

## Education Task Force Meeting Agenda June 3, 2024

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Chair Jeffrey Means  
Vice Chair Travis White  
Member Jeremy Grimm  
Member Lynn Hayes  
Member Tanya Floyd

City Manager Mike DaRoza

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The City Commission will conduct a  
**Education Task Force Meeting**  
**At 5:00 PM**  
to address the item(s) below.

**Meeting Date:** June 3, 2024

**Meeting Location:** James A. Lewis City Commission Chambers

15100 NW 142nd Ter. Alachua, FL 32615

**Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.**

### **EDUCATION TASK FORCE MEETING MEETING AGENDA**

#### **CALL TO ORDER**

#### **APPROVAL OF THE AGENDA**

#### **I. OLD BUSINESS**

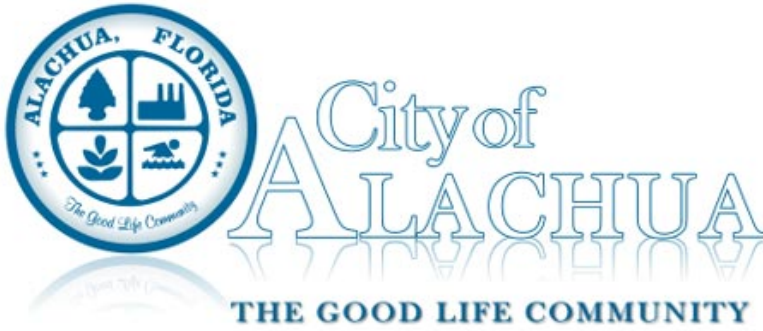
#### **II. NEW BUSINESS**

- A. April 29, 2024, Education Task Force Meeting Minutes
- B. Staff Report - June 3, 2024

**III. BOARD COMMENTS/DISCUSSION**

**IV. CITIZENS COMMENTS**

**ADJOURN**



## Board/Committee Agenda Item

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**MEETING DATE:** 6/3/2024

**SUBJECT:** April 29, 2024, Education Task Force Meeting Minutes

**PREPARED BY:** Diane L. Amendola, Assistant Deputy City Clerk

**RECOMMENDED ACTION:**  
Approve the minutes.

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### Summary

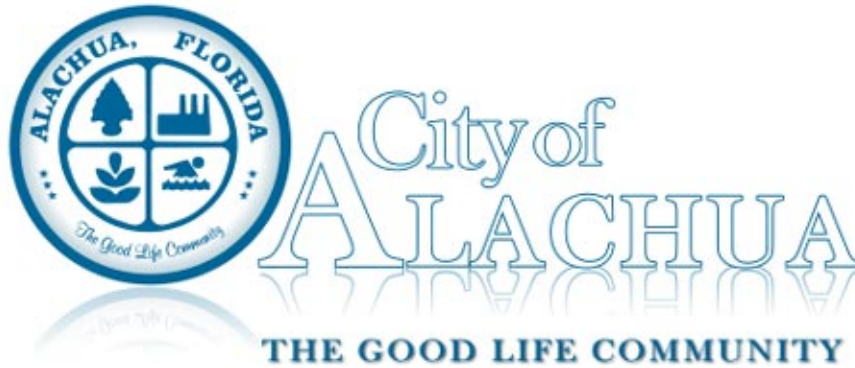
April 29, 2024, Education Task Force Meeting Minutes.

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**ATTACHMENTS:**

Description

☐ Minutes



**Education Task Force Meeting  
Minutes  
April 29, 2024**

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Chair Jeffrey Means  
Vice Chair Travis White  
Member Jeremy Grimm  
Member Lynn Hayes  
Member Tanya Floyd

City Manager Mike DaRoza

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The City Commission will conduct a  
**Education Task Force Meeting**  
**At 5:00 PM**  
to address the item(s) below.

**Meeting Date:** April 29, 2024

**Meeting Location:** James A. Lewis City Commission Chambers

Citizens Present: Michele Lee, Xaviera White

**Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.**

**EDUCATION TASK FORCE MEETING MEETING AGENDA**

**CALL TO ORDER**

Travis White, Vice Chair

Jeffrey Means, Chair -Absent

**APPROVAL OF THE AGENDA**

**Member Tanya Floyd moved to approve the agenda; seconded by Member Lynn Hayes.**

**Passed by 4-0 roll call.**

**I. OLD BUSINESS**

**II. NEW BUSINESS**

- A. February 26, 2024, Education Task Force Meeting Minutes

**Member Floyd moved to approve the February 26, 2024, Education Task Force Meeting Minutes; seconded by Member Jeremy Grimm.**

**Passed by 4-0 roll call.**

- B. Staff Report - April 29, 2024

Received and filed.

- C. Discuss City Education Resource Website

**Member Floyd moved to have City staff develop a feedback survey for the development of an educational resource website; seconded by Member Hayes.**

**Passed by unanimous consent.**

**III. BOARD COMMENTS/DISCUSSION**

**IV. CITIZENS COMMENTS**

**ADJOURN**

**Member Floyd moved to adjourn; seconded by Member Grimm.**

**Passed by unanimous consent.**

The meeting adjourned at 5:40 p.m.

ATTEST:

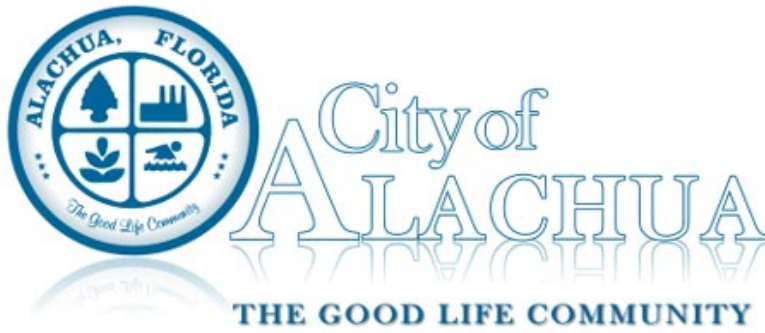
EDUCATION TASK FORCE OF THE  
CITY OF ALACHUA, FLORIDA

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Presiding Officer

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Staff Liaison



## Board/Committee Agenda Item

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**MEETING DATE:** 6/3/2024

**SUBJECT:** Staff Report - June 3, 2024

**PREPARED BY:** David Wisener, Economic Development Manager

**RECOMMENDED ACTION:**

Receive the Staff Report - June 3, 2024

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### Summary

Staff has prepared a summary report of status updates to initiatives in the Education Task Force 2024 Strategic Plan and other relevant developments since the April 29, 2024, regular ETF meeting.

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#### **ATTACHMENTS:**

Description

- ☐ ETF Staff Report - June 3, 2024
- ☐ Global Vending Group Quote
- ☐ Global Vending Group Fundraising



# City of Alachua

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## Education Task Force Staff Report

June 3, 2024

- **Strategic Plan updates**

- Initiative 1: Reestablish the City's Mentor Volunteer Program and include community business and nonprofit organizations.
  - The City's Mentor Volunteer Program is reestablished through Take Stock in Children (mentors middle and high school students). Staff is researching involvement in Lunch Buddies, another SBAC mentoring program that focuses on elementary students. Staff also reached out to the Chamber of Commerce, Alachua Business League, and San Felasco Tech City to request their advocacy in seeking mentor partnerships with their members.
- Initiative 2: Create a centralized website to provide information for all education resources available for parents, teachers, students and potential residents.
  - Staff has created an open-response survey question on the City website seeking community input on resources to include on the education site.
- Initiative 3: Promote and advocate for home visitation programs for families of children aged 0 to 5.
  - Parents as Teachers manager Fay Davis suggested the following items as part of a partnership with the City beginning June 1:
    - Establish the baseline on June 1 for City of Alachua families who are currently enrolled in Parents as Teachers.
    - Track referrals and enrollment for the Parents as Teachers program beginning June 1 for residents of the City of Alachua.
    - Track referrals and enrollment for the Alachua County Healthy Start program for City of Alachua families.
    - Identify local agencies and appropriate events to provide brochures about PAT home visiting services.
    - Utilize social media to promote home visiting to Alachua.
    - Partner with our NewboRN program June 1 through November 30 to provide a book with nursery rhymes and tips about reading for City of Alachua parents. This book (or a substitute) will have a sticker with the website for Parents as Teachers.
- Initiative 4: Work with the School Board of Alachua County and private childcare organizations to expand the number of Voluntary Prekindergarten classes in the community.
  - Staff is attempting to secure funding for furniture, curriculum and supplies of approximately \$18,100 for the additional VPK class SBAC wants to open at

Irby Elementary. Staff has made the Chamber of Commerce, Alachua Business League, and Alachua Women's Club aware of the need.

- Initiative 5: Identify sustainable funding sources from the private sector and / or State and Federal Government for subsidizing high-dose tutors and family liaisons.
  - No updates since last meeting.
- Initiative 6: Coordinate with the Alachua Chamber of Commerce and Optimal Station to provide book vending machines in community schools.
  - Optimal Station has suggested utilizing the services of the Global Vending Group, a company that already specializes in book vending machines for primary schools (see attachment to agenda for options and quotes). This would require finding sources of funding and seeking local school cooperation. Fundraising would be one option for funding (see additional attachment to agenda).
- **Children's Home Society of Florida Community Partnership School update**
  - Staff is awaiting scheduling a meeting with new Senior Director Mary Brown, which is anticipated to occur in June.

# Inchy's

Bookworm Vending Machine<sup>®</sup> 2024

## What is Inchy's Bookworm Vending Machine?

Inchy's Bookworm is a Book vending machine exclusively provided by Global Vending Group (GVG) for BookVending.com, that incentivizes students to read in a fun and creative way. The Bookworm is a Positive Behavioral Interventions and Supports (PBIS) program that uses golden Inchy tokens as a reward for positive actions. Inchy tokens can then be inserted into the Bookworm machine granting the student one free book to vend and keep.



- Incentivize
- Promote
- Reward
- Read

The Gold Standard of PBIS



# Inchy's Standard

## Wrap Options



Inchy Cosmic



Inchy Original



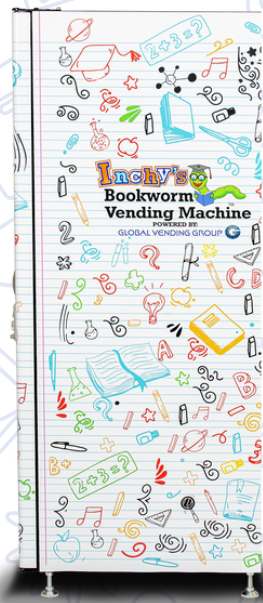
Inchy NoteBook



Inchy Cosmic  
Side View



Inchy Original  
Side View



Inchy NoteBook  
Side View

## Pricing for Different Bookworms

Any Standard Wrap Bookworm (Original, Cosmic, NoteBook)

**\$4,995**

Custom Wrap Bookworm (See Next Page)

**\$5,295**

Shipping: Dependant on State

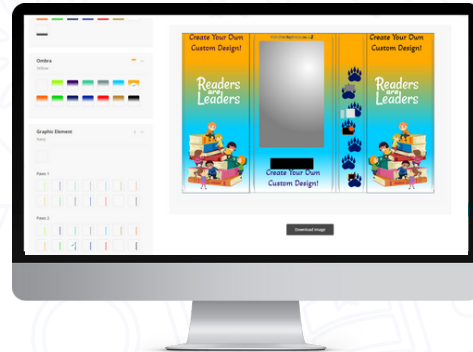
**\$ TBD**

# Custom Wrap Info



## Custom Wraps

Each custom wrap is completely unique to your school organization. After the order is placed, you will gain exclusive access to our custom design website and start creating your very own design!



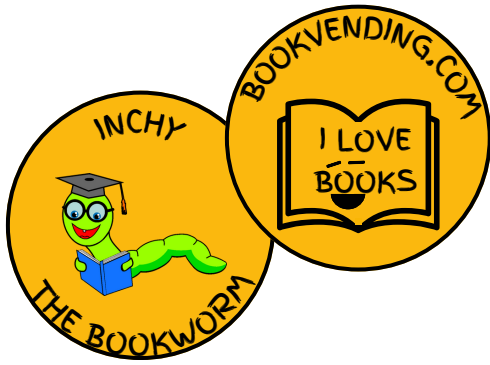
**CREATE YOUR OWN**

## Custom Wrap Examples:



[View More Designs](#)

# Included with Bookworm:



## Inchy Tokens

100 golden Inchy tokens are included with every machine.

All tokens are reusable

Additional tokens can be purchased at anytime.  
Pack of 100 tokens = \$50

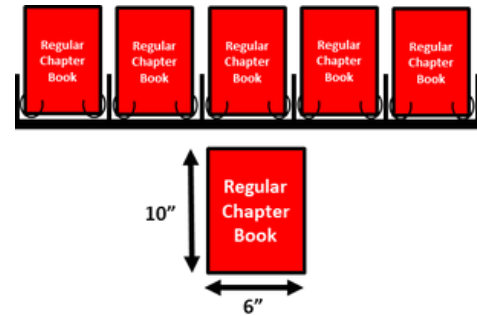
Click the token icon to order tokens online

## Chapter book trays (5 Trays total)

Each Bookworm comes set up with 5 trays of chapter book configuration.

Picture book upgrade trays options are available.  
Books not included or sold separately.

Please see separate PDF for picture book tray options.



## Ribbon Cutting Ceremonial Packet

Each machine comes with a pre-cut to size yellow ribbon and bow for your schools grand unveiling!

## Inchy Certificate of Literacy

Join the ever growing number of schools taking outstanding strides towards literacy!

Be proud of your organizations accomplishments.  
Hang your new Inchy certificate up.



# Machine Features:

## **Customizable colored LED**

Each Bookworm comes with multifunctional color LED kits.

Colors and patterns can be adjusted to match schools / organizations color scheme and style.

Solid color light mode is also available and included.



## **Internal Book Storage**

Each Bookworm comes with a internal book storage compartment.

You can store multiple books under lock and key, making refilling the machine easy and hassle free.



## **Set of Vending Machine Keys**

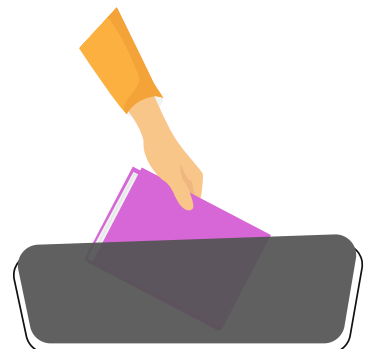
Each machine comes with a set of keys to your Bookworm machine.

You can purchase additional keys if needed by using the Inchy Service Help Center.



## **Guaranteed Book Vending Technology**

Guaranteed book vending technology ensures that each student will receive their selection of book or be promoted to vend another selection.

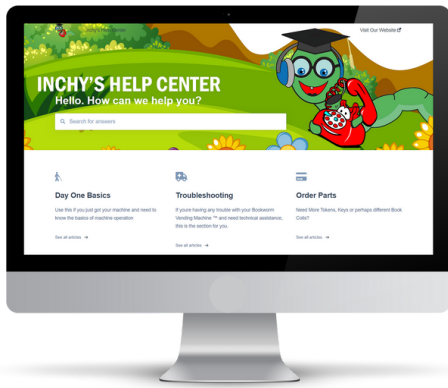


# Bookworm Specs & Service Information

## Inchy's Help Center

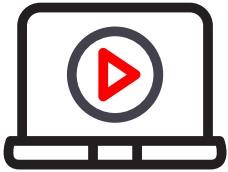
Inchy's help center will become available to you after you receive your machine. It is a all inclusive service help center that allows you to search for any problem or question.

The Help Center is packed full of helpful resources, intuitive instructions and video tutorials. Stress free problem solving is just one click away with Inchy's Help Center!



## BOOKWORM SPECS

Specs:	Height	Width	Depth
<b>Dimensions</b>	<b>76"</b>	<b>45"</b>	<b>31.5"</b>
<b>Weight</b>	<b>550 lbs.</b>		
<b>Trays</b>	<b>5 Shelves (Trays)</b>		
<b>Book Selection</b>	<b>18-25 Books (Dependent on tray option configurations)</b>		
<b>Book Capacity</b>	<b>228- 300 Books (Dependent on tray option configurations)</b>		
<b>Power Supply</b>	<b>Standard 110-120 volt No Special Outlet Required</b>		



### Training Videos

Technical support and general training videos available for your Bookworm machine.



### Manuals

Electronic manuals are available for any model Bookworm.



### Technical Support

Every Bookworm machine comes with over the phone technical support. Having issues or a simple question? We are just a phone call away!

# WARRANTY INFORMATION



INCLUDED  
**1** YEAR PARTS  
WARRANTY

## Included Warranty:

All Inchy's Bookworm Vending Machines™ come with a standard 1 Year All Parts Warranty (\*\*excluding glass).

This Warranty includes ALL parts. We have designed the machine to be very modular and quick/easy to repair. Video Tutorials for all part installations are available on our help center for free.

Phone and Video Call support is also provided for FREE for all Inchy's Bookworm™ customers!

The warranty period is initiated from the machines ship date.

## Parts Included in Warranty:

- Token Reader
- Keypad
- LCD Display
- Drop Sensors,
- Control Board
- Coil Pushers
- Standard Coils
- Speakers
- LED lights
- T-Handle
- Lock
- Vending Motors
- All Wires
- Harnessing

## Parts Excluded from Warranty:

Glass (door), Custom Coils and Vinyl

[BOOKVENDING.COM](http://BOOKVENDING.COM)



# EXTENDED WARRANTY INFORMATION



Protect your machine with Inchy's Extended Part Warranty. Eliminate down time, budgetary restraints, and PO requisitions. No need to fuss over a part, just give us a call! No questions asked!

## 2 YEAR EXTENDED WARRANTY

Get everything the standard warranty comes with plus an additional 2 Years of extended parts coverage and service to your plan!

**ONLY  
\$399**

**BEST VALUE**

## 4 YEAR EXTENDED WARRANTY

Get everything the standard warranty comes with plus an additional 4 Years of extended parts coverage and service to your plan!

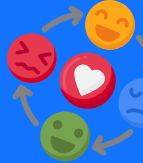
**ONLY  
\$699**



**BOOKVENDING.COM**

## Pick Use Case

- Positive Behavioral Interventions and Supports (P.B.I.S)
- Equity & Equality Practices
- Social-Emotional Learning (SEL) Practices



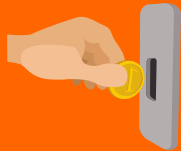
## Reinforce with Reward

Reinforce the desired use case by gifting the student with a special Inchy golden token!



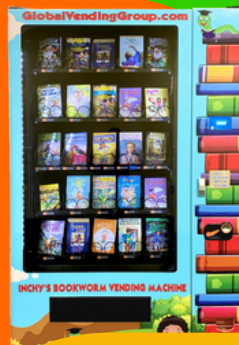
## Time to Vend a Book

Students can visit Inchy's Bookworm Vending Machine<sup>®</sup> to pick out their favorite book.



Insert inchy token and make a selection.

Let the excitement begin!!



## Retrieve Book

Retrieve the book from the delivery bin. Watch the student's excitement as they hold their new book for the first time!



## Let's Get Reading!

Continue utilizing your designated use case.

Together we can make reading a reward rather than an assignment! Building students at home libraries and promoting literacy for all!



LEARN MORE



CONTACT US



**Inchy's** Bookworm vending Machine<sup>®</sup>

Powered By:  GLOBAL VENDING GROUP

**BOOKVENDING.COM**

# Next Steps:

## Need a quote?

Reply back to this email saying "I Need a Quote" or click button below to request a quote. A team member will get one created for you ASAP.

[GET A QUOTE](#)

## Looking for Funding!

It is always recommended to explore funding options once a formal quote is created. This will insure you have the final cost in one place. Click "funding Sources" below for more info

[Funding Sources](#)

## Have more Questions?

Check out our FAQ page to view most commonly asked questions. If you can't find what you are looking for, we are always available to chat.

[FAQ](#)

## Contact Us

Contact us any time! we have multiple talented Account Managers and service team members that can help you with with anything you need.

[Contact Us](#)



# Funding a Bookworm using Read-A-Thon

## THE DYNAMIC DUO

**Inchy** has partnered with our friends at **Read-A-Thon** to offer your school an innovative fundraising opportunity. What better way to raise funds for a book vending machine than by reading for it?

**IT'S A PERFECT FUNDING SOLUTION!**



# What is **Read-A-Thon** ?

**Read-A-Thon** is a literacy based fundraiser that encourages students to read. Schools earn funds from donations collected from community sponsors, student's family and friends.

## HOW IT WORKS

### 4 Easy Steps

Read More!

Raise More!

#### **CLICK HERE TO SIGN UP RAT!**

1



Sign Up  
& Quote

Start by getting a Bookworm quote so you know the cost needed to raise. Do so here -> **Bookworm Quote**. Sign Up on RAT  
RAT will ship your starter kit with everything you need to run a successful event.

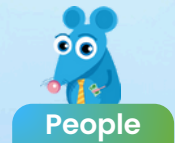
2



Kids Read

Classroom teachers distribute the starter kit flyers with instructions for families on how to create their student's donation page.

3



People  
Donate

Families share their student's donation page to others through email, text and social media. Friends and family donate to the student's page.

4











The School  
Earns

Students and classes log reading minutes on their personal dashboards. Read-A-Thon admins can report on reading and donation goals and achievements using reports from their dashboard.

The school earns money and selects profit based on two flexible models.

# WHY Read-A-Thon ?

-  No Contracts. No Minimums. No Hidden Fees
-  No volunteers needed
-  Two Flexible Profit Options
-  Donation not pledge based
-  Free full color starter kit for every student
-  Read-A-Thon handles all donation processing
-  Personalized customer support
-  Ability to have businesses sponsor your event through Read-A-Thon Ads



## Two Flexible Profit Options



### School Sponsored Rewards

**80%** of total donations back to school **in cash**

**School selects and sponsors rewards**

Read-A-Thon provides color take home sheets for each student

Read-A-Thon Ads included

Dashboard and reports access



### Student Reward Store

**75%** of total donations back to school **in cash PLUS**

**Readers earn 15% of their individual donations to spend in online reward store (not deducted from the school's profit)**

Read-A-Thon provides color take home sheets for each student.

Read-A-Thon Ads included

Dashboard and reports access

HAVE QUESTIONS ?  
 866-888-5155

Learn more today at  
[Read-A-Thon.com](http://Read-A-Thon.com)



# WHY BOOKVENDING.COM?

Simply Said: **WE MAKE IT EASY**

No short cuts here,  
not a single department is outsourced!

**30+** Years in the Vending Industry

## ALL IN HOUSE:

- Service & Technical Support
- Sales & Marketing
- Public Relations Services
- Print Shop
- Talented Design Team
- Machine Customization
- Manufacturing
- Shipping Logistics
- Fundraising Supports



**ONE STOP SHOP!**

# INCHY CARE



**EASY TO IMPLEMENT.  
SUPPORTED FOR LIFE.**

# #1

**IN SERVICE  
WORLD CLASS  
SUPPORT**

## LIVE VIDEO SUPPORT

**FREE FOR LIFE.**



## INCHY HELP CENTER

**24/7 Help Center**

Loaded with helpful resources,  
easy-to-follow instructions,  
and video tutorials.



**CUSTOMERS  
GAVE US AN **

**97% OF  
TEACHERS SAID  
THAT WE MAKE  
SERVICE EASY.**

# DESIGN & PRINT

# HASSLE FREE CUSTOM DESIGNS.

## CONCEPT TO CREATION

- DESIGNING
- PRINTING
- TRIMMING
- INSTALLATION

ALL PROFESSIONALLY  
CRAFTED IN-HOUSE

## TAKE YOUR SCHOOL SPIRIT TO

## THE NEXT LEVEL!



# WHY WE DO IT

# OUR MISSION

**READ.**  
**REWARD.**  
**INSPIRE.**

Getting kids excited about reading in a fun and creative way!  
Bridging the gap between literacy and engagement.

**SPARK A  
READING REVOLUTION!**

**ITS ABOUT  
THE KIDS.**



Real reaction to  
machine unveiling

 **Inchy's Bookworm<sup>®</sup>**  
VendingMachine

# MAKE A IMPACT

## JOIN THE INCHY READING REVOLUTION!

### EXPLORE HOW YOU CAN BRING INCHY TO YOUR COMMUNITY!

[START HERE!](#)

SEE WHAT THE  
HYPE IS ABOUT!

