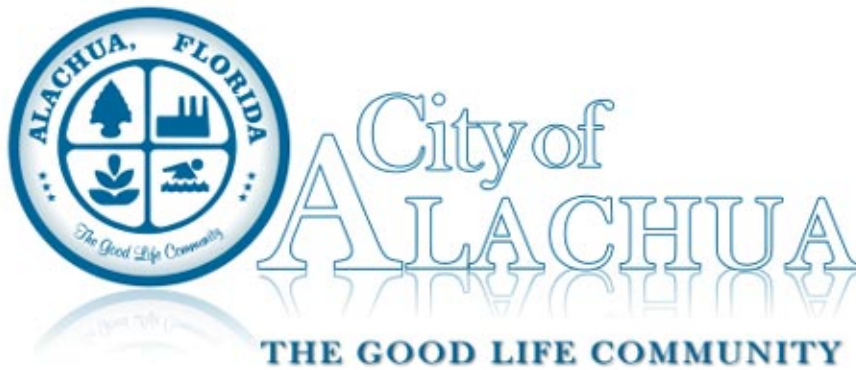




Regular City Commission Meeting Agenda March 27, 2023

Mayor Gib Coerper
Vice Mayor Jennifer Blalock
Commissioner Shirley Green Brown
Commissioner Dayna Miller
Commissioner Edward Potts

City Manager Mike DaRoza
City Attorney Marian Rush

The City Commission will conduct a
Regular City Commission Meeting
At 6:00 PM
to address the item(s) below.

Meeting Date: March 27, 2023

Meeting Location: James A Lewis Commission Chambers
15100 NW 142 Ter.

CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

INVOCATION

PLEDGE TO THE FLAG

APPROVAL OF THE AGENDA

**APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY
TITLE ONLY**

I. SPECIAL PRESENTATIONS

- A.** Water Conservation Month Proclamation
- B.** Child Abuse Prevention Month Proclamation

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes. Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting)

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to **3 Minutes**)

V. AGENDA ITEMS

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes.Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

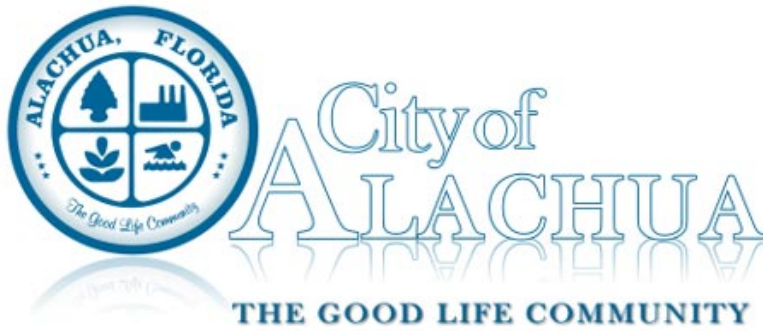
VIII.COMMISSION COMMENTS/DISCUSSION

ADJOURN

CONSENT AGENDA

CONSENT AGENDA ITEMS

Purchase of Transformers



Commission Agenda Item

MEETING DATE: 3/27/2023

SUBJECT: Water Conservation Month Proclamation

PREPARED BY: Rodolfo Valladares, Public Services Director

RECOMMENDED ACTION:

Mayor Coerper to read Proclamation.

Summary

This year marks the 25th anniversary that April was established as Water Conservation Month in Florida. Once again, the five water management districts, the Florida Department of Environmental Protection and the American Water Works Association are teaming up to promote April as Water Conservation Month.

Given these 25 years, we have made great strides towards understanding the impacts of water efficiency and water conservation programs.

By adopting April as Water Conservation Month and adding our proclamation to the statewide list, we are letting Florida's elected officials know just how important water efficiency and water conservation practices are to local governments and water utilities in Florida.

FINANCIAL IMPACT: No

BUDGETED:No

COMMISSION GOALS:

Quality of Life

ATTACHMENTS:

Description

- April - Water Conservation 2023 Proclamation



City of Alachua, Florida

Office of Mayor *Gib Coerper*

PROCLAMATION

WHEREAS, water is a basic and essential need of every living creature; and

WHEREAS, The State of Florida, Water Management District and the City of Alachua are working together to increase awareness about the importance of water conservation; and

WHEREAS, The City of Alachua and the State of Florida have designated April, typically a dry month when water demands are most acute, Florida's Water Conservation Month, to educate citizens about how they can help save Florida's precious water resources; and

WHEREAS, the City of Alachua has always encouraged and supported water conservation, through various educational programs and special events; and

WHEREAS, every business, industry, school and citizen can make a difference when it comes to conserving water; and

WHEREAS, every business, industry, school and citizen can help by saving water and thus promote a healthy economy and community; and

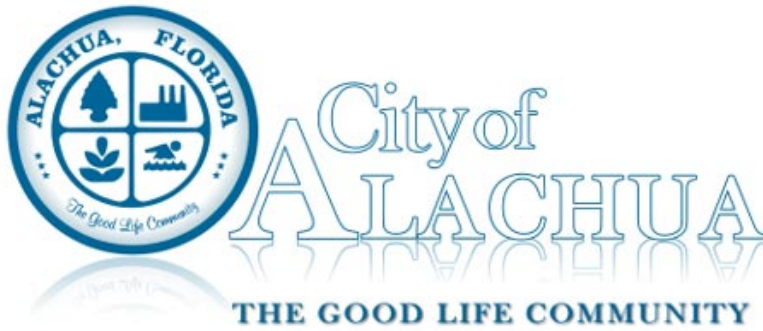
NOW, THEREFORE, I, Gib Coerper, Mayor of the City of Alachua, representing the City and the City Commission, do hereby proclaim **April** as

Water Conservation Month

IN WITNESS WHEREOF, I have hereunto set my hand this 27th day of March, 2023

ATTEST:

Gib Coerper, Mayor



Commission Agenda Item

MEETING DATE: 3/27/2023

SUBJECT: Child Abuse Prevention Month Proclamation

PREPARED BY: Jesse J. Sandusky - Chief of Police

RECOMMENDED ACTION:

Mayor Coerper to read the proclamation.

Summary

Every April, Florida participates in the National Child Abuse Prevention month campaign. The initiative is an effort to protect Florida's most precious citizens: the children. This evening, Detective Jacob Eady with the Alachua Police Department will give a brief presentation on the agency's involvement with the Internet Crimes against Children Taskforce (ICAC). After the presentation, I will ask Mayor Coerper to read the proclamation.

FINANCIAL IMPACT: No

BUDGETED:No

COMMISSION GOALS:

Strengthen Community Services

ATTACHMENTS:

Description

- ▢ Child Abuse Prevention Month Proclamation



City of Alachua, Florida

Office of Mayor *Gib Coerper*

PROCLAMATION

WHEREAS, The future prosperity of our community depends on nurturing the healthy development of the children currently residing in the City of Alachua; and

WHEREAS, Child abuse and neglect cause significant trauma to the abused child and society, inflicting upon children serious illness and injury resulting in physical, intellectual, and emotional impairment, or death; and

WHEREAS, Research shows that parents and caregivers who have social networks and know how to seek help in times of trouble are more resilient and better able to provide safe environments and nurturing experiences for their children; and

WHEREAS, Children deserve the opportunity to grow and thrive in healthful environments, free from threats of violence and harm; and

WHEREAS, During the month of April, public and private-sector agencies, child care professionals, child advocates, and residents will be increasing the public's awareness of child abuse and neglect prevention.

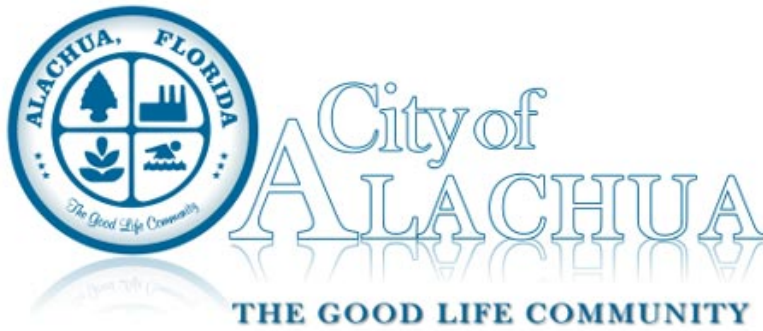
NOW, THEREFORE, I, Gib Coerper, Mayor of the City of Alachua, Florida, representing the City and the City Commission, do hereby proclaim the month of **April, 2023** as

“Child Abuse Prevention Month”

IN WITNESS WHEREOF, I have hereunto set my hand this 27th day of March, 2023.

ATTEST:

Gib Coerper, Mayor



Commission Agenda Item

MEETING DATE: 3/27/2023

SUBJECT: Purchase of Transformers

PREPARED BY: Donna Smith, Purchasing Coordinator

RECOMMENDED ACTION:

- 1) Waive the bidding set forth in the PSPR Manual.
 - 2) Accept the quote from Gresco and authorize the purchase of thirty-two (32) new transformers.
 - 3) Authorize the City Manager to issue a Purchase Order to Gresco in the amount of \$146,966.
-

Summary

The City's Public Services electric division is needing to purchase one-phase transformers. Supply issues and lead times continue to challenge the electric division with regard to the purchasing of transformers in a timely fashion.

Staff solicited pricing and availability of thirty-two (32) new transformers.

Gresco currently has 25KVA and 50KVA 1ph transformers available for purchase and has a production slot allocation opening to purchase seven (7) 75KVA 1ph transformers with an estimated lead time of 13-15 weeks.

While Section 1.01 (G.5) of the Purchasing and Sales Policy and Regulations (PSPR) Manual requires purchases greater than \$100,000 to be awarded on the basis of sealed competitive bidding, Section 1.01 (A.4) provides waiver by specific action of the City Commission as provided for in Section 1.01 (A.7) which provides for the waiver of any requirement on the basis of an emergency, necessity or other exigent circumstances.

Staff recommends waiving the bidding requirements set forth in PSPR Manual and proceeding with the purchase of the new transformers.

FINANCIAL IMPACT: Yes

BUDGETED: Yes

AMOUNT: \$146,966.00

FUNDING SOURCE: Electric Fund

COMMISSION GOALS:
Quality of Life

ATTACHMENTS:

Description

- ☐ Sole Source Certification
- ☐ Quote - Gresco

Sole Source Certification

Vendor: Gresco

INITIAL ALL ENTRIES BELOW THAT APPLY TO THE PURCHASE. ATTACH ADDITIONAL DATA OR SUPPORT DOCUMENTATION AS NECESSARY (MORE THAN ONE ENTRY WILL APPLY TO MOST SOLE SOURCE PRODUCTS OR SERVICE.

7.04 Sole Source and Proprietary Purchases

A. Sole source and proprietary purchases are defined and used interchangeably as purchases of supplies, equipment and contractual services that are:

- ☐ 1. The only choice that will produce the necessary result or meet a unique performance requirement and available from only one source.
- ☐ 2. Available from only one vendor and there is no comparable product.
- ☐ 3. Required to match existing piece or brand of equipment and available from only one vendor.
- ☐ 4. Required for repair or maintenance of specific brand of existing equipment and available from only one original equipment manufacturer or designated service dealer.
- ☐ 5. Used Equipment.
- ☒ 6. Supported by explanation which must be documented in writing.*
- ☐ 7. Services available from vendors (firms or individuals) uniquely qualified to perform such services.

*Comments/Explanations: (Use Reverse Side If Necessary)

Gresco has 1ph transformers available. Currently we have no other choice for purchase.

This sole source is in accordance to Section 7.05 of the Purchasing and Sales Policy and Regulations.

Signed: signature approved via electronic requisition approval process.
Department Director

Date: 03/20/2023

COAlachua 1ph pad availability

Aaron Symonds <aaron.symonds@gresco.com>

Fri 3/17/2023 12:11 PM

To: Michelle Lightsey <mi_lightsey@cityofalachua.org>;

Cc: wi_shiskin@cityofalachua.org <wi_shiskin@cityofalachua.org>; an_lindsey@cityofalachua.org <alindsey@cityofalachua.org>; Anthony Mells <anthony.mells@gresco.com>;

Good morning Michelle, per our conversation last week, below is a list of 25/75 1ph pad mount transformers and quantities we could provide you.

These units do not come with inserts so let me know if you need P&D as well.

- 6060 • PD4N025KVA-E – 25KVA 1ph pad mount (10) \$32,800.00
Lead time Stock Wildwood
10-12 units available – subject to prior sale
Price-\$3,280 ea.
- 541 • PD4N050KVA-E - 50KVA 1ph pad mount (15) \$69,450.00
Lead time stock Wildwood
20 units available – subject to prior sale
Price-\$4,630 ea.
- 587 • PD4N075KVA-E - 75KVA 1ph pad mount (7) \$44,716.00
Lead time 13-15 weeks
5-7 units available-PO slot subject to prior sale
Price- \$6,388 ea. \$146,966.00

Thank you,

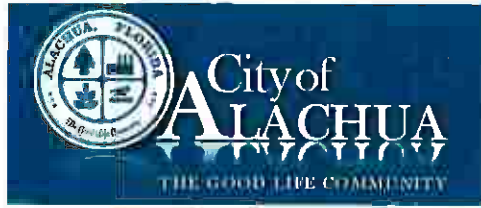
Aaron Symonds
Account Manager
North Florida Region
Aaron.symonds@gresco.com
C:352-646-5814



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City Commission Meeting
Sign In March 27, 2023

Name (Please Print)	Name (Please Print)
(Please Print) Marco A. Caballero	(Please Print) Darin Kilfox NFPs
(Please Print) Cap Wilsons Coa	(Please Print)
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