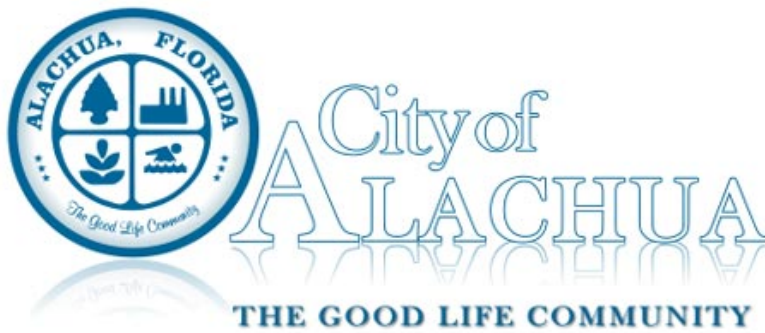
ADJOURN

CONSENT AGENDA

CONSENT AGENDA ITEMS

January 24, 2022 City Commission Meeting Minutes

February 14, 2022 City Commission Meeting Minutes



Commission Agenda Item

MEETING DATE: 2/28/2022

SUBJECT: Santa Fe High School Lady Raider Volleyball Recognition

PREPARED BY: LeAnne Williams, Deputy City Clerk

RECOMMENDED ACTION:

Mayor to read Proclamation and present the certificates.

Summary

The Santa Fe High School Lady Raider Volleyball program won the state championship in Class 4A on November 17, 2021. They finished the season 29-3, and at the end of the season were ranked 2nd in the nation and 1st in Florida. This is not only the first Volleyball State Championship for Santa Fe High School, also the first-ever State Championship in any women's sport at Santa Fe High School.

Head Coach Eric Marshall, Assistant Coach Nicole Stout, Assistant Coach Kayla Hess and members of the team have been invited to attend this meeting for the recognition.

FINANCIAL IMPACT: No

ATTACHMENTS:

Description

☐ Proclamation



City of Alachua, Florida

Office of Mayor Gib Coerper

PROCLAMATION

WHEREAS, Interscholastic athletics provide a positive outlet for youth and opportunities collegiately and beyond; and

WHEREAS, Santa Fe High School has an active athletics program, fostering well-rounded student athletes, who support the values of sportsmanship, teamwork and commitment; and

WHEREAS, the 2020-2021 Santa Fe High School Lady Raider Volleyball Team compiled a 29-3 overall record and finished with a No. 2 ranking in the Nation and First in the State of Florida; and

WHEREAS, this is the First Volleyball State Championship for Santa Fe High School; and

WHEREAS, this is the First State Championship for any Women's Sport at Santa Fe High School; and

WHEREAS, the team captured the hearts of the Good Life Community as their season progressed to historic heights; and

WHEREAS, the City of Alachua wishes to recognize the team for its outstanding representation of their families, school and community.

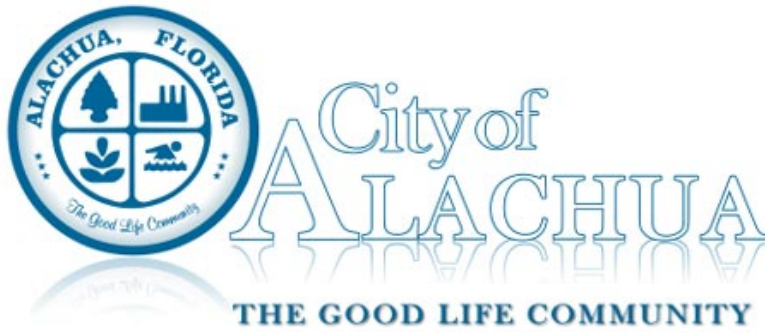
NOW, THEREFORE, I, Gib Coerper, Mayor of the City of Alachua, representing the City and the City Commission, do hereby proclaim **February 28, 2022** as

Santa Fe High School Lady Raider Volleyball Day

IN WITNESS WHEREOF, I have hereunto set my hand this 28th day of February, 2022

ATTEST:

Gib Coerper, Mayor



Commission Agenda Item

MEETING DATE: 2/28/2022

SUBJECT: Fiscal Analysis Report for FY 2021-2022 through January 31, 2022

PREPARED BY: Tyler Williams, FAS - Senior Accountant

RECOMMENDED ACTION:

Receive the presentation.

Summary

The Finance and Administrative Services periodically prepares fiscal analysis reports for the purpose of conveying the City's general fiscal operating condition to the City Commission and the residents of the City of Alachua.

FINANCIAL IMPACT: No

BUDGETED: No

ATTACHMENTS:

Description

- ▢ Fiscal Analysis Report 20220131
- ▢ Presentation 20220131



**FINANCE AND ADMINISTRATIVE SERVICES
FISCAL ANALYSIS
FY 2021-2022
THROUGH JANUARY 31, 2022**

TABLE OF CONTENTS

Introduction	I
General Fund Summary	1
General Fund Revenues	4
General Fund Expenditures by Major Category	5
Special Revenue Funds Summary	9
Special Revenue Funds Revenues	10
Special Revenue Funds Expenditures by Major Category	11
Debt Service Fund Summary	12
Debt Service Fund Revenues	13
Debt Service Fund Expenditures by Major Category	14
Capital Projects Funds Summary	15
Capital Projects Funds Revenues	16
Capital Projects Funds Expenditures by Major Category	17
Enterprise Funds Summary	18
Enterprise Funds Revenues	19
Enterprise Funds Expenditures by Major Category	20
Internal Service Fund Summary	21
Internal Service Fund Revenues	22
Internal Service Fund Expenditures by Major Category	23
All City Funds Summary	25
Revenues by Major Category All City Funds	26
Expenditures by Major Category All City Funds	27
Budget Performance by Function All City Funds	28
Investments and Cash	29

INTRODUCTION TO FISCAL ANALYSIS REPORT

Purpose

The fiscal analysis report is used to report the operating condition of the City, and where applicable, identify potential trends and, if necessary, recommend options for corrective action. The report first looks at all City Funds, and then looks at the major fund types (General Fund, Enterprise Funds, etc.). This report is merely a snapshot that fairly represents the City's financial position at a given point in time. While materially accurate, these are unaudited figures.

Defining Revenue

Revenues are the financial resources available to the City. The City of Alachua has a variety of revenue sources. These revenue sources include taxes, permits and fees, charges for services, fines and forfeitures, grants, and other miscellaneous revenues.

Defining Expenditure

Expenditures constitute a use of financial resources. There are four basic types of expenditures: personal services, operating, capital and debt. Personal services include all salary and salary related expenditures. Operating expenditures include the day-to-day expenses such as supplies, utilities, and equipment purchases. Capital expenditures include construction of roads, parks, buildings and the purchase of land. Debt is the expense related to principal and interest on long-term bonds and notes issued by the City. Expenditure figures within this report include encumbrances. Encumbrances are expenditure commitments that have not yet been actually incurred.

Defining Expenditure Function

Expenditure functions are expenditure classifications according to the principal purposes for which expenditures are made. Examples are general government, public safety, economic environment, physical environment, transportation, and culture/recreation.

Defining Fund Balance

Fund balances are the funds carried over from the previous fiscal year. The City has a variety of uses for fund balance including reserve for future capital projects, for emergencies and catastrophes, for certain bond issues, and for other contingencies and expenditures.

Conclusion

The report gives a more comprehensive view by fund type of the financial operations of the City. The Finance and Administrative Services Department welcomes any feedback you may have.

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING JANUARY 31, 2022

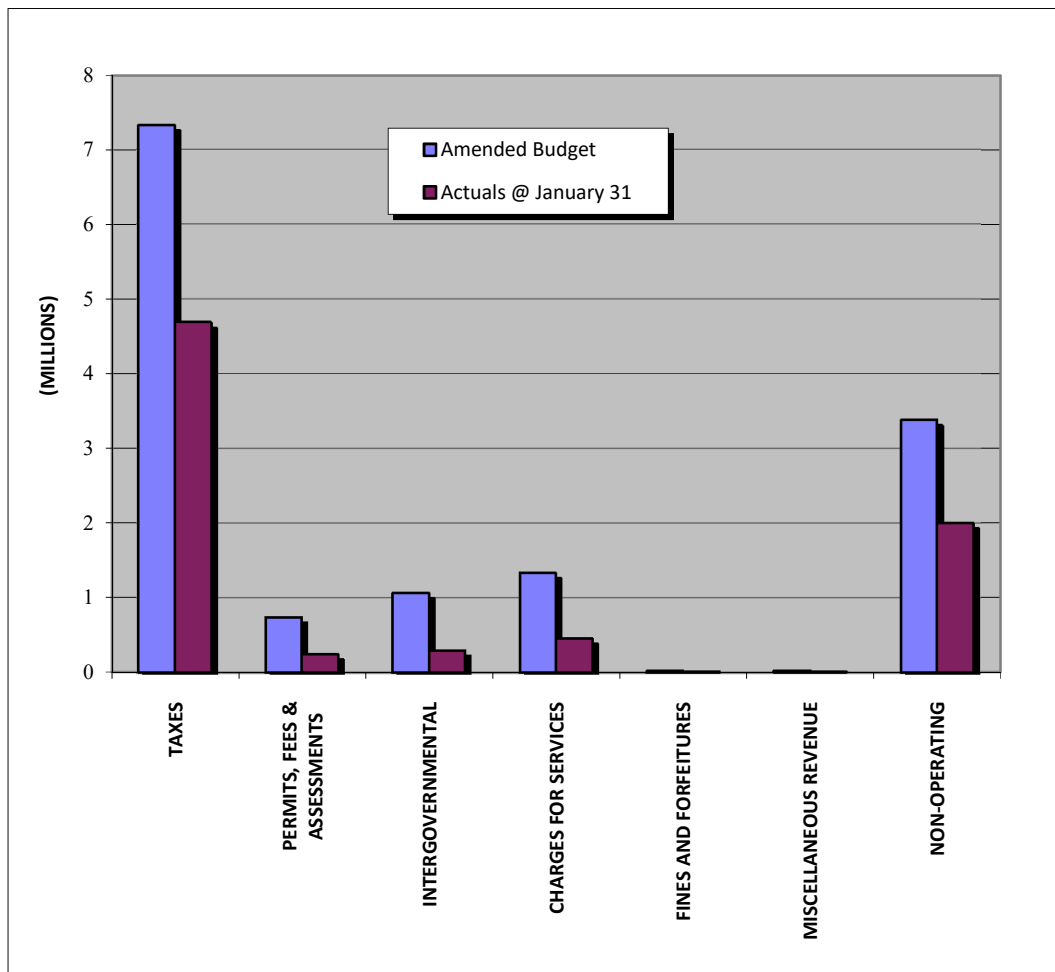
GENERAL FUND

FUND 001 - GENERAL FUND: The General Fund is the general operating fund for the Alachua City Commission. This fund is used to account for all financial resources, except those required to be accounted for separately. These resources provide funding for programs such as Fire Services, Recreation Services, General Government Administration, Capital Improvement Projects, Law Enforcement and Planning Services to all residents of the City of Alachua.

	FY 21/22 APPROVED BUDGET	FY 21/22 AMENDED BUDGET	YEAR TO DATE FY 21/22	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	7,332,527	7,332,527	4,693,766	64%
PERMITS, FEES & ASSESSMENTS	743,989	743,989	248,110	33%
INTERGOVERNMENTAL	1,062,899	1,064,923	297,481	28%
CHARGES FOR SERVICES	1,334,742	1,334,742	458,538	34%
FINES AND FORFEITURES	30,000	30,000	14,016	47%
MISCELLANEOUS REVENUE	33,600	33,600	18,889	56%
NON-OPERATING	3,384,295	3,384,295	2,000,000	59%
	<u>13,922,052</u>	<u>13,924,076</u>	<u>7,730,800</u>	<u>56%</u>
EXPENSES:				
GENERAL GOVERNMENT	5,996,111	5,996,111	2,658,114	44%
PUBLIC SAFETY	4,396,364	4,398,388	1,750,563	40%
ECONOMIC ENVIRONMENT	54,000	54,000	5,173	10%
PHYSICAL ENVIRONMENT	736,948	736,948	722,177	98%
TRANSPORTATION	1,453,156	1,453,156	319,047	22%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	1,285,473	1,285,473	535,828	42%
	<u>13,922,052</u>	<u>13,924,076</u>	<u>5,990,902</u>	<u>43%</u>
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	7,763,865	7,763,865	2,519,519	32%
OPERATING EXPENDITURES	3,740,380	3,742,404	2,089,195	56%
CAPITAL OUTLAY	1,106,611	1,106,611	349,819	32%
DEBT SERVICE	0	0	0	0%
GRANTS & AIDS	84,000	84,000	5,174	6%
NON-OPERATING	1,227,196	1,227,196	1,027,195	84%
POWER COSTS	0	0	0	0%
	<u>13,922,052</u>	<u>13,924,076</u>	<u>5,990,902</u>	<u>43%</u>

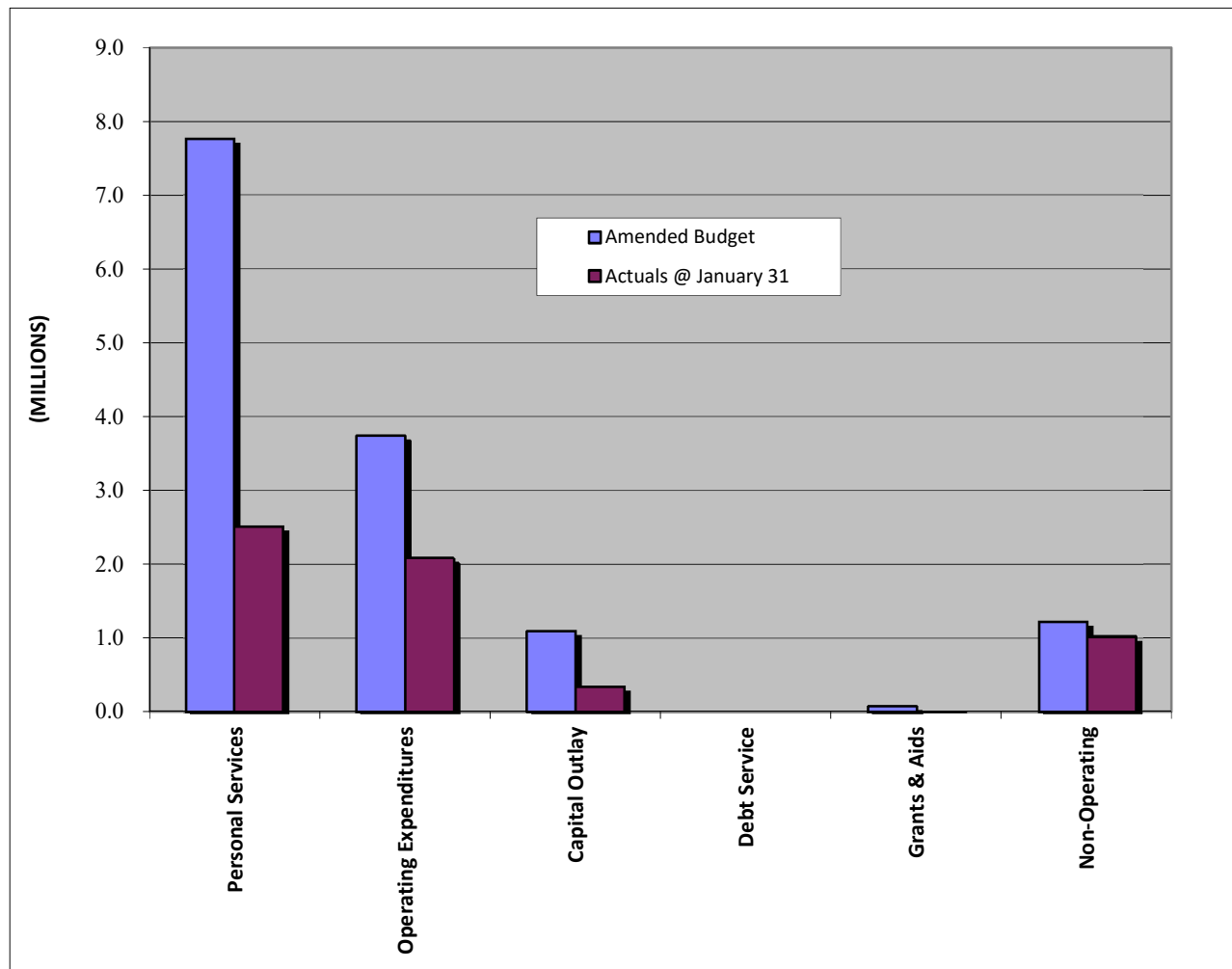
Revenues by Major Category General Fund

As of January 31, 2022, the City of Alachua collected 56% of budgeted General Fund revenues. Tax collections are at 64%. These revenues include property taxes, local option fuel taxes, utility taxes, and communication services taxes and account for \$7.3M, or just over half, of the General Fund annual budgeted revenues. Permits, Fees & Assessments are at 33%. The Intergovernmental Revenues are at 28%. Charges for Services are at 34%, Fines & Forfeitures are at 47%, Miscellaneous Revenues are at 56% and Non-Operating Revenues are at 59%.



Expenditures by Major Category General Fund

Overall, General Fund expenditure categories were at 43%. Personal Services are at 32% with Operating Expenditures at 56%. The Capital Outlay category is at 32%, Grants & Aids are 6% and Non-Operating expenditures are at 84%. Encumbrances for legal and residential waste collection account for 11% of the expense line total (\$641K).



CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING JANUARY 31, 2022

GENERAL FUND REVENUES

REVENUE SOURCE	FY 21/22 APPROVED BUDGET	FY 21/22 AMENDED BUDGET	YEAR TO DATE FY 21/22	PERCENT COLLECTED
<u>TAXES</u>				
AD VALOREM TAXES	5,068,089	5,068,089	4,088,570	81%
LOCAL OPTION FUEL TAXES	282,438	282,438	76,902	27%
UTILITY SERVICES TAXES	1,600,000	1,600,000	405,634	25%
COMMUNICATIONS SERVICES TAXES	340,000	340,000	75,734	22%
LOCAL BUSINESS TAXES	42,000	42,000	46,926	112%
SUBTOTAL	7,332,527	7,332,527	4,693,766	64%
<u>PERMITS, FEES AND ASSESSMENTS</u>				
BUILDING PERMITS	361,989	361,989	130,664	36%
FRANCHISE FEES	382,000	382,000	117,446	31%
SUBTOTAL	743,989	743,989	248,110	33%
<u>INTERGOVERNMENTAL REVENUE</u>				
STATE-SHARED REVENUES	1,051,829	1,051,829	297,481	28%
GRANTS	11,070	13,094	0	0%
SUBTOTAL	1,062,899	1,064,923	297,481	28%
<u>CHARGES FOR SERVICES</u>				
GENERAL GOVERNMENT	60,350	60,350	55,725	92%
PUBLIC SAFETY	322,000	322,000	83,060	26%
PHYSICAL ENVIRONMENT	850,392	850,392	279,553	33%
TRANSPORTATION	0	0	0	0%
CULTURE & RECREATION	102,000	102,000	40,200	39%
OTHER CHARGES FOR SVCS	0	0	0	0%
SUBTOTAL	1,334,742	1,334,742	458,538	34%
<u>FINES & FORFEITURES</u>				
FINES & FORFEITURES	30,000	30,000	13,916	46%
OTHER FINES & FORFEITURES	0	0	100	NA+
SUBTOTAL	30,000	30,000	14,016	47%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	5,000	5,000	1,503	30%
RENTS & ROYALTIES	0	0	0	0%
OTHER MISCELLANEOUS REVENUE	28,600	28,600	17,386	61%
SUBTOTAL	33,600	33,600	18,889	56%
<u>NON-OPERATING</u>				
CONTRIBUTIONS FROM ENTERPRISE	2,000,000	2,000,000	2,000,000	100%
FUND BALANCE & UNDER COLLECTION	1,384,295	1,384,295	0	0%
SUBTOTAL	3,384,295	3,384,295	2,000,000	59%
GENERAL FUND	13,922,052	13,924,076	7,730,800	56%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING JANUARY 31, 2022

GENERAL FUND EXPENDITURES
BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 21/22 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>CITY COMMISSION</u>						
PERSONAL SERVICES	115,260	41,305	36%	0	0%	36%
OPERATING EXPENDITURES	27,286	13,002	48%	0	0%	48%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	142,546	54,307	38%	0	0%	38%
<u>CITY MANAGER'S OFFICE</u>						
PERSONAL SERVICES	616,471	95,612	16%	0	0%	16%
OPERATING EXPENDITURES	73,753	46,118	63%	10,731	15%	77%
CAPITAL OUTLAY	25,000	32,261	129%	1,310	5%	134%
GRANTS & AIDS	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	715,224	173,991	24%	12,041	2%	26%
<u>DEPUTY CITY CLERK</u>						
PERSONAL SERVICES	138,373	48,035	35%	0	0%	35%
OPERATING EXPENDITURES	71,759	18,433	26%	3,367	5%	30%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	210,132	66,468	32%	3,367	2%	33%
<u>CITY ATTORNEY</u>						
OPERATING EXPENDITURES	186,831	34,525	18%	102,573	55%	73%
TOTAL EXPENDITURES	186,831	34,525	18%	102,573	55%	73%
<u>INFORMATION & TECHNOLOGY SERVICES</u>						
PERSONAL SERVICES	168,161	52,977	32%	0	0%	32%
OPERATING EXPENDITURES	77,840	43,019	55%	2,461	3%	58%
CAPITAL OUTLAY	150,000	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	396,001	95,996	24%	2,461	1%	25%
<u>FINANCE</u>						
PERSONAL SERVICES	575,896	184,113	32%	0	0%	32%
OPERATING EXPENDITURES	93,192	41,278	44%	1,876	2%	46%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	669,088	225,391	34%	1,876	0%	34%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING JANUARY 31, 2022

GENERAL FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 21/22 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>HUMAN RESOURCES</u>						
PERSONAL SERVICES	251,899	83,708	33%	0	0%	33%
OPERATING EXPENDITURES	64,183	22,491	35%	2,824	4%	39%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	316,082	106,199	34%	2,824	1%	34%
<u>FACILITIES MAINTENANCE</u>						
PERSONAL SERVICES	550,877	189,049	34%	0	0%	34%
OPERATING EXPENDITURES	200,287	39,076	20%	15,860	8%	27%
CAPITAL OUTLAY	158,574	87,394	55%	0	0%	55%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	909,738	315,519	35%	15,860	2%	36%
<u>GRANTS & CONTRACTS</u>						
PERSONAL SERVICES	0	0	0%	0	0%	0%
OPERATING EXPENDITURES	55,500	133	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	55,500	133	0%	0	0%	0%
<u>CP&D-PLANNING & DEVELOPMENT</u>						
PERSONAL SERVICES	510,931	186,657	37%	0	0%	37%
OPERATING EXPENDITURES	116,637	29,430	25%	18,858	16%	41%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	627,568	216,087	34%	18,858	3%	37%
<u>COMPLIANCE & RISK MANAGEMENT</u>						
PERSONAL SERVICES	303,087	103,331	34%	0	0%	34%
OPERATING EXPENDITURES	38,244	3,308	9%	0	0%	9%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	341,331	106,639	31%	0	0%	31%
<u>CP&D-BEAUTIFICATION BOARD</u>						
OPERATING EXPENDITURES	23,000	7,135	31%	12,045	52%	83%
TOTAL EXPENDITURES	23,000	7,135	31%	12,045	52%	83%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING JANUARY 31, 2022

GENERAL FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 21/22 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>SPECIAL EXPENSE</u>						
PERSONAL SERVICES	14,074	0	0%	0	0%	0%
OPERATING EXPENDITURES	106,800	23,376	22%	9,868	9%	31%
CAPITAL OUTLAY	25,000	0	0%	23,379	94%	94%
GRANTS & AIDS	84,000	5,174	6%	0	0%	6%
NON-OPERATING	1,227,196	1,027,195	84%	0	0%	84%
TOTAL EXPENDITURES	1,457,070	1,055,745	72%	33,247	2%	75%
<u>PS-SOLID WASTE DISPOSAL</u>						
OPERATING EXPENDITURES	736,948	183,406	25%	538,771	73%	98%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	736,948	183,406	25%	538,771	73%	98%
<u>PS-PUBLIC WORKS</u>						
PERSONAL SERVICES	616,110	166,596	27%	0	0%	27%
OPERATING EXPENDITURES	320,046	57,651	18%	78,796	25%	43%
CAPITAL OUTLAY	517,000	16,004	3%	0	0%	3%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	1,453,156	240,251	17%	78,796	5%	22%
<u>BUILDING INSPECTIONS</u>						
PERSONAL SERVICES	194,788	52,695	27%	0	0%	27%
OPERATING EXPENDITURES	61,991	5,321	9%	0	0%	9%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	256,779	58,016	23%	0	0%	23%
<u>APD-PATROL & ADMIN</u>						
PERSONAL SERVICES	2,801,493	1,030,872	37%	0	0%	37%
OPERATING EXPENDITURES	755,641	284,915	38%	120,436	16%	54%
CAPITAL OUTLAY	156,713	23,441	15%	106,320	68%	83%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	3,713,847	1,339,228	36%	226,756	6%	42%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING JANUARY 31, 2022

GENERAL FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 21/22 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>APD-COMMUNICATIONS</u>						
PERSONAL SERVICES	374,061	117,079	31%	0	0%	31%
OPERATING EXPENDITURES	19,701	4,120	21%	0	0%	21%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	393,762	121,199	31%	0	0%	31%
<u>APD-SCHOOL CROSSING GUARDS</u>						
OPERATING EXPENDITURES	29,000	5,364	18%	0	0%	18%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	29,000	5,364	18%	0	0%	18%
<u>APD-EXPLORERS PROGRAM</u>						
OPERATING EXPENDITURES	2,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	2,000	0	0%	0	0%	0%
<u>APD-RESERVE PROGRAM</u>						
OPERATING EXPENDITURES	3,000	0	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	3,000	0	0%	0	0%	0%
<u>RECREATION & CULTURE</u>						
PERSONAL SERVICES	532,384	167,490	31%	0	0%	31%
OPERATING EXPENDITURES	678,765	197,127	29%	111,501	16%	45%
CAPITAL OUTLAY	74,324	29,324	39%	30,386	41%	80%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	1,285,473	393,941	31%	141,887	11%	42%
GENERAL FUND	13,924,076	4,799,540	34%	1,191,362	9%	43%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING JANUARY 31, 2022

SPECIAL REVENUE FUNDS

FUND VARIOUS - SPECIAL REVENUE FUNDS: Special Revenue Funds are used to account for the proceeds of specific revenue sources that are designated for specified purposes or are restricted in use.

	FY 21/22 APPROVED BUDGET	FY 21/22 AMENDED BUDGET	YEAR TO DATE FY 21/22	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	626,842	626,842	149,149	24%
PERMITS, FEES & ASSESSMENTS	24,500	24,500	69,821	285%
INTERGOVERNMENTAL REVENUE	290,770	440,770	290,770	66%
CHARGES FOR SERVICES	0	0	0	0%
FINES AND FORFEITURES	3,500	3,500	6,209	177%
MISCELLANEOUS REVENUE	10,020	10,020	6,575	66%
NON-OPERATING	882,268	882,268	199,238	23%
	1,837,900	1,987,900	721,762	36%
EXPENSES:				
GENERAL GOVERNMENT	85,570	85,570	0	0%
PUBLIC SAFETY	11,050	11,050	0	0%
ECONOMIC ENVIRONMENT	970,030	1,120,030	291,560	26%
PHYSICAL ENVIRONMENT	34,300	34,300	13,950	41%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	736,950	736,950	0	0%
	1,837,900	1,987,900	305,510	15%
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	118,634	118,634	35,002	30%
OPERATING EXPENDITURES	1,009,252	1,009,252	212,086	21%
CAPITAL OUTLAY	575,734	725,734	7,843	1%
DEBT SERVICE	99,280	99,280	49,640	50%
GRANTS & AIDS	25,000	25,000	939	4%
NON-OPERATING	10,000	10,000	0	0%
	1,837,900	1,987,900	305,510	15%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING JANUARY 31, 2022

SPECIAL REVENUE FUNDS REVENUES

REVENUE SOURCE	FY 21/22 APPROVED BUDGET	FY 21/22 AMENDED BUDGET	RECEIVED TO DATE FY 21/22	PERCENT COLLECTED
<u>TAXES</u>				
DISCRETIONARY SALES SURTAX	626,842	626,842	149,149	24%
SUBTOTAL	626,842	626,842	149,149	24%
<u>PERMITS, FEES AND ASSESSMENTS</u>				
OTHER CHARGES AND FEES	0	0	51,691	NA+
SPECIAL ASSESSMENTS	24,500	24,500	18,130	74%
SUBTOTAL	24,500	24,500	69,821	285%
<u>INTERGOVERNMENTAL REVENUE</u>				
FEDERAL GRANTS	0	150,000	0	0%
STATE GRANTS	0	0	0	0%
GRANTS FROM OTHER LOCAL UNITS	0	0	0	0%
PAYMENTS FROM LOCAL UNITS (FOR CRA)	290,770	290,770	290,770	100%
SUBTOTAL	290,770	440,770	290,770	66%
<u>CHARGES FOR SERVICES</u>				
CULTURE & RECREATION	0	0	0	0%
OTHER MISCELLANEOUS CHARGES	0	0	0	0%
SUBTOTAL	0	0	0	0%
<u>FINES AND FORFEITURES</u>				
ADDT'L CRT COSTS-\$2 FOR LEO TRAINING	3,500	3,500	6,209	177%
SUBTOTAL	3,500	3,500	6,209	177%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST INCOME	420	420	175	42%
RENTALS AND LEASES	9,600	9,600	6,400	67%
CONTRIBUTIONS AND DONATIONS	0	0	0	0%
OTHER MISCELLANEOUS REVENUE	0	0	0	0%
SUBTOTAL	10,020	10,020	6,575	66%
<u>NON-OPERATING</u>				
DEBT PROCEEDS	0	0	0	0%
TRANSFER IN	199,239	199,239	199,238	100%
USE OF FUND BALANCE/UNDERCOLLECTION	683,029	683,029	0	0%
SUBTOTAL	882,268	882,268	199,238	23%
SPECIAL REVENUE FUNDS	1,837,900	1,987,900	721,762	36%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING JANUARY 31, 2022

SPECIAL REVENUE FUNDS EXPENDITURES
BY MAJOR CATEGORY

SPECIAL REVENUE FUND	FY 21/22 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>ADDT'L COURT COST-\$2 FOR LEO TRAINING FUND</u>						
OPERATING EXPENDITURES	6,050	0	0%	0	0%	0%
TOTAL EXPENDITURES	6,050	0	0%	0	0%	0%
<u>TREE BANK FUND</u>						
OPERATING EXPENDITURES	85,570	0	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	85,570	0	0%	0	0%	0%
<u>EXPLORER SPECIAL REVENUE FUND</u>						
OPERATING EXPENDITURES	5,000	0	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	5,000	0	0%	0	0%	0%
<u>TK BASIN SPECIAL ASSESSMENT</u>						
OPERATING EXPENDITURES	34,300	5,950	17%	8,000	23%	41%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	34,300	5,950	17%	8,000	23%	41%
<u>WILD SPACES PUBLIC PLACES FUND</u>						
OPERATING EXPENDITURES	546,842	0	0%	0	0%	0%
CAPITAL OUTLAY	170,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	716,842	0	0%	0	0%	0%
<u>DONATION FUND</u>						
OPERATING EXPENDITURES	20,108	0	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	20,108	0	0%	0	0%	0%
<u>CRA FUND</u>						
PERSONAL SERVICES	118,634	35,002	30%	0	0%	30%
OPERATING EXPENDITURES	311,382	113,057	36%	85,079	27%	64%
CAPITAL OUTLAY	555,734	0	0%	7,843	1%	1%
DEBT SERVICE	99,280	49,640	50%	0	0%	50%
AIDS TO PRIVATE ORGANIZATIONS	25,000	939	4%	0	0%	4%
NON OPERATING	10,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	1,120,030	198,638	18%	92,922	8%	26%
SPECIAL REVENUE FUNDS	1,987,900	204,588	10%	100,922	5%	15%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING JANUARY 31, 2022

DEBT SERVICE FUND

FUND 070 - DEBT SERVICE FUND: The Debt Service Fund is used to account for the accumulation of resources for, and the payment of the City's general long-term debt, interest, and other related debt service charges. Debt obligations related to the Enterprise funds are accounted for in those specific funds.

	FY 21/22 APPROVED BUDGET	FY 21/22 AMENDED BUDGET	YEAR TO DATE FY 21/22	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	0	0%
INTERGOVERNMENTAL	0	0	0	0%
CHARGES FOR SERVICES	0	0	0	0%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	0	0	8	NA+
NON-OPERATING	647,742	647,742	827,957	128%
	<u>647,742</u>	<u>647,742</u>	<u>827,965</u>	<u>128%</u>
EXPENSES:				
GENERAL GOVERNMENT	647,742	647,742	441,813	68%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	0	0	0	0%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	0	0	0	0%
	<u>647,742</u>	<u>647,742</u>	<u>441,813</u>	<u>68%</u>
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	0	0	0	0%
OPERATING EXPENDITURES	0	0	0	0%
CAPITAL OUTLAY	0	0	0	0%
DEBT SERVICE	647,742	647,742	441,813	68%
GRANTS & AIDS	0	0	0	0%
NON-OPERATING	0	0	0	0%
POWER COSTS	0	0	0	0%
	<u>647,742</u>	<u>647,742</u>	<u>441,813</u>	<u>68%</u>

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING JANUARY 31, 2022

DEBT SERVICE FUND REVENUES

REVENUE SOURCE	FY 21/22 APPROVED BUDGET	FY 21/22 AMENDED BUDGET	YEAR TO DATE FY 21/22	PERCENT COLLECTED
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	0	0	8	NA+
OTHER MISCELLANEOUS REVENUE	0	0	0	0%
SUBTOTAL	0	0	8	NA+
<u>NON OPERATING</u>				
DEBT PROCEEDS	0	0	0	0%
TRANSFER IN-GF	827,957	827,957	827,957	100%
FUND BALANCE & UNDER COLLECTION	(180,215)	(180,215)	0	0%
SUBTOTAL	647,742	647,742	827,957	128%
 DEBT SERVICE FUND	 647,742	 647,742	 827,965	 128%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING JANUARY 31, 2022

DEBT SERVICE FUND EXPENDITURES
 BY MAJOR CATEGORY

DEBT OBLIGATION	FY 21/22 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>OTHER DEBT COSTS</u>						
DEBT SERVICE	750	750	100%	0	0%	100%
<u>SERIES 2016 CAPITAL IMPROVEMENT</u>						
DEBT SERVICE	646,992	441,063	68%	0	0%	68%
TOTAL EXPENDITURES	646,992	441,063	68%	0	0%	68%
DEBT SERVICE FUND	647,742	441,813	68%	0	0%	68%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING JANUARY 31, 2022

CAPITAL PROJECTS FUNDS

FUND 3XX - CAPITAL PROJECTS FUNDS: Capital Project Funds are used to account for financial resources to be used for the acquisition, construction, or improvement of major capital facilities (other than those financed by the Enterprise Funds or Special Assessments).

	FY 21/22 APPROVED BUDGET	FY 21/22 AMENDED BUDGET	YEAR TO DATE FY 21/22	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	0	0%
INTERGOVERNMENTAL REVENUE	895,013	895,013	511,882	57%
CHARGES FOR SERVICES	0	0	0	0%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	0	0	1	NA+
NON-OPERATING	8,169	8,169	0	0%
	<u>903,182</u>	<u>903,182</u>	<u>511,883</u>	<u>57%</u>
EXPENSES:				
GENERAL GOVERNMENT	0	0	0	0%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	893,039	893,039	888,712	100%
TRANSPORTATION	6,300	6,300	6,300	100%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	3,843	3,843	0	0%
	<u>903,182</u>	<u>903,182</u>	<u>895,012</u>	<u>99%</u>
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	0	0	0	0%
OPERATING EXPENDITURES	14,469	14,469	6,300	44%
CAPITAL OUTLAY	888,713	888,713	888,712	100%
DEBT SERVICE	0	0	0	0%
GRANTS & AIDS	0	0	0	0%
NON-OPERATING	0	0	0	0%
POWER COSTS	0	0	0	0%
	<u>903,182</u>	<u>903,182</u>	<u>895,012</u>	<u>99%</u>

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING JANUARY 31, 2022

CAPITAL PROJECTS FUNDS REVENUES

REVENUE SOURCE	FY 21/22 APPROVED BUDGET	FY 21/22 AMENDED BUDGET	RECEIVED TO DATE FY 21/22	PERCENT COLLECTED
<u>TAXES</u>				
DISCRETIONARY SALES SURTAX	0	0	0	0%
SUBTOTAL	0	0	0	0%
<u>INTERGOVERNMENTAL REVENUE</u>				
FEDERAL GRANTS	6,300	6,300	0	0%
STATE GRANTS	888,713	888,713	511,882	58%
GRANTS FROM OTHER LOCAL UNITS	0	0	0	0%
SUBTOTAL	895,013	895,013	511,882	57%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST INCOME	0	0	1	NA+
OTHER MISCELLANEOUS REVENUE	0	0	0	0%
SUBTOTAL	0	0	1	NA+
<u>NON-OPERATING</u>				
DEBT PROCEEDS	0	0	0	0%
TRANSFERS IN	0	0	0	0%
USE OF FUND BALANCE	8,169	8,169	0	0%
SUBTOTAL	8,169	8,169	0	0%
 CAPITAL PROJECTS FUNDS	 903,182	 903,182	 511,883	 57%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING JANUARY 31, 2022

CAPITAL PROJECTS FUNDS EXPENDITURES
 BY MAJOR CATEGORY

CAPITAL PROJECT	FY 21/22 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>SAN FELASCO CONSERVATION CORRIDOR</u>						
OPERATING EXPENDITURES	3,843	0	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	3,843	0	0%	0	0%	0%
<u>HERITAGE OAKS</u>						
OPERATING EXPENSES	4,326	0	0%	0	0%	0%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	4,326	0	0%	0	0%	0%
<u>MILL CREEK SINK FUND</u>						
OPERATING EXPENDITURES	0	0	0%	0	0%	0%
CAPITAL OUTLAY	888,713	538,094	61%	350,618	39%	100%
TOTAL EXPENDITURES	888,713	538,094	61%	350,618	39%	100%
<u>CDBG - ECONOMIC DEVELOPMENT</u>						
OPERATING EXPENDITURES	6,300	0	0%	6,300	100%	100%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	6,300	0	0%	6,300	100%	100%
 CAPITAL PROJECT FUNDS	 903,182	 538,094	 60%	 356,918	 40%	 99%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING JANUARY 31, 2022

ENTERPRISE FUNDS

FUND 010, 020, 030, 042 - ENTERPRISE FUNDS: Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises in which the intent of the governing body is that all costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City's Electric, Water, Wastewater, and Mosquito Control services reside in Enterprise funds.

	FY 21/22 APPROVED BUDGET	FY 21/22 AMENDED BUDGET	YEAR TO DATE FY 21/22	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	0	0%
INTERGOVERNMENTAL REVENUE	375,000	5,332,950	0	0%
CHARGES FOR SERVICES	19,622,500	19,622,500	6,639,139	34%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	373,450	373,450	121,704	33%
NON-OPERATING	1,411,581	1,411,581	0	0%
	21,782,531	26,740,481	6,760,843	25%

EXPENSES:				
GENERAL GOVERNMENT	0	0	0	0%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	21,782,531	26,740,481	8,304,723	31%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	0	0	0	0%
	21,782,531	26,740,481	8,304,723	31%

MAJOR EXPENDITURE CATEGORIES:

PERSONAL SERVICES	2,002,776	2,002,776	602,091	30%
OPERATING EXPENDITURES	2,010,477	2,010,477	809,155	40%
CAPITAL OUTLAY	3,181,980	8,139,930	1,186,551	15%
DEBT SERVICE	997,564	997,564	701,281	70%
GRANTS AND AIDS	0	0	0	0%
NON-OPERATING	5,127,434	5,127,434	3,738,645	73%
POWER COSTS	8,462,300	8,462,300	1,267,000	15%
	21,782,531	26,740,481	8,304,723	31%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING JANUARY 31, 2022

ENTERPRISE FUNDS REVENUES

REVENUE SOURCE	FY 21/22 APPROVED BUDGET	FY 21/22 AMENDED BUDGET	RECEIVED TO DATE FY 21/22	PERCENT COLLECTED
<u>INTERGOVERNMENTAL REVENUE</u>				
STATE GRANTS	375,000	375,000	0	0%
FEDERAL GRANTS	0	4,957,950	0	0%
SUBTOTAL	375,000	5,332,950	0	0%
<u>CHARGES FOR SERVICES</u>				
PHYSICAL ENVIRONMENT-ELECTRIC	15,000,000	15,000,000	4,843,350	32%
PHYSICAL ENVIRONMENT-WATER	1,825,000	1,825,000	710,841	39%
PHYSICAL ENVIRONMENT-WASTEWATER	2,736,500	2,736,500	1,064,426	39%
PHYSICAL ENVIRONMENT-MOSQUITO	61,000	61,000	20,522	34%
SUBTOTAL	19,622,500	19,622,500	6,639,139	34%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	5,700	5,700	2,065	36%
RENTS & ROYALTIES	32,000	32,000	0	0%
OTHER MISCELLANEOUS REVENUE	335,750	335,750	119,639	36%
SUBTOTAL	373,450	373,450	121,704	33%
<u>NON-OPERATING</u>				
DEBT PROCEEDS	0	0	0	0%
TRANSFERS IN	0	0	0	0%
FUND BALANCE & UNDER COLLECTION	1,411,581	1,411,581	0	0%
SUBTOTAL	1,411,581	1,411,581	0	0%
ENTERPRISE FUNDS	21,782,531	26,740,481	6,760,843	25%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING JANUARY 31, 2022

ENTERPRISE FUNDS EXPENDITURES
BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 21/22 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>ELECTRIC UTILITY</u>						
PERSONAL SERVICES	1,323,068	351,314	27%	0	0%	27%
OPERATING EXPENDITURES	815,222	235,718	29%	119,265	15%	44%
CAPITAL OUTLAY	2,097,434	166,503	8%	387,478	18%	26%
DEBT SERVICE	0	0	0%	0	0%	0%
NON-OPERATING	3,139,313	3,139,313	100%	0	0%	100%
POWER COSTS	8,462,300	1,267,000	15%	0	0%	15%
TOTAL EXPENDITURES	15,837,337	5,159,848	33%	506,743	3%	36%
<u>WATER UTILITY</u>						
PERSONAL SERVICES	205,391	74,193	36%	0	0%	36%
OPERATING EXPENDITURES	344,231	90,688	26%	57,133	17%	43%
CAPITAL OUTLAY	5,451,305	17,896	0%	481,211	9%	9%
DEBT SERVICE	270,110	236,305	87%	0	0%	87%
NON-OPERATING	1,313,789	0	0%	0	0%	0%
TOTAL EXPENDITURES	7,584,826	419,082	6%	538,344	7%	13%
<u>WASTEWATER UTILITY</u>						
PERSONAL SERVICES	466,604	173,692	37%	0	0%	37%
OPERATING EXPENDITURES	812,023	194,087	24%	110,073	14%	37%
CAPITAL OUTLAY	591,191	38,486	7%	94,977	16%	23%
DEBT SERVICE	727,454	464,976	64%	0	0%	64%
NON-OPERATING	629,332	579,332	92%	0	0%	92%
TOTAL EXPENDITURES	3,226,604	1,450,573	45%	205,050	6%	51%
<u>MOSQUITO CONTROL</u>						
PERSONAL SERVICES	7,713	2,892	37%	0	0%	37%
OPERATING EXPENDITURES	39,001	2,191	6%	0	0%	6%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	45,000	20,000	44%	0	0%	44%
TOTAL EXPENDITURES	91,714	25,083	27%	0	0%	27%
ENTERPRISE FUNDS	26,740,481	7,054,586	26%	1,250,137	5%	31%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING JANUARY 31, 2022

INTERNAL SERVICE FUND

FUND 700 - INTERNAL SERVICE FUND: The Internal Service Fund is used to account for the provision of goods or services by Utility Administration, Utility Operations, Utility Billing, Warehouse Operations, and postage services for the City's utility system and other departments.

	FY 21/22 APPROVED BUDGET	FY 21/22 AMENDED BUDGET	YEAR TO DATE FY 21/22	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	0	0	0	0%
PERMITS, FEES & ASSESSMENTS	0	0	165	NA+
INTERGOVERNMENTAL REVENUE	0	0	0	0%
CHARGES FOR SERVICES	0	0	0	0%
FINES AND FORFEITURES	0	0	0	0%
MISCELLANEOUS REVENUE	250	250	3,778	1511%
NON-OPERATING	3,517,046	3,517,046	1,738,645	49%
	<u>3,517,296</u>	<u>3,517,296</u>	<u>1,742,588</u>	<u>50%</u>
EXPENSES:				
GENERAL GOVERNMENT	2,680,021	2,680,021	783,063	29%
PUBLIC SAFETY	0	0	0	0%
ECONOMIC ENVIRONMENT	0	0	0	0%
PHYSICAL ENVIRONMENT	837,275	837,275	193,899	23%
TRANSPORTATION	0	0	0	0%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	0	0	0	0%
	<u>3,517,296</u>	<u>3,517,296</u>	<u>976,962</u>	<u>28%</u>
MAJOR EXPENDITURE CATEGORIES:				
PERSONAL SERVICES	2,315,529	2,315,529	633,937	27%
OPERATING EXPENDITURES	806,445	821,445	176,910	22%
CAPITAL OUTLAY	68,000	53,000	11,147	21%
DEBT SERVICE	227,322	227,322	154,968	68%
GRANTS & AIDS	0	0	0	0%
NON-OPERATING	100,000	100,000	0	0%
POWER COSTS	0	0	0	0%
	<u>3,517,296</u>	<u>3,517,296</u>	<u>976,962</u>	<u>28%</u>

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING JANUARY 31, 2022

INTERNAL SERVICE FUND REVENUES

REVENUE SOURCE	FY 21/22 APPROVED BUDGET	FY 21/22 AMENDED BUDGET	YEAR TO DATE FY 21/22	PERCENT COLLECTED
<u>PERMITS, FEES & ASSESSMENTS</u>				
OTHER LICENSES, FEES, AND PERMITS	0	0	165	NA+
SUBTOTAL	0	0	165	NA+
<u>INTERGOVERNMENTAL REVENUE</u>				
OTHER FEDERAL GRANTS	0	0	0	0%
SUBTOTAL	0	0	0	0%
<u>CHARGES FOR SERVICES</u>				
OTHER MISCELLANEOUS CHARGES	0	0	0	0%
SUBTOTAL	0	0	0	0%
<u>MISCELLANEOUS REVENUE</u>				
INTEREST EARNINGS	250	250	118	47%
RENTS & ROYALTIES	0	0	0	0%
OTHER MISCELLANEOUS REVENUE	0	0	3,660	NA+
SUBTOTAL	250	250	3,778	1511%
<u>NON-OPERATING</u>				
CONTRIBUTIONS FROM ENTERPRISE	0	0	0	0%
SERIES 2016 DEBT PROCEEDS	0	0	0	0%
INTERFUND TRANSFER	3,002,434	3,002,434	1,738,645	58%
FUND BALANCE & UNDER COLLECTION	514,612	514,612	0	0%
SUBTOTAL	3,517,046	3,517,046	1,738,645	49%
INTERNAL SERVICE FUND	3,517,296	3,517,296	1,742,588	50%

CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING JANUARY 31, 2022

INTERNAL SERVICE FUND EXPENDITURES
BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 21/22 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>FAS / UTILITY OPERATIONS</u>						
PERSONAL SERVICES	344,782	124,080	36%	0	0%	36%
OPERATING EXPENDITURES	43,557	7,113	16%	0	0%	16%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	388,339	131,193	34%	0	0%	34%
<u>FAS / UTILITY BILLING</u>						
PERSONAL SERVICES	351,302	88,822	25%	0	0%	25%
OPERATING EXPENDITURES	145,332	36,654	25%	0	0%	25%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	496,634	125,476	25%	0	0%	25%
<u>PUBLIC SERVICES / UTILITY ADMINISTRATION</u>						
PERSONAL SERVICES	980,114	233,660	24%	0	0%	24%
OPERATING EXPENDITURES	255,854	56,611	22%	16,116	6%	28%
CAPITAL OUTLAY	25,000	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	1,260,968	290,271	23%	16,116	1%	24%
<u>PUBLIC SERVICES-WAREHOUSE OPERATIONS</u>						
PERSONAL SERVICES	63,024	22,800	36%	0	0%	36%
OPERATING EXPENDITURES	29,475	4,996	17%	0	0%	17%
CAPITAL OUTLAY	0	0	0%	0	0%	0%
NON-OPERATING	0	0	0%	0	0%	0%
TOTAL EXPENDITURES	92,499	27,796	30%	0	0%	30%
<u>ISF - HUMAN RESOURCES</u>						
PERSONAL SERVICES	39,788	12,953	33%	0	0%	33%
OPERATING EXPENDITURES	581	281	48%	0	0%	48%
TOTAL EXPENDITURES	40,369	13,234	33%	0	0%	33%
<u>ISF - FAS / INFORMATION</u>						
PERSONAL SERVICES	66,890	24,009	36%	0	0%	36%
OPERATING EXPENDITURES	7,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	73,890	24,009	32%	0	0%	32%

CITY OF ALACHUA
 FINANCE DEPARTMENT ANALYSIS
 FOR THE PERIOD ENDING JANUARY 31, 2022

INTERNAL SERVICE FUND EXPENDITURES
 BY MAJOR CATEGORY

DEPARTMENT/DIVISION	FY 21/22 AMENDED BUDGET	EXPENDED TO DATE	PERCENT EXPENDED TO DATE	ENCUMBERED TO DATE	PERCENT ENCUMBERED TO DATE	PERCENT EXPENDED & ENCUMBERED TO DATE
<u>PUBLIC SERVICES-WATER DISTRIBUTION/COLLECTION</u>						
PERSONAL SERVICES	469,629	127,613	27%	0	0%	27%
OPERATING EXPENDITURES	339,646	53,504	16%	1,635	0%	16%
CAPITAL OUTLAY	28,000	0	0%	11,147	40%	40%
TOTAL EXPENDITURES	837,275	181,117	22%	12,782	2%	23%
<u>DEBT SERVICE FUND - SERIES 2016</u>						
DEBT SERVICE	227,322	154,968	68%	0	0%	68%
TOTAL EXPENDITURES	227,322	154,968	68%	0	0%	68%
<u>INTERNAL SERVICE FUND RESERVES</u>						
NON-OPERATING	100,000	0	0%	0	0%	0%
TOTAL EXPENDITURES	100,000	0	0%	0	0%	0%
INTERNAL SERVICE FUND	3,517,296	948,064	27%	28,898	1%	28%

**CITY OF ALACHUA
FINANCE DEPARTMENT ANALYSIS
FOR THE PERIOD ENDING JANUARY 31, 2022**

ALL CITY FUNDS

	FY 21/22 APPROVED BUDGET	FY 21/22 AMENDED BUDGET	YEAR TO DATE FY 21/22	PERCENT OF BUDGET COLLECTED OR EXPENDED
REVENUES:				
TAXES	7,959,369	7,959,369	4,842,915	61%
PERMITS, FEES & ASSESSMENTS	768,489	768,489	318,096	41%
INTERGOVERNMENTAL	2,623,682	7,733,656	1,100,133	14%
CHARGES FOR SERVICES	20,957,242	20,957,242	7,097,677	34%
FINES AND FORFEITURES	33,500	33,500	20,225	60%
MISCELLANEOUS REVENUE	417,320	417,320	150,955	36%
NON-OPERATING	9,851,101	9,851,101	4,765,840	48%
	42,610,703	47,720,677	18,295,841	38%

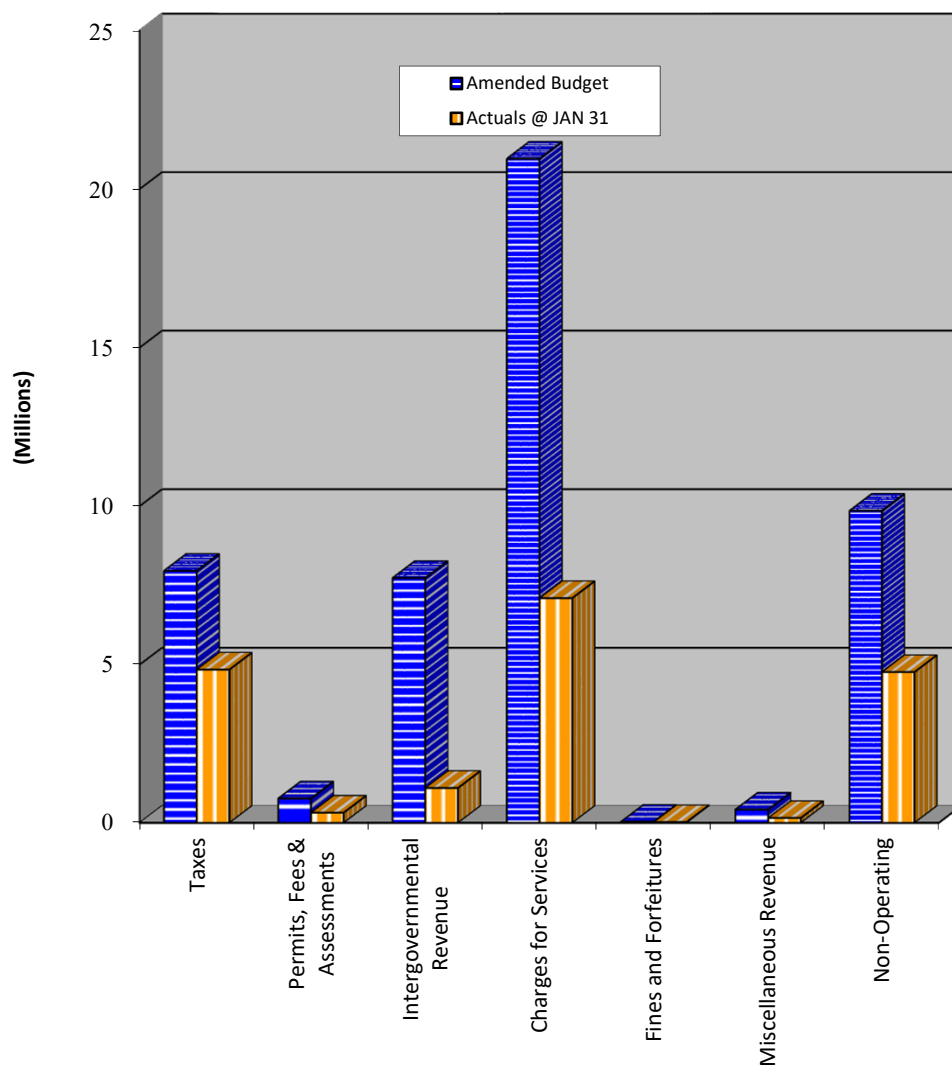
EXPENSES:				
GENERAL GOVERNMENT	9,409,444	9,409,444	3,882,990	41%
PUBLIC SAFETY	4,407,414	4,409,438	1,750,563	40%
ECONOMIC ENVIRONMENT	1,024,030	1,174,030	296,733	25%
PHYSICAL ENVIRONMENT	24,284,093	29,242,043	10,123,461	35%
TRANSPORTATION	1,459,456	1,459,456	325,347	22%
HUMAN SERVICES	0	0	0	0%
CULTURE & RECREATION	2,026,266	2,026,266	535,828	26%
	42,610,703	47,720,677	16,914,922	35%

MAJOR EXPENDITURE CATEGORIES:

PERSONAL SERVICES	12,200,804	12,200,804	3,790,549	31%
OPERATING EXPENDITURES	7,581,023	7,598,047	3,293,646	43%
CAPITAL OUTLAY	5,821,038	10,913,988	2,444,072	22%
DEBT SERVICE	1,971,908	1,971,908	1,347,702	68%
GRANTS & AIDS	109,000	109,000	6,113	6%
NON-OPERATING	6,464,630	6,464,630	4,765,840	74%
POWER COSTS	8,462,300	8,462,300	1,267,000	15%
	42,610,703	47,720,677	16,914,922	35%

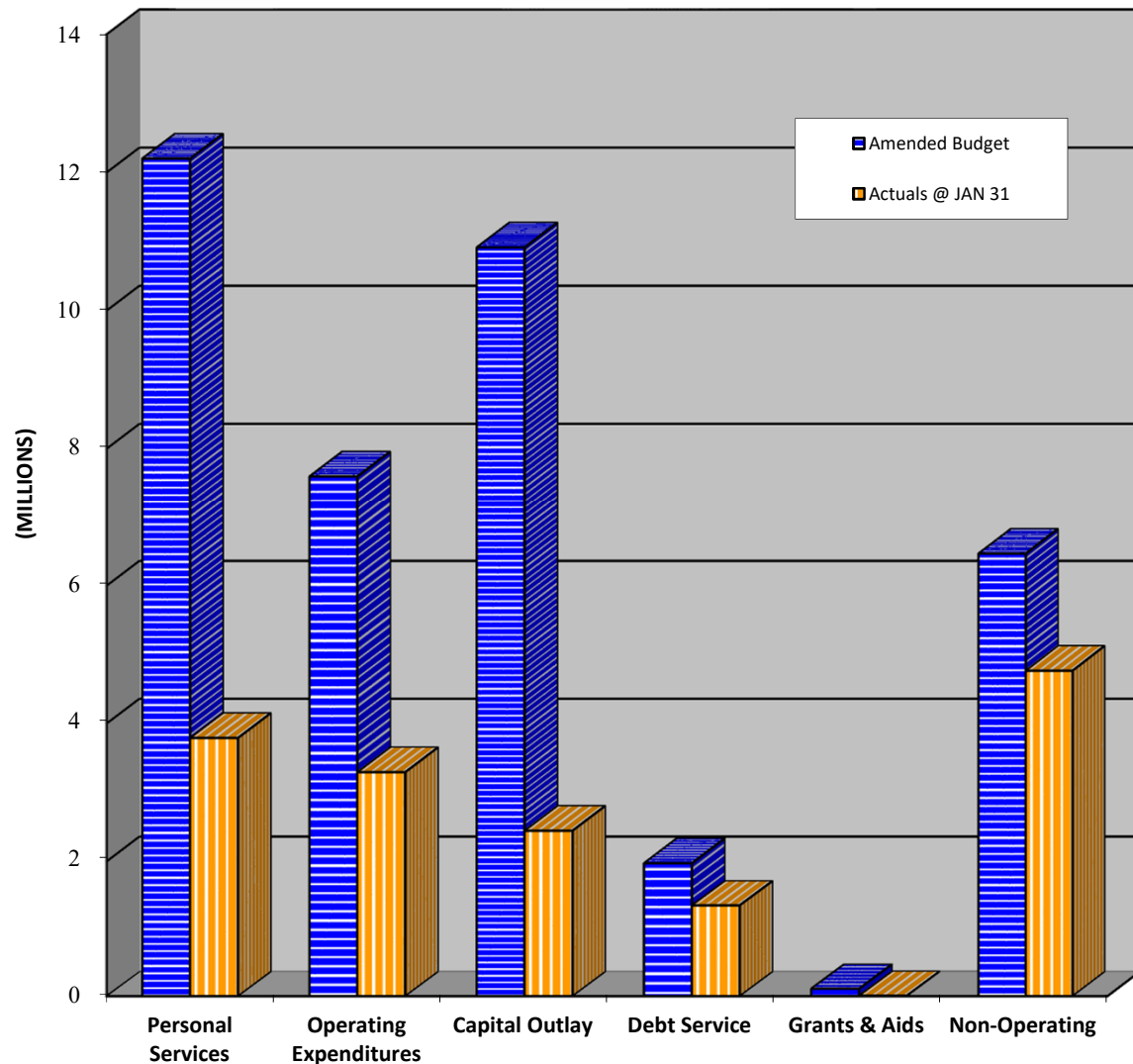
Revenues by Major Category All City Funds

The City of Alachua's overall revenues are at 38% of budget for the fiscal year. Taxes are at 61% of budget. These include ad valorem property taxes and public utility taxes. Other revenue sources are: Permits, Fees and Assessments (41%); Intergovernmental Revenue (14%); Charges for Services (34%); Fines and Forfeitures (60%); Miscellaneous Revenue (36%); and Non-Operating Revenue (48%).



Expenditures by Major Category All City Funds

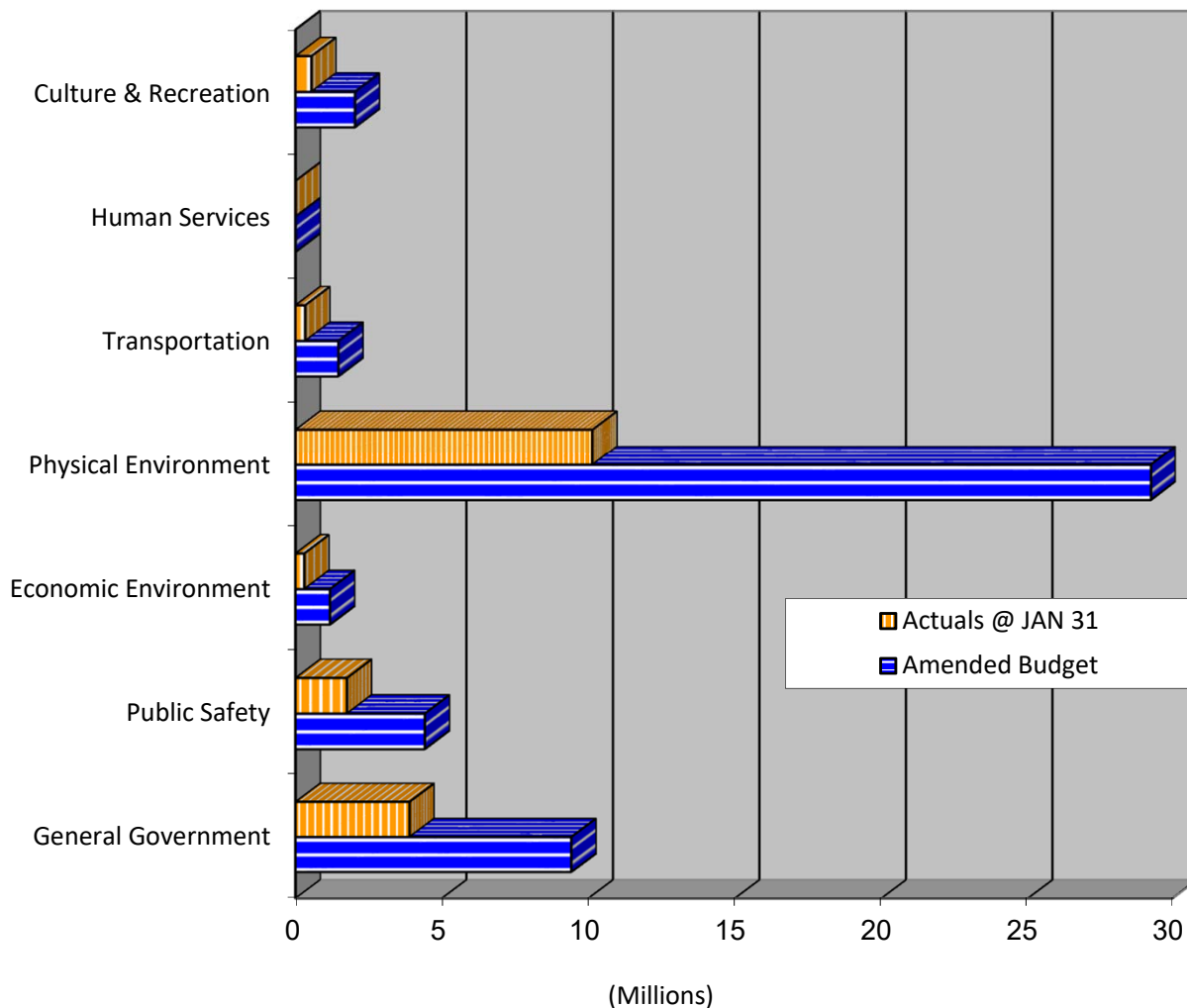
Overall, City expenditures and encumbrances are at 35% of budget for the period. The Personal Services category is at 31% of budget for the fiscal year. The Operating Expenditures category is at 43%, with encumbrances for legal and residential waste collection services of \$641K. Capital Outlay is at 22%, Debt Service is 68%, Grants & Aids is 6% and Non-Operating Expenditures are at 74%. Encumbrances for future expenditures account for 5.4% (aprox. \$2.6m) of the budget total.



* Encumbered activity are purchase orders that are reserved for payment, but have not been paid as of the report date.

Budget Performance by Function All City Funds

Overall, expenditures are at 35% of budget with General Government expenses at 41%, Public Safety at 40%, Economic Environment at 25%, Physical Environment at 35% (Enterprise Funds, Water Collection and Distribution & residential waste collection services), Transportation at 22%, Human Services at 0%, and Culture & Recreation at 26%.



INVESTMENTS AND CASH

Purpose

The purpose of this section is to report the City's cash and investment holdings at the end of each month. These funds are managed in accordance with the City's Investment Policies, which are designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return competitive with comparable funds and financial market indices.

Investment Objectives

The foremost objective of the City's investment program is the safety of the principal of those funds within the portfolios. The portfolio is managed in a manner that funds are available to meet reasonably anticipated cash flow requirements in an orderly manner. The portfolio is designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. However, return on investment is insignificant in comparison to the safety and liquidity objectives described above. The City's core investments are limited to relatively low risk investment instruments in anticipation of earning fair return relative to the risk being assumed.

Defining Principal

Principal, when dealing with investments, can be defined as the original amount invested in a security.

Defining of Portfolio

A portfolio can be defined as various investment instruments possessed by an individual or organization.

Defining Rate of Return on Investment

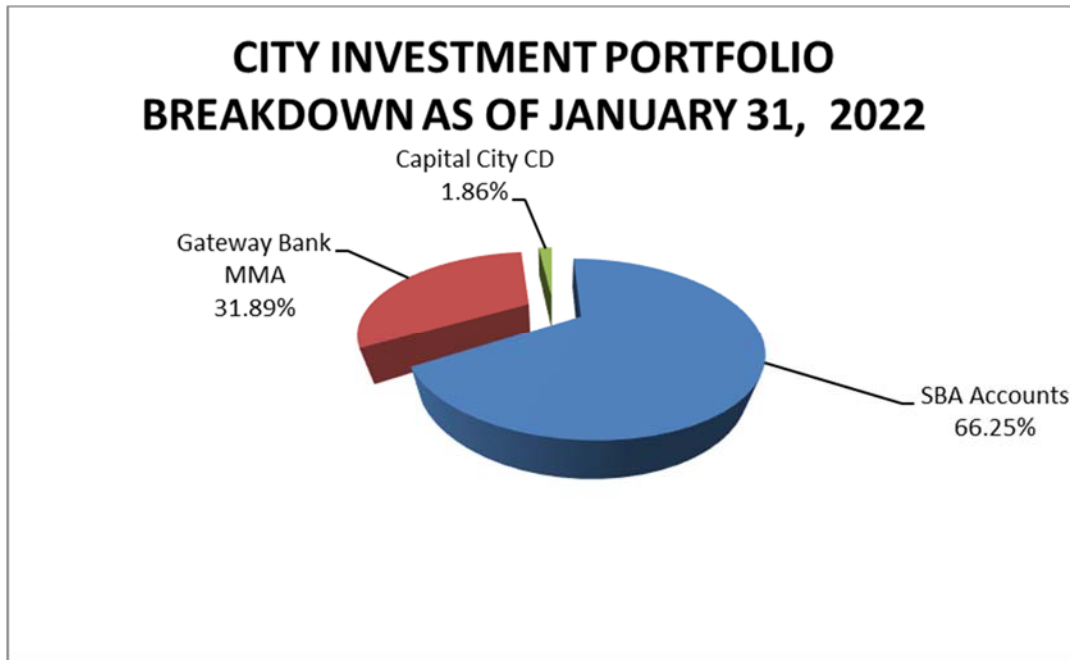
The Rate of Return on Investment refers to the benefits (the profits) to an investor or organization relative to the cost of the initial investment. It is similar to the rate of profit as a measure of profitability.

Conclusion

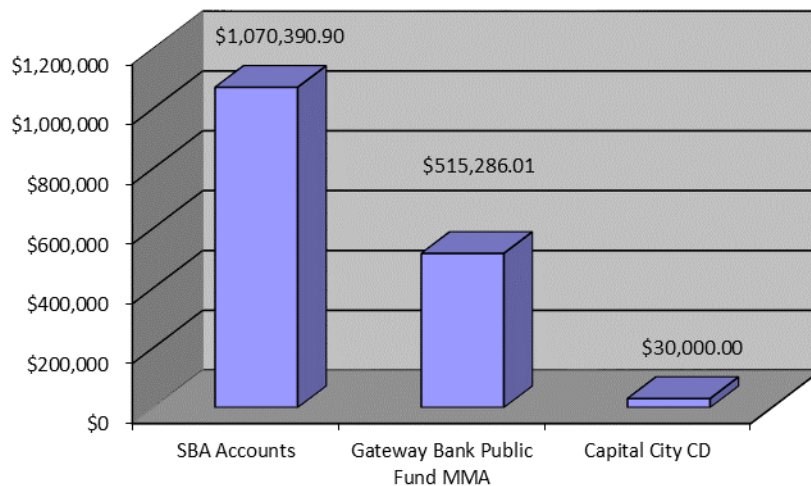
The City's cash and investments are pursuant to Section 218.415, Florida Statutes as well as the City's own adopted Investment Policy. To ensure that the City's funds are effectively managed, the Finance Director and other appropriate staff shall annually complete eight (8) hours of continuing professional education in subjects or courses of study related to investment practices and products.

INVESTMENTS AND CASH

As of January 31, 2022, the City's investment portfolio totaled **\$1,615,676.91**. The portfolio consists of: two State Board of Administration Investment Pool (SBA) accounts, one money market account and a certificate of deposit account. The graphs below illustrate the breakdown, by percentage, of each investment.



INVESTMENTS AS OF JANUARY 31, 2022



INVESTMENTS AND CASH

As of January 31, 2022, the City had cash holdings in several accounts with Capital City Bank, CenterState Bank (formerly Gateway Bank) and Renasant Bank (formerly Alarion & Heritage) that totaled **\$23,561,717.41**. Each bank account has a specific purpose. The accounts are listed as follows:

- Main Operating account: This account is for the City's daily deposits (utility payments, grant revenue, etc.) and expenses (vendor payments, debt service payments, etc.).
- Payroll account: This account is for payroll-related expenses (salaries payable).
- Community Redevelopment Agency (CRA) account: This account is for deposits and expenses related to CRA activities.
- Police Forfeiture account: This account is for fines and forfeiture funds received by the Alachua Police Department. Expenditures from this account will not be permitted without Commission approval.
- Series 2016 Repayment: This account is intended to be utilized to make the annual Series 2016 Debt payments.
- Restricted Deposit account: This account is for utility customer deposits only.
- Explorer account: This account is for deposits and expenses related to Police Explorer activities.
- Heritage Oaks account: This account is for funds related to the completion of improvements to the Heritage Oaks subdivision Phase I.
- SRF Repayment Money Market account: This account is for the repayment of the State Revolving Fund (SRF) loan related to the construction of the waste water facility.
- ARPA Account: This account is for funds received from the Federal Government through the American Rescue Plan Act. Funds are intended to be used to make necessary investments in water infrastructure.

The bank account balances as of the end of the report period are as follows:

Bank Account	January Balance	Percentage of Total
Operating Account	\$16,823,793.45	71.40%
Payroll Account	\$7,861.99	0.03%
CRA Account	\$1,080,407.99	4.59%
Police Forfeiture Account	\$13,068.76	0.06%
Series 2016 Repayment Account	\$1,130,649.76	4.80%
Deposit Account	\$1,857,449.17	7.88%
Explorer Account	\$5,139.29	0.02%
Heritage Oaks Account	\$8,429.40	0.04%
SRF Repayment Account	\$155,541.86	0.66%
ARPA Account	\$2,479,375.74	10.52%
TOTAL	\$23,561,717.41	100.00%

CITY OF ALACHUA



FISCAL ANALYSIS REPORT

FISCAL YEAR 2021-2022
THROUGH NOVEMBER 30, 2021

FEBRUARY 28, 2022

KEY TERMS



- **Fiscal year: period beginning October 1, 2021 and ending September 30, 2022.**
- **Amended budget: budget including all changes since the beginning of the fiscal year.**
- **Period benchmark: percentage of fiscal year that has transpired - 33.3%.**
- **Encumbrances: Funds committed for future expenses.**

ALL FUNDS SUMMARY



	FY 21/22 AMENDED BUDGET	PERCENT OF TOTAL BUDGET
GENERAL FUND	13,924,076	29.18%
SPECIAL REVENUE FUNDS	1,987,900	4.17%
DEBT SERVICE FUND	647,742	1.36%
CAPITAL PROJECTS FUNDS	903,182	1.89%
ENTERPRISE FUNDS	26,740,481	56.03%
INTERNAL SERVICE FUND	<u>3,517,296</u>	<u>7.37%</u>
	47,720,677	100.00%

GENERAL FUND



- **Primary Revenue Source: Taxes**

- **Programs Funded:**
 - City Commission
 - City Manager (City Manager, Deputy City Clerk, Special Expense)
 - Human Resources
 - City Attorney
 - Finance & Admin. Svcs. (Finance, Grants, Purchasing, Facilities, Information & Tech.)
 - Community Planning & Development (Planning, Codes, Building Inspections)
 - Compliance & Risk Management
 - Residential Waste Collection
 - Public Works
 - Police
 - Recreation & Culture

GENERAL FUND



- **Sources of Funding (66%) –**

- Current Revenues: \$ 7.7M (56%)
- Budgeted Balances: \$ 1.4M (10%)

- **Uses of Funding (43%) –**

- Expenses: \$ 4.8M (34%)
- Encumbrances: \$ 1.2M (9%)

SPECIAL REVENUE FUNDS



- **Primary Revenue Source: Intergovernmental Revenue**
- **Programs Funded:**
 - Law Enforcement Training
 - Tree Bank
 - APD Explorers
 - T K Basin
 - Wild Spaces Public Places
 - Donation
 - Community Redevelopment Agency (CRA)

SPECIAL REVENUE FUNDS



- **Sources of Funding (70%) –**

- Current Revenues: \$ 722K (36%)
- Budgeted Balances: \$ 683K (34%)

- **Uses of Funding (15%) –**

- Expenses: \$ 205K (10%)
- Encumbrances: \$ 101K (5%)

DEBT SERVICE FUND



- **Primary Revenue Source: Inter-fund Transfers**
- **Programs Funded:**
 - Series 2016 Debt Payments

DEBT SERVICE FUND



- **Sources of Funding (100%) –**

- Current Revenues: \$ 828K (128%)
- Budgeted Balances: \$ -180K (-28%)

- **Uses of Funding (68%) –**

- Expenses: \$ 441K (68%)
- Encumbrances: \$ ----- (0%)

CAPITAL PROJECTS FUNDS



- **Primary Revenue Source: Intergovernmental Revenue**
- **Programs Funded:**
 - San Felasco Conservation Corridor
 - Heritage Oaks
 - Mill Creek Sink
 - CDBG – Economic Development

CAPITAL PROJECTS FUNDS



- **Sources of Funding (57%) –**

- Current Revenues: \$ 512K (57%)
- Budgeted Balances: \$ 8K (<1%)

- **Uses of Funding (99%) –**

- Expenses: \$ 538K (60%)
- Encumbrances: \$ 357K (39%)

ENTERPRISE FUNDS



- **Primary Revenue Source: Charges for Services**
- **Programs Funded:**
 - Electric
 - Water
 - Waste Water
 - Mosquito

ENTERPRISE FUNDS



- **Sources of Funding (30%) –**

- Current Revenues: \$ 6.8M (25%)
- Budgeted Balances: \$ 1.4M (5%)

- **Uses of Funding (31%) –**

- Expenses: \$ 7.1M (26%)
- Encumbrances: \$ 1.2M (5%)

INTERNAL SERVICE FUND



- **Primary Revenue Source: Charges for Services**
- **Programs Funded:**
 - Utility Operations
 - Utility Billing
 - Utility Administration
 - Warehouse Operations
 - Human Resources
 - Information & Technology
 - Water Distribution/Collection

INTERNAL SERVICE FUND



- **Sources of Funding (65%) –**

- Current Revenues: \$ 1.7M (50%)
- Balances: \$ 515K (15%)

- **Uses of Funding (28%) –**

- Expenses: \$ 948K (27%)
- Encumbrances: \$ 29K (1%)

ALL FUNDS SUMMARY



- **Amended FY 21/22 Budget = \$ 47,720,677**
- **Sources of Funding (46%) –**
 - Current Revenues: \$ 18.3M (38%)
 - Budgeted Balances: \$ 3.8M (8%)
- **Uses of Funding (35%) –**
 - Expenses: \$ 14.3M (30%)
 - Encumbrances: \$ 2.6M (5%)

INVESTMENTS / CASH HOLDINGS

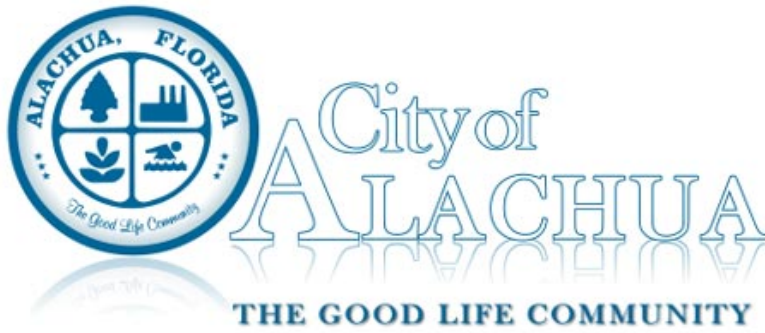


- **Investment portfolio total = \$ 1,615,676.91**
 - State Board of Administration (SBA) = \$ 1.1M
 - Money Market Account = \$ 515K
 - Certificate of Deposit = \$ 30K
- **Cash holdings total = \$ 23,561,717.41**
 - Operating Account = \$ 16.8M
 - CRA Account = \$ 1.1M
 - Customer Deposit Accounts = \$ 1.9M
 - Series 2016 Repayment Account = \$ 1.1M
 - SRF Money Market account = \$ 156K
 - ARPA Account = \$ 2.5M
 - Other Accounts = \$ 34K

CONCLUSION



- **Revenues and Expenses**
- **Audit Wrapping Up**



Commission Agenda Item

MEETING DATE: 2/28/2022

SUBJECT: Chief Sandusky - Oath of Office Ceremony

PREPARED BY: Vicki Floyd, Administrative Services Manager

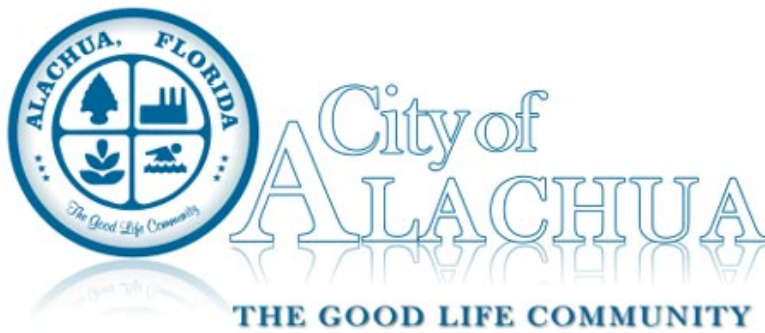
RECOMMENDED ACTION:

Administer the oath of office for Chief Jesse J. Sandusky

Summary

On Tuesday, February 1, 2022, Jesse J. Sandusky was promoted to the Chief of Police position. Chief Sandusky has been with the Alachua Police Department since 2003, and worked his way up through the ranks; first as a Patrol Officer, then to Special Teams Traffic Unit, then Detective, Sergeant, and Lieutenant. He has an extensive background in law enforcement, and is eager to continue his public service in this new position. At the request of Chief Sandusky, Judge Susanne Wilson-Bullard will officiate his swearing-in and administer the oath of office.

FINANCIAL IMPACT: No



Commission Agenda Item

MEETING DATE: 2/28/2022

SUBJECT: Parks & Recreation Advisory Board Appointment

PREPARED BY: LeAnne Williams, Deputy City Clerk

RECOMMENDED ACTION:

Appoint two applicants to the Parks & Recreation Advisory Board, for a three-year term expiring February 21, 2025, and appoint two applicants to a one-year term expiring February 21, 2022.

Summary

The City of Alachua Code of Ordinances Sec. 2-934 establishes the five-member Parks and Recreation Advisory Board. The purpose of this Board is to serve an advisory role to the City Commission concerning recreation services and potential long range capital improvements as well as evaluate existing programs, recommend changes and enhancements and promote and review citizen participation in planning and utilizing city services and facilities. The Parks & Recreation Advisory Board is made up of five (5) members, who serve staggered three (3) year terms and are appointed by the City Commission.

The Board has four (4) seats with two (2) terms expiring on Feb. 21, 2023 and two (2) terms expiring on February 21, 2025. The City advertised for applications for the Board in Alachua County Today on January 13, 2022 and January 20, 2022. Notice of the vacancies were also posted on community bulletin boards and the City's website. The City received six (6) applications:

James Curington, who is seeking reappointment

Malcolm Dixon

Jovante Hayes

Dattatreya Knighten

Carol Richardson, who is seeking reappointment

Travis White

As provided by Florida Statute, Chapter 218, 218.054, the City is not to be held liable for

AS provided by Florida State Statue 943.04351, the City conducted a search of each applicant's name against the registration information regarding sexual predators and sexual offenders maintained by the Department of Law Enforcement. The applicant was not in the registry.

Additionally, Sec. 2-935 requires that members of the Parks & Recreation Advisory Board be residents of the city of Alachua, of which the applicant qualifies.

In that there are four (4) vacancies and five (5) applications, the City Commission vote for the four appointments.

The applicant has been contacted regarding her potential appointment and has been notified of the option to be present should you desire she speaks on this appointment.

FINANCIAL IMPACT: No

BUDGETED: No

ATTACHMENTS:

Description

- ▢ APP - CURINGTON
- ▢ APP - DIXON
- ▢ APP - HANCOCK
- ▢ APP - HAYES
- ▢ APP - KNIGHTEN
- ▢ APP - RICHARDSON
- ▢ APP - ROSSOW
- ▢ APP - WHITE
- ▢ Ad- Alachua County Today



APPLICATION FOR PARKS AND RECREATION
BOARD MEMBERSHIP

NAME JAMES (Jim) CURINGTON DATE 12/27/2021
ADDRESS 10015 N.W. 52ND TERR. (Brooke Pointe) GAINESVILLE 32653
MAILING ADDRESS P.O. Box 2231 ALACHUA, FL 32616
PHONE (Daytime) 352-538-2636
E-MAIL, IF AVAILABLE JECJRBOY@AOL.COM

Are you available to meet on at least a quarterly basis? ☒ Yes ☐ No

Are you a resident of the City of Alachua? ☒ Yes ☐ No

BRIEFLY STATE WHY YOU WANT TO BE A PARKS AND RECREATION
BOARD MEMBER:

Continue my SERVICE to the City of Alachua.
Moreover, I think I can still contribute
with my experience in Sports, Recreation,
and working with youth. (over 35 years in
SPORTS; FORMER BOARDS - Big Brothers, Big Sisters, Alachua
COUNTY PARKS, and my many years with Federal & STATE
Corrections Systems

By signing and submitting this application, applicant agrees to allow the City of Alachua to perform a sexual predators and sexual offenders check via the Florida Department of Law Enforcement's website of registered sexual predators and offenders.

SIGNATURE: [Signature]

PLEASE FORWARD COMPLETED APPLICATION TO: CITY OF ALACHUA, ATTN:
CITY MANAGER'S OFFICE, P.O. BOX 9, ALACHUA, FL 32616.

APPLICATIONS ARE DUE ON OR BEFORE February 03, 2022.



APPLICATION FOR PARKS AND RECREATION BOARD MEMBERSHIP

NAME Malcolm Dixon DATE _____
ADDRESS 15114 NW 134th Ter Alachua, FL 32615
MAILING ADDRESS P.O. Box 2435 Alachua, FL 32615
PHONE (Daytime) (352) 214-1629
E-MAIL, IF AVAILABLE malcolmdixon13@gmail.com

Are you available to meet on at least a quarterly basis? ☒ Yes ☐ No

Are you a resident of the City of Alachua? ☒ Yes ☐ No

BRIEFLY STATE WHY YOU WANT TO BE A PARKS AND RECREATION
BOARD MEMBER:

By signing and submitting this application, applicant agrees to allow the City of Alachua to perform a sexual predators and sexual offenders check via the Florida Department of Law Enforcement's website of registered sexual predators and offenders.

SIGNATURE: _____

PLEASE FORWARD COMPLETED APPLICATION TO: CITY OF ALACHUA, ATTN:
CITY MANAGER'S OFFICE, P.O. BOX 9, ALACHUA, FL 32616.

APPLICATIONS ARE DUE ON OR BEFORE February 03, 2022.

Greetings,

My name is Malcolm Vintron Dixon, I as well as my family are all natives to the lovely city of Alachua. My lineage here goes all the way back to my Great Grandfather and Great Grandmother who stayed on the same street that I now reside. I graduated from Santa Fe high school I was a former member of the Youth Advisory Council. As a youngster I worked for the City of Alachua Summer Youth Program, where I worked for the Recreation Department. I gained a wealth of knowledge during that time, I am a political organizer for Faith in Public Life. I will be a faith member to the Recreation Board because I love the City of Alachua. I have the ability to work for our youth and adults to make Alachua the good like community.

Sincerely,

Malcolm V. Dixon

(352)214-1629

Malcolmdixon13@gmail.com

MALCOLM V. DIXON

Alachua, FL 32615

(352) 214-1629

MalcolmDixon13@gmail.com

Professional Summary

Highly skilled Minister, Mentor, Organizer, and Community Leader. Caring, compassionate, and empathetic. Proven critical thinker with problem-solving skills and ability and desire to follow set rules and protocols. Skilled decision maker with good judgment and flexibility.

Skills

- Event planning
- Public relations
- Computer savvy
- Judicial understanding
- Administrative support
- Reporting and presentations
- Legislative knowledge
- Scheduling

Experience

Corrections Officer

Aug 2020 - Current

Medical and Reception Center - Lake Butler, FL

- Supervise the daily activities of inmates.
- Implement and enforce all security procedures.
- Successfully restrain inmates when necessary.
- Work to ensure compliance with Department of Corrections policies.

Public Relations Organizer

Aug 2018 - Current

Faith in Public Life - Alachua, FL

- Organize events as needed.
- Arrange and coordinate meetings.
- Actively lobby at the capital.
- Compile and enter detailed information in database.

Funeral Home Assistant

Jan 2016 - Mar 2019

Duncan Brothers Funeral Home - Gainesville, FL

- Established and maintained strong professional relationships with families.
- Assisted funeral directors with events held on site, including services and arrangement conferences.
- Helped in the implementation of choices regarding the funeral and memorialization of the individual.
- Answered customer inquiries in a professional manner, either by phone or in person.

Event Organizer

Apr 2017 - Jun 2018

City of Alachua - Alachua, FL

- Organized events for both youth and seniors in the City of Alachua working under the City Manager.
- Complied with insurance, legal, health and safety obligations.
- Collected participation fees from parents enrolling their children in events.

- Collaborated and communicated with events participants to ensure satisfaction.

Owner

May 2016 - Jun 2018

Gator Swamp Cleaning Complete, LLC - Alachua, FL

- Oversaw and directed all aspects of cleaning company.
- Met with customers, provided quotes and scheduled needed work.
- Marketed and promoted company services to drive revenue and increase profits.

Education and Training

General Studies: Graduation Date TBA

Santa Fe Community College - Gainesville, FL

Volunteer

Former Chair for City of Alachua Youth Council - Alachua, FL

Volunteer

NAACP - Gainesville, FL

Certified

Notary Public - Alachua, FL

Volunteer

Alachua Turkey Creek Lions Club - Alachua, FL

Volunteer

Truth and Reconciliation Remembrance Committee - Alachua, FL

Volunteer

Alachua County Democratic Party Executive Committee - Gainesville, FL

Precinct Leader

Alachua County Democratic Party - Alachua, FL

Organizer

Black Voters Matter – Atlanta GA

Church of God in Christ

Ordained Elder- Jacksonville, FL



APPLICATION FOR PARKS AND RECREATION BOARD MEMBERSHIP

NAME DOUGLAS HANCOCK DATE 4/15/21

ADDRESS 14404 NW 154th Ter

MAILING ADDRESS 14404 NW 154th Ter ALACHUA, FL 32615

PHONE (Daytime) 352-~~722~~ 727-2552

E-MAIL, IF AVAILABLE douglas@gmail.com

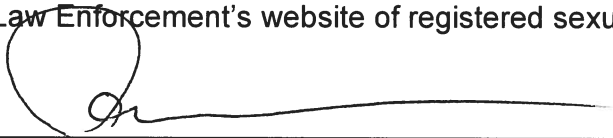
Are you available to meet on at least a quarterly basis? ☒ Yes ☐ No

Are you a resident of the City of Alachua? ☒ Yes ☐ No

BRIEFLY STATE WHY YOU WANT TO BE A PARKS AND RECREATION
BOARD MEMBER:

To help and contribute to ~~enhance~~ enhance the
parks and recreation for the citizens.

By signing and submitting this application, applicant agrees to allow the City of Alachua to perform a sexual predators and sexual offenders check via the Florida Department of Law Enforcement's website of registered sexual predators and offenders.

SIGNATURE: 

PLEASE FORWARD COMPLETED APPLICATION TO: CITY OF ALACHUA, ATTN:
CITY MANAGER'S OFFICE, P.O. BOX 9, ALACHUA, FL 32616.

APPLICATIONS ARE DUE ON OR BEFORE January 28, 2021.



APPLICATION FOR PARKS AND RECREATION BOARD MEMBERSHIP

NAME Jovante Chays DATE 2/14/22

ADDRESS 13209 NW CR 235, Alachua, Florida

MAILING ADDRESS 13209 NW CR 235, Alachua, FL

PHONE (Daytime) 352-353-8390

E-MAIL, IF AVAILABLE Jovantechays3@gmail.com

Are you available to meet on at least a quarterly basis? ☒ Yes ☐ No

Are you a resident of the City of Alachua? ☒ Yes ☐ No

BRIEFLY STATE WHY YOU WANT TO BE A PARKS AND RECREATION
BOARD MEMBER:

To help create a change + be apart of the growth
being born and raised in Alachua I've always
wanted to see my city thrive. To have the opportunity
to be apart of making it what it is now.

By signing and submitting this application, applicant agrees to allow the City of Alachua to perform a sexual predators and sexual offenders check via the Florida Department of Law Enforcement's website of registered sexual predators and offenders.

SIGNATURE: [Signature]

PLEASE FORWARD COMPLETED APPLICATION TO: CITY OF ALACHUA, ATTN:
CITY MANAGER'S OFFICE, P.O. BOX 9, ALACHUA, FL 32616.

APPLICATIONS ARE DUE ON OR BEFORE February 03, 2022.



APPLICATION FOR PARKS AND RECREATION BOARD MEMBERSHIP

NAME Dattatreya Knighten DATE 02/16/2022
ADDRESS 13632 NW 136th Dr Alachua FL 32615
MAILING ADDRESS SAME AS ABOVE
PHONE (Daytime) 352-213-0136
E-MAIL, IF AVAILABLE DATTA85@GMAIL.COM

Are you available to meet on at least a quarterly basis? ☒ Yes ☐ No

Are you a resident of the City of Alachua? ☒ Yes ☐ No

BRIEFLY STATE WHY YOU WANT TO BE A PARKS AND RECREATION
BOARD MEMBER: I grew up here in Alachua and I want to be a part of the city
that helped me become the man I am today. Also I see that
the parks and recreation department keeps getting better
and better and I would like to be of service.

By signing and submitting this application, applicant agrees to allow the City of Alachua to perform a sexual predators and sexual offenders check via the Florida Department of Law Enforcement's website of registered sexual predators and offenders.

SIGNATURE: Dattatreya Knighten

PLEASE FORWARD COMPLETED APPLICATION TO: CITY OF ALACHUA, ATTN:
CITY MANAGER'S OFFICE, P.O. BOX 9, ALACHUA, FL 32616.

APPLICATIONS ARE DUE ON OR BEFORE February 17, 2022.



APPLICATION FOR PARKS AND RECREATION
BOARD MEMBERSHIP

NAME Carol Richardson DATE 1-24-22

ADDRESS 14437 NW 143rd Place

MAILING ADDRESS 14437 NW 143rd Place, Alachua, FL 32615

PHONE (Daytime) (352) 672-2122

E-MAIL, IF AVAILABLE richardsonCarol63@yahoo.com

Are you available to meet on at least a quarterly basis? ☒ Yes ☐ No

Are you a resident of the City of Alachua? ☒ Yes ☐ No

BRIEFLY STATE WHY YOU WANT TO BE A PARKS AND RECREATION
BOARD MEMBER:

I enjoy working in my community to promote and create cultural opportunities for individuals and families. I support recreational programs which improve health+well-being of communities. I have been a member of the Parks and Recreation Board, and enjoy working with the members. I am currently on the Arts Council of Alachua (2018-Present), a Reviewer (2021-National Endowment of the Arts) (Reviewer, State of Florida Division of Cultural Affairs-2019-Present, Advisor WRUF TV "Artistry in Motion" (2021-Present).

By signing and submitting this application, applicant agrees to allow the City of Alachua to perform a sexual predators and sexual offenders check via the Florida Department of Law Enforcement's website of registered sexual predators and offenders.

SIGNATURE: Carol Richardson

PLEASE FORWARD COMPLETED APPLICATION TO: CITY OF ALACHUA, ATTN:
CITY MANAGER'S OFFICE, P.O. BOX 9, ALACHUA, FL 32616.

APPLICATIONS ARE DUE ON OR BEFORE February 03, 2022.



APPLICATION FOR PARKS AND RECREATION
BOARD MEMBERSHIP

NAME MARY ROSSOW DATE 02/10/2022
ADDRESS 15302 NW 147th AVE, ALACHUA, FL

MAILING ADDRESS _____

PHONE (Daytime) 352-682-8073

E-MAIL, IF AVAILABLE MROSSOW53@COX.NET

Are you available to meet on at least a quarterly basis? ☒ Yes ☐ No

Are you a resident of the City of Alachua? ☒ Yes ☐ No

BRIEFLY STATE WHY YOU WANT TO BE A PARKS AND RECREATION
BOARD MEMBER:

I THINK PARKS & RECREATION IS AN IMPORTANT
PART OF THE GREAT COMMUNITY OF ALACHUA.
AS A USA PICKLEBALL AMBASSADOR FOR ALACHUA
COUNTY, I FEEL I COULD BE AN ASSET TO THE
BOARD AND ALSO HELP TO ADD & PROMOTE
PICKLEBALL TO THE ALREADY GREAT LIST OF
SPORTS IN THE COMMUNITY.

By signing and submitting this application, applicant agrees to allow the City of Alachua to perform a sexual predators and sexual offenders check via the Florida Department of Law Enforcement's website of registered sexual predators and offenders.

SIGNATURE Mary Rossow

PLEASE FORWARD COMPLETED APPLICATION TO: CITY OF ALACHUA, ATTN:
CITY MANAGER'S OFFICE, P.O. BOX 9, ALACHUA, FL 32616.

APPLICATIONS ARE DUE ON OR BEFORE February 17, 2022.



APPLICATION FOR PARKS AND RECREATION
BOARD MEMBERSHIP

NAME Travis White DATE 2/10/2022

ADDRESS 7519 NW 127th Pl. Alachua, FL 32615

MAILING ADDRESS Same as above ↑

PHONE (Daytime) (386)-266-8652 * employed as a teacher. Calls returned mid afternoon.

E-MAIL, IF AVAILABLE trex.soccer@yahoo.com

Are you available to meet on at least a quarterly basis? ☒ Yes ☐ No

Are you a resident of the City of Alachua? ☒ Yes ☐ No

BRIEFLY STATE WHY YOU WANT TO BE A PARKS AND RECREATION
BOARD MEMBER:

As a life long citizen of Alachua, I have personally benefited from playing Rec league youth sports and summer camp programs and wish to give back. I have performed civil service to Santa Fe High for last 13 years as their Sports PA announcer and have a rooted interest and passion for Parks and Recreation to be successful. I hold a BS degree in Sport Management from University of Florida with a focus on Sport and leisure activities at the community level. For the last 5 years I have been employed as an elementary PE teacher and believe that unique experience can prove to be useful on the Parks and Recreation board.

By signing and submitting this application, applicant agrees to allow the City of Alachua to perform a sexual predators and sexual offenders check via the Florida Department of Law Enforcement's website of registered sexual predators and offenders.

SIGNATURE: Travis White

PLEASE FORWARD COMPLETED APPLICATION TO: CITY OF ALACHUA, ATTN:
CITY MANAGER'S OFFICE, P.O. BOX 9, ALACHUA, FL 32616.

APPLICATIONS ARE DUE ON OR BEFORE February 03, 2022.

condition. They requested that the applicant provide documentation from the Florida Department of Transportation (FDOT) of compliance with state access requirements such as a traffic study, which may be applicable to the expanded childcare facility.

Kinser-Maxwell explained that a traffic study is not required as the

locations. She expects the preschool east staff count will grow from 11 to approximately 20. She also said she was attempting to break ground as soon as possible in order to build out Phase One of the project before Aug. 22, when school starts again.

Mayor Jordan Marlowe expressed concern about approving this application

encouraged approval as a way to boost business growth in Newberry and support an existing business that is doing well in the community.

#

Email cwalker@alachuatoday.com

FEATURING • Anderson
of Excellence Ministry
Chapel AME Church,

"DARING TO DREAM
NEW GENERATION"



City of ALACHUA

NOTICE OF BOARD VACANCY

The City of Alachua is currently accepting applications for four (4) vacancies on its Parks and Recreation Advisory Board.

Appointments will be for three-year terms. Interested applicants must be residents of Alachua, be willing to attend meetings on at least a quarterly basis and have a keen interest in parks and recreation. To apply, you may obtain an application and information from either our website www.cityofalachua.com or contact the City of Alachua at (386) 418-6100 to obtain a copy. Applications must be received by the City on or before February 03, 2022 for consideration. You may send your application Attention: City Manager's Office P.O. Box 9, Alachua FL 32616.

(Published: Alachua County Today - January 13 & 20, 2022)

PUBLIC NOTICE

A neighborhood workshop will be held to discuss a development plan for a proposed automobile dealership and associated site improvements located at 13663, 13669, 13715 & 13719 NW US HWY 441 on parcel 05970-004-000. This is not a public hearing. The purpose of this meeting is to inform neighboring property owners of the proposed development and to seek their comments. The meeting will be held at 5:00 pm on Thursday, January 27, 2022 in the Meeting Room of the Alachua Library Branch, located at 14913 NW 140 Street, Alachua, Florida 32615.



Contact: Sergio Reyes of eda consultants inc

Ph: 352-373-3541 E-mail: sreyes@edafi.com

(Published: Alachua County Today - January 13, 2022)

City of Alachua
MARTIN LUTHER KING JR. CELEBRATION

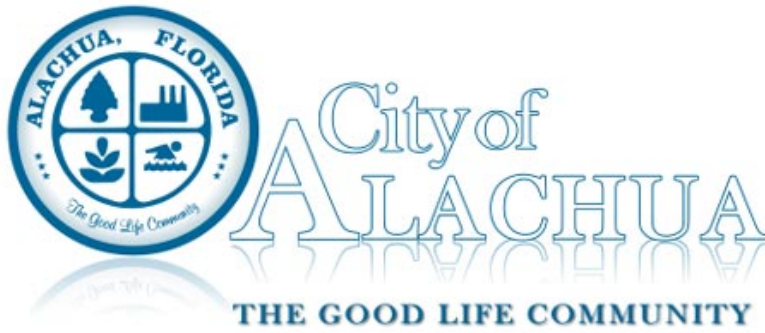
MONDAY, JANUARY 17, 2022
Cleather Hathco
15518 NW 140 Street
11 a.m. - 2 p.m.

Join the City of Alachua in celebrating the life and legacy of Martin Luther King Jr.

There will be something for everyone! Free entertainment, food, and more.

LIVE MUSIC & PERFORMANCES

Featured Speaker:
MORE INFORMATION
(386) 418-0439



Commission Agenda Item

MEETING DATE: 2/28/2022

SUBJECT: Suwannee River Water Management District (SRWMD) Meeting Report

PREPARED BY: LeAnne Williams, Deputy City Clerk

RECOMMENDED ACTION:

Receive the report.

Summary

Commissioner Wilford serves as the Alachua City Commission delegate to the Suwannee River Water Management District (SRWMD) which is comprised of 15 counties in North Central Florida. Commissioner Wilford recently attended a SRWMD meeting on February 8, 2022.

ATTACHMENTS:

Description

▣ SRWMD Report

SUWANNEE RIVER WATER MANAGEMENT DISTRICT (SRWMD)
MEETING NOTES (UNOFFICIAL)

FEBRUARY 8, 2022

ROBERT W. WILFORD, COMMISSIONER
(ALACHUA CITY COMMISSION DELEGATE TO SRWMD)

ALACHUA CITY COMMISSION MEETING

FEBRUARY 28, 2022

NOTE: *The Suwannee River Water Management District (SRWMD)* encompasses all of Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Madison, Suwannee, Taylor, and Union Counties, and parts of Alachua, Baker, Bradford, Jefferson, Levy, and Putnam Counties.

Call to Order. *Virginia Johns (Alachua - At Large Member), Chair*, called the meeting to order at 9:00 a.m.

Invocation. An invocation was led by a member of the **Board**.

Roll Call. A roll call was taken with a quorum being achieved in accordance with **District** guidelines.

Amendments Recommended by Staff to the Agenda and Consent Items. *Chair Johns* briefed **Board** members on this item. The consent agenda was **approved unanimously**.

Public Comments. There were no public comments.

Approval of December 14, 2021 Minutes. The minutes were **approved unanimously**.

Hydrologic Conditions Report. A **Staff** member presented an overview of this item for information purposes.

Cooperating Agencies and Organizations. There were no reports made regarding this item.

Staff Recognition. *Pam Shaw, Chief Financial Officer*, and *Kelly Wooley, Human Resources Coordinator*, were recognized for completing five years of faithful and dedicated service at the **District**. *Hugh Thomas, Executive Director*, also announced that *Tom Mirti, Office of Outreach and Compliance*, will be retiring at the end of the month after 27-years with the **District**. The **Board** thanked *Mr. Mirti* for his undying efforts over the years and indicated his exceptional expertise will be missed.

Legal Counsel Report. *Tom Reeves, Attorney at Law*, updated the **Board** on the ongoing legal proceedings in regard to the *Florida Defenders of the Environment* and the *Jeff Hill Case*.

Land Acquisition and Disposition Activity Report. This report was included in the backup material for information purposes.

Resolution 2022-01, Final Exchange for Timber River Parcel, Riverbend Estates, Madison and Dixie Counties. A **Staff** member presented an overview of this item. It was indicated that **SRWMD's** primary concern with this exchange was the protection of the "Springs Protection Area." This item was **approved unanimously**.

R. O. Ranch Update. A **Staff** member presented an overview of this item for information purposes. Operated as a joint venture between **SRWMD** and **R.O Ranch**, this site is located in rural **Lafayette County** and offers unique opportunities for horsemen and horsewomen looking for a place to camp with their mounts. The trails are groomed and riders can transverse the trails through pine forests, lowlands, and wetlands. It was agreed that purchasing this property will be very beneficial to **SRWMD**. The surveyor is in the final process and **Staff** indicated the **North Florida Land Trust** has been very helpful during this tedious endeavor.

Permitting Summary Report. This report was included in the backup material for information purposes.

2022 Consolidated Annual Report. A **Staff** member presented an overview of this item for information purposes. This report will be submitted no later than March 1, 2022, and it was indicated that departmental coordination has been superb.

2021/2022 Communications Plan Presentation. A **Staff** member presented an overview of this item for information purposes. Several of the successes for 2021 included: (1) new projects from past years were continued, (2) conservation streaming messages were employed to educate the public, (3) a "Who We Are Return on Investment Campaign" was launched with over one million responses, (4) a total of 96 informational meetings were conducted, (5) plans were finalized to include collaterals on the website, (6) a "Logic Tree," with contact information, was instituted to supplement telephone calls to the **District**, (7) surveys were distributed throughout the **District**, to include educational entities, to garner perceived needs, (8) a land map showing the location of trails, springs, and tract information was produced, (9) ads were placed in several magazines, and (10) a website partnership was forged with the **University of Florida's Institute of Food and Agriculture Science (UF/IFAS)** for science-based educational opportunities by age groups including detailed lesson plans.

In addition to continuing the successes of 2021, several new initiatives will include: (1) increasing a community outreach campaign regarding action plans related to flood protection and water concerns, (2) an emphasis will be placed on working with school systems to encourage **Science, Technology, Engineering, and Math (STEM)** subjects be in the forefront of education by involving students in the production of photographs and stories, (3) teaching the history of rivers, springs, and lakes and their importance to the environment, (4) making social media a priority in getting **SRWMD's** vision and mission out to all stakeholders, (5) ensuring weekly posts are made on social media regarding tourism opportunities in the **District**, (6) making maximum use of print and broadcast media which may include editorials in **The Gainesville Sun**.

District Land Management and Twin River State Forest (TRSF) Activity Summary. This report was included in the backup material for information purposes.

Agricultural Water Use Monitoring Report. This report was included in the backup material for information purposes.

Contract with H2O Mobile Lab for Field Support Services. A **Staff** member presented an overview of this item. This item was **approved unanimously** not to exceed \$79,000.

Governing Board Directive Number GBD22-001, Agricultural Cost-Share Program Update. A **Staff** member presented an overview of this item. There were only several changes to include exceptions for **SRWMD Officers**. This item was **approved unanimously**.

Task Work Assignment 19/20-064 with Wetland Solutions, Inc. A **Staff** member presented an overview of this item. This project includes doing a feasibility study in **Levy** and **Dixie Counties** at a projected cost of \$148,000. Removal of septic tanks is a main focus of this project with six water quality elements included in the task. This 20-year projection is due by the end of the fiscal year. This item was **approved unanimously**.

Progression Plan to Complete the County Road Dam Project. A **staff** member presented an overview of this item. This property is located **Southeast of Lake City**. Several options were considered including selling the property but it was decided this option will be difficult because a buyer would be held to exceptionally strict requirements. Another option was to redesign the dam at a cost of \$100 thousand to \$250 thousand dollars. The last option was to decommission the dam which had been recommended in the past. This option would result in a wetland being effectuated at a lower cost which would have little impact on loss of life. The third option was **approved unanimously**.

Task Work Assignment 19/20 -078.005 with Vanasse Hangen Brustlin, Inc. A **Staff** member presented an overview of this item. This project will deal with closing basins in the **Lower Santa Fe** and **Ichetucknee Rivers** and create retention ponds at a projected cost of \$67,000. This item was **approved unanimously**.

Minimum Flows and Minimum Levels Update. A **Staff** member presented an overview of these two items for information purposes.

Water Supply Update. A **Staff** member presented an overview of this item for information purposes.

SWIM Plan Overview. A **Staff** member presented an overview of this item for information purposes. A public hearing will be conducted in the future regarding the identification of major water bodies.

Rulemaking to Amend Rule 40B-8.121, Florida Administrative Code, to Add Lake Hampton Minimum Surface Water Levels. A **Staff** member presented an overview of this item. This item was **approved unanimously**.

Executive Office Report. **Hugh Thomas, Executive Director**, briefed the **Board** on **District** activities. He thanked the **Board** regarding the aforementioned **County Road Project** extended his appreciation to staff regarding their communication and outreach efforts. In addition, **Mr. Thomas** informed the **Board** that **Ben Glass, Legislative and Governmental Affairs Chief**, is in **Tallahassee** attending the ongoing **Florida Legislative Session**.

Governing Board Comments. There were no comments.

Adjournment. **Ms. Johns** adjourned meeting at 12:25 p.m.

Suwannee River Water Management District (SRWMD) - Vision and Mission Statements and Strategic Goals

Vision

Uniting the region in stewardship and awareness using innovative, science-based solutions to protect and restore our water resources.”

Mission

To protect and manage water resources using science-based solutions to support natural systems and the needs of the public.

Strategic Goals. As part of its current strategic plan, the **District** identified five major areas in this document addressing environmental and operational issues in **North Central Florida**. They are: *Water Quality, Water Supply, Flood Protection, Natural Systems, and Mission Support.*” Each area has specific goals with strategic initiatives promulgated to accomplish those goals. Following is a list of the five areas and goals for each area:

Water Quality

Goal: *Reduce Nitrate Levels to Achieve Water Quality Criteria.*

Water Supply

Goal: *Sustainably Manage District Water Resources.*

Flood Protection

Goal 1: *Reduce and Mitigate Flood Risks.*

Goal 2: *Encourage Non-structural Flood Plan Management Approaches.*

Goal 3: *Prepare Communities for Sea Level Rise Impacts.*

Natural Systems

Goal 1: *Establish Minimum Flows and Minimum Water Levels for Priority Bodies.*

Goal 2: *Steward District Lands to Balance the Need of Natural Resources and People.*

Goal 3: *Preserve and Protect Water Resources.*

Goal 4: *Optimize Public Use of District Lands.*

Mission Support

Goal 1: *Reduce Risks through the Management of Information and Data.*

Goal 2: *Maintain Institutional Knowledge.*

Goal 3: *Strengthen Stakeholder Relationships and Partnerships.*

SRWMD - Mailing Address

Suwannee River Water Management District, 9225 County Road 49, Live Oak, FL 32060

SRWMD - Telephone, Facsimile, and Website Contact Information

Telephone: (386) 362-1001

Facsimile: (386) 362-1056

Website: www.mysuwanneeriver.com

SRWMD - Staff Telephone Extension and Email Contact Information

Hugh Thomas, Executive Director	Hugh.Thomas@srwmd.org	(386) 647-3114
Ben Glass, Legislative and Governmental Affairs Chief	Ben.Glass@srwmd.org	(386) 362-0433
Stephen Schroeder, Administration Chief	Stephen.Schroeder@srwmd.org	(386) 362-0445
Pamela Shaw, Chief Financial Officer	Pamela.Shaw@srwmd.org	(386) 647-3111
Sharon Hingson, Records and Contract Manager	Sharon.Hingson@srwmd.org	(386) 647-3117
Jon Wood, Chief Information Officer	Jon.Wood@srwmd.org	(386) 362.0416
Paul Buchanan, GIS Program Manager	Paul.Buchanan@srwmd.org	(386) 647-3137
Ashley Stefanik, ERP and Environmental Compliance Regulatory Office Chief	Ashley.Stefanik@srwmd.org	(386) 647-3123
David King, Water Use and Water Well Construction Regulatory Office Chief	David.King@srwmd.org	(386) 647-3150
Sean King, Minimum Flows and Minimum Water Levels Office Chief	Sean.King@srwmd.org	(386) 647-3164
Douglas Durden, Office of Water Supply Sr. Engineer Scientist	Douglas.Durden@srwmd.org	(386) 362-0447
Tara Rodgers, Hydro Data Chief	Tara.Rodgers@srwmd.org	(386) 647-3108
Bill McKinstry, Land Management Chief	William.McKinstry@srwmd.org	(386) 647-3136
Leroy Marshall, Agriculture and Environmental Projects Chief Professional Engineer	Leroy.Marshall@srwmd.org	(386) 6473124

SRWMD - Board Member Email Contact Information and Representation Area

Virginia Johns, Chair
Richard Schwab, Vice Chair
Charles Keith, Secretary/Treasurer
Dr. George Cole
William Lloyd

Virginia.Johns@srwmd.org
Richard.Schwab@srwmd.org
Charles.Keith@srwmd.org
George.Cole@srwmd.org
William.Lloyd@srwmd.org

Larry Sessions

Larry.Sessions@srwmd.org

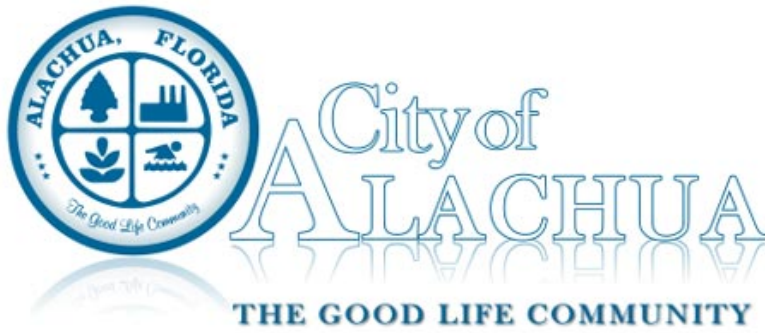
Harry Smith
Larry Thompson

Harry.Smith@srwmd.org
Larry.Thompson@srwmd.org

Alachua (At Large)
Perry (Coastal River Basin)
Lake City (At Large)
Monticello (Aucilla River Basin)
High Springs (Santa Fe and Waccasassa
River Basin)
Live Oak (Upper Suwannee River
Basin)
Lake City (At Large)
Bell (Lower Suwannee River Basin)

*“Water and air, the two essential fluids on
which all life depends, have become
global garbage cans.”*

Jacques Cousteau



Commission Agenda Item

MEETING DATE: 2/28/2022

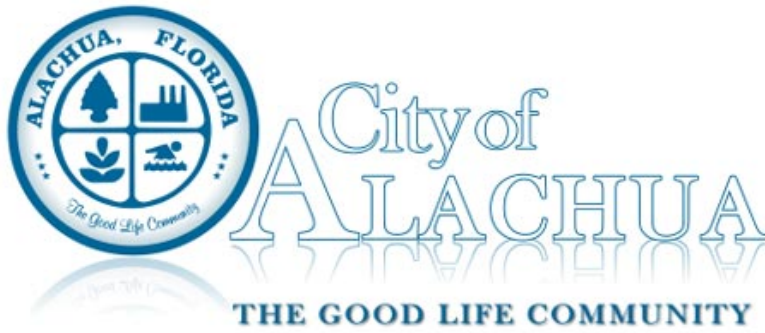
SUBJECT: Tara Baywood Phase 1 Final Plat: A request by Logan Peters, P.E., of JBPro, Inc., applicant and agent for Tara Baywood LLC, property owner, for consideration of the final plat of Tara Baywood Phase 1, which proposes to subdivide an ±20.25 acre subject property into a total of 61 lots, with associated common areas and right-of-way, consisting of Parcel Number 03067-063-000 (Quasi-Judicial Hearing).

PREPARED BY: Adam Hall, AICP, Principal Planner

RECOMMENDED ACTION:

Staff recommends that this item be deferred until the City Commission meeting scheduled for 6 PM on March 14, 2022 at Alachua City Hall, 15100, NW 142nd Terrace, Alachua, FL 32615.

Summary



Commission Agenda Item

MEETING DATE: 2/28/2022

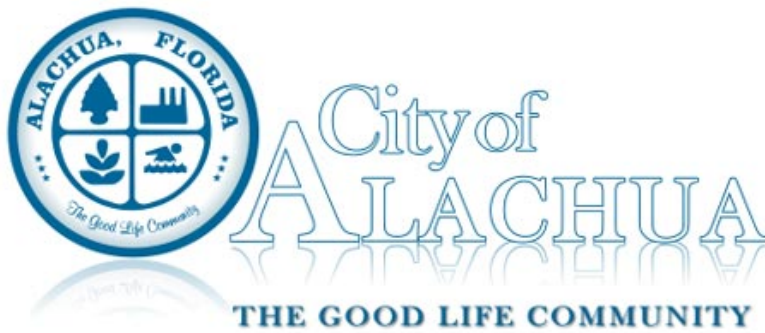
SUBJECT: Tara Forest East Phase 1 Final Plat: A request by Kyle Willems, P.E., of JBPro, Inc., applicant and agent for Tara Forest LLC, property owner, for consideration of the final plat of Tara Baywood Phase 1, which proposes to subdivide an ±10.86 acre subject property into a total of 32 lots, with associated common areas and right-of-way, consisting of Parcel Numbers 03067-005-001, 03067-000-000, and 03067-005-000 (Quasi-Judicial Hearing).

PREPARED BY: Adam Hall, AICP, Principal Planner

RECOMMENDED ACTION:

Staff recommends that this item be deferred until the City Commission meeting scheduled for 6 PM on March 14, 2022 at Alachua City Hall, 15100, NW 142nd Terrace, Alachua, FL 32615.

Summary



Commission Agenda Item

MEETING DATE: 2/28/2022

SUBJECT: Extension of Alachua West PD-R Preliminary Plat

PREPARED BY: Justin Tabor, AICP, Principal Planner

RECOMMENDED ACTION:

Staff recommends that the City Commission approve the extension request for the Alachua West Preliminary Plat.

Summary

On February 11, 2019, the City Commission of the City of Alachua approved the Preliminary Plat for the Alachua West subdivision. The Preliminary Plat approved the subdivision of a ± 35.82 acre property into a total of 126 lots, with associated common areas and right-of-way. The subject property is located to the west of NW 173rd Street (also known as County Road 235A), approximately 1,000 feet south of the intersection of NW US Highway 441 and NW 173rd Street, and is comprised of Tax Parcel Numbers 03042-050-006, 03042-050-007, 03042-052-002, 03042-052-003, 03042-052-004, 03042-052-005, and 03042-052-006.

Section 2.4.10(G)(3)(h) of the City's Land Development Regulations (LDRs) addresses the period of validity of a Preliminary Plat, and states:

Expiration.

- (i) The approval of a preliminary plat shall be valid until the latter of:
 - (a) Thirty-six months following approval of the preliminary plat by the City Commission;*
 - (b) Six months following the approval of construction plans for all or a portion of the preliminary plat; or,*
 - (c) Twelve months following approval of a final plat that includes at least 20 percent of the number of lots approved by the preliminary plat.**
- (ii) Notwithstanding the provisions of Section 2.4.10(G)(2)(i), a preliminary plat shall in no case be valid for a period of more than six years from the original date of approval by the City Commission*

of approval by the City Commission.

The Construction Plans for the subdivision were approved on October 28, 2021. Therefore, pursuant to subsection (b) above, the Preliminary Plat will expire on April 27, 2022 unless a final plat that includes at least 20 percent of the number of lots approved by the preliminary plat is approved prior to this date.

Section 2.4.10(G)(3)(i) addresses the extension of a Preliminary Plat, and states: *Extension. Upon written application submitted at least 30 days prior to the expiration of the permit period by the applicant and upon a showing of good cause, the City Commission may grant one extension not to exceed 12 months. The approval shall be deemed extended until the City Commission has acted upon the request for extension. Failure to submit an application for an extension within the time limits established by this section shall render the preliminary plat void.*

On January 20, 2022, the Planning & Community Development Department received a request from Logan B. Peters, P.E., of JBPro, requesting an extension of the Preliminary Plat of the Alachua West subdivision. This letter notes the project has been delayed due to unforeseen circumstances regarding the COVID-19 pandemic and delays involved with scheduling.

The Final Plat for the subdivision is currently under review. A public hearing date for the approval of the Final Plat is currently undetermined. Therefore, it is recommended that the Preliminary Plat be extended in accordance with the provisions of Section 2.4.10(G)(3)(h). If the extension request is approved, the Preliminary Plat will remain valid until February 11, 2023.

ATTACHMENTS:

Description

- ▢ Extension Request - Alachua West Preliminary Plat



Civil Engineering | Land Planning
Surveying | Construction Services

Gainesville | St. Augustine

3530 NW 43rd Street
Gainesville, FL 32606

January 20, 2022

Mr. Justin Tabor, AICP
Principal Planner, City of Alachua
15100 NW 142nd Terrace
Alachua, FL 32616

***RE: Alachua West PD-R Phases 1, 2 and 3 Major Subdivision Preliminary Plat
Extension Request***

Dear Justin,

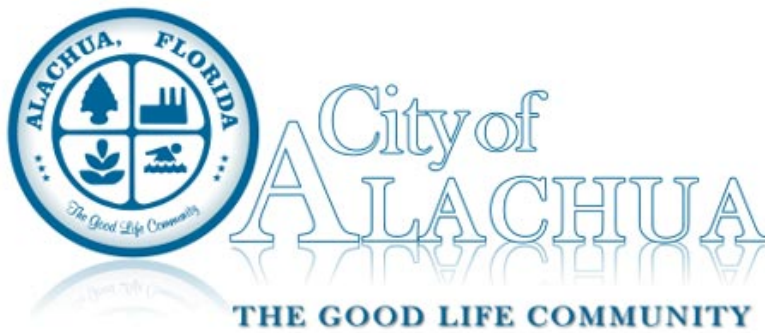
On behalf of M3 Alachua, LLC, JBPro is submitting an Extension Request for Alachua West PD-R Preliminary Plat in accordance with Section 2.4.10(G)(3)(i) of the City of Alachua Land Development Regulations. Due to unforeseen circumstances regarding the recent pandemic and the delays involved with scheduling, we feel this extension request is approvable.

Please let us know if you have questions or need additional information.

Sincerely,

A handwritten signature in blue ink that reads 'Logan Peters'.

Logan B. Peters, PE
JBPro, Project Manager



Commission Agenda Item

MEETING DATE: 2/28/2022

SUBJECT: Purchase of Transformers

PREPARED BY: Donna Smith, Purchasing Coordinator

RECOMMENDED ACTION:

- 1) Waive the bidding requirements set forth in the PSPR Manual.
 - 2) Accept the quote from Emerald Transformer and authorize the purchase of twenty-nine (29) remanufactured/reconditioned transformers.
 - 3) Authorize the City Manager to issue a Purchase Order to Emerald Transformer in the amount of \$259,703.00.
 - 4) Accept the quote from Stuart C. Irby Co. and authorize the purchase of ten (10) new transformers.
 - 5) Authorize the City Manager to issue a Purchase Order to Stuart C. Irby Co. in the amount of \$357,531.77.
-

Summary

The City Commission approved, on February 14, 2021, the purchase of remanufactured/reconditioned (used) transformers in the amount of \$147,845.00. These transformers were of only three (3) voltage/capacity capabilities (types). Hence, the City's Public Services electric division is still in need of purchasing additional transformers of different voltage and capacity capabilities to ensure operational needs are met in the face of the current adverse COVID-related supply environment.

Staff solicited pricing and availability on another twelve (12) types of transformers from four (4) different vendors for a total of thirty-nine (39) transformers. Delivery of these transformers is anticipated to be between twelve (12) and thirty-nine (39) weeks out.

Emerald Transformers Inc. provided the best pricing on six (6) of the types of transformers needed. The transformers (29) transformers to be purchased are

transformers required. The twenty-nine (29) transformers to be purchased are remanufactured/reconditioned (used). The cost quoted is \$259,703.00. Section 1.03 (6) of the Purchasing and Sales Policy and Regulations (PSPR) Manual excludes used equipment from competitive bidding requirements.

Stuart C. Irby Co. provided the lowest quote for the remaining six (6) types of transformers. The ten (10) transformers to be purchased are new. The cost quoted is \$357,531.77. While Section 1.01 (G.5) of the PSPR Manual requires purchases greater than \$100,000 to be awarded on the basis of sealed competitive bidding, Section 1.01 (A.4) provides for waiver by specific action of the City Commission as provided for in Section 1.01 (A.7) which provides for the waiver of any requirement on the basis of an emergency, necessity or other exigent circumstances.

Staff recommends waiving the bidding requirements set forth in PSPR Manual and proceeding with the purchase of transformers in the total amount of \$617,234.77.

FINANCIAL IMPACT: Yes

BUDGETED: No

AMOUNT: \$617,234.77

FUNDING SOURCE: Electric Fund

COMMISSION GOALS:

Quality of Life

ATTACHMENTS:

Description

- ☐ Emerald Transformers Quote
- ☐ Stuart C Irby Co Quote
- ☐ Wesco Quote
- ☐ Tri-State Utility Products Quote

Stock #	Description	Order	Irby (27)	Emerald (12)	Wesco (P)	Tri-state (20)
1600	Transf, Pad, 3PH 75 KVA 208/120	6	16,267.06	6554.00	NQ	15498.00
1611	Transf, Pad 3PH 150 KVA 208/120	6	17,963.53	8444.00	20640.00	20365.00
1656	Transf, Pad 3PH 150 KVA 277/480	3	17,467.06	8444.00	20066.00	19769.00
1661	Transf, Pad 3PH 500 KVA 208/120	3	26,882.35	14694.00	36133.00	36654.00
1662	Transf, Pad 3PH 300 KVA 208/120	5	NQ	11341.00	27746.00	26930.00
1702	Transf, Pad 3PH 2500 KVA 277/480	1	89,283.53(39)	NQ	106646.00	114716.00
1704	Transf, Pad 3PH 300 KVA 277/480	4	19,544.71	NQ	26680.00	25789.00
1737	Switchgear, Pad PME-11	1	NQ	NQ	NQ	NQ
1747	Transf, Pad 3PH 75 KVA 277/480	2	15,189.41	NQ	NQ	16065.00
1748	Transf, Pad 3PH 1000 KVA 277/480	1	34,220.00	NQ	54233.00	53902.00
1749	Switchgear, Pad PME-9	1	NQ	NQ		NQ
1832	Transf, Pad 3PH 750 KVA 120/208	1	34,055.29	NQ	55420.00	51843.00
1836	Transf, Pad 3PH 1500 KVA 208/120	1	91,415.29(39)	NQ	119733.00	40326.00
1587	Transf, Pad 1PH 75KVA 240/120	6	NQ	7266.00	NQ	19623.00

(P) Production Slot in June 2022



Quote Number: 00000666
Date: 1/12/2022
Prepared By: Karissa Infinger
kinfinger@emeraldtransformer.com

Bill To:
City Of Alachua
R13101 NW 104 Terrace
Alachua, FL 32616

Business Development Rep: Steve Ricke
sricke@emeraldtransformer.com

Ship To:
City Of Alachua
R13101 NW 104 Terrace
Alachua, FL 32616

FR3-yes
Not Stain less

Product Name	Code	Sale Price	Quantity	Total Price
Stock Rewind Single Phase Padmount 75 KVA	SFSRWPDP1P75	3633.00	2.00	7266.00

1587

HV: 12470GRDY/7200 (95 KV BIL)

LV: 240/120 (30 KV BIL)

Loop Feed

Dead Front Wells & 15 kV Inserts

Studs

Bayonet Fusing

Non-PCB Mineral Oil (ONAN)

Stock Rewind Three Phase Padmount 75 KVA	SFSRWPDP3P75	6554.00	1.00	6554.00
--	--------------	---------	------	---------

1600

HV: 12470GRDY/7200 (95 KV BIL)

LV: 208Y/120 (30 KV BIL)

Stock Rewind Three Phase Padmount 150 KVA	SFSRWPDP3P150	8444.00	1.00	8444.00
---	---------------	---------	------	---------

1611

HV: 12470GRDY/7200 (95 KV BIL)

LV: 208Y/120 (30 KV BIL)

Stock Rewind Three Phase Padmount 150 KVA	SFSRWPDP3P150	8444.00	1.00	8444.00
---	---------------	---------	------	---------

1656

HV: 12470GRDY/7200 (95 KV BIL)

LV: 480Y/277 (30 KV BIL)

Stock Rewind Three Phase Padmount 300 KVA	SFSRWPDP3P300	11341.00	1.00	11341.00
---	---------------	----------	------	----------

1662

HV: 12470GRDY/7200 (95 KV BIL)

LV: 208Y/1120 (30 KV BIL)

Stock Rewind Three Phase Padmount 500 KVA	SFSRWPDP3P500	14694.00	1.00	14694.00
---	---------------	----------	------	----------

1661

HV: 12470GRDY/7200 (95 KV BIL)

LV: 208Y/120 (30 KV BIL)

Stock #	Description	Order	Irby (27)	Emerald (12)	Wesco (P)	Tri-state (20)
1600	Transf, Pad, 3PH 75 KVA 208/120	6	16,267.06	6554.00	NQ	15498.00
1611	Transf, Pad 3PH 150 KVA 208/120	6	17,963.53	8444.00	20640.00	20365.00
1656	Transf, Pad 3PH 150 KVA 277/480	3	17,467.06	8444.00	20066.00	19769.00
1661	Transf, Pad 3PH 500 KVA 208/120	3	26,882.35	14694.00	36133.00	36654.00
1662	Transf, Pad 3PH 300 KVA 208/120	5	NQ	11341.00	27746.00	26930.00
1702	Transf, Pad 3PH 2500 KVA 277/480	1	89,283.53(39)	NQ	106646.00	114716.00
1704	Transf, Pad 3PH 300 KVA 277/480	4	19,544.71	NQ	26680.00	25789.00
1737	Switchgear, Pad PME-11	1	NQ	NQ	NQ	NQ
1747	Transf, Pad 3PH 75 KVA 277/480	2	15,189.41	NQ	NQ	16065.00
1748	Transf, Pad 3PH 1000 KVA 277/480	1	34,220.00	NQ	54233.00	53902.00
1749	Switchgear, Pad PME-9	1	NQ	NQ		NQ
1832	Transf, Pad 3PH 750 KVA 120/208	1	34,055.29	NQ	55420.00	51843.00
1836	Transf, Pad 3PH 1500 KVA 208/120	1	91,415.29(39)	NQ	119733.00	40326.00
1587	Transf, Pad 1PH 75KVA 240/120	6	NQ	7266.00	NQ	19623.00

(P) Production Slot in June 2022



Quotation

STUART C IRBY BR333 LAKE MARY FL
 38 SKYLINE DR
 SUITE 1000
 LAKE MARY FL 32746-7112
 407-282-1486 Fax 407-855-4285

QUOTE DATE	ORDER NUMBER
01/27/22	S012830667
REMIT TO:	PAGE NO.
STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30334	1

SOLD TO:
 CITY OF ALACHUA
 PO BOX 9
 ALACHULA, FL 32615

SHIP TO:
 CITY OF ALACHUA
 14815 MAIN STREET
 ALACHUA, FL 32615-8597
 904-463-1231

ORDERED BY:

ORDERED BY:

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	JOB/RELEASE NUMBER	OUTSIDE SALESPERSON		
46500			Jose D Dore		
INSIDE SALESPERSON		REQD DATE	FRGHT ALLWD		
Jose D Dore		01/27/22	Yes		
SHIP VIA					
ORDER QTY	SHIP QTY	LINE	DESCRIPTION	Prc/UOM	Ext Amt
1EA		1	^GE PART#QRJF747 kVA: 75 THREE PHASE PAD TRANSFORMER 12470 GRDY / 7200 - 208Y/120 (2) - 2.5% Above and Below in HV Loopfeed, Six HV Bushing, Staggered LV Bayonet Exp. Fuse + ISO Link Dead Front, SPECIFIC DIMS, Staggered LV NO LOAD LOSSES-160, LOAD LOSSES-849, TOTAL LOSSES-1009 IZ PCT: 4 EXC PCT: 2 ALACUHA# 1600 LEAD TIME: 27 WEEKS	16267.060EA	16267.06

* All FR3 Oil
Stainless Steel

*** Continued on Next Page ***



Quotation

STUART C IRBY BR333 LAKE MARY FL
38 SKYLINE DR
SUITE 1000
LAKE MARY FL 32746-7112
407-282-1486 Fax 407-855-4285

QUOTE DATE	ORDER NUMBER
01/27/22	S012830667
REMIT TO:	PAGE NO.
STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30394	2

SOLD TO:
CITY OF ALACHUA
PO BOX 9
ALACHULA, FL 32615

SHIP TO:
CITY OF ALACHUA
14815 MAIN STREET
ALACHUA, FL 32615-8597
904-463-1231

ORDERED BY:

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
46500						Jose D Dore	
INSIDE SALESPERSON				REQD DATE	FRGHT ALLWD	SHIP VIA	
Jose D Dore				01/27/22	Yes		
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UCM	Ext Amt
1EA		2	^GE PART# QRJF748 150 KVA THREE PHASE PAD TRANSFORMER 12470 GRDY / 7200 - 208Y/120 (2) - 2.5% Above and Below in HV Loopfeed, Six HV Bushing, Staggered LV Bayonet Exp. Fuse + ISO Link Dead Front, SPECIFIC DIMS, Staggered LV NO LOAD LOSSES-279, LOAD LOSSES-1479, TOTAL LOSSES-1758 IZ PCT: 4 EXC PCT: 2 ALACHUA# 1611 LEAD TIME: 27 WEEKS			17963.530EA	17963.53
*** Continued on Next Page ***							



STUART C IRBY BR333 LAKE MARY FL
 38 SKYLINE DR
 SUITE 1000
 LAKE MARY FL 32746-7112
 407-282-1486 Fax 407-855-4285

Quotation

QUOTE DATE	ORDER NUMBER
01/27/22	S012830667
REMIT TO:	PAGE NO.
STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30394	3

SOLD TO:
 CITY OF ALACHUA
 PO BOX 9
 ALACHULA, FL 32615

SHIP TO:
 CITY OF ALACHUA
 14815 MAIN STREET
 ALACHUA, FL 32615-8597
 904-463-1231

ORDERED BY:

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
46500						Jose D Dore	
INSIDE SALESPERSON				REQD DATE	FRGHT ALLWD	SHIP VIA	
Jose D Dore				01/27/22	Yes		
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UOM	Ext Amt
1EA		3	^GE PART#QRJF749 150 KVA THREE PHASE PAD TRANSFORMER 12470 GRDY / 7200 - 480Y/277 (2) - 2.5% Above and Below in HV Loopfeed, Six HV Bushing, Staggered LV Bayonet Exp. Fuse + ISO Link Dead Front, SPECIFIC DIMS, Staggered LV NO LOAD LOSSES-288, LOAD LOSSES-1442, TOTAL LOSSES-1730 IZ PCT: 4 EXC PCT: 2 ALACHUA# 1656 LEAD TIME: 27 WEEKS			17467.060EA	17467.06
*** Continued on Next Page ***							



Quotation

STUART C IRBY BR333 LAKE MARY FL
38 SKYLINE DR
SUITE 1000
LAKE MARY FL 32746-7112
407-282-1486 Fax 407-855-4285

QUOTE DATE	ORDER NUMBER
01/27/22	S012830667
REMIT TO: STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30384	PAGE NO. 4

SOLD TO:
CITY OF ALACHUA
PO BOX 9
ALACHULA, FL 32615

SHIP TO:
CITY OF ALACHUA
14815 MAIN STREET
ALACHUA, FL 32615-8597
904-463-1231

ORDERED BY:

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
46500						Jose D Dore	
INSIDE SALESPERSON		REQD DATE		FRGHT ALLWD		SHIP VIA	
Jose D Dore		01/27/22		Yes			
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UOM	Ext Amt
1EA		4	^GE PART# QRJF696 500 KVA THREE PHASE PAD TRANSFORMER 12470 GRDY / 7200 - 208Y/120 (2) - 2.5% Above and Below in HV Loopfeed, Six HV Bushing, Staggered LV w/Radia Bayonet Exp. Fuse + ISO Link Dead Front, SPECIFIC DIMS, Staggered LV NO LOAD LOSSES-627, LOAD LOSSES-4115, TOTAL LOSSES-4742 IZ PCT: 5 EXC PCT: 2 ALACHUA# 1661 LEAD TIME: 27 WEEKS			26882.350EA	26882.35
*** Continued on Next Page ***							



Quotation

STUART C IRBY BR333 LAKE MARY FL
38 SKYLINE DR
SUITE 1000
LAKE MARY FL 32746-7112
407-282-1486 Fax 407-855-4285

QUOTE DATE	ORDER NUMBER
01/27/22	S012830667
REMIT TO: STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30384	PAGE NO. 9

SOLD TO:
CITY OF ALACHUA
PO BOX 9
ALACHULA, FL 32615

SHIP TO:
CITY OF ALACHUA
14815 MAIN STREET
ALACHUA, FL 32615-8597
904-463-1231

ORDERED BY:

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
46500						Jose D Dore	
INSIDE SALESPERSON				REQD DATE	FRGHT ALLWD	SHIP VIA	
Jose D Dore				01/27/22	Yes		
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UOM	Ext Amt
1EA		10	^GE PART# QRJF682 2500 KVA THREE PHASE PAD TRANSFORMER 12470 GRDY / 7200 - 480Y/277 (2) - 2.5% Above and Below in HV Loopfeed, Six HV Bushing, Staggered LV w/Radia Bayonet Exp. Fuse + Partial Range CLF Dead Front, SPECIFIC DIMS, Staggered LV NO LOAD LOSSES-1913, LOAD LOSSES-16867, TOTAL LOSSES-18780 IZ PCT: 6 EXC PCT: 2 ALACHUA# 1702 LEAD TIME: 39 WEEKS			89283.530EA	89283.53

*** This is a quotation ***

Prices firm for acceptance within 30 days with the exception of commodity prices which are subject to change daily. Quotation is void if changed. Complete quote must be used unless authorized in writing.

OUR PRODUCT AND SERVICES ARE SUBJECT TO, AND GOVERNED EXCLUSIVELY BY, OUR TERMS AND CONDITIONS OF SALE, WHICH ARE INCORPORATED HEREIN AND AVAILABLE AT www.irby.com/terms. ADDITIONAL OR CONFLICTING TERMS ARE REJECTED, VOID AND OF NO FORCE OR EFFECT.

Subtotal	411697.64
S&H CHGS	0.00
Sales Tax	0.00
TOTAL	411697.64

** Reprint ** Reprint ** Reprint **



STUART C IRBY BR333 LAKE MARY FL
 38 SKYLINE DR
 SUITE 1000
 LAKE MARY FL 32746-7112
 407-282-1486 Fax 407-855-4285

Quotation

QUOTE DATE	ORDER NUMBER
01/27/22	S012830667
REMIT TO:	PAGE NO.
STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30324	5

SOLD TO:
 CITY OF ALACHUA
 PO BOX 9
 ALACHULA, FL 32615

SHIP TO:
 CITY OF ALACHUA
 14815 MAIN STREET
 ALACHUA, FL 32615-8597
 904-463-1231

ORDERED BY:

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
46500						Jose D Dore	
INSIDE SALESPERSON				REQD DATE	FRGHT ALLWD	SHIP VIA	
Jose D Dore				01/27/22	Yes		
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UOM	Ext Amt
1EA		5	^GE PART# QRJF698 300 KVA THREE PHASE PAD TRANSFORMER 12470 GRDY / 7200 - 480Y/277 (2) - 2.5% Above and Below in HV Loopfeed, Six HV Bushing, Staggered LV Bayonet Exp. Fuse + Partial Range CLF Dead Front, SPECIFIC DIMS, Staggered LV NO LOAD LOSSES-482, LOAD LOSSES-2569, TOTAL LOSSES-3051 IZ PCT: 4 EXC PCT: 2 ALACHUA# 1704 LEAD TIME: 27 WEEKS			19544.710EA	19544.71
*** Continued on Next Page ***							



Quotation

STUART C IRBY BR333 LAKE MARY FL
38 SKYLINE DR
SUITE 1000
LAKE MARY FL 32746-7112
407-282-1486 Fax 407-855-4285

QUOTE DATE	ORDER NUMBER
01/27/22	S012830667
REMIT TO:	PAGE NO.
STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30384	6

SOLD TO:
CITY OF ALACHUA
PO BOX 9
ALACHULA, FL 32615

SHIP TO:
CITY OF ALACHUA
14815 MAIN STREET
ALACHUA, FL 32615-8597
904-463-1231

ORDERED BY:

ORDERED BY:

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	JOB/RELEASE NUMBER	OUTSIDE SALESPERSON		
46500			Jose D Dore		
INSIDE SALESPERSON		REQO DATE	FRGHT ALLWD		
Jose D Dore		01/27/22	Yes		
			SHIP VIA		
ORDER QTY	SHIP QTY	LINE	DESCRIPTION	Prc/UOM	Ext Amt
2EA		6	^GE PART# QRJF699 75 KVA THREE PHASE PAD TRANSFORMER 12470 GRDY / 7200 - 480Y/277 (2) - 2.5% Above and Below in HV Loopfeed, Six HV Bushing, Staggered LV Bayonet Exp. Fuse + ISO Link Dead Front, SPECIFIC DIMS, Staggered LV NO LOAD LOSSES-196, LOAD LOSSES-692, TOTAL LOSSES-888 IZ PCT: 4 EXC PCT: 2 ALACHUA# 1747 LEAD TIME: 27 WEEKS	15189.410EA	30378.82
*** Continued on Next Page ***					



STUART C IRBY BR333 LAKE MARY FL
 38 SKYLINE DR
 SUITE 1000
 LAKE MARY FL 32746-7112
 407-282-1486 Fax 407-855-4285

Quotation

QUOTE DATE	ORDER NUMBER
01/27/22	S012830667
REMIT TO: STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30324	PAGE NO. 7

SOLD TO:
 CITY OF ALACHUA
 PO BOX 9
 ALACHULA, FL 32615

SHIP TO:
 CITY OF ALACHUA
 14815 MAIN STREET
 ALACHUA, FL 32615-8597
 904-463-1231

ORDERED BY:

ORDERED BY:

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	JOB/RELEASE NUMBER	OUTSIDE SALESPERSON		
46500			Jose D Dore		
INSIDE SALESPERSON		REQD DATE	FRGHT ALLWD		
Jose D Dore		01/27/22	Yes		
SHIP VIA					
ORDER QTY	SHIP QTY	LINE	DESCRIPTION	Prc/UOM	Ext Amt
2EA		7	^GE PART# QRJF709 1000 KVA THREE PHASE PAD TRANSFORMER 12470 GRDY / 7200 - 480Y/277 (2) - 2.5% Above and Below in HV Loopfeed, Six HV Bushing, Staggered LV w/Radia Bayonet Exp. Fuse + Partial Range Clf Dead Front, SPECIFIC DIMS, Staggered LV NO LOAD LOSSES-1127, LOAD LOSSES-7517, TOTAL LOSSES-8644 IZ PCT: 6 EXC PCT: 2 ALACHUA# 1748 LEAD TIME: 27 WEEKS	34220.000EA	68440.00

*** Continued on Next Page ***



STUART C IRBY BR333 LAKE MARY FL
 38 SKYLINE DR
 SUITE 1000
 LAKE MARY FL 32746-7112
 407-282-1486 Fax 407-855-4285

Quotation

QUOTE DATE	ORDER NUMBER
01/27/22	S012830667
REMIT TO: STUART C IRBY CO POST OFFICE BOX 741001 ATLANTA GA 30394	PAGE NO. 8

SOLD TO:
 CITY OF ALACHUA
 PO BOX 9
 ALACHULA, FL 32615

SHIP TO:
 CITY OF ALACHUA
 14815 MAIN STREET
 ALACHUA, FL 32615-8597
 904-463-1231

ORDERED BY:

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		JOB/RELEASE NUMBER		OUTSIDE SALESPERSON	
46500						Jose D Dore	
INSIDE SALESPERSON				REQD DATE	FRGHT ALLWD	SHIP VIA	
Jose D Dore				01/27/22	Yes		
ORDER QTY	SHIP QTY	LINE	DESCRIPTION			Prc/UOM	Ext Amt
1EA		8	^GE PART# QRJF701 750 KVA THREE PHASE PAD TRANSFORMER 12470 GRDY / 7200 - 208Y/120 (2) - 2.5% Above and Below in HV Loopfeed,Six HV Bushing, Staggered LV w/Radia Bayonet Exp. Fuse + ISO Link Dead Front,SPECIFIC DIMS,Staggered LV NO LOAD LOSSES-940, ALACHUA# 1832 LEAD TIME: 27 WEEKS			34055.290EA	34055.29
1EA		9	^GE PART# QRZI079 1500 KVA THREE PHASE PAD TRANSFORMER 12470 GRDY / 7200 - 208Y/120 (2) - 2.5% Above and Below in HV Loopfeed,Six HV Bushing, Staggered LV w/Radia Bayonet Exp. Fuse + ISO Link Dead Front,SPECIFIC DIMS,Staggered LV NO LOAD LOSSES-605, LOAD LOSSES-12777, TOTAL LOSSES-13382 IZ PCT: 6 EXC PCT: 2 ALACHUA# 1836 LEAD TIME: 39 WEEKS			91415.290EA	91415.29
*** Continued on Next Page ***							

Stock #	Description	Order	Irby (27)	Emerald (12)	Wesco (P)	Tri-state (20)
1600	Transf, Pad, 3PH 75 KVA 208/120	6	16,267.06	6554.00	NQ	15498.00
1611	Transf, Pad 3PH 150 KVA 208/120	6	17,963.53	8444.00	20640.00	20365.00
1656	Transf, Pad 3PH 150 KVA 277/480	3	17,467.06	8444.00	20066.00	19769.00
1661	Transf, Pad 3PH 500 KVA 208/120	3	26,882.35	14694.00	36133.00	36654.00
1662	Transf, Pad 3PH 300 KVA 208/120	5	NQ	11341.00	27746.00	26930.00
1702	Transf, Pad 3PH 2500 KVA 277/480	1	89,283.53(39)	NQ	106646.00	114716.00
1704	Transf, Pad 3PH 300 KVA 277/480	4	19,544.71	NQ	26680.00	25789.00
1737	Switchgear, Pad PME-11	1	NQ	NQ	NQ	NQ
1747	Transf, Pad 3PH 75 KVA 277/480	2	15,189.41	NQ	NQ	16065.00
1748	Transf, Pad 3PH 1000 KVA 277/480	1	34,220.00	NQ	54233.00	53902.00
1749	Switchgear, Pad PME-9	1	NQ	NQ		NQ
1832	Transf, Pad 3PH 750 KVA 120/208	1	34,055.29	NQ	55420.00	51843.00
1836	Transf, Pad 3PH 1500 KVA 208/120	1	91,415.29(39)	NQ	119733.00	40326.00
1587	Transf, Pad 1PH 75KVA 240/120	6	NQ	7266.00	NQ	19623.00

(P) Production Slot in June 2022

Hi Michelle,

Here is your 2nd of two options with revised specs including stainless steel and FR3 requirements:
"expedited lead time option"

Please note:

- Prices are FIRM
- Quote valid for 30 days.
- No cancellation fee
- Approval drawings will not be available but record drawings will be provided for you review.
- These would go into production in May, with the expectation to ship [May 2022](#)
- If awarded, please make PO out to WESCO

Stock #	
Description	
Order	
ABB quote	
Lead time	
1511	
Transf, Con, 1PH 25 KVA 120/240	
10	
1587	
Transf, Pad, 1PH 75 KVA 120/240	
2	
1600	
Transf, Pad, 3PH 75 KVA 208/120	
1	
1611	
Transf, Pad 3PH 150 KVA 208/120	
1	
\$20,640.00	
June 2022 production slots	
1656	
Transf, Pad 3PH 150 KVA 277/480	
1	
\$20,066.00	
June production slots	
1660	
Transf, Pad 3PH 25 KVA 120/240	
10	

Wesco

1661

Transf, Pad 3PH 500 KVA 208/120

1

\$36,133.00

June production slots

1662

Transf, Pad 3PH 300 KVA 208/120

1

\$27,746.00

June production slots

1702

Transf, Pad 3PH 2500 KVA 277/480

1

\$106,646.00

June production slots

1704

Transf, Pad 3PH 300 KVA 277/480

1

\$26,680.00

June production slots

1737

Switchgear, Pad PME-11

1

1747

Transf, Pad 3PH 75 KVA 277/480

2

June production slots

1748

Transf, Pad 3PH 1000 KVA 277/480

2

\$54,233.00

June production slots

1749

Switchgear, Pad PME-9

1

1832

Transf, Pad 3PH 750 KVA 120/208

1

\$55,420.00

June production slots

1836

Transf, Pad 3PH 1500 KVA 208/120

1

\$119,733.00

June production slots



Coleman Hoover
Senior Representative - Inside Sales
Wesco | Anixter

o. 4072047288 | coleman.hoover@anixter.com
3881 Old Winter Garden Rd, Orlando, FL 32805-1002

CAUTION: This email originated from outside the City.

DO NOT respond, click, or open attachments unless you recognize the sender (name AND email address) and know the content is safe.

Should there still be any question on the origin of this email, contact the IT Department immediately.

Stock #	Description	Order	Irby (27)	Emerald (12)	Wesco (P)	Tri-state (20)
1600	Transf, Pad, 3PH 75 KVA 208/120	6	16,267.06	6554.00	NQ	15498.00
1611	Transf, Pad 3PH 150 KVA 208/120	6	17,963.53	8444.00	20640.00	20365.00
1656	Transf, Pad 3PH 150 KVA 277/480	3	17,467.06	8444.00	20066.00	19769.00
1661	Transf, Pad 3PH 500 KVA 208/120	3	26,882.35	14694.00	36133.00	36654.00
1662	Transf, Pad 3PH 300 KVA 208/120	5	NQ	11341.00	27746.00	26930.00
1702	Transf, Pad 3PH 2500 KVA 277/480	1	89,283.53(39)	NQ	106646.00	114716.00
1704	Transf, Pad 3PH 300 KVA 277/480	4	19,544.71	NQ	26680.00	25789.00
1737	Switchgear, Pad PME-11	1	NQ	NQ	NQ	NQ
1747	Transf, Pad 3PH 75 KVA 277/480	2	15,189.41	NQ	NQ	16065.00
1748	Transf, Pad 3PH 1000 KVA 277/480	1	34,220.00	NQ	54233.00	53902.00
1749	Switchgear, Pad PME-9	1	NQ	NQ		NQ
1832	Transf, Pad 3PH 750 KVA 120/208	1	34,055.29	NQ	55420.00	51843.00
1836	Transf, Pad 3PH 1500 KVA 208/120	1	91,415.29(39)	NQ	119733.00	40326.00
1587	Transf, Pad 1PH 75KVA 240/120	6	NQ	7266.00	NQ	19623.00

(P) Production Slot in June 2022



TRI-STATE UTILITY PRODUCTS, INC.
160 GARRETT DRIVE
HAVANA, FLORIDA 32333
PHONE: 850-539-8088
FAX: 850-539-8087

QUOTATION NUMBER
2007404-0000-02

ALACHU

BILL TO: CITY OF ALACHUA
ATTN: MICHELLE LIGHTSEY
PO BOX 9
ALACHUA FL 32616

SHIP TO: CITY OF ALACHUA (NON TAX)
13148 NW 104TH TERRACE
ALACHUA FL 32615

CUSTOMER P.O. NO. TRANSFORMERS 1/26

CUSTOMER P.O. NO. TRANSFORMERS 1/26

QUOTATION**QUOTATION*****QUOTATION*****QUOTATION*****QUOTATION***

QUOTATION NUMBER		SLSMN.	QUOTATION DATE	ORDERED BY	CUSTOMER P.O. NUMBER		DATE	
2007404-0000-02		212	01/26/22	231	TRANSFORMERS 1/26			
INSTRUCTIONS								PAGE NO.
							P	1
QUANTITY			DISP.	ITEM CODE AND DESCRIPTION	U/M	MULT.	UNIT PRICE	AMOUNT
ORDERED	B.O./RET.	SHIPPED						
10				*25KVA 1-P OH CONV TRANSF 7200/12470Y 120/240 NO TAPS NL=59, LL=325 (52 WEEKS)	EA		3130.0000	31300.00
10				*25KVA 1-P PADMNT TRANSF 12470GRDY/7200 240/120 NO TAPS NL=57, LL=338 (52 WEEKS)	EA		12892.0000	128920.00
2				*75KVA 1-P PADMNT TRANSF 12470GRDY/7200 240/120 NO TAPS NL=139, LL=753 (52 WEEKS)	EA		19623.0000	39246.00
No-SS NO-FR3								

No-SS
NO-FR3

Omission of quotation number or reference to an expired quotation will result in application of standard price at time of shipment. Standard terms and conditions of sale to apply. Deviations pertaining to the quantities, prices, or duration of the above quotation are not valid unless confirmed in writing by TRI-STATE UTILITY PRODUCTS, INC.

Thank You

TRI-STATE UTILITY PRODUCTS, INC.

ALL PRICES ARE BASED ON ACCEPTANCE BY AND ARE FIRM THRU

SUB TOTAL CONTINUED
MISC. CHARGE
TELE. CHARGE
FREIGHT TOTAL
FED./OTHER TAX
STATE TAX
PAYMENT REC'D.

BY _____



TRI-STATE UTILITY PRODUCTS, INC.
160 GARRETT DRIVE
HAVANA, FLORIDA 32333
PHONE: 850-539-8088
FAX: 850-539-8087

QUOTATION NUMBER
2007404-0000-02

ALACHU

BILL TO: CITY OF ALACHUA
ATTN: MICHELLE LIGHTSEY
PO BOX 9
ALACHUA FL 32616

SHIP TO: CITY OF ALACHUA (NON TAX)
13148 NW 104TH TERRACE
ALACHUA FL 32615

CUSTOMER P.O. NO. TRANSFORMERS 1/26 CUSTOMER P.O. NO. TRANSFORMERS 1/26

QUOTATION**QUOTATION*****QUOTATION*****QUOTATION*****QUOTATION***

QUOTATION NUMBER		SLSMN.	QUOTATION DATE	ORDERED BY	CUSTOMER P.O. NUMBER		DATE	
2007404-0000-02		212	01/26/22	231	TRANSFORMERS 1/26			
INSTRUCTIONS								PAGE NO.
							P	2
QUANTITY			DISP.	ITEM CODE AND DESCRIPTION	U/M	MULT.	UNIT PRICE	AMOUNT
ORDERED	B.O./RET.	SHIPPED						
1				*75KVA 3-P PADMNT TRANSF 1600 12470GRDY/7200 208Y/120 TAPS(2) 2-1/2 A&B NL=171, LL=865 QUOTED WITH A FLIP-TOP COVER. EXCEPTIO TO MAX HEIGHT OF 40". QUOTING 54" HIGH EXCEPTION TO MAX WITH OF 63". QUOTING WIDTH 66.5". 4-HOLE STAGGERED SPADES (18-20 WEEKS)	EA		15498.0000	15498.00
1				*150KVA 3-P PADMNT TRANSF 1611 12470GRDY/7200 208Y/120 TAPS(2) 2-1/2 A&B NL=288, LL=1533 QUOTED WITH FLIP-TOP COVER. EXCEPTION TO MAX HEIGHT OF 40" QUOTING HEIGHT OF 54". EXCEPTION TO MAX WIDTH OF 63" QUOTING WIDTH 66.5". 4-HOLE STAGGERED SPADES. (18-20 WEEKS)	EA		20365.0000	20365.00

Omission of quotation number or reference to an expired quotation will result in application of standard price at time of shipment. Standard terms and conditions of sale to apply. Deviations pertaining to the quantities, prices, or duration of the above quotation are not valid unless confirmed in writing by TRI-STATE UTILITY PRODUCTS, INC.

Thank You

TRI-STATE UTILITY PRODUCTS, INC.

ALL PRICES ARE
BASED ON

ACCEPTANCE BY

AND ARE FIRM THRU

BY _____

SUB TOTAL CONTINUED
MISC. CHARGE
TELE. CHARGE
FREIGHT TOTAL
FED./OTHER TAX
STATE TAX
PAYMENT REC'D.



TRI-STATE UTILITY PRODUCTS, INC.
160 GARRETT DRIVE
HAVANA, FLORIDA 32333
PHONE: 850-539-8088
FAX: 850-539-8087

QUOTATION NUMBER
2007404-0000-02

ALACHU

BILL TO: CITY OF ALACHUA
ATTN: MICHELLE LIGHTSEY
PO BOX 9
ALACHUA FL 32616

SHIP TO: CITY OF ALACHUA (NON TAX)
13148 NW 104TH TERRACE
ALACHUA FL 32615

CUSTOMER P.O. NO. TRANSFORMERS 1/26 CUSTOMER P.O. NO. TRANSFORMERS 1/26

QUOTATION**QUOTATION*****QUOTATION*****QUOTATION*****QUOTATION*****QUOTATION***

QUOTATION NUMBER		SLSMN.	QUOTATION DATE	ORDERED BY	CUSTOMER P.O. NUMBER		DATE	
2007404-0000-02		212	01/26/22	231	TRANSFORMERS 1/26			
INSTRUCTIONS							PAGE NO.	
							P	3
QUANTITY			DISP.	ITEM CODE AND DESCRIPTION	U/M	MULT.	UNIT PRICE	AMOUNT
ORDERED	B.O./RET.	SHIPPED						
1				*500KVA 3-P PADMNT TRANSF 1661 12470GRDY/7200 208Y/120 TAPS(2) 2-1/2 A&B NL=608, LL=4464 QUOTED WITH FLIP-TOP COVER. EXCEPTION TO MAX HEGHT OF 40". QUOTING HEIGHT OF 61" EXCEPTION TO MAX WIDTH OF 63". QUOTING WIDTH OF 69.5". 4-HOLE STAGGERED SPADES (18-20 WEEKS)	EA		36654.0000	36654.00
1				*300KVA 3-P PADMNT TRANSF 1662 12470GRDY/7200 208Y/120 TAPS(2) 2-1/2 A&B NL=537, LL=2496 QUOTED WITH FLIP-TOP COVER. EXCEPTION TO MAX HEIGHT OF 40". QUOTING HEIGHT OF 57". EXCEPTION TO MAX WIDTH OF 63". QUOTING WIDTH OF 69.5". 4-HOLE STAGGERED SPADES (18-20 WEEKS)	EA		26930.0000	26930.00

Omission of quotation number or reference to an expired quotation will result in application of standard price at time of shipment. Standard terms and conditions of sale to apply. Deviations pertaining to the quantities, prices, or duration of the above quotation are not valid unless confirmed in writing by TRI-STATE UTILITY PRODUCTS, INC.

Thank You

TRI-STATE UTILITY PRODUCTS, INC.

ALL PRICES ARE BASED ON ACCEPTANCE BY AND ARE FIRM THRU

SUB TOTAL CONTINUED
MISC. CHARGE
TELE. CHARGE
FREIGHT TOTAL
FED./OTHER TAX
STATE TAX
PAYMENT REC'D.

BY _____



TRI-STATE UTILITY PRODUCTS, INC.
160 GARRETT DRIVE
HAVANA, FLORIDA 32333
PHONE: 850-539-8088
FAX: 850-539-8087

QUOTATION NUMBER

ALACHU

2007404-0000-02

BILL

TO: CITY OF ALACHUA
ATTN: MICHELLE LIGHTSEY
PO BOX 9
ALACHUA FL 32616

SHIP

TO: CITY OF ALACHUA (NON TAX)
13148 NW 104TH TERRACE
ALACHUA FL 32615

CUSTOMER P.O. NO. TRANSFORMERS 1/26

CUSTOMER P.O. NO. TRANSFORMERS 1/26

QUOTATION**QUOTATION*****QUOTATION*****QUOTATION*****QUOTATION***

QUOTATION NUMBER		SLSMN.	QUOTATION DATE	ORDERED BY	CUSTOMER P.O. NUMBER		DATE	
2007404-0000-02		212	01/26/22	231	TRANSFORMERS 1/26			
INSTRUCTIONS								PAGE NO.
							P	4
QUANTITY			DISP.	ITEM CODE AND DESCRIPTION	U/M	MULT.	UNIT PRICE	AMOUNT
ORDERED	B.O./RET.	SHIPPED						
1				*750KVA 3-P PADMNT TRANSF 1832 12470GRDY/7200 208Y/120 TAPS(2) 2-1/2 A&B NL=864, LL=5997 QUOTED WITH A FLIP-TOP COVER. EXCEPTION TO MAX HEIGHT OF 40". QUOTING MAX HEIGHT OF 59". EXCEPTION TO MAX WIDTH OF 63". QUOTING WIDTH OF 70.5" 10-HOLE SUPPORTED STAGGERED SPADES. DRAIN VALVE W/SAMPLING (18-20 WEEKS)	EA		51843.0000	51843.00
1				*1500KVA 3-P PADMNT TRANSF 1836 12470GRDY/7200 208Y/120 TAPS(2) 2-1/2 A&B NL=1451, LL=9843 EXCEPTION TO FLIP-TOP COVER. NOT QUOTED WITH FLIP-TOP COVER. EXCEPTION TO DIMENSIONS. QUOTING STANDARD 3-PHASE TANK.	EA		40326.0000	140326.00

Omission of quotation number or reference to an expired quotation will result in application of standard price at time of shipment. Standard terms and conditions of sale to apply. Deviations pertaining to the quantities, prices, or duration of the above quotation are not valid unless confirmed in writing by TRI-STATE UTILITY PRODUCTS, INC.

Thank You

TRI-STATE UTILITY PRODUCTS, INC.

ALL PRICES ARE BASED ON	ACCEPTANCE BY	AND ARE FIRM THRU
----------------------------	---------------	-------------------

SUB TOTAL	CONTINUED
MISC. CHARGE	
TELE. CHARGE	
FREIGHT TOTAL	
FED./OTHER TAX	
STATE TAX	
PAYMENT REC'D.	

BY _____



TRI-STATE UTILITY PRODUCTS, INC.
160 GARRETT DRIVE
HAVANA, FLORIDA 32333
PHONE: 850-539-8088
FAX: 850-539-8087

QUOTATION NUMBER

2007404-0000-02

ALACHU

BILL

TO: CITY OF ALACHUA
ATTN: MICHELLE LIGHTSEY
PO BOX 9
ALACHUA FL 32616

SHIP

TO: CITY OF ALACHUA (NON TAX)
13148 NW 104TH TERRACE
ALACHUA FL 32615

CUSTOMER P.O. NO. TRANSFORMERS 1/26

CUSTOMER P.O. NO. TRANSFORMERS 1/26

QUOTATION**QUOTATION*****QUOTATION*****QUOTATION*****QUOTATION***

QUOTATION NUMBER		SLSMN.	QUOTATION DATE	ORDERED BY	CUSTOMER P.O. NUMBER		DATE	
2007404-0000-02		212	01/26/22	231	TRANSFORMERS 1/26			
INSTRUCTIONS								PAGE NO.
							P	5
QUANTITY			DISP.	ITEM CODE AND DESCRIPTION	U/M	MULT.	UNIT PRICE	AMOUNT
ORDERED	B.O./RET.	SHIPPED						
1				10-HOLE SUPPORTED STAGGERED SPADES. DRAIN VALVE W/SAMPLING (18-20 WEEKS) *150KVA 3-P PADMNT TRANSF 1656 12470GRDY/7200 480Y/277 TAPS(2) 2-1/2 A&B NL=317, LL=1419 QUOTED WITH A FLIP-TOP COVER. EXCEPTION TO MAX HEIGHT OF 40". QUOTING HEIGHT 54". EXCEPTION TO MAX WIDTH OF 63". QUOTING WIDTH OF 66.5". 4-HOLE STAGGERED SPADES. (18-20 WEEKS)	EA		19769.0000	19769.00
1				*2500KVA 3-P PADMNT TRANSF 1702 12470GRDY/7200 480Y/7200 TAPS(2) 2-1/2 A&B NL=2300, LL=15150 EXCEPTION TO FLIP-TOP COVER. NOT QUOTED WITH FLIP-TOP COVER. EXCEPTION TO DIMENSIONS.	EA		14716.0000	114716.00

Omission of quotation number or reference to an expired quotation will result in application of standard price at time of shipment. Standard terms and conditions of sale to apply. Deviations pertaining to the quantities, prices, or duration of the above quotation are not valid unless confirmed in writing by TRI-STATE UTILITY PRODUCTS, INC.

Thank You

TRI-STATE UTILITY PRODUCTS, INC.

ALL PRICES ARE BASED ON ACCEPTANCE BY AND ARE FIRM THRU

SUB TOTAL CONTINUED
MISC. CHARGE
TELE. CHARGE
FREIGHT TOTAL
FED./OTHER TAX
STATE TAX
PAYMENT REC'D.

BY _____



TRI-STATE UTILITY PRODUCTS, INC.
160 GARRETT DRIVE
HAVANA, FLORIDA 32333
PHONE: 850-539-8088
FAX: 850-539-8087

QUOTATION NUMBER

ALACHU

2007404-0000-02

BILL

TO: CITY OF ALACHUA
ATTN: MICHELLE LIGHTSEY
PO BOX 9
ALACHUA FL 32616

SHIP

TO: CITY OF ALACHUA (NON TAX)
13148 NW 104TH TERRACE
ALACHUA FL 32615

CUSTOMER P.O. NO. TRANSFORMERS 1/26

CUSTOMER P.O. NO. TRANSFORMERS 1/26

QUOTATION**QUOTATION*****QUOTATION*****QUOTATION*****QUOTATION***

QUOTATION NUMBER		SLSMN.	QUOTATION DATE	ORDERED BY	CUSTOMER P.O. NUMBER		DATE	
2007404-0000-02		212	01/26/22	231	TRANSFORMERS 1/26			
INSTRUCTIONS							PAGE NO.	
							P	6
QUANTITY			DISP.	ITEM CODE AND DESCRIPTION	U/M	MULT.	UNIT PRICE	AMOUNT
ORDERED	B.O./RET.	SHIPPED						
1				QUOTING STANDARD 3-PHASE TANK. 10-HOLE SUPPORTED STAGERED SPADES. DRAIN VALVE W/SAMPLING. (18-20 WEEKS) *300KVA 3-P PADMNT TRANSF 1704 12470GRDY/7200 480Y/277 TAPS(2) 2-1/2 A&B NL=569, LL=2362 QUOTED WITH FLIP-TOP COVER. EXCEPTION TO MAX HEIGHT OF 40". QUOTING HEIGHT OF 58". EXCEPTION TO MAX WIDTH OF 63". QUOTING MAX WIDTH OF 69.5". 4-HOLE STAGGERED SPADES. (18-20 WEEKS)	EA		25789.0000	25789.00
2				*75KVA 3-P PADMNT TRANSF 1747 12470GRDY/7200 480Y/277 TAPS(2) 2-1/2 A&B NL=179, LL=835 QUOTED WITH FLIP-TOP COVER. EXCEPTION TO MAX HEIGHT OF	EA		16065.0000	32130.00

Omission of quotation number or reference to an expired quotation will result in application of standard price at time of shipment. Standard terms and conditions of sale to apply. Deviations pertaining to the quantities, prices, or duration of the above quotation are not valid unless confirmed in writing by TRI-STATE UTILITY PRODUCTS, INC.

Thank You

TRI-STATE UTILITY PRODUCTS, INC.

ALL PRICES ARE BASED ON ACCEPTANCE BY AND ARE FIRM THRU

SUB TOTAL CONTINUED
MISC. CHARGE
TELE. CHARGE
FREIGHT TOTAL
FED./OTHER TAX
STATE TAX
PAYMENT REC'D.

BY _____



TRI-STATE UTILITY PRODUCTS, INC.
160 GARRETT DRIVE
HAVANA, FLORIDA 32333
PHONE: 850-539-8088
FAX: 850-539-8087

QUOTATION NUMBER
2007404-0000-02

ALACHU

BILL TO: CITY OF ALACHUA
ATTN: MICHELLE LIGHTSEY
PO BOX 9
ALACHUA FL 32616

SHIP TO: CITY OF ALACHUA (NON TAX)
13148 NW 104TH TERRACE
ALACHUA FL 32615

CUSTOMER P.O. NO. TRANSFORMERS 1/26 **CUSTOMER P.O. NO.** TRANSFORMERS 1/26

QUOTATION**QUOTATION*****QUOTATION*****QUOTATION*****QUOTATION***

QUOTATION NUMBER		SLSMN.	QUOTATION DATE	ORDERED BY	CUSTOMER P.O. NUMBER		DATE	
2007404-0000-02		212	01/26/22	231	TRANSFORMERS 1/26			
INSTRUCTIONS								PAGE NO.
							P	7
QUANTITY			DISP.	ITEM CODE AND DESCRIPTION	U/M	MULT.	UNIT PRICE	AMOUNT
ORDERED	B.O./RET.	SHIPPED						
2				40". QUOTING HEIGHT OF 54". EXCEPTION TO MAX WIDTH OF 63" QUOTING WIDTH OF 66.5". 4-HOLE STAGGERED SPADES. (18-20 WEEKS) *1000KVA 3-P PADMNT TRANSF 1748 12470GRDY/7200 480Y/277 TAPS(2) 2-1/2 A&B NL=1287, LL=6802 QUOTED WIHT FLIP-TOP COVER. EXCEPTION TO MAX HEIGHT OF 40". QUOTING HEIGHT OF 68". EXCEPTION TO MAX WIDTH OF 63". QUOTING WIDTH OF 69.5" 10-HOLE SUPPORTED STAGGERED SPADES. DRAIN VALVE W/SAMPLING. (18-20 WEEKS) ----- ITEM 1: 1-PHASE POLE, CONVENTIONAL, INVESTOR 2-BUSHING, EYEBOLT TERMINALS, INTERLACED SECONDARY. ITEM 2-3:	EA		53902.0000	107804.00

Omission of quotation number or reference to an expired quotation will result in application of standard price at time of shipment. Standard terms and conditions of sale to apply. Deviations pertaining to the quantities, prices, or duration of the above quotation are not valid unless confirmed in writing by TRI-STATE UTILITY PRODUCTS, INC.

Thank You

TRI-STATE UTILITY PRODUCTS, INC.

ALL PRICES ARE
BASED ON

ACCEPTANCE BY

AND ARE FIRM THRU

SUB TOTAL CONTINUED

MISC. CHARGE

TELE. CHARGE

FREIGHT TOTAL

FED./OTHER TAX

STATE TAX

PAYMENT REC'D.

BY _____



TRI-STATE UTILITY PRODUCTS, INC.
160 GARRETT DRIVE
HAVANA, FLORIDA 32333
PHONE: 850-539-8088
FAX: 850-539-8087

QUOTATION NUMBER

ALACHU

2007404-0000-02

BILL

TO: CITY OF ALACHUA
ATTN: MICHELLE LIGHTSEY
PO BOX 9
ALACHUA FL 32616

SHIP

TO: CITY OF ALACHUA (NON TAX)
13148 NW 104TH TERRACE
ALACHUA FL 32615

CUSTOMER P.O. NO. TRANSFORMERS 1/26

CUSTOMER P.O. NO. TRANSFORMERS 1/26

QUOTATION**QUOTATION*****QUOTATION*****QUOTATION*****QUOTATION*****QUOTATION***

QUOTATION NUMBER		SLSMN.	QUOTATION DATE	ORDERED BY	CUSTOMER P.O. NUMBER		DATE	
2007404-0000-02		212	01/26/22	231	TRANSFORMERS 1/26			
INSTRUCTIONS								PAGE NO.
							P	8
QUANTITY			DISP.	ITEM CODE AND DESCRIPTION	U/M	MULT.	UNIT PRICE	AMOUNT
ORDERED	B.O./RET.	SHIPPED						
				1-PHASE PADS, ANSI TYPE 2, DEAD FRONT, LOOP FEED, WELLS ONLY, UNIVERSAL REMOVALBE STUDS, INTERLACED SECONDARY, BAYONET WIHT ISOLATION LINK, NO TAPS, TEMP GAUGE, LIQUID LEVEL GAUGE. QUOTED SECONDARY VOLTAGE 240/120 WHICH IS 3 LOW VOLTAGE BUSHINGS. EXCEPTION TO FIXED STUDS. QUOTED WITH UNIVERSAL REMOVABLE STUDS IN BUSHING WELL. ITEM 4-14 3-PH PAD, DEAD FRONT, LOOP FEED, WELLS AND INSERTS, STAGGERED SPADES, BAYONET WITH ISOLATION LINK, DRIP SHIELD, SPLIT TAPS, TEMPERATURE GAUGE, LIQUID GAUGE. NOTE: QUOTING INSERTS ON ALL 3-PHASE PADS UNITES. NOTE EXCEPTION TO WEIGHTS IN 3-PHASE PAD SPEC. WE WILL NOT				

Omission of quotation number or reference to an expired quotation will result in application of standard price at time of shipment. Standard terms and conditions of sale to apply. Deviations pertaining to the quantities, prices, or duration of the above quotation are not valid unless confirmed in writing by TRI-STATE UTILITY PRODUCTS, INC.

Thank You

TRI-STATE UTILITY PRODUCTS, INC.

ALL PRICES ARE
BASED ON

ACCEPTANCE BY

AND ARE FIRM THRU

SUB TOTAL CONTINUED
MISC. CHARGE
TELE. CHARGE
FREIGHT TOTAL
FED./OTHER TAX
STATE TAX
PAYMENT REC'D.

BY _____



TRI-STATE UTILITY PRODUCTS, INC.
160 GARRETT DRIVE
HAVANA, FLORIDA 32333
PHONE: 850-539-8088
FAX: 850-539-8087

QUOTATION NUMBER

2007404-0000-02

ALACHU

BILL

TO: CITY OF ALACHUA
ATTN: MICHELLE LIGHTSEY
PO BOX 9
ALACHUA FL 32616

SHIP

TO: CITY OF ALACHUA (NON TAX)
13148 NW 104TH TERRACE
ALACHUA FL 32615

CUSTOMER P.O. NO. TRANSFORMERS 1/26

CUSTOMER P.O. NO. TRANSFORMERS 1/26

QUOTATION**QUOTATION*****QUOTATION*****QUOTATION*****QUOTATION***

QUOTATION NUMBER		SLSMN.	QUOTATION DATE	ORDERED BY	CUSTOMER P.O. NUMBER		DATE	
2007404-0000-02		212	01/26/22	231	TRANSFORMERS 1/26			
INSTRUCTIONS								PAGE NO.
							P	9
QUANTITY			DISP.	ITEM CODE AND DESCRIPTION	U/M	MULT.	UNIT PRICE	AMOUNT
ORDERED	B.O./RET.	SHIPPED						
				MEET THESE FIGURES. NOTE EXCEPTION: CABINET WILL HAVE FRONT DOORS THAT OPEN TO THE SIDE; HOWEVER, THE SIDES ARE NOT FIXED AND NOT HINGED OR REMOVABLE. NOTE EXCEPTION TO OIL SAVE BOX. NOT PROVIDING OIL SAVER BOX. PROVIDING 3 EXTRA BAYONET FUSES ON ALL 3-PHASE PADS.				

Omission of quotation number or reference to an expired quotation will result in application of standard price at time of shipment. Standard terms and conditions of sale to apply. Deviations pertaining to the quantities, prices, or duration of the above quotation are not valid unless confirmed in writing by TRI-STATE UTILITY PRODUCTS, INC.

Thank You

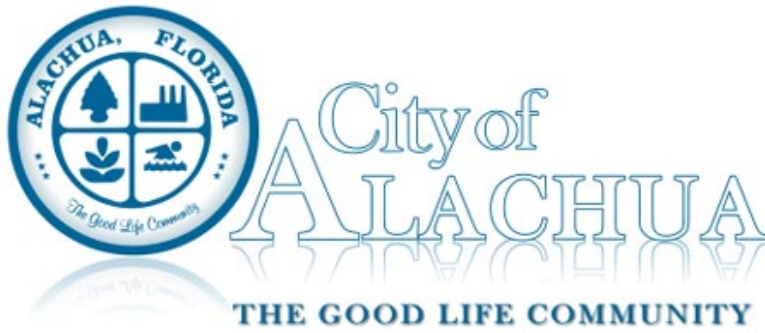
TRI-STATE UTILITY PRODUCTS, INC.

ALL PRICES ARE BASED ON ACCEPTANCE BY AND ARE FIRM THRU

SUB TOTAL 791,290.00
MISC. CHARGE
TELE. CHARGE
FREIGHT TOTAL
FED./OTHER TAX 0.00
STATE TAX 0.00
PAYMENT REC'D. 0.00

TOTAL AMOUNT DUE
91,290.00

BY _____



Commission Agenda Item

MEETING DATE: 2/28/2022

SUBJECT: Arbours at Merrillwood Phase I-Support Loan

PREPARED BY: G.B. Wilson, Compliance & Risk Management Director

RECOMMENDED ACTION:

That the City Commission approve, commit and verify that the City will, fund and provide a \$200,000, twenty (20) year balloon payment, 2% simple interest paid annually, no prepayment penalty, unsecured loan, with an origination date of May 1, 2022 to the Alachua County Housing Authority (Borrower) and that all borrower attorney fees and costs be paid by borrower and with the special condition that the loan proceeds be applied to the construction of the 40 unit, multi-story affordable housing facility on Merrillwood Drive and N.W. 33 Terrace in Alachua, Florida. Further, that the borrower agrees to sign and execute, on the terms conditions set forth in this Agenda Item as well as all others deemed appropriate by the City Attorney, an appropriate note and other documents necessary to perfect the described debt and obligations.

Summary

The Alachua County Housing Authority (ACHA) has been awarded \$6,651,192 of Florida Housing Financing Corporation (FHFC) funding (in the form of authorized Tax Credit financing) for the construction of Phase I, a 40-unit (23 - 1BR-1BA and 17 - 2BR-2BA) Three story Senior housing facility in Merrillwood of Alachua. The ACHA demolition of 17 existing 50-year-old units is to be financed by separate Housing of Urban Development (HUD) funds. Phase I construction is scheduled to begin in June of 2022 and be resident ready in May of 2023, see Attachment 1, the site and landscape plan.

Construction dates may vary from month to month due to ongoing disruptions in product and material supply chains and fluctuations in labor markets. The market disruptions have also caused increases in all construction costs and affect construction interest increases as job delays occur. See Attachment 2 reflecting the dollar amount of tax credit financing of \$6,551,192 awarded last summer, the cost increase to \$6,906,757 in October of 2023 and rising to \$7,254,327 at the

end of 2021.

The ACHA and its development partner, Arbour Valley Development, LLC, a Florida Limited Liability Company, have formed the Florida business entity Arbours of Merrillwood I, LLLP to construct, own and operate the 40-unit complex to an agreed point when ACHA will become the sole owner. The affordable housing complex will be developed and sited on the Merrillwood Community property pursuant to a recorded 50-year Land Use Restrictive Agreement.

The ever-increasing costs of the senior complex have burdened both the ACHA and its development partner business entity. The City Commission, in 2018 and 2021 committed to support the project as meeting City adopted Strategic Initiative 4.1- Encourage Construction of Senior Living Housing Opportunities Including Assisted Living Facilities. In both 2018 and 2021 the City agreed to make a loan in the amount of \$425,625 to help fund a combined ACHA application for the senior complex and replacement new family housing in Merrillwood. The new family housing component has not been approved to date but an application is filed in the current funding cycle and is planned for filing each year until awarded.

The \$425,625 City funding commitments have expired by their own terms, but City Staff here presents on behalf of the ACHA and recommends a replacement request for a \$200,000 loan on the following terms and conditions:

1. Borrower - Alachua County Housing Authority
2. Loan Amount - \$200,000
3. 2 percent apr, simple interest, payable in 20 annual installments
4. Origination Date May 1, 2022, 1st payment due May 1, 2023.
5. No prepayment penalty

The loan amount will help with negotiating better terms for a Federal Housing Administration loan to complete bridging the gap between the Florida Housing

Finance Corporation award and unavoidable cost increases.

FINANCIAL IMPACT: Yes

BUDGETED: No

AMOUNT: \$200,000

FUNDING SOURCE: General Fund

ADDITIONAL FINANCIAL INFORMATION: Funding will be budgeted to meet the terms of the pledge.

COMMISSION GOALS:

Economic Development, Quality of Life, Community Enhancement, Strengthen Community Services

ATTACHMENTS:

Description

- ▣ Attachment 1 - Site and Landscape Plan
- ▣ Attachment 2 - Cost Breakdown for Construction
- ▣ Elevations and Like Facility Photos

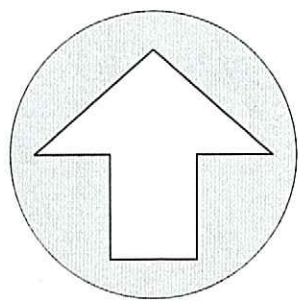
APPROVED
CONDITIONS

As



916 VASSAR STREET
ORLANDO, FL 32804
TEL | 321-277-0826
kaleymariadunlap@gmail.com

Contact: Marsha Swider
(352) 373-3541



NORTH

SCALE: 1" = 30'

0 15 30 60

GRAPHIC SCALE

No.	Date	Comment

This item has been digitally signed and sealed using a digital signature.
Printed copies of this document are not considered signed and sealed and the SHA authentication code must be verified on any electronic copies.

Professional Landscape Architect of Record

Kaley M. Dunlap, PLA LA6667256
Landscape Architect Certificate No.

Project No: 20-112

Project phase: CONSTRUCTION PLANS

Project title:
ARBOURS AT
MERRILLWOOD SITE PLAN
CITY OF ALACHUA,
FLORIDA

Sheet title:
LANDSCAPE PLAN

Designed: CG

Drawn: JB

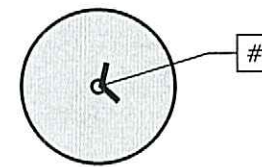
Checked: TAR

Date: 02/10/21

Sheet No.:

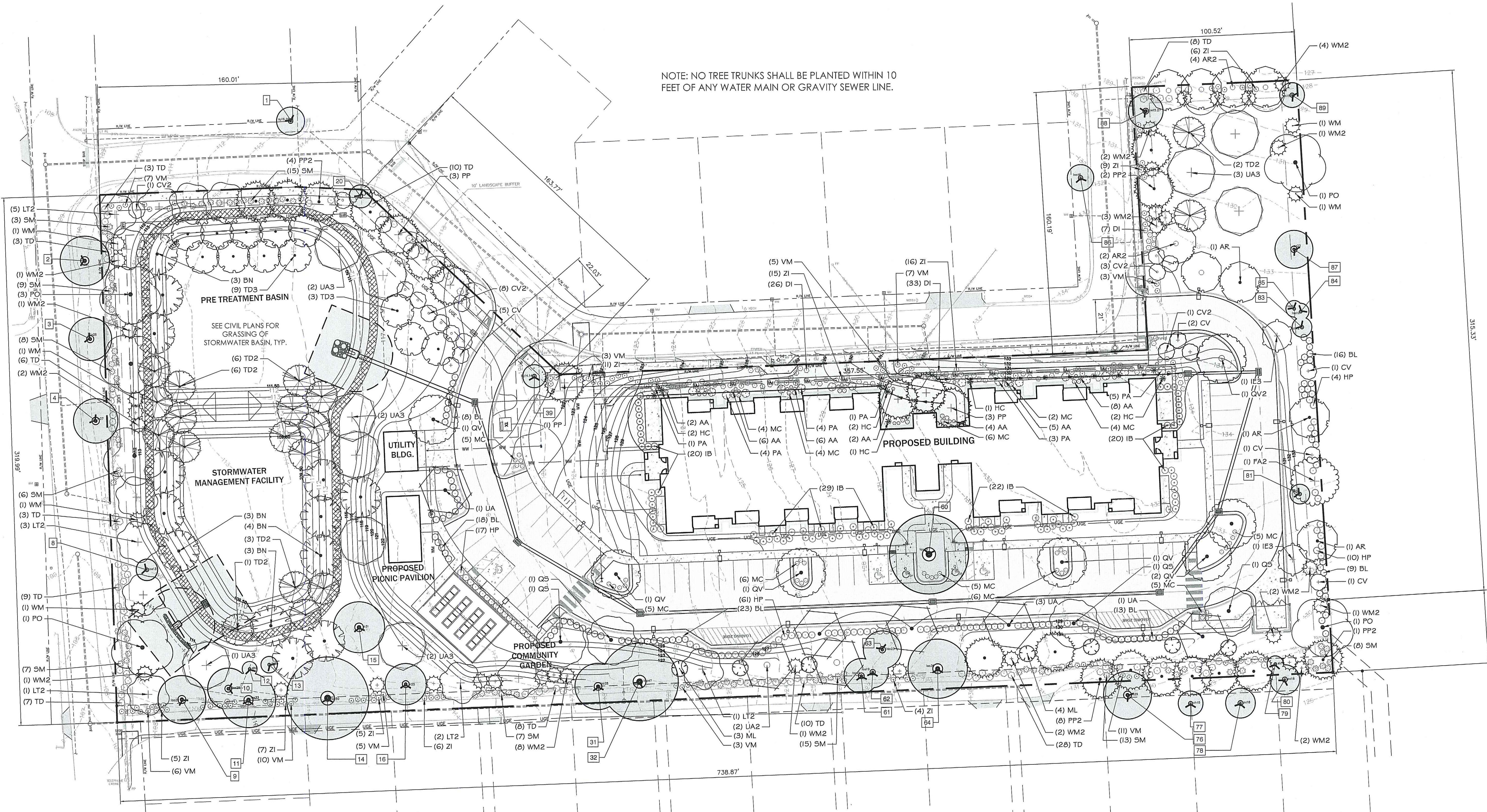
L300

SEE SHEET L301 FOR LANDSCAPE SCHEDULE



TREE TO BE PRESERVED

NOTE: NO TREE TRUNKS SHALL BE PLANTED WITHIN 10 FEET OF ANY WATER MAIN OR GRAVITY SEWER LINE.



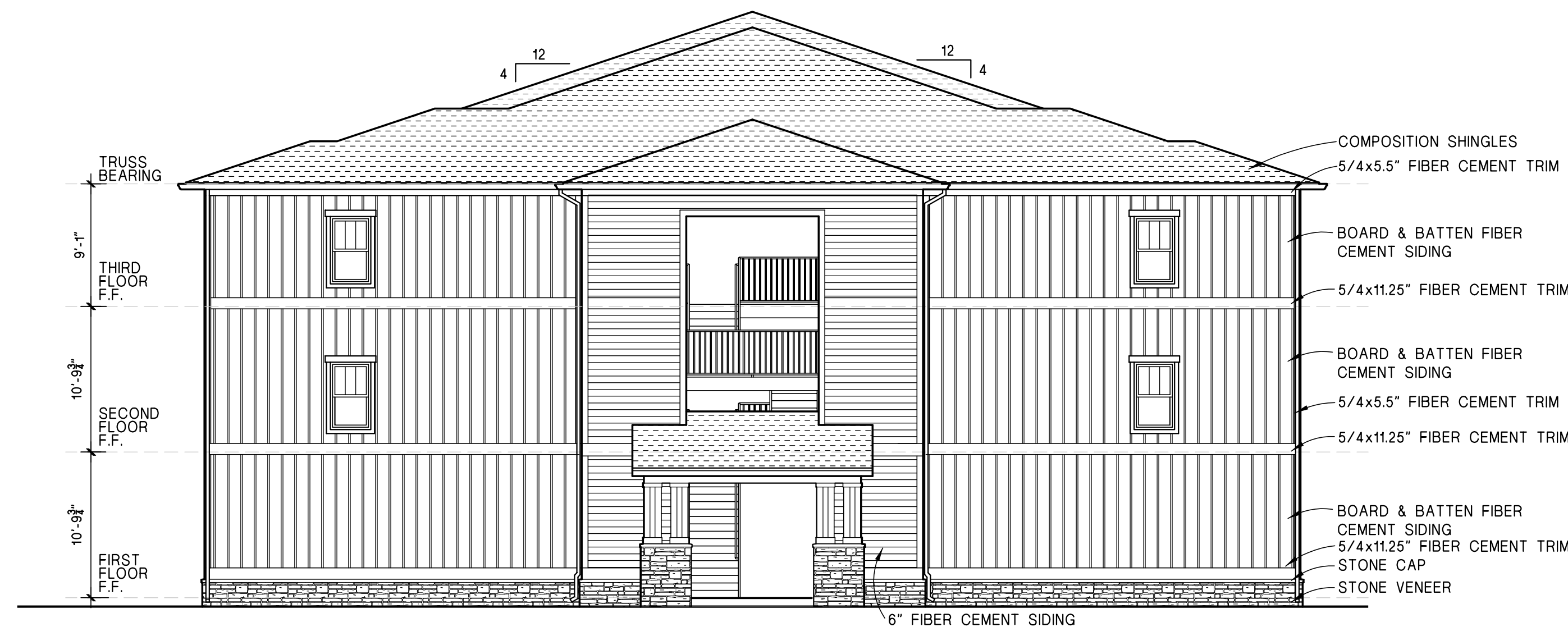
Arbours at Merrillwood I / Alachua, FL / Contractor's Cost Breakdown HUD Office of Housing Form 2328

	12/20/21	08/23/21	Florida Housing Finance Corp Carryover over allocation
Concrete	466,490	469,265	
Masonry	169,920	153,752	
Metals	114,968	114,968	
Rough Carpentry	1,213,230	1,124,806	
Finish Carpentry	415,508	413,855	
Insulation	123,488	123,457	
Roofing	117,458	101,054	
Doors	185,000	182,020	
Windows	61,428	61,428	
Drywall	448,067	414,543	
Tile Work	1,266	1,616	
Resilient Flooring	118,117	89,750	
Painting and Decorating	139,122	142,582	
Specialties	97,825	98,149	
Cabinets	184,645	184,645	
Appliances	123,382	123,382	
Blinds and Shades, Artwork	7,720	7,720	
Carpets	38,192	38,192	
Fire Protection	60,673	60,673	
Elevators	77,200	74,831	
Plumbing and Hot Water	414,396	418,396	
Heat Air Conditioning and Ventilation	314,186	317,436	
Electrical	411,017	416,017	
Accessory Structures	56,004		
Subtotal (Structures)	5,303,298	5,132,537	5,862,649
Earth Work	599,609	560,890	
Site Utilities	247,538	231,959	
Roads and Walks	397,592	372,823	
Site Improvements	78,301	73,500	
Lawns and Planting	161,363	144,099	
Total Land Improvements	1,484,403	1,383,271	788,543
Total Struct. & Land Imprvts.	6,843,705	6,515,808	
General Requirements	410,622	390,949	
Subtotal	7,254,327	6,906,757	6,651,192
	9.07%	3.84%	



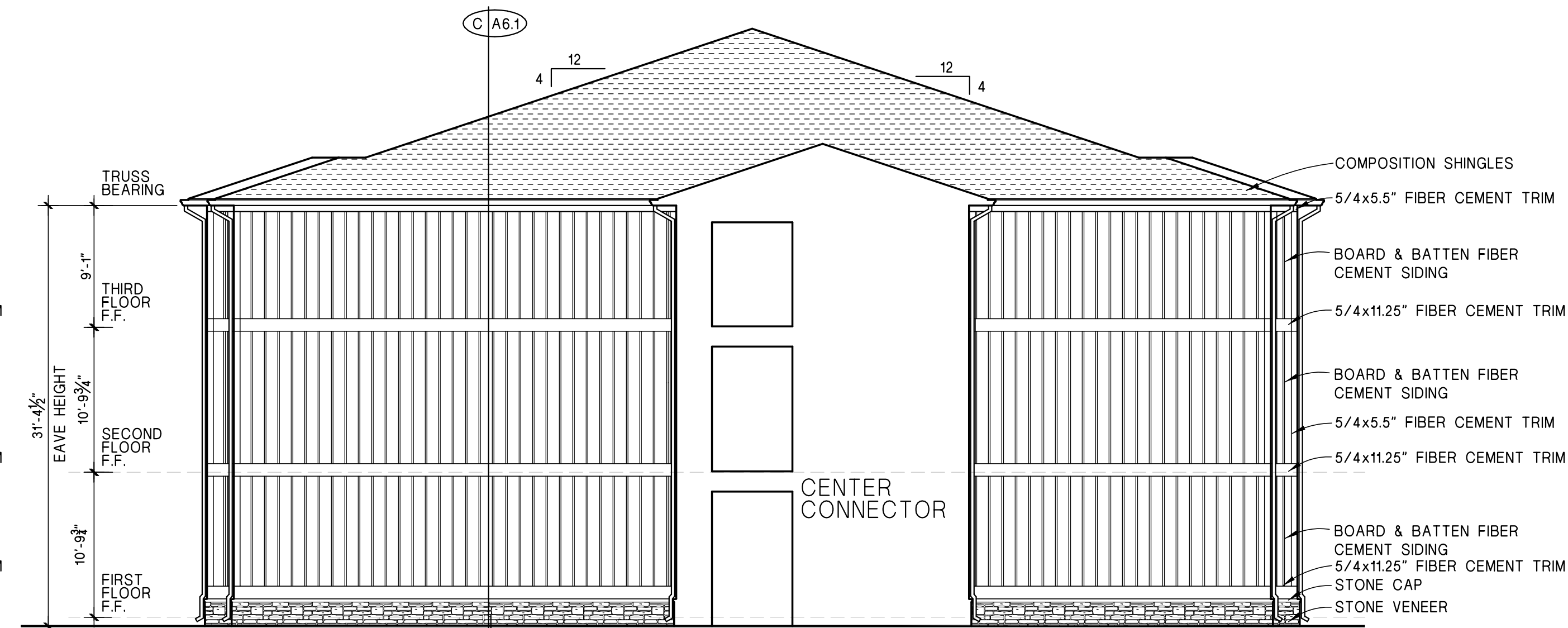
FRONT ELEVATION - LEFT SIDE

SCALE: 1/8"=1'-0"



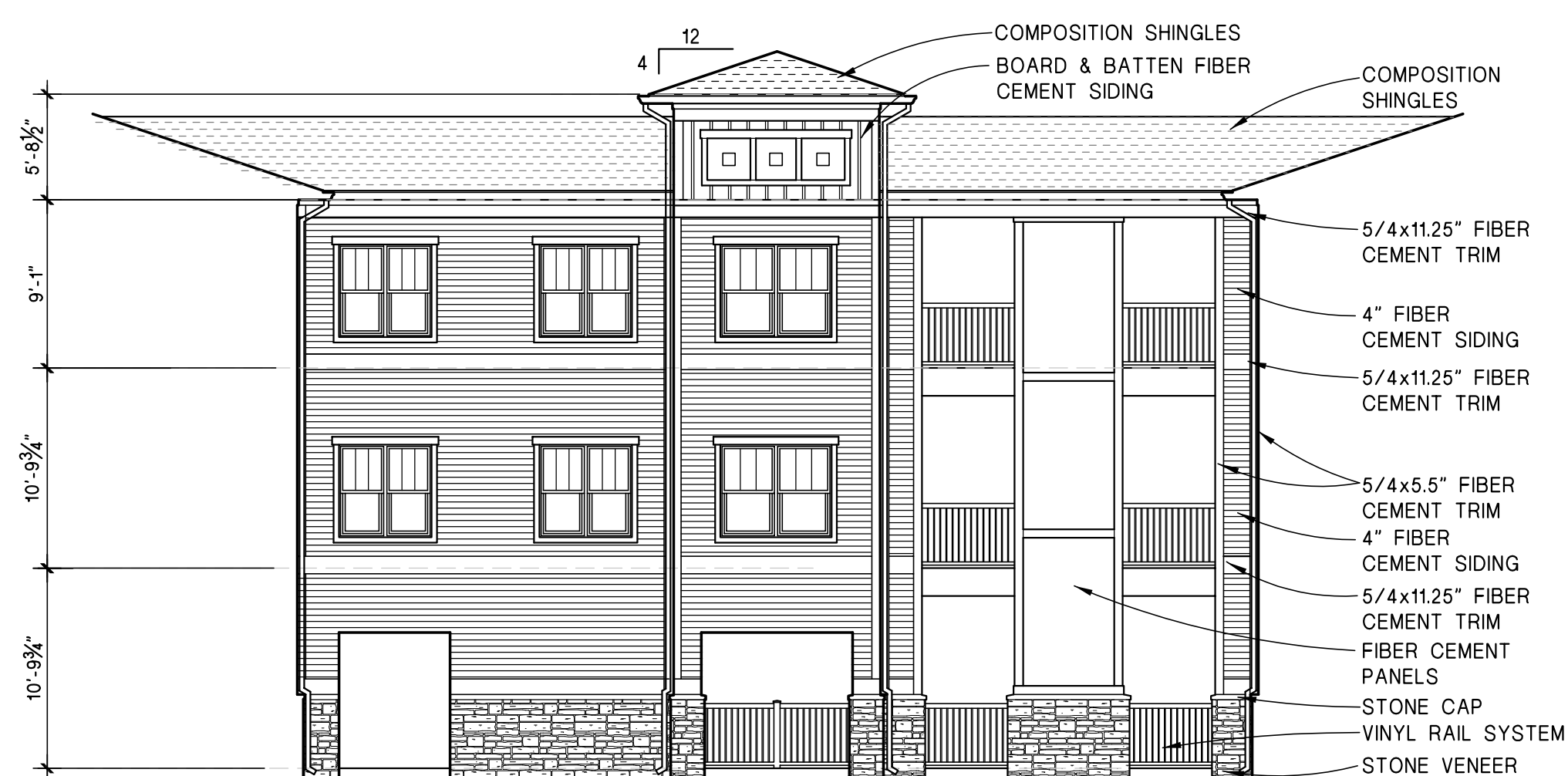
END ELEVATION

SCALE: 1/8"=1'-0"



END ELEVATION

SCALE: 1/8"=1'-0"



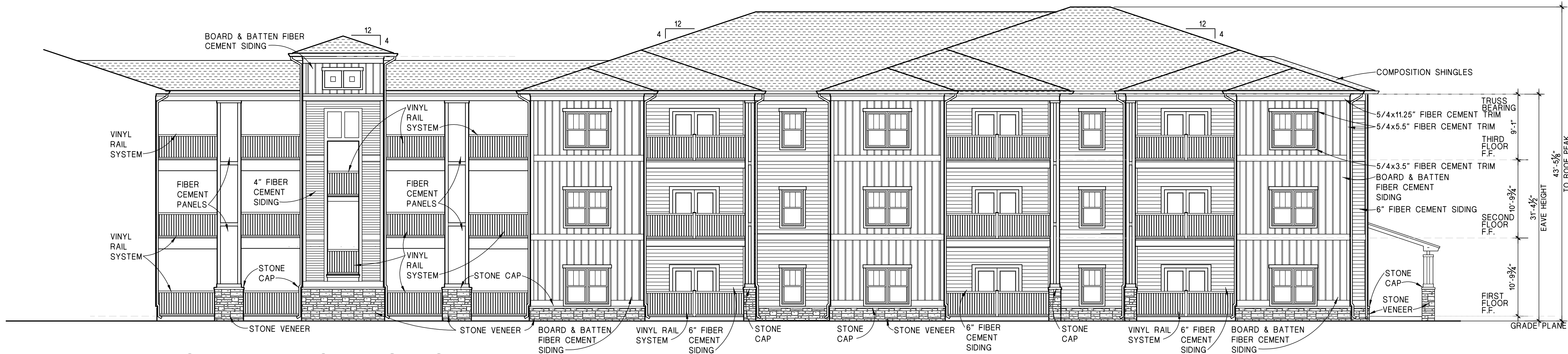
REAR CORE ELEVATION

SCALE: 1/8"=1'-0"



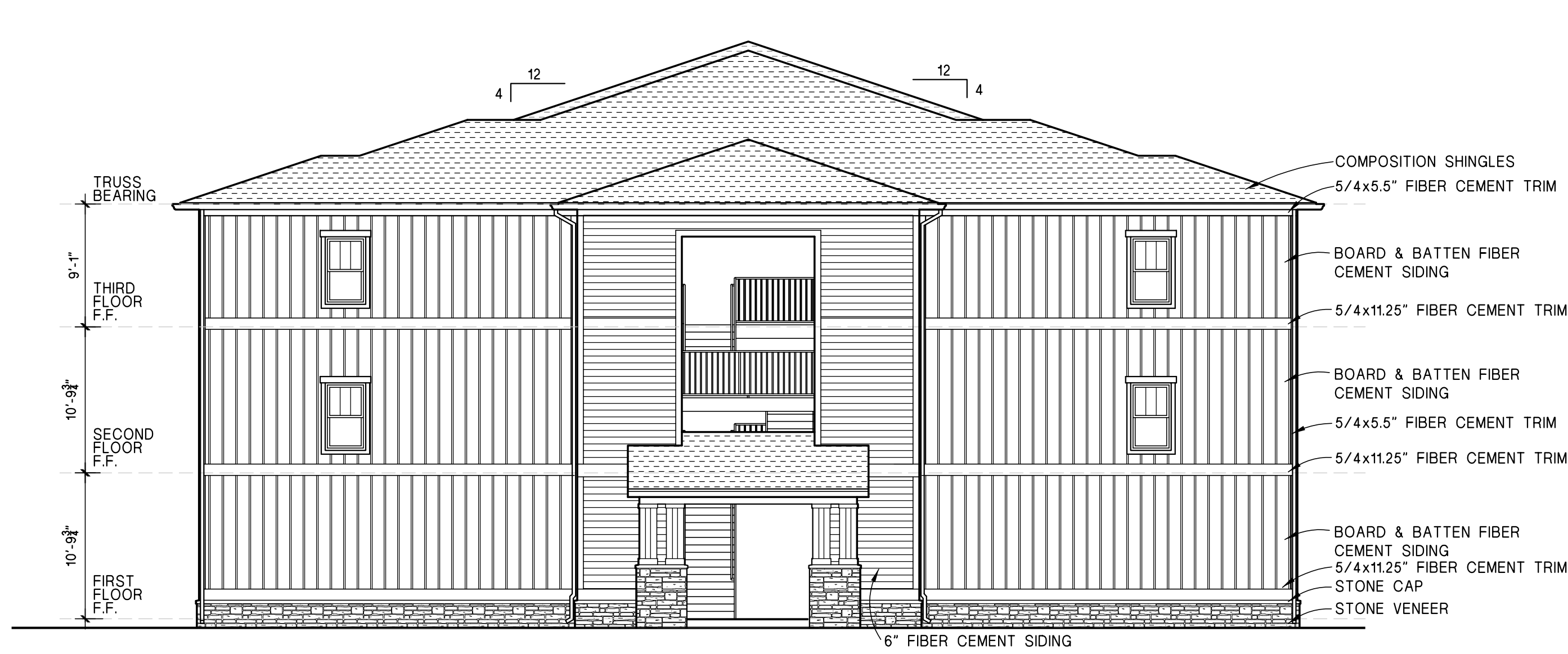
**SIDE CORE ELEVATION
OPPOSITE SIDE - SIMILAR**

SCALE: 1/8"=1'-0"



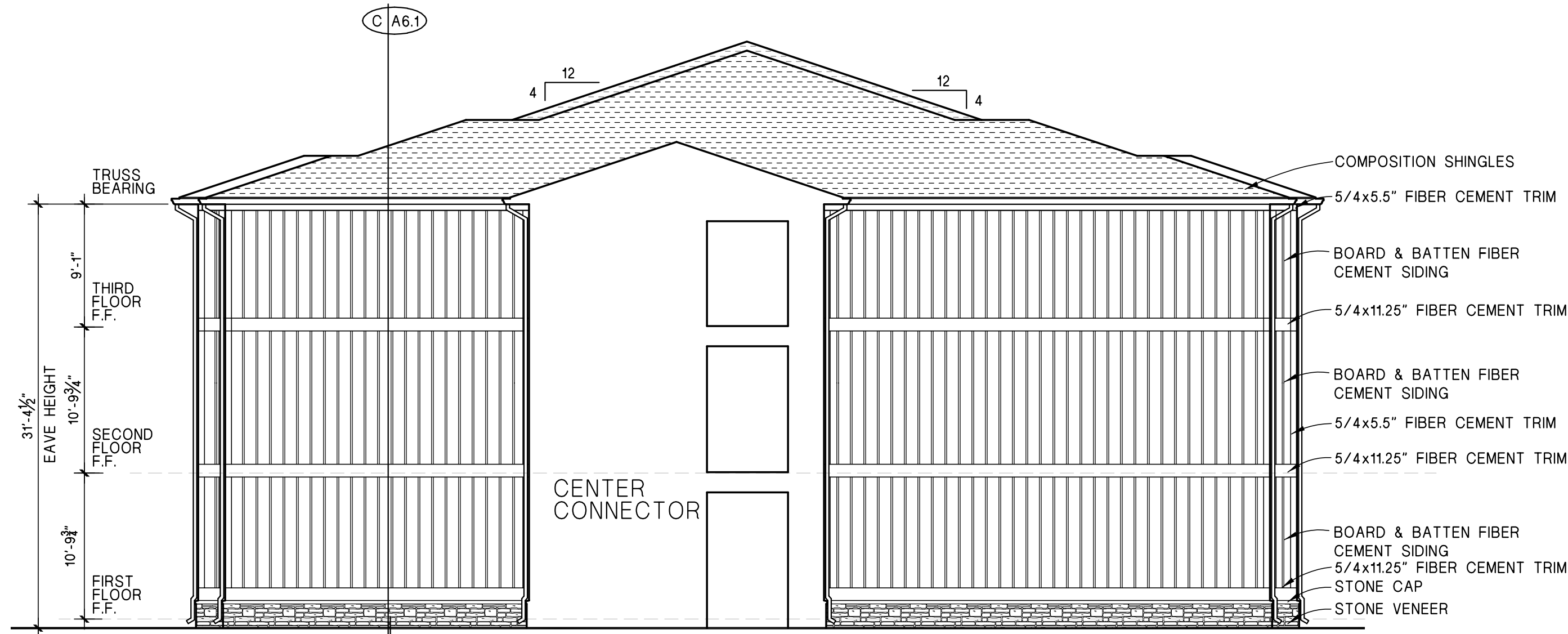
FRONT ELEVATION - RIGHT SIDE

SCALE: 1/8"=1'-0"



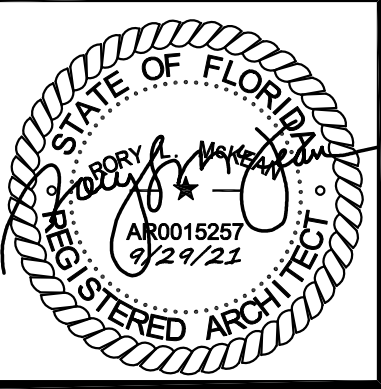
END ELEVATION

SCALE: 1/8"=1'-0"



END ELEVATION

SCALE: 1/8"=1'-0"



Sheet Title:
EXTERIOR ELEVATIONS

Project No: 20-202
Date: 6-11-21
Revised: 9-29-21

Sheet No:
A4.2

Fitness Room



Entry Hall to Resident Apartment Homes



Elevator Entry



Apartment Home Kitchen looking onto Entry Door



Open Living area Looking onto Bedroom Entry



Master Bedroom in 1-bedroom Apartment Home



Residence Universal Designed Bathroom Features

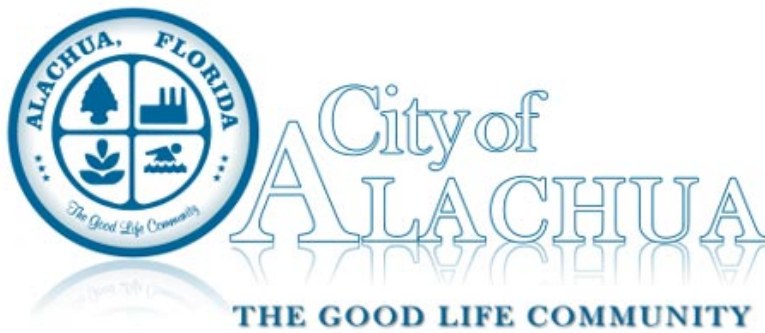


Roll in shower in Handicapped Accessible Apartment Home



Arbours at Tumblin Creek November, 2019





Commission Agenda Item

MEETING DATE: 2/28/2022

SUBJECT: GRU Transmission Services Agreement - COA Alachua Substation

PREPARED BY: G.B. Wilson, Compliance & Risk Management Director

RECOMMENDED ACTION:

Approve the agreement between the City of Gainesville d/b/a Gainesville Regional Utilities and the City of Alachua for Alachua Delivery Point and Transmission Services Agreement, authorize the Mayor to execute two copies of the Agreement and for the City Manager to coordinate full execution and exchange originals with Gainesville Regional Utilities.

Summary

The City of Gainesville (dba GRU) and the City of Alachua (COA) initiated the wholesale purchase of power and energy by COA from GRU in 1987. A contract was entered in 1992 and amended four times. The fourth and final amendment was dated April 1, 2016 and the parties agree expires on March 31, 2022.

COA issued Invitation to Negotiate 2021-01 on February 1, 2021 soliciting and receiving proposals from seven suppliers. The COA process was followed and the City Commission selected Florida Power and Light (FPL) to be the supplier to meet the load needed at Alachua Substation No.1.

GRU, as the supplier at Substation No. 1, is currently providing transmission service to Alachua Substation No.1. The substation facilities required for accepting the transmission power are, as of the termination of the GRU-COA wholesale power supply agreement, owned by COA. The most efficient and cost-effective way to complete the delivery of FPL power to the COA substation is by combination of services first from FPL to the Hampton, Florida interchange and then by GRU transmission to the COA substation. The first half of the necessary documents was approved by the City Commission on January 10, 2022 in the form of the COA-FPL Limited Service Agreement and FPL Tariff No. 4. The

form of the COA-FPL Limited Services Agreement and FPL Tariff NO. 1. The second transmission Agreement is here presented to complete the Transmission connection.

It is suggested the reader begin reading the attached agreement on page 12 with Section 6.8. This section explains that substation assets previously reported in this Agenda Item as being owned by COA will be otherwise classified but then revert to COA ownership at the end of the Agreement under consideration. Regulatory issues suggest this approach.

The following documents are necessary to complete the acquisition of bulk power to replace the current supply agreement with GRU that is in place through March 31, 2022:

1. Operation and Maintenance Agreements for both Alachua No. 1 and Legacy Substations
2. The FPL Transmission Tariff Agreement

Both 1 and 2 are dependent on finalizing the GRU Agreement presented as this Agenda Item.

FINANCIAL IMPACT: Yes

BUDGETED: Yes

FUNDING SOURCE: Electric Fund

COMMISSION GOALS:

Economic Development, Quality of Life, Community Enhancement, Strengthen Community Services

ATTACHMENTS:

Description

- ▢ GRU Transmission Services Agreement

**AGREEMENT BETWEEN THE
CITY OF GAINESVILLE, d/b/a GAINESVILLE
REGIONAL UTILITIES, AND THE
CITY OF ALACHUA FOR ALACHUA DELIVERY POINT AND TRANSMISSION
SERVICES AGREEMENT**

THIS AGREEMENT (this “Agreement”) is made and entered into this ____ day of ____, 2022, and made effective April 1, 2022 (hereinafter the “Effective Date”) by and between the **CITY OF GAINESVILLE, FLORIDA**, a municipal corporation organized and existing under the laws of the State of Florida, d/b/a **GAINESVILLE REGIONAL UTILITIES** (hereinafter referred to as “GRU”), and the **CITY OF ALACHUA, FLORIDA**, a municipal corporation organized and existing under the laws of the State of Florida (hereinafter referred to as “COA”). Throughout this Agreement, both GRU and COA may be referred to as “Party” or the “Parties”.

WHEREAS, GRU and COA entered into a Contract for Wholesale Electric Service, dated October 2, 1992, which was amended by the Amendment To Wholesale Electric Service Contract, dated October 29, 1998 ("First Amendment"), amended by the Second Amendment to Wholesale Electric Service Contract, dated December 31, 2008 ("Second Amendment"); and amended by the Third Amendment to Wholesale Electric Service Contract, dated November 22, 2010 but effective January 1, 2011 ("Third Amendment"), and amended by the Amendment To Wholesale Electric Service Contract, dated April 1, 2016 ("Fourth Amendment"), which together will herein after be referred to as the “Contract”; the Parties agree the Contract terminates on March 31, 2022.

WHEREAS, The Parties acknowledge that the contractual relationship between the Parties has changed from wholesale electric seller and buyer to transmission interconnection provider and buyer; and

WHEREAS, Bulk Electric System facilities from the prior contractual relationship will be used by the parties in the new relationship.

**ARTICLE I
RECITALS**

SECTION 1.1: Pursuant to this Agreement, COA arranges and coordinates the delivery of energy and capacity to GRU for transmission by GRU on COA’s behalf to COA’s Alachua Substation (the "Alachua Delivery Point" or "Delivery Point") through the transmission system of GRU. COA's delivery of capacity and energy to GRU will normally be provided by firm transmission

service arranged by COA through Florida Power and Light Company's ("FPL") transmission system to the point of interconnection between GRU and FPL.

This Agreement does not provide for Operation & Maintenance activities for any equipment owned by COA.

SECTION 1.2: The COA load served from the Alachua Delivery Point shall normally be via Dynamic Schedule into FPL's balancing area and served from FPL's capacity and energy using GRU's transmission system, which energy shall be delivered at GRU's transmission interface with FPL. From time to time, in instances of emergency or for transmission equipment maintenance, the COA load may be temporarily served (a) by FPL at GRU's transmission interface with Duke Energy Florida Corporation ("DEF") or (b) by GRU. The COA load may be served by GRU for reasons other than instances of emergency or for transmission equipment maintenance if both Parties agree. Should COA be unable to implement dynamic schedule by the Commencement Date, GRU & COA agree to perform manual hourly scheduling up to July 1, 2022.

SECTION 1.3: The Parties have entered into this Agreement to define their respective rights and obligations relating to: (a) ownership of the Bulk Electric System (BES) facilities, (b) the facilities, procedures and processes required for interconnected operations and costs of installing and maintaining the necessary equipment, and (c) GRU's provision of firm transmission service for deliveries of FPL's energy and capacity to the Alachua Delivery Point.

In consideration of the mutual covenants and agreements herein contained, and intending to be legally bound, COA and GRU agree as follows:

ARTICLE II **DEFINITIONS**

SECTION 2.1 - Definitions: As used in this Agreement, the following capitalized terms shall have the meanings set forth below:

2.1.1 "Agreement" means this Alachua Delivery Point and Transmission Services Agreement.

2.1.2 "Balancing Authority" means the responsible entity that integrates resource plans ahead of time, maintains load-interchange-generation balance within a Balancing Authority Area, and supports interconnection frequency in real time.

2.1.3 "Balancing Authority Area" means the collection of generation, transmission, and loads within the metered boundaries of the Balancing Authority. The Balancing Authority maintains load-resource balance within this area.

2.1.4 "Commencement Date" means the later of (a) April 1 2022 or (b) the date the Parties have completed the installation, inspection and testing of the necessary equipment for the scheduling

and delivery of the Alachua Delivery Point, as set forth in this Agreement. If the Commencement Date is on a day other than the first day of a calendar month, the billing for such month will be prorated accordingly.

2.1.5 "Data Acquisition Equipment" shall mean any equipment or services necessary to provide for the telemetry requirements of the Parties under this Agreement, including, but not limited to: remote terminal units ("RTUs") to obtain information from the Delivery Point, radio equipment, telephone equipment and leased telephone circuits necessary to transmit data to remote locations.

2.1.6 "DEF" shall mean Duke Energy Florida Corporation.

2.1.7 "Delivery Point" or "Alachua Delivery Point" means the point of interconnection between GRU and COA infrastructure defined as COA's mechanical connection on the line/GRU side of the Motor Operated Switches 1120 & 1121 at its Alachua Substation located at 13101 NW 104th Terrace, Alachua, Florida in Alachua County, Section 19, Township 8, Range 19, parcel ID 05949-006-000.

2.1.8. "Dynamic Schedule" means the provision of the real-time monitoring, telemetering, computer software, hardware, communications, engineering, energy accounting (including inadvertent interchange), and administration required to electronically move all or a portion of the real energy services associated with a generator or load out of one Balancing Authority Area into another. Another commonly used term for this service is "Dynamic Transfer."

2.1.9 "Effective Date" has the meaning given such term in the first paragraph.

2.1.10 "Extension Term" has the meaning given such term in Section 3.1.

2.1.11 "Firm Transmission Service" has the meaning given such term in Section 4.2.

2.1.12 "Force Majeure Event" means any event, circumstance or condition that limits or prevents the ability of a Party to perform its obligations under this Agreement that is beyond the affected Party's reasonable control, that is not caused by such Party's fault or negligence, and that could not have been overcome or prevented through the exercise of reasonable diligence by such Party. The term "Force Majeure Event" includes, without limitation, acts of God, hurricane, tornado, rain, flood, sink hole, wind, hail, lightning, earthquake, snow or ice, extreme high or low temperatures, water or gas main break, electrical outage, fire, explosion, riot, terrorist act, military action, failure to act on the part of a governmental authority other than the Cities of Gainesville or Alachua, Florida, strike, lockout, or other labor problem, or material change in or in the interpretation of any law or regulation by a governmental authority other than the City of Gainesville, Florida or the City of Alachua, Florida.

2.1.13 "FPL" shall mean Florida Power & Light.

2.1.14 "FRCC" shall mean the Florida Reliability Coordinating Council or any successor thereto.

2.1.15. **INTENTIONALLY OMITTED**

2.1.16 "Good Utility Practice" shall mean any of the practices, methods and acts engaged in or approved by a significant portion of the electric utility industry during the relevant time period, or any of the practices, methods and acts which, in the exercise of reasonable judgment in light of the

facts known at the time the decision was made, could have been expected to accomplish the desired result at a reasonable cost consistent with good business practices, reliability, safety and expedition. Good Utility Practice is not intended to be limited to the optimum practice, method, or act to the exclusion of all others, but rather to be acceptable practices, methods, or acts generally accepted in the region.

2.1.17 "GRU" shall mean the City of Gainesville d/b/a Gainesville Regional Utilities.

2.1.18 "COA Metering Equipment" shall mean any equipment necessary to implement the metering and Dynamic Schedule provisions of this Agreement, including but not limited to: high accuracy solid state meters (primary and backup), metering cabinets, metering panels, conduits, cabling, high accuracy current transformers and high accuracy potential transformers which directly or indirectly provide input to meters or transducers, meter recording devices, telephone circuits, signal or pulse dividers, transducers, and pulse accumulators.

2.1.19 "FPL Metering Equipment" shall mean any equipment necessary to implement the metering and Dynamic Schedule provisions of this Agreement, including but not limited to: high accuracy solid state meters (primary and backup), metering cabinets, metering panels, conduits, cabling, high accuracy current transformers and high accuracy potential transformers which directly or indirectly provide input to meters or transducers, meter recording devices, telephone circuits, signal or pulse dividers, transducers, and pulse accumulators.

2.1.20 "GRU Metering Equipment" shall mean any equipment necessary to implement the metering and enable the Dynamic Schedule provisions of this Agreement, including but not limited to: high accuracy solid state meters (primary and backup), metering cabinets, metering panels, conduits, cabling, high accuracy current transformers and high accuracy potential transformers which directly or indirectly provide input to meters or transducers, meter recording devices, telephone circuits, signal or pulse dividers, transducers, and pulse accumulators.

2.1.21 "NERC" shall mean the North American Electric Reliability Corporation or any successor thereto.

2.1.22. "Primary Term" has the meaning given such term in Section 3.1.

2.1.23 **INTENTIONALLY OMITTED.**

2.1.24 "RTU" has the meaning given such term in Sections 2.1.5 & 6.2.4

2.1.25 "SERC" shall mean the SERC Reliability Corporation, a nonprofit regulatory authority for administration of the bulk power system (BPS) reliability in all or parts of 16 southeastern states.

2.1.26 "Transmission Loss Factor" shall mean GRU average system losses as further described in Sections 4.1 and 8.1.

2.1.27 "Transmission Rate" has the meaning given such term in Section 8.1.

2.1.28 "Transmission Service Charges" has the meaning given such term in Section 8.1.

ARTICLE III TERM AND TERMINATION

SECTION 3.1 - Term: This Agreement shall become effective upon the Effective Date and shall remain in effect in accordance with the term and termination provisions of Sections 3.1, 3.2, 3.3, and 11.6 of this Agreement. The initial term of the transmission and related services provided pursuant to this Agreement shall be for the period beginning on the Commencement Date, which as of the Effective Date is planned for April 1, 2022, and continuing until September 30, 2026 ("Primary Term"). This Agreement and the services provided herein shall automatically renew for successive two-year terms ("Extension Term") unless either Party terminates this agreement by written notice to the other party at least twelve (12) months' prior to the end of the term (either Initial or Extension Term). In such case where either Party has provided timely notice to terminate, this Agreement shall terminate at the end of the month in which the then current term expires. For example, if COA provides notice by September 30, 2025, the Agreement would terminate at the end of the Primary Term, or September 30, 2026. If COA provides notice on October 1, 2025, the Agreement would then terminate at the end of the first Extension Term, or September 30, 2028.

SECTION 3.2 - Termination for Default: Either Party shall have the right to terminate this Agreement if the other Party is in default of any of its material obligations hereunder and has not begun a cure procedure and diligently pursued such cure to address the condition of default within thirty (30) days of being notified in writing by the other Party of the default condition, unless such condition is the result of a Force Majeure Event.

SECTION 3.2.1 - COA Default Conditions: The following is a non-exclusive list of COA defaults under this Agreement:

- Failure to pay a valid invoice or undisputed portion thereof within sixty (60) days of the due date, provided that GRU has notified COA in writing of its failure to pay prior to such date.
- Failure to follow Good Utility Practice in performing routine maintenance of equipment at the Delivery Point
- Any action by COA that prevents or hinders GRU from performing routine maintenance of GRU owned equipment at the Delivery Point

SECTION 3.2.2 - GRU Default Conditions: The following is a non-exclusive list of GRU defaults under this Agreement:

- Failure to redeliver on a recurring basis energy and capacity received at the FPL/GRU or DEF/GRU interface point(s) to the Alachua Delivery Point.

- Failure on a recurring basis to restore GRU facilities in a timely fashion after an interruption caused by failure of GRU facilities affecting service to the Delivery Point.

SECTION 3.3 - Post-Termination Obligations: If this Agreement is terminated for any reason pursuant to the terms herein, GRU shall have the right upon the effective date of such termination to modify its transmission network to maintain its integrity. COA shall be obligated to reimburse GRU for reasonable costs associated with any network modifications on GRU's side of the Alachua Delivery Point in accordance with Section 6.8.4. GRU and COA shall not have any further obligations or liabilities to the other hereunder except as to those provisions that by their terms survive the termination of the Agreement, including payments incurred prior to termination and including Sections 6.1, 6.2, 6.3, 6.8, 8.6, 11.12, 11.13, and 11.14 and Article X..

ARTICLE IV DELIVERY OF COA ENERGY AND CAPACITY

SECTION 4.1 - Receipt on Behalf of COA: COA shall cause FPL to deliver and GRU will receive energy and capacity for delivery to the Alachua Delivery Point, with such delivery equal to the Delivery Point metered load adjusted upward for GRU system transmission losses. The losses incurred on the GRU transmission system shall be a fixed percentage of 1.12%, and accounted for by dividing the compensated (for Delivery Point transformer losses as specified in Section 5 .1) metered load at Alachua Delivery Point by $1 - (1.12 / 100)$ or 0.988 prior to including it in the actual interchange portion of each Party's area control error equation.

SECTION 4.2 -Redelivery to COA: GRU shall transmit to the Alachua Delivery Point on a firm basis and COA shall receive, the COA energy and capacity received by GRU at the FPL/GRU interface point(s) ("Firm Transmission Service"), less GRU transmission losses identified in Sections 4.1 and 8.2. GRU shall supply Firm Transmission Service in the form of three-phase, alternating current at a frequency of approximately 60 Hertz. GRU and COA shall record deliveries to the Alachua Delivery Point on an hourly basis.

SECTION 4.2.1 -Character of Service: The service provided by GRU under this Agreement is a composite service consisting of Firm Transmission Service, consistent with the firm transmission service that GRU provides to its own firm native load, and certain ancillary services, namely dynamic scheduling and reactive power service. The Parties acknowledge that the Transmission Rate in Section 8.1 is a composite rate and includes an allocated share of the cost for these ancillary services. GRU is not obligated to provide any other ancillary services associated with the transmission of energy and capacity under this Agreement, and COA shall make other provisions,

including self-supply, for any additional appropriate ancillary services associated with the delivery of energy and capacity under this Agreement.

SECTION 4.2.2 -Redispatch Obligation: GRU is not obligated to re-dispatch its generating resources or modify any of its power purchase schedules to accommodate the redelivery of energy and capacity under this Agreement in response to transmission events occurring outside GRU's system that affect its transmission of energy and capacity to the Alachua Delivery Point. In the event of a transmission constraint on GRU's system limiting GRU's ability to transmit COA's purchased capacity and energy from FPL to the Delivery Point that can be resolved through re-dispatch of GRU's resources and/or purchase power agreements, or in response to a request by the FRCC Reliability Coordinator for re-dispatch, GRU agrees to utilize such resources to meet COA's needs under this Agreement and COA agrees to compensate GRU for all such re-dispatch costs on a pro-rata basis with GRU's other firm customers and firm native load.

SECTION 4.3 - No Right To Resell: COA shall not resell any of the transmission capacity made available under this Agreement.

SECTION 4.4 - Obligation To Take & Pay: COA is obligated under this Agreement to accept and make payment for Firm Transmission Service, and the ancillary services described in Section 4.2.1 and any re-dispatch services provided pursuant to Section 4.2.2 above upon receipt of a valid invoice from GRU.

SECTION 4.5 - Restrictions on Use: COA shall not, without the written consent of GRU, use any Firm Transmission Service, ancillary service or re-dispatch service made available under this Agreement to serve any electric load or service except that served by COA behind the Alachua Delivery Point.

ARTICLE V

BALANCING AUTHORITY & DYNAMIC SCHEDULE RESPONSIBILITIES

SECTION 5.1 - General: The metering equipment necessary for determining the amounts of real and reactive energy and capacity flowing through the Alachua Delivery Point and for facilitating Dynamic Schedule of the Alachua Delivery Point load from the GRU Balancing Area to the FPL Balancing Area shall be installed by COA and/or its agents and owned by COA in accordance with this Article V. The Delivery Point revenue metering shall remain located on the secondary side of the 138kV step down transformer and shall include compensation for the transformer losses from the Delivery Point to the metering location.

SECTION 5.2 - Balancing Authority Area and Dynamic Schedule: GRU and FPL will use the real-time telemetered information as an input to their respective energy management system's area control error equations to model the Alachua substation on a moment-to moment basis as if it were connected within the actual FPL system. In the event that the Data Acquisition Equipment becomes temporarily unavailable, GRU and COA will work together to reach a mutually agreeable scheduling or data transfer arrangement on an interim basis. It is understood and agreed by the Parties that COA shall be responsible for all charges incurred by GRU to deliver capacity and energy to the Alachua Delivery Point whether or not the Dynamic Schedule is available.

SECTION 5.2.1 - FPL Balancing Authority Area: COA will execute agreements with FPL such that the Alachua Delivery Point shall be included as a delivery point under the network transmission agreement between COA and FPL, as such agreement is amended or superseded, facilitating the needed transmission arrangements such that Alachua Delivery Point shall be incorporated within FPL's Balancing Authority Area. The Delivery Point will be served by FPL through the FPL/GRU interface via the FPL and GRU transmission systems. The Delivery Point revenue metering, as adjusted upward to reflect GRU's system transmission losses pursuant to Section 8.2, shall represent the Dynamic Schedule flow into the GRU Balancing Authority Area and out of the FPL Balancing Authority Area. The Delivery Point revenue metering which includes the Delivery Point transformer losses compensation specified in section 5.1, without adjustment for GRU system transmission losses, shall represent the flow out of the GRU Balancing Authority Area and into the FPL Balancing Authority at the Delivery Point. COA and/or its agent(s) shall be responsible for meeting interchange tagging requirements, if any, which are specifically associated with this arrangement. FPL is not a party to this Agreement. It is COA's sole and exclusive responsibility to assure mutually satisfactory arrangements with FPL to implement the provisions of this section.

SECTION 5.2.2 - Other Balancing Authority Area: Notwithstanding the provisions of Section 5.2.1, COA at its option may at any time during the term of this Agreement, upon at least ninety (90) days written notice provided to GRU, incorporate the Delivery Point within another Balancing Authority. COA shall be responsible for making and paying the costs associated with the necessary arrangements in order to implement any such change, including any costs reasonably incurred by GRU to implement such change.

ARTICLE VI OWNERSHIP OF FACILITIES & SUBSTATION ACCESS

SECTION 6.1:

COA owns all equipment on its side of the Alachua Delivery Point. GRU owns all Transmission Service facilities and equipment up to the Alachua Delivery Point. At the Alachua Delivery Point, the Parties agree to ownership of equipment within the Alachua Substation as follows:

SECTION 6.2 –GRU Owned Facilities:

SECTION 6.2.1 – Electric Meters: GRU shall own the four electric meters that are part of the GRU Electric Metering Equipment at the Alachua Delivery Point. GRU has the right to remove these from Alachua substation to allow for dynamic scheduling service by other energy providers.

SECTION 6.2.2 –Substation Yard Facilities: GRU shall retain ownership of circuit breakers 1102, 1106, their respective isolation switches 1101, 1103, 1107, 1105, 1104, as well as any jumpers and bus work connecting the devices that is necessary for their operation.

SECTION 6.2.3 –Control House Facilities: GRU shall retain ownership of the Real-Time Automation Controller (RTAC), network communications and other equipment that supports the exclusive control, operation, and protection of GRU's Bulk Electric System. Supporting equipment also includes, but is not limited to, control, protection and Supervisory Control and Data Acquisition ("SCADA") devices, wiring systems, conduits, networks, substation batteries, BES relays, and panels inside the control house for equipment that controls, operates, and protects GRU's BES. GRU will ensure that its respective infrastructure will be well maintained and in good repair pursuant to Good Utility Practices. Maintenance of the Control House building will be the sole responsibility of COA. GRU will continue to access and operate GRU's BES equipment and BES supporting infrastructure, inclusive of equipment inside the Control House.

SECTION 6.2.4 - Remote Terminal Unit (RTU): GRU shall own the existing SEL-3530 Real Time Automation Controller (RTAC). GRU shall maintain the RTAC described in this Section 6.2.4 using Good Utility Practices. COA shall be responsible for the installed cost and ongoing maintenance costs of its own separate RTU if they desire.

SECTION 6.3 –COA Owned Facilities:

SECTION 6.3.1 –Substation Yard/138KV Facilities: COA shall own the motor operated isolation switches 1120 & 1121, Circuit Switchers 1122 & 1123, any jumper and bus work between these devices and the terminals on the line side of the transformer HV isolation switches at the Alachua Substation.

SECTION 6.3.2. COA shall own Transformers T-111 and T-112 in the Alachua Substation.

SECTION 6.3.3: COA shall own the supporting equipment, devices, and networks inherently a part of, or critical to, the operation and/or relay protection for 12kV distribution feeders including but not limited to, the physical building for the entire control house, the substation yard, foundations, conduits, yard perimeter fence and other physical structures inherently a part of, or critical to, the operation and/or protection of COA owned infrastructure inclusive of transformers.

SECTION 6.3.4 –CTs & PTs: COA shall own and maintain the Current Transformers (CTs) and Potential Transformers (PTs) and all associated wiring that provide inputs to electric meters using Good Utility Practices. COA shall ensure that test results, records, and specifications for CT & PTs that provide input into the GRU electric meters are made available to GRU. COA shall also ensure that transformer specifications and test sheets are made available to GRU. GRU shall have the right to be present during the testing of equipment that involves the accuracy of the meters.

SECTION 6.4: COA shall own and maintain the Control House building. COA shall ensure that its respective facilities described in this section shall be well maintained and in good repair pursuant to Good Utility Practices.

SECTION 6.5 –Accessibility:

SECTION 6.5.1: To satisfy the physical security controls requirement of the applicable version of CIP (Critical Infrastructure Protection) Standard CIP-003, COA hereby grants GRU access control of the control house within the Alachua Substation and grants GRU's authorized personnel unrestricted access. Access to the control house will be controlled by GRU by the issuance of a control house key to authorized Alachua and GRU personnel. Alachua will provide GRU a list of such authorized personnel to enter the substation control house, which list will be updated as necessary. Similarly, GRU will provide COA a list of its authorized personnel to enter the substation control house, which list will also be updated as necessary.

SECTION 6.5.2: Access to the COA substation yard at Alachua Substation will be controlled by a GRU lock and a COA lock that are linked (in series) for full substation yard access of both Utilities. GRU will issue their substation gate key to GRU authorized personnel and COA will issue their substation gate key to COA authorized personnel.

GRU will provide COA a list of such authorized personnel to enter the substation yard, which list will be updated as necessary. Similarly, COA will provide GRU a list of its authorized personnel

to enter the substation yard, which list will also be updated as necessary. GRU reserves the right to vet the quantity as well as the personnel selected by COA for access authorization.

SECTION 6.6 Maintenance of Equipment

SECTION 6.6.1. Each Party shall be responsible for the maintenance of equipment owned by each Party in accordance with Good Utility Practice.

SECTION 6.7 Capital Upgrades of GRU Owned Equipment.

SECTION 6.7.1. In the event that GRU determines in its sole discretion that emergency work is required for any of its assets at Alachua Substation, GRU shall retain the right to replace any equipment it deems defective to ensure the reliability of its Bulk Energy System as defined by NERC. GRU reserves the right to recall any and all personnel, material, equipment, supplies, and/or tools at any time for this purpose. The value of assets purchased for emergency purposes shall be depreciated as described in Section 6.8.3.

SECTION 6.7.2. It is COA's financial responsibility to upgrade or replace any GRU owned equipment at the Alachua Substation. In the event that GRU shall determine during the term of this Agreement that a capital upgrade or replacement of any GRU owned equipment at the Alachua Substation is necessary in order to maintain compliance with SERC and/or NERC Reliability Standards and/or Good Utility Practices, GRU shall promptly notify COA. The notification shall include the following:

1. Identification of the equipment requiring upgrading or replacement
2. Justification for the upgrade or replacement
3. Estimated capital cost of the upgrade or replacement project
4. Proposed project schedule

COA shall promptly review the capital cost estimate and provide comments for consideration by GRU. COA shall within 60 days notify GRU to:

1. Proceed with the capital cost project or
2. If COA desires to implement the capital cost project, GRU shall, within 15 calendar days of notice by COA, provide COA a schedule of GRU Standards, Specifications, and estimated Capital Costs that apply to the project. GRU shall also provide a schedule of contractor qualifications. Both schedules are necessary for inclusion in COA procurement documents.

In the event COA authorizes GRU to proceed with the capital cost project or replacement, GRU shall invoice COA for the costs and COA shall reimburse GRU within 30 days of invoice.

SECTION 6.8 Equipment Ownership upon the Expiration of this Agreement.

SECTION 6.8.1. When this Agreement either expires or is terminated by either Party in accordance with the provisions in this Agreement, ownership of all equipment in the Alachua Substation owned by GRU shall be transferred to COA as follows:

SECTION 6.8.2: COA will pay GRU the book value of GRU's investment of assets capitalized after January 1, 2011 and before April 1, 2022 at the Alachua Substation (inclusive of equipment and materials within the Alachua Control House), which book value is hereby determined to be the sum of Forty Five Thousand Seven Hundred Seventy Dollars (\$45,770.56) if paid immediately on April 1, 2022. The balance payable to GRU for these facilities at the Alachua Substation shall be reduced using straight line depreciation over the useful life by type of asset as shown in Attachment A.

SECTION 6.8.3: Assets, equipment & facilities that GRU replaces, re-arranges, upgrades, improves, and decommissions that are paid for by COA through the duration of this Agreement shall revert ownership to COA.

Any Assets, equipment & facilities that GRU replaces, re-arranges, upgrades, improves, and decommissions (inclusive of equipment and materials within the Alachua Control House) that are paid for by GRU and not reimbursed by COA through the duration of this Agreement shall revert ownership to COA with the provision that COA shall pay GRU the book value of GRU's investment of assets. The balance payable to GRU for these facilities at the Alachua Substation shall be reduced using straight line depreciation over the useful life by type of asset.

SECTION 6.8.4: GRU will disconnect the Alachua Substation from GRU's transmission network. COA agrees to reimburse GRU for the reasonable costs associated with disconnecting from the Alachua Substation. COA will pay the reasonable costs:

- a. To remove GRU transmission poles and wires so that COA may connect the Alachua Substation to another transmission provider and so that GRU can reestablish its transmission network loop as more specifically shown in and on Attachment B; and
- b. For GRU's installation of guying and dead-ending equipment and any poles required; and

- c. For GRU to review the relay protection and communication for its affected transmission lines.
- d. Before any work is performed, GRU will provide a cost estimate and description of required work to COA at least twelve (12) months prior to the projected start date of work. COA shall be obligated to reimburse GRU for reasonable costs associated with the herein contemplated network modifications on GRU's side of the Alachua Delivery Point. Should COA or GRU dispute the reasonableness of the costs or the scope of work, the Parties agree to follow the dispute resolution process set forth in Article X.
- e. The transmission lines will not be removed until any dispute has been resolved and payment amount agreed.

SECTION 6.8.5 – COOPERATION AT CLOSE-OUT. Upon termination of this Agreement, the Parties agree to do all things necessary to carry out the intent of this Article VI, including executing bills of sale, transferring, warranties, and making timely payment of all amounts due under this Agreement. If Parties cannot agree on any item for close-out, they shall submit the dispute to the dispute resolution process.

ARTICLE VII

METER CALIBRATION & READINGS, RTU, NERC COMPLIANCE OPTION

SECTION 7.1 - Meter Calibration

GRU will calibrate its meters annually, and if found to be outside of one percent (1%) accuracy, GRU will correct it. If the accuracy error is greater than two percent (2%), GRU will attempt to determine when the error occurred and the billings will be adjusted accordingly, failing which the Parties may resort to the procedures for disputed billings set forth in Section 8.4. The Parties shall have the right to witness all meter calibrations, and the Party making such calibrations shall provide at least fourteen (14) days advance written notice to the other Party of its intent to test and calibrate the metering. All Transmission Service, ancillary service and re-dispatched services furnished hereunder by GRU shall be measured at the Alachua Delivery Point.

In the event any meter fails to register or registers incorrectly, the Parties shall agree upon the length of time such meter failed to register or registered incorrectly and the quantity of Transmission Service so delivered during such time. An appropriate adjustment based thereon shall be made to COA's invoice for such agreed upon time. An adjustment shall be made for any

one (1) month period only if the meter has been tested by GRU of its own volition or at the written request of COA within 60 days from the date upon which the bill for such month had been rendered to COA. Any meter which complies with ANSI C-12 standards for revenue meters shall be deemed correct. No device or connection shall be installed or maintained by COA at the service location that will prevent any meter from registering correctly. GRU, at its expense, shall periodically inspect and test the meter(s) installed at least once per calendar year during the term of this Agreement. Pursuant to the written request of COA, GRU shall make additional tests of such meter(s) in the presence of representatives of COA. The cost of such additional tests shall be borne by COA if the percentage of deviation is found to be in compliance with ANSI C-12 standards for revenue meters. GRU shall provide reasonable advance notice to COA of the date of the scheduled annual test of the revenues meters and Alachua shall be permitted to witness the test.

SECTION 7.2 - Lack of Meter Readings: If both GRU and COA are unable to read a meter or a meter recording device for any reason, including failure of metering equipment, meter estimates shall be developed using the best available data and information or a mutually agreeable load estimation algorithm. The Parties shall cooperate in obtaining any information necessary to arrive at such estimates, and shall exchange such information on a timely basis. Any billings or payments rendered on the basis of such estimates, if not challenged in accordance with the procedures set forth in Section 8.4, shall be deemed as valid as if made from actual meter readings.

SECTION 7.3 – RTU Communication: Each Party shall be responsible for any leased telephone circuits or other telecommunications hardware from its own or the other Party's RTU(s) to its respective computer master equipment, except as may be mutually agreed to by the Parties. In addition, each Party shall order its own telephone circuits or other telecommunications hardware, except as may be mutually agreed to by the Parties.

SECTION 7.4 - Failure of RTU: Should there be a communications failure resulting in the inability of GRU to receive real time data on the capacity and energy received at the Delivery Point, the most recent reliable readings will be provided by COA to GRU. Operations will continue in this manner until communications are restored. Following the restoration, the Parties will arrange for an in-kind true-up of actual energy received at the Delivery Point.

SECTION 7.5 – Transmission Network Modification: The Transmission Service Rate set forth in Section 8.1 does not capture any future replacement costs of BES equipment contained inside the Alachua Substation. COA shall be responsible for any such costs as set forth in Section 6.8.

SECTION 7.6 –NERC Compliance Option: This section acknowledges that NERC Reliability Standards compliance responsibilities and services for COA have been terminated. The substation

batteries also support COA's 12kV distribution system. If this Agreement is terminated, COA shall install its own substation batteries.

ARTICLE VIII TRANSMISSION SERVICE CHARGES, BILLING AND PAYMENT

SECTION 8.1 -Transmission Service Charges: COA shall pay to GRU \$2.36 per kW for the highest average hourly load measured at the Alachua Delivery Point during each month, measured at the Delivery Point ("Transmission Rate"), and adjusted upward based on a loss factor of 1.12% ("Transmission Loss Factor"). Beginning April 1, 2023, the Transmission Rate will be adjusted by the percentage change in the Producer Price Index for Electric Power Transmission, Control, and Distribution (PCU221121221121) as published by the Bureau of Labor Statistics, from December 2021 to December 2022. Thereafter and for the duration of this Agreement, the Transmission Rate will be adjusted on the Commencement Date anniversary of each year based on the year-to-year percentage change in this index. The Parties agree that should this index cease to be published, GRU shall have the right to adjust the Transmission Rate using a similar, mutually agreed-upon published index.

This annual Producer Price Index for Electric Power Transmission, Control, and Distribution. escalation will also continue during any further (e.g. the second or greater) Extension Terms to this Agreement unless modified terms are agreed upon by both Parties at least sixty (60) days prior to the end of the Extension Term.

GRU may perform a cost-of-service study during the term of this Agreement. Based upon that study, GRU reserves the right to change the Transmission Rate to the new value. If the transmission cost of service study concludes that a rate increase is justified, GRU shall implement the new transmission rate prospectively to COA. If the amount of the rate increase exceeds 10 percent, COA shall have the option to cancel this agreement by providing 12 months' notice to GRU.

SECTION 8.2 -Imbalance Charges and Credits: FPL is responsible for balancing COA's load. GRU shall have no responsibility for balancing. The differences between energy delivered to the acceptance point and energy delivered to the Delivery Point, less transmission losses of 1.12%, for all hours shall be totaled for each month ("Net Energy Imbalance"). The Net Energy Imbalance for the month, if any, will be settled financially each month utilizing a settlement price that is the product of 10.5 MMBtu/MWh and the monthly index price published by the US Energy Information Administration (EIA) under the heading "Henry Hub Natural Gas Spot Price" for the applicable month plus a \$0.50/MMBtu reservation charge ("Settlement Price"). If the Net Energy Imbalance indicates GRU received excess kWh from FPL during the billing month, the excess

kWh (converted to MWh) shall be multiplied by the Settlement Price with the resulting product credited to COA on the monthly invoice. Similarly, if the Net Energy Imbalance indicates GRU provided excess kWh to COA during the billing month, the excess kWh (converted to MWh) shall be multiplied by the Settlement Price with the resulting product to be charged to COA on the monthly invoices. If the EIA gas index referenced in this section ceases to exist during the Agreement, the Parties shall mutually agree on a successor index.

SECTION 8.3 - Billing and Payment Procedure: GRU will invoice COA on or about the 15th day of the month following the month for which the services were rendered. All undisputed invoices are due in full when rendered, and are payable within twenty-five (25) calendar days from the date of invoice as determined by postmark (the "Past Due Date"). Invoices not paid within 25 calendar days after the due date shall be deemed delinquent and shall accrue one percent (1%) per month on the unpaid balance pursuant to the Local Government Prompt Payment Act, Section 218.74(4), Florida Statutes, as amended from time to time. GRU will include with its monthly invoices to COA the following information:

1. The peak capacity scheduled during the month
2. The current Transmission Service Rate
3. Current imbalance charges for the month
4. Hourly meter data for the billing period

If imbalance charges are due, upon request, GRU can provide an invoice with the amount of energy delivered to the acceptance point and energy delivered to the Delivery Point.

SECTION 8.4 - Disputed Billings: COA shall make timely payment of all undisputed amounts that may become due in accordance with this Agreement. If COA disputes all or any part of any such invoice, COA shall make timely payment for the undisputed amount and may withhold payment for the disputed amount. COA shall include with such partial payment an explanation of the nature of the disputed amount. The Parties shall then cooperate to resolve the dispute, pursuant to the Local Government Prompt Payment Act. Upon resolution of the disputed amount, a true-up calculation shall be applied to the next invoice and the true-up amount shall include payment of all required interests if the dispute is resolved in favor of GRU. The true-up shall be in full resolution of the prior disputed amount between the Parties.

SECTION 8.5 - Failure To Pay: If COA fails to pay a valid invoice or the undisputed amount thereof within sixty (60) days of the due date, such failure shall be deemed a default under this Agreement, and GRU shall have the right to suspend service until payment is made or terminate

the Agreement as set forth in Section 3.2 in addition to any other right associated with recovery of unpaid amounts or such other remedies as are available at law.

SECTION 8.6 -Audit Rights: Each Party shall have the right, at its own expense, to audit and to examine any supporting documentation related to any bill submitted or payment requested under this Agreement. Any audit hereunder shall be undertaken by the requesting Party, or its representatives, during the hours from 9:00 a.m. to 5:00 p.m. eastern prevailing time on any business day and in conformance with generally accepted auditing standards. The right to initiate an audit shall extend for a period of two (2) years following the end of the calendar year in which the applicable service is rendered. Each Party shall fully cooperate with any audit by the other Party and retain all necessary records or documentation for the entire length of the audit period (and thereafter if an audit is in progress, until such audit is completed). Except for a payment that has been disputed and resolved pursuant to paragraph 8.4 above, if any audit discloses that an overpayment or underpayment has been made, the amount of such overpayment or underpayment shall promptly be paid by the owing Party, with interest at the Interest Rate from the date on which the payment should have been made to the date on which the payment or repayment is actually made. This provision and the rights of the Parties to audit and resolve audit-related disputes shall survive the termination of this Agreement. The Parties will cooperate to resolve any issues discovered in an audit expeditiously, failing which either Party may resort to dispute resolution under Article X. If, upon resolution, any amounts are found to be due from one Party to the other Party, such amounts shall be paid, plus interest thereon at the rate described in Section 8.3, within thirty (30) calendar days following the date such dispute is resolved.

ARTICLE IX

ADDITIONAL TERMS AND CONDITIONS FOR TRANSMISSION SERVICE

SECTION 9.1 - Voltage: GRU shall operate its system in accordance with Good Utility Practice so as to maintain voltage levels at the Alachua Delivery Point within acceptable ranges. Should the voltage at the Alachua Delivery Point regularly exceed a +/- 5% variation from the specified nominal voltage, GRU shall use due diligence to promptly remedy such condition and to bring the voltage within such limits. GRU shall plan its transmission system to meet or exceed all applicable NERC and FRCC reliability and compliance standards at the Alachua Delivery Point with a GRU voltage planning criteria within 0.95 per unit and 1.05 per unit under normal system conditions and 0.90 per unit and 1.05 per unit under contingency scenarios.

SECTION 9.2 -Access to Delivery Point: COA shall ensure that, to the extent that GRU has installed or needs to install equipment or facilities on the low side of the Delivery Point pursuant to this Agreement, the duly authorized employee or contractors of GRU, upon providing

reasonable notice, shall have the right of access to the premises at the Delivery Point at all reasonable hours for the purpose of installing facilities, recording metering information, inspecting GRU's wiring and apparatus, and changing, exchanging, repairing or replacing GRU's property on the premises of the Delivery Point. To the extent that COA has installed or needs to install equipment or facilities on GRU's side of the Delivery Point pursuant to this Agreement, COA, upon providing reasonable notice, shall have the right of access to the premises of GRU at all reasonable hours for the purpose of installing facilities, inspecting COA's wiring and apparatus, and changing, exchanging, or repairing COA's property on the premises of GRU. GRU shall protect the facilities and equipment of COA located on GRU's premises and shall permit no one but COA and GRU's qualified representatives to handle same. COA shall ensure the protection of GRU's facilities located on COA's respective premises and shall permit no one but the qualified representatives of GRU and COA to handle same.

SECTION 9.3 - Disturbances: Each Party shall, insofar as practicable, protect, operate, and maintain its system and facilities so as to avoid or minimize the likelihood of disturbances which might cause impairment of or jeopardy to service to the customers of the other Party or to other interconnected systems. Each Party shall implement and maintain an under-frequency load shedding program designed and coordinated with the FRCC.

SECTION 9.3.1 - Suspension of Service: GRU reserves the right to suspend service without liability on GRU's part at such times and for such periods and in such manner as GRU in its reasonable judgment may deem advisable for the purpose of making necessary adjustments to, changes in, or repairs on GRU's lines, substations, and facilities, and in cases where the continuance of service to COA would endanger persons or property, provided that such service suspension will be effectuated without undue discrimination vis-a-vis GRU's other firm customers; and in cases where COA fails to make payment to GRU. GRU will give COA as much advance notice as reasonably practicable in the event of such suspension, and shall limit the time of such suspension to the greatest extent possible.

SECTION 9.3.2 - Interruption of Service: In the event of an adverse condition(s) or disturbance(s) on GRU's transmission system or on any other transmission system directly or indirectly interconnected with GRU's transmission system, GRU, as it deems necessary in its reasonable judgment, may take action(s) or inaction(s) that result in the automatic or manual interruption of the supply or delivery of electricity to some customers or areas in order (i) to limit the extent or damage of the adverse condition(s) or disturbance(s), (ii) to prevent damage to generating or transmission facilities, or (iii) to expedite restoration of service. GRU may, in the foregoing circumstances, without incurring liability (except in cases of gross negligence or intentional wrongdoing by GRU), interrupt service to COA, request COA to interrupt service to

all or a portion of the load at the Alachua Delivery Point, or take such other action(s) or inaction(s) as is deemed necessary by GRU in its reasonable judgment; provided that there is no discrimination between such action(s) or inaction(s) to COA as compared to GRU's retail, wholesale, and other transmission customers. Restoration of load shed or voltage levels reduced during such adverse condition(s) or disturbance(s) shall be achieved by GRU as soon as possible, and shall be coordinated and accomplished by GRU without undue discrimination between and among COA and any other firm customers of GRU.

SECTION 9.3.3. -Actions Upon Interruption: Upon interruption of service to the Alachua Delivery Point, and to the fullest extent possible prior to an interruption of service, GRU shall communicate the facts of said interruption (or future interruption) to COA as soon as practical and shall coordinate restoration of service to the Alachua Delivery Point with COA as soon as practical. Outage cause details and GRU response actions for service restoration shall be shared with COA as soon as they are known by GRU, but in no event later than thirty (30) business days following the occurrence of the outage. COA and GRU will discuss possible preventative measures and duration reduction measures for improving quality of Firm Transmission Service to the Alachua Delivery Point as may be deemed appropriate.

SECTION 9.4 -Limited Transmission Service: GRU's obligation to provide Firm Transmission Service shall be limited to times during which capacity and/or energy is actually received at the FPL/GRU or DEF/GRU interface point(s) for redelivery to the Delivery Point.

SECTION 9.5 –Access of GRU: GRU shall have the right to enter upon COA's premises where the billing meters are located at all reasonable times for the purpose of reading meters, inspecting or repairing apparatus used in connection with the service, removing its property and/or any other purpose to carry out the work of GRU in connection with the delivery of power. GRU shall provide notice, which is reasonable under the circumstances, to COA of its intent to enter upon the premises of COA.

SECTION 9.6 Under-Frequency Conditions. The Transmission System is designed to automatically activate a load-shed program as required by the Applicable Reliability Council in the event of an under-frequency system disturbance. COA shall arm UFLS capable relays that meet the performance characteristics set in PRC-006 Standard. The Alachua Delivery Point shall be included in the account of GRU's under-frequency load shedding program.

SECTION 9.7 -Annual Planning Network Load Forecast: COA shall provide GRU by February 15th (or if February 15 falls on a weekend or federal holiday, the next business day after February 15) of each year COA's best forecast of the following ten (10) calendar years' projected

summer and winter peak demand measured at the Alachua Delivery Point expressed in kW. Such forecast shall be made using forecasting techniques available and generally deemed acceptable in the electric utility industry. Based upon the forecast data provided by COA, GRU will notify COA promptly if it anticipates that it will not have sufficient transmission service for any of the future years beyond the current term.

ARTICLE X DISPUTE RESOLUTION PROCEDURES

SECTION 10.1 Disputes: If a dispute arises out of or relates to this Agreement, or the breach thereof, and if the dispute cannot be settled through negotiation, either Party may, by giving written notice, refer the dispute to a meeting of appropriate higher management, to be held within 20 business days after giving of notice. If the dispute is not resolved within 30 business days after giving notice, or such later date as may be mutually agreed, the Parties will submit the dispute to a mediator. The Parties shall mutually agree to the mediator and the costs of the mediator will be born equally by both Parties. The venue for mediation and any subsequent litigation shall be in Alachua County, Florida.

ARTICLE XI MISCELLANEOUS

SECTION 11.1 -Complete Agreement: This Agreement is intended as the exclusive statement of the agreement regarding the Alachua Delivery Point and related Firm Transmission Service as between the Parties. Unless otherwise provided for pursuant to this Agreement, this Agreement shall not be amended or modified unless authorized and executed by duly authorized officers of both Parties with the same formality as this Agreement.

SECTION 11.2.-Applicable Law: This Agreement and the rights and obligations of the Parties hereunder shall be governed by and construed under the laws of the State of Florida without giving effect to any principles of conflicts of laws where the giving of effect to any such principles would result in the laws of any other state or jurisdiction being applied to this Agreement. Jurisdiction for any dispute arising from this agreement shall be in the state or federal courts for Alachua County, Florida.

SECTION 11.3 -Cooperation: Upon the request of either Party, the other Party shall assist the requesting Party in the defense of any litigation that may arise involving contentions, claims, losses, or causes of action, relating to, arising out of, or connected with the terms and provisions

of this Agreement or its implementation, which may be asserted against such Party by any third party. This covenant of cooperation, however, shall not require a Party to file or formally join any legal action or proceeding. Further, a Party shall be reimbursed promptly for all out-of-pocket expenses reasonably expended in response to a Party's request for cooperation hereunder.

SECTION 11.4. –Force Majeure Event: Except for the obligation of COA to make payments hereunder, a Party shall not be liable to the other Party for failure to perform its obligations hereunder to the extent the affected Party is prevented from performing its obligations due to a Force Majeure Event which the affected Party was unable to prevent or avoid through commercially reasonable efforts and compliance with Good Utility Practice. The Party rendered unable to fulfill any obligation by reason of a Force Majeure Event shall continue to perform its other obligations hereunder to the extent practicable and take all reasonable actions necessary to mitigate the impact of the Force Majeure Event and remove such inability to perform the affected obligations with all due speed and diligence. Such partially performing or nonperforming Party shall be prompt and diligent in attempting to remove the cause of and address the impact of its inability to perform. The suspension of performance due to a claim of the Force Majeure Event must be of no greater scope and of no longer duration than is required by the Force Majeure. This Agreement may be terminated by the non-claiming Party upon ten (10) days prior written notice to the claiming Party with no further obligation to the Party impacted by Force Majeure Event if a Force Majeure Event prevents the performance of a material portion of the obligations hereunder for a period of three hundred sixty-five (365) consecutive days or more. In the event of such termination, neither Party shall have any further obligation to the other Party under this Agreement except such obligations which have already accrued at termination and/or survive the termination or expiration of this Agreement.

In the event of any delay or nonperformance resulting from a Force Majeure Event, the Party suffering the Force Majeure Event shall, as soon as practicable after the occurrence of the Force Majeure Event but in no event more than ten (10) Business Days after the commencement of an Force Majeure Event (i.e., the date performance is first delayed or prevented), notify the other Party in writing of the nature, cause, date of commencement thereof, and the anticipated extent of any delay or interruption in performance. The Party suffering the Force Majeure Event shall provide regular reports to the other Party regarding the progress to resume full performance of affected obligations.

SECTION 11.5 -Notices: Any notice, demand or request required or authorized by this Agreement shall be deemed properly given if mailed, postage prepaid, by personal delivery with receipt, or electronically with a confirmed electronic read receipt. For purposes of all notices, the Parties'

representatives are identified below or to such other person(s) as may be designated in writing by GRU or by COA:

DRAFT

<u>For COA:</u> City of Alachua City Manager 15100 NW 142 Terrace P.O. Box 9 Alachua, Florida 32615 Telephone: (386) 418-6100 Facsimile: (386) 418-6175 Email: mi_daroza@cityofalachua.org	<u>For GRU:</u> Gainesville Regional Utilities General Manager of Utilities P.O. Box 147117 Station E3D Gainesville, Florida 32614 Telephone: (352) 393-1700 Facsimile: (352) 334-2277 Email: cunninghaal@gru.com
---	---

The designation of the person to be notified or the address of such person may be changed by GRU or COA at any time, or from time to time, by similar notice.

SECTION 11.6 -Regulation and Approvals: In the event that this Agreement is amended, changed or modified by any governmental authority, other than the Cities of Gainesville or Alachua, having jurisdiction, each Party, if adversely affected, shall have the right to seek or negotiate for the necessary relief to alleviate said adverse effects brought on by either the changes or modifications so imposed. If the adversely affected Party (ies) is/are unable to obtain the necessary relief, after a reasonable period of negotiations, such Party shall have a unilateral right to terminate this Agreement upon written notice to the other Party, with such termination to be effective upon the later of the effective date of the amendment, change or modification or one hundred eighty (180) days after the written notice.

SECTION 11.7 -Non-Waiver: No waiver by any Party of any one or more defaults by the other Party in the performance of any of the provisions of this Agreement shall be construed as a waiver of any other default or defaults whether of a like kind or different nature.

SECTION 11.8 - Headings; Attachments: The headings used for the articles and sections herein are for convenience and reference purposes only and shall in no way affect the meaning or interpretation of the provisions of this Agreement. References in this Agreement to articles and sections shall be deemed a reference to this Agreement, unless otherwise indicated. Any and all attachments referred to in this Agreement are, by such reference, incorporated herein and made a part hereof for all purposes.

SECTION 11.9 - No Third Party Beneficiaries: Nothing in this Agreement shall provide any benefit to any third party or entitle any third party to any claim, cause of action, remedy or right of any kind, it being the intent of the Parties that this Agreement shall not be construed as a third party beneficiary contract.

SECTION 11.10 - Counterparts: This Agreement may be executed in several counterparts, each of which is an original and all of which constitute one and the same instrument.

SECTION 11.11 - Assignments: This Agreement shall not be assignable by either Party without the prior written consent of the other Party hereto, which consent may be withheld in the sole discretion of the other Party

SECTION 11.12 – No Waiver of Sovereign Immunity: Each Party is independently responsible for all personal injuries and property damage ("Claims") attributable to the negligent acts or omissions of that Party, its officers, employees and agents. Nothing contained herein shall be construed or interpreted as denying to any Party a remedy or defense available under the laws of the state of Florida, nor as a waiver of sovereign immunity beyond the limited waiver provided for in section 768.28, Florida Statutes, as amended.

SECTION 11.13 - Limitation on Damages: Neither Party nor its subsidiaries or affiliates nor the officers, agents, employees, representatives, participants, partners, members, shareholders, principals, directors, trustees, successors or assigns of any of them shall in any event be liable to the other Party or its subsidiaries or affiliates or the officers, agents, employees, representatives, participants, partners, members, shareholders, principals, directors or trustees of any of them for claims for incidental, punitive, consequential or indirect damages of any nature, arising at any time, from any cause whatsoever, whether arising in tort, contract, warranty, strict liability, by operation of law or otherwise, in any way pertaining to, connected with or resulting from any performance or non-performance under this Agreement.

SECTION 11.14 - NERC Compliance: The Parties agree that GRU will not, as a result of the services provided pursuant to this Agreement, assume any NERC reporting or compliance responsibilities for COA that would otherwise be the responsibility of COA or any other entity.

SECTION 11.15 - Severability: In the event that any provision of this Agreement shall be held unenforceable or void for any reason by any tribunal of competent jurisdiction, the provision in question shall be modified to the minimum extent necessary to become valid and enforceable, and the provision as so modified and all remaining provisions of this Agreement shall be enforced according to their terms.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized officers, and copies delivered to each of the Parties, as of the date and year first above stated. The execution of this Agreement shall be subject to the approval of the governing boards

of the City of Gainesville and the City of Alachua. The Effective Date of this Agreement shall be the date first written above, which shall be after this Agreement has been executed by all the Parties and approved by all pertinent governing boards.

THE CITY OF ALACHUA

**THE CITY OF GAINESVILLE, d/b/a
GAINESVILLE REGIONAL
UTILITIES (GRU)**

Mike DaRosa (date)
City Manager

Anthony Cunningham (date)
General Manager of Utilities

Approved as to form:

Approved as to form and legality:

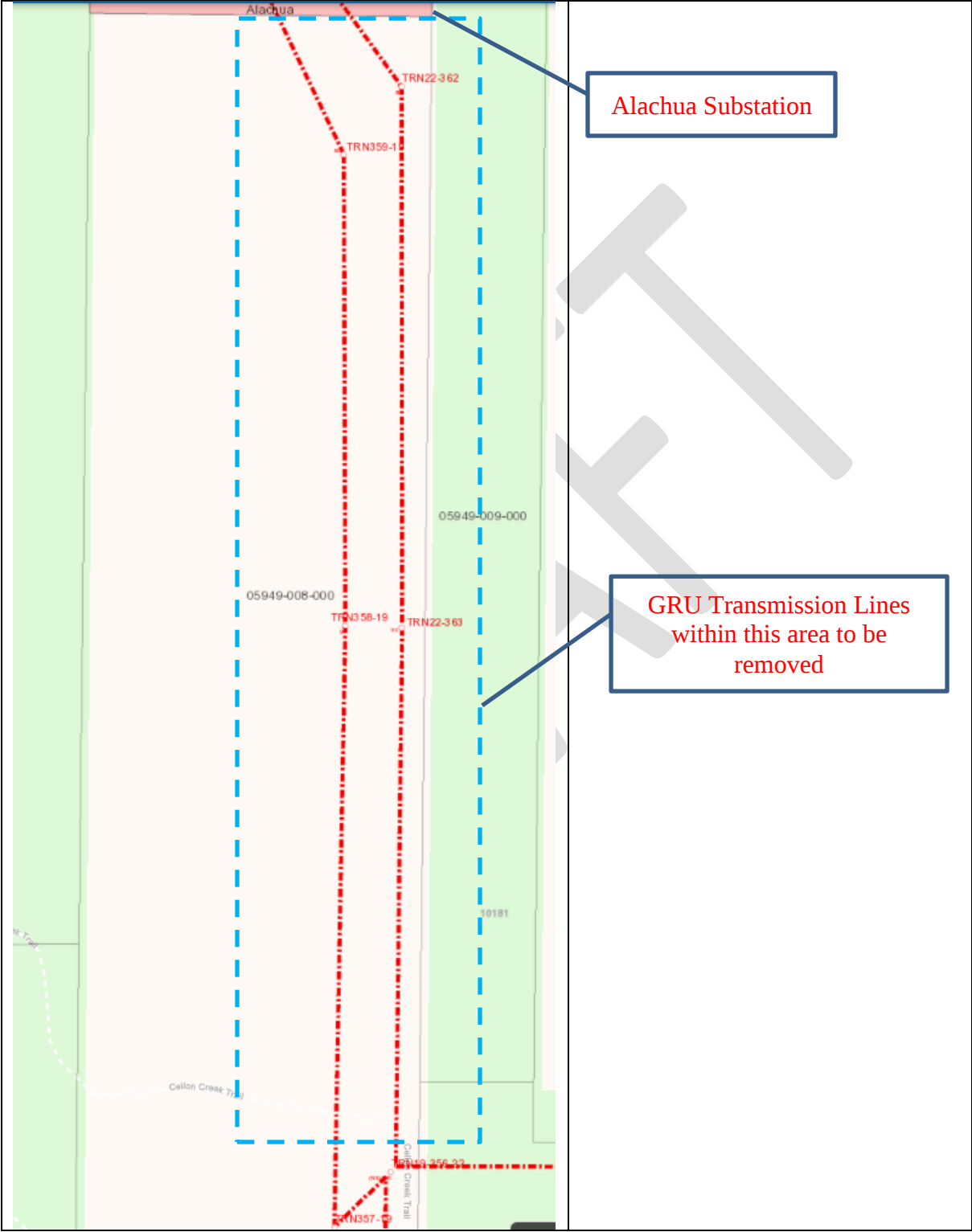
By: _____
(date)
City Attorney

By: _____
Lisa Bennett (date)
Utilities Attorney

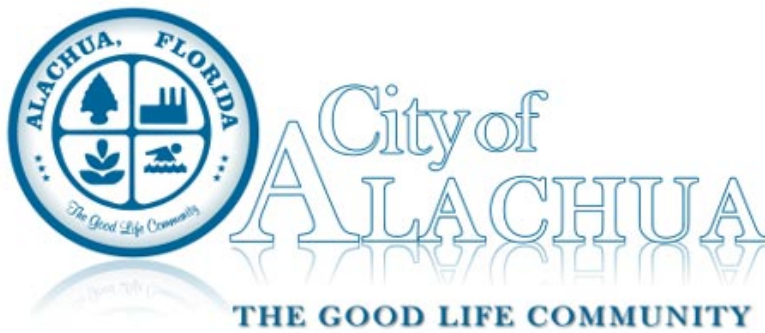
Attachment A
Alachua Substation Assets_As of 12.31.21-Projected to 04.01.22

DRAFT

Attachment B
GRU Transmission Lines to be removed at Agreement Termination



DRAFT



Commission Agenda Item

MEETING DATE: 2/28/2022

SUBJECT: January 24, 2022 City Commission Meeting Minutes

PREPARED BY: Diane Amendola, Staff Assistant

RECOMMENDED ACTION:

Approve the minutes.

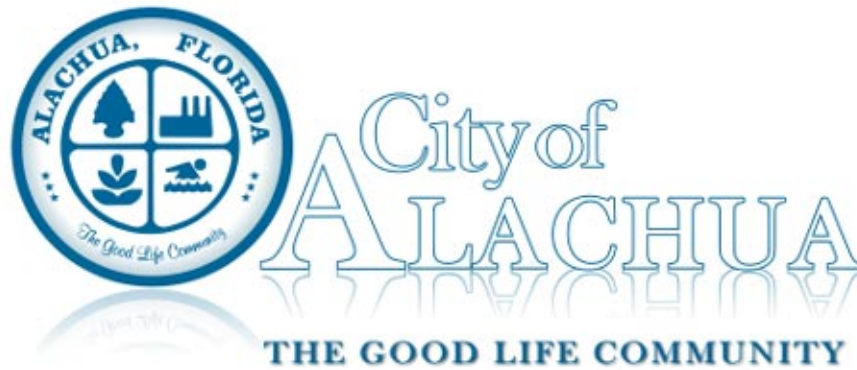
Summary

January 24, 2022 City Commission Meeting Minutes.

ATTACHMENTS:

Description

☐ Minutes



Regular City Commission Meeting Minutes January 24, 2022

Mayor Gib Coerper
Vice Mayor Shirley Green Brown
Commissioner Jennifer Blalock
Commissioner Dayna Miller
Commissioner Robert Wilford

City Manager Mike DaRoza
City Attorney Marian Rush

The City Commission will conduct a
Regular City Commission Meeting
At 6:00 PM
to address the item(s) below.

Meeting Date: January 24, 2022

Meeting Location: James A Lewis Commission Chambers

CITIZENS PRESENT: Josh Moon. STAFF ATTENDING: Diane Amendola, Robert Bonetti, Elliot Harris, Donna Myers, Jesse Sandusky, Chad Scott, Donna Smith, Justin Tabor, Rodolfo Valladares, LeAnne Williams, Tyler Williams, Cap Wilson, Kathy Winburn.

CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

Led by Mayor Gib Coerper, with Commissioner Dayna Miller absent.

INVOCATION

Led by Pastor Josh Moon from Alachua River of Life Church.

PLEDGE TO THE FLAG

APPROVAL OF THE AGENDA

Mayor Coerper requested to amend the agenda, moving Item C under Special Presentations to Item B. Alachua Lion's Club Day Proclamation

Commissioner Robert Wilford moved to approve the amended agenda; seconded by Vice Mayor Shirley Green Brown.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed by unanimous consent.

APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY TITLE ONLY

Vice Mayor Brown moved to approve the reading of proposed ordinances and resolutions by title only; seconded by Commissioner Jennifer Blalock.

I. SPECIAL PRESENTATIONS

A. 2022 Election Proclamation

Deputy City Clerk LeAnne Williams introduced the proclamation.

Mayor Coerper read the proclamation.

B. Alachua Lion's Club Day Presentation

Deputy City Clerk Williams introduced the proclamation.

Mayor Coerper read the proclamation.

C. Fiscal Analysis Report for FY 2021-2022 through November 30, 2021

Senior Accountant Tyler Williams introduced the item and provided the staff report.

Vice Mayor Brown requested clarification on previous amended budget amounts.

Senior Accountant Williams provided clarification on the amended budget.

Commissioner Wilford requested additional information on a specific expense account.

Senior Accountant Williams provided the information.

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

Mayor Coerper opened the floor for comments.

There were no comments.

(Please Limit to 3 Minutes.Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY

ANNOUNCEMENTS

A. Suwannee River Water Management District (SRWMD) Meeting Report

Commissioner Wilford presented the report.

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to **3 Minutes**)

V. AGENDA ITEMS

A. Resolution 22-07: Alachua Dreyer's Building Off-Site Tree Mitigation Request

City Attorney Marian Rush read Resolution 22-07 by title only.

Principal Planner Justin Tabor introduced the item and provided the staff report.

Commissioner Wilford requested additional information regarding the number of trees being replanted.

Principal Planner Tabor provided the information.

Vice Mayor Brown moved to adopt Resolution 22-07; seconded by Commissioner Blalock.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 4-0 by roll call

B. Resolution 22-08: Adopting Amendments to the City Purchasing and Sales Policy and Regulations

City Attorney Rush read Resolution 22-08 by title only.

Finance and Administrative Services Director Rob Bonetti introduced the item and provided the staff report.

Vice Mayor Brown moved to adopt Resolution 22-08; seconded by Commissioner Blalock.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 4-0 by roll call.

C. Resolution 22-09; Amending the Fiscal Year 2021-2022 Budget for the Receipt of Unanticipated Revenue; Increasing the General Fund Police Department Budget to Appropriate Revenues and Expenses Related to the FFY 2020 Justice Assistance Grant Award

City Attorney Rush read Resolution 22-09 by title only.

Finance and Administrative Services Director Bonetti introduced the item and made

recommendations.

Commissioner Wilford moved to adopt Resolution 22-09; seconded by Commissioner Blalock.

Passed 4-0 by roll call.

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

Mayor Coerper opened the floor for comments.

There were no comments.

(Please Limit to 3 Minutes.Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

City Manager Mike DaRoza thanked all who attended the Martin Luther King Jr. Day Celebration and noted the event was well attended. He stated there would be a team established for the Martin Luther King Jr. Day Celebration event in order to come up with more ideas to improve future events. He mentioned the speakers at the the event were thought-provoking and the performers were wonderful.

He invited the community to attend "The Color Purple Musical" Saturday, February 5, 2022, at 7:00PM. The event location would be Legacy Park Multipurpose Center and would be free to the public.

He announced the resignation of Alachua Police Department Chief Chad Scott, and stated his last day as Chief would be January 31, 2022.

Chief Scott thanked the City staff and the commissioners for always supporting the Police Department and its officers.

VIII. COMMISSION COMMENTS/DISCUSSION

Commissioner Blalock stated she attended the Martin Luther King Jr. Day Celebration, and had a great time.

Commissioner Wilford thanked Pastor Moon for delivering the inspiring message. He also thanked Chief Scott for his unparalleled dedication to, "The Good Life Community."

He also attended the Martin Luther King Jr. Day Celebration, and was impressed.

He announced Jim Pearce, CEO of CDS Family and Behavioral Health Services, retired after 25 years. After an ongoing nationwide search, Philip Kabler, a Turkey Creek resident, was selected as the new CEO.

Vice Mayor Brown stated she attended for the Youth Advisory Council meeting. She stated the YAC

Board members would be participating in the design and creation of the remembrance quilt.

She attended a lecture and book signing by Dr. Paul Ortiz, a University of Florida historian.

She sent best wishes and congratulated Mr. Allen Lewis on his retirement.

She told Chief Scott how proud she was of his leadership, and she looked forward to his future accomplishments.

Mayor Coerper attended the Martin Luther King Jr. Day Celebration, and mirrored City Manager DaRoza's comment about improving this event in the future.

He mentioned Dance Alive had begun a new Dance About Program Monday-Friday for six weeks, with the start date of January 24, 2022.

He was invited to Santa Fe High School to witness the girls volleyball team receive awards from the 2021 Florida Dairy Farmers Association. He stated the girls volleyball team was not only ranked #1 in the State of Florida, but was ranked #2 in the Nation.

He thanked Chief Scott for his service to the community.

ADJOURN

Commissioner Wilford moved to adjourn; seconded by Commissioner Blalock.

CONSENT AGENDA

CONSENT AGENDA ITEMS

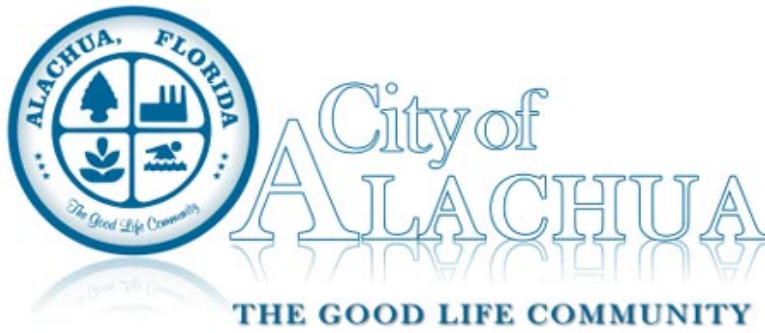
- A. January 10, 2022 City Commission Meeting Minutes

ATTEST:

CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA

Mike DaRoza, City Manager/Clerk

Gib Coerper, Mayor



Commission Agenda Item

MEETING DATE: 2/28/2022

SUBJECT: February 14, 2022 City Commission Meeting Minutes

PREPARED BY: Diane Amendola, Staff Assistant

RECOMMENDED ACTION:

Approve the minutes.

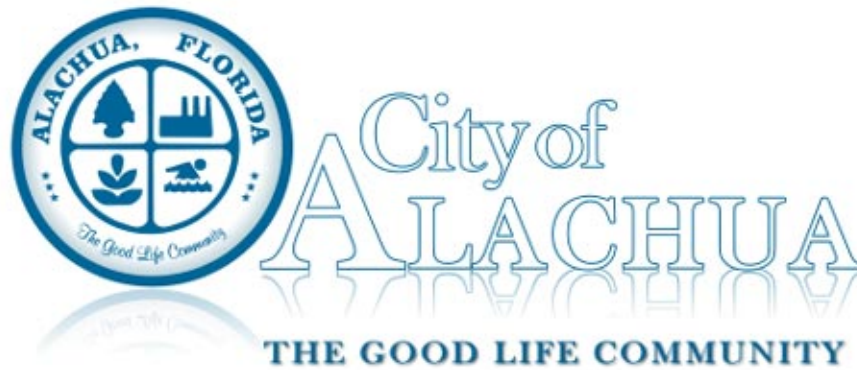
Summary

February 14, 2022 City Commission Meeting Minutes.

ATTACHMENTS:

Description

☐ Minutes



Regular City Commission Meeting Minutes February 14, 2022

Mayor Gib Coerper
Vice Mayor Shirley Green Brown
Commissioner Jennifer Blalock
Commissioner Dayna Miller
Commissioner Robert Wilford

City Manager Mike DaRoza
City Attorney Marian Rush

The City Commission will conduct a
Regular City Commission Meeting
At 6:00 PM
to address the item(s) below.

Meeting Date: February 14, 2022

Meeting Location: James A Lewis Commission Chambers

CITIZENS PRESENT: Melvina Cutright, Javante Hayes, Mark Frierson, Jan Frierson, Ava Frierson, Todd Frierson, Melissa Smith, Tim Horue, Simon Martinez, Tellez Aeiona, Natron Curtis, Aaron Hickmon, Tanya Floyd, Sheila Wooly. STAFF ATTENDING: Diane Amendola, Robert Bonetti, Vicki Floyd, Adam Hall, Elliot Harris, Linnelle Stewart, Carlos Hunt, Donna Myers, Jesse Sandusky, Rodolfo Valladares, LeAnne Williams, Cap Wilson, Kathy Winburn, Kim Vermillion, Kenyata Curtis.

CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

Led by Mayor Gib Coerper.

INVOCATION

Led by Pastor Natron Curtis from The Well Church.

PLEDGE TO THE FLAG

Led by Mayor Coerper.

APPROVAL OF THE AGENDA

City Manager Mike DaRoza requested Agenda Item A. Resolution 22-10 be moved to Public Hearings and Ordinances as Item A.

Commissioner Robert Wilford moved to approve the amended agenda; seconded by Commissioner Jennifer Blalock.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed by unanimous consent.

APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY TITLE ONLY

Commissioner Dayna Miller moved to approve the reading of proposed ordinances and resolutions by title only; seconded by Vice Mayor Shirley Green Brown.

Passed by unanimous consent.

I. SPECIAL PRESENTATIONS

A. W.W. Irby Elementary Art Student Appreciation

Deputy City Clerk LeAnne Williams introduced the item and made recommendations.

Mayor Coerper and Ms. Melvina Cutright presented the certificates to the student artists.

Mayor Coerper thanked the parents for allowing their kids to participate.

B. School Crossing Guard Appreciation Day Proclamation

Administrative Services Manager Vicki Floyd introduced the item and made recommendations.

Mayor Coerper read the Proclamation.

Chief Jesse Sandusky presented the certificates to the school crossing guards.

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

Mr. Mitch Glaeser wished everyone a Happy Valentines Day. He stated the Alachua Chamber of Commerce annual banquet, held at Valley View, was wonderful. He reported several major companies are moving into San Felasco Tech City. He announced a free to the public talk, given by John Spence, would be held at San Felasco Tech City regarding entrepreneurship on Wednesday, February 16, 2022, at 5:00 PM.

(Please Limit to 3 Minutes. Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS

- A. North Central Florida Regional Planning Council (NCFRPC) Report and Florida Regional Councils Association (FRCA) Report

Commissioner Wilford presented the report.

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to **3 Minutes**)

- A. Resolution 22-10: Savannah Station Phase IIC Off-Site Tree Mitigation Request

City Attorney Marian Rush read Resolution 22-10 by title only.

Principal Planner Adam Hall introduced the item and made recommendations.

Mayor Coerper asked the commissioners for questions or comments.

Commissioner Miller asked how many trees were to be removed.

Principal Planner Hall provided the answer.

Vice Mayor Brown moved to adopt Resolution 22-10; seconded by Commission Blalock.

Passed 5-0 by roll call.

- B. Savannah Station Phase IIC Final Plat: A request by Aaron Hickman, PSM., of CHW, Inc., applicant and agent for Gloria's Way LLC, property owner, for consideration of the final plat of Savannah Station Phase IIC, which proposes to subdivide an ±9.2 acre subject property into a total of 43 lots, with associated common areas and right-of-way, consisting of Parcel Number 03980-022-000 (Quasi-Judicial Hearing).

Having been sworn in, Principal Planner Hall introduced the item and made recommendations.

Vice Mayor Brown moved to approve the Final Plat of Savannah Station Phase IIC (“Final Plat”); approve the “Subdividers Agreement for Savannah Station Phase IIC” (“Subdividers Agreement”); authorize the Mayor and City Attorney to sign the Final Plat and Subdividers Agreement; and, accept the irrevocable letter of credit from Gloria’s Way, LLC in the amount of \$1,397,528.06 as the surety instrument for infrastructure improvements, other than the house sidewalks; and accept the irrevocable letter of credit from Gloria’s Way, LLC in the amount of \$116,482.52 as the surety instrument for the house sidewalks; seconded by Commissioner Blalock.

Mayor Coerper asked the commissioners for questions or comments.

City Attorney Rush stated the letters of credit were received and would be provided the next day.

Passed 5-0 by roll call.

V. AGENDA ITEMS

A. Resolution 22-11 and Resolution 22-12 Relating to City Participation in Statewide Opioid Litigation Settlements

City Manager DaRoza introduced the item and made recommendations.

City Attorney Marian Rush read Resolution 22-11 by title only.

Mayor Coerper asked the commissioners for questions or comments.
There were no questions or comments.

Commissioner Miller moved to adopt Resolution 22-11; seconded by Commissioner Blalock. Passed 5-0 by roll call.

City Attorney Marian Rush read Resolution 22-12 by title only.

Commissioner Miller moved to adopt Resolution 22-12; seconded by Commissioner Blalock.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 by roll call.

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

Mayor Coerper opened the floor for comments.

There were no comments.

(Please Limit to 3 Minutes.Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

City Manager DaRoza thanked Pastor Curtis for doing the invocation. He announced the Spring Concert Series at Legacy Park would be free to the public. He stated the event would be on Saturday, March 5, 2022 at 5:00 PM, in the Legacy Park Amphitheater. He mentioned the American Cancer Society's Relay for Life Event (not hosted by the city) would be an all day event on Tuesday, February 22, 2022. He stated Mi Apa' would be donating 25 percent of all sales the day of the event to Alachua/High Springs Relay for Life for their efforts in fighting back against cancer.

VIII. COMMISSION COMMENTS/DISCUSSION

Commissioner Blalock wished everyone a Happy Valentines Day. She stated she was grateful for the opportunity to attend Legislative Days.

Commissioner Wilford thanked Pastor Curtis for his Invocation. He congratulated Chief Sandusky on his recent promotion.

Commissioner Miller announced the next Youth Advisory Council meeting would be on February 24, 2022, at 5:30 PM. She stated Josh's Place held their grand opening on February 15, 2022, 6:00 to 8:00 PM at Fellowship Church in the gym. She thanked the Alachua League of Cities for the trip to Tallahassee to see the State Representatives. She commented the contract with Mr. Adam Boukari

expired and would like discuss renewal of the contract.

Discussion ensued.

City Attorney Rush suggested to waive rules of procedure.

Commissioner Miller moved waive rules of procedure; seconded by Commissioner Wilford.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed by unanimous consent.

Commissioner Miller moved to authorized the City Manager to enter into a new 6-month contract with Adam Boukari at a rate that would be equal to or less than the rate of the former contract; seconded by Commissioner Wilford.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed by unanimous consent.

Vice Mayor Brown thanked Pastor Curtis for his invocation. She attended the Chamber banquet and enjoyed it. She stated she was appreciative of the school crossing guards for their dedication to the children. She announced the Youth Advisory Council would be hosting the High Tea and Bingo event on Saturday, March 12, 2022, at the Cleather Hathcock Center from 2:00-4:00 PM. She emphasized for those attending to wear their favorite tea hat and attire. She congratulated Chief Sandusky on his recent promotion.

Mayor Coerper announced the Alachua County League of Cities would be holding a meeting in Hawthorne at 5:00 PM. He enjoyed the trips to Tallahassee to meet with the state representatives. He also provided additional information about state representative changes in our area. He congratulated Chief Sandusky on his new position as Chief of Police.

ADJOURN

Commissioner Wilford moved to adjourn; seconded by Commissioner Blalock.

Mayor Coerper adjourned the meeting.

CONSENT AGENDA

CONSENT AGENDA ITEMS

- A. Purchase of Remanufactured Transformers

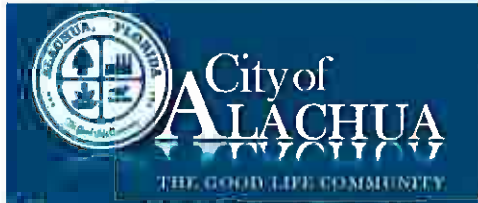
CITY COMMISSION OF THE

ATTEST:

CITY OF ALACHUA, FLORIDA

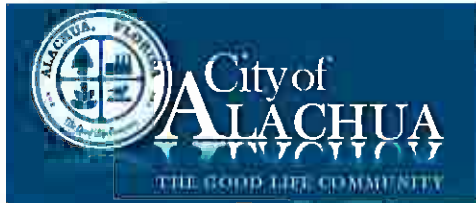
Mike DaRoza, City Manager/Clerk

Gib Coerper, Mayor



City Commission Meeting Sign In
February 28, 2022

	Name (Please Print)
(Please Print)	(Please Print)
CHERYL CHWINGTON	FAITH MARQUIS
(Please Print)	(Please Print)
JAMES CHWINGTON	GRACIE HARDACRE
(Please Print)	(Please Print)
Art Forgy	JUSTICE MARQUIS
(Please Print)	(Please Print)
LT. Renee Guyan: family GPD	KIMBERLY DANIELS
(Please Print)	(Please Print)
Ken ARMSTRONG	OLIVIA BEAVERS
(Please Print)	(Please Print)
ANISA DORLOUIS	SORELINN SAN JUAN
(Please Print)	(Please Print)
Rylie Tam	CAMERON BENDEL
(Please Print)	(Please Print)
Allyssa moneypenny	SARAH FALCK
(Please Print)	(Please Print)
Jayn Stout	RILEY STEEN
(Please Print)	(Please Print)
RO'MIYA THOMAS	MELISSA BENDEL



February 28, 2022

	Name (Please Print)
(Please Print) Nicole Stout	(Please Print) Brandon Lebarke
(Please Print) Eric MARSHALL	(Please Print) CHAD MARQUIS
(Please Print) Alshene Jamerson	(Please Print) KRESHELLE MARQUIS
(Please Print) Thad Beavers	(Please Print) KARON GRABER
(Please Print) James Bould	(Please Print) Jani Martin
(Please Print) Carpue Tamm	(Please Print) Sandy Martin
(Please Print) Zhan Tan	(Please Print) Paul Pletch
(Please Print) Mae Stokes	(Please Print) Andrew Payne
(Please Print) Cassidy Del Greco	(Please Print) Robert Terrian
(Please Print) Monica Moore	(Please Print) Christopher Potts