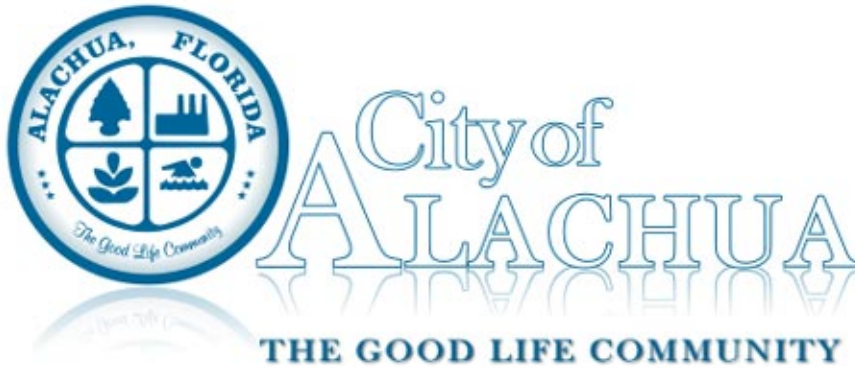




## **Regular City Commission Meeting Agenda June 24, 2024**

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**Mayor Gib Coerper**  
**Vice Mayor Edward Potts**  
Commissioner Dayna Miller  
Commissioner Jennifer Ringersen  
Commissioner Shirley Green Brown

**City Manager Mike DaRoza**  
City Attorney Marian Rush

---

The City Commission will conduct a  
**Regular City Commission Meeting**  
**At 6:00 PM**  
to address the item(s) below.

**Meeting Date:** June 24, 2024

**Meeting Location:** James A. Lewis City Commission Chambers  
15100 NW 142 Terr.

### **CITY COMMISSION MEETING**

**Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE TO THE FLAG**

**APPROVAL OF THE AGENDA**

**APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY**

## **TITLE ONLY**

### **I. SPECIAL PRESENTATIONS**

- A.** Alachua County Veteran Services Outpost Events
- B.** Fiscal Analysis Report for FY 2023-2024 through May 31, 2024

### **II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA**

(Please Limit to 3 Minutes. Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting)

### **III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS**

### **IV. PUBLIC HEARINGS AND ORDINANCES**

(Presentations, other than the applicant, please limit to **3 Minutes**)

### **V. AGENDA ITEMS**

- A.** School Resource Contract for 2024-2027 School Year

### **VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA**

(Please Limit to 3 Minutes.Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

### **VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY**

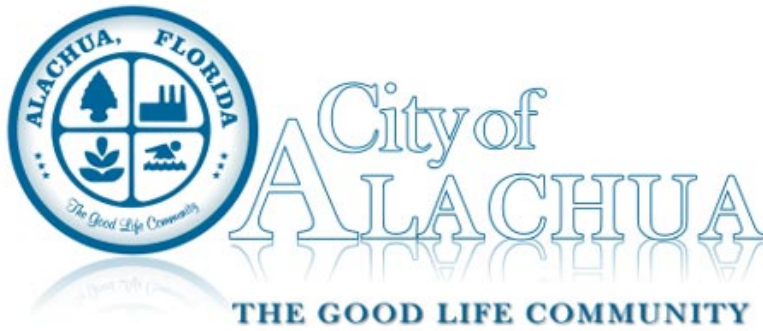
### **VIII.COMMISSION COMMENTS/DISCUSSION**

### **ADJOURN**

## **CONSENT AGENDA**

### **CONSENT AGENDA ITEMS**

June 10, 2024, City Commission Meeting Minutes



## Commission Agenda Item

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**MEETING DATE:** 6/24/2024

**SUBJECT:** Alachua County Veteran Services Outpost Events

**PREPARED BY:** LeAnne Williams, Deputy City Clerk

**RECOMMENDED ACTION:**

Receive the presentation.

---

### Summary

Tammy Snyder, Customer Services Representative, will share information regarding the Alachua County Veteran Services Outpost dates, times, and locations of upcoming events in Newberry, which are open to all Alachua County residents.

---

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**ATTACHMENTS:**

Description

▣ ACVS



**Alachua County  
Veteran Services  
Outpost Events**

# Future Outpost Dates and Locations

- **Monday, July 8<sup>th</sup>**
  - 9:30a-11:00a
  - City Commission Meeting Room, 25440 West Newberry Road
- **Wednesday, August 14<sup>th</sup>**
  - 9:30a-11:00a
  - City Commission Meeting Room, 25440 West Newberry Road
- **Monday, September 9<sup>th</sup>**
  - 9:30a-11:00a
  - City Commission Meeting Room, 25440 West Newberry Road
- **Monday, October 14<sup>th</sup>**
  - 9:30a-11:00a
  - Mentholee Norfleet Municipal Building, 25442 West Newberry Road
- **Monday, November 18<sup>th</sup>**
  - 9:30a-11:00a
  - Mentholee Norfleet Municipal Building, 25442 West Newberry Road
- **Monday, December 2<sup>nd</sup>**
  - 9:30a-11:00a
  - City Commission Meeting Room, 25440 West Newberry Road

# Alachua County Veteran Services



## Contact

**Candie Nixon**  
Assistant Director  
John Henry Thomas, M.D.  
Center  
218 SE 24th Street  
Gainesville, FL 32641  
[Phone: 352-264-6740](tel:352-264-6740)  
[Fax: 352-548-3746](tel:352-548-3746)  
[TDD/TTY users, please call 711](tel:352-264-6740)  
(Florida Relay Service)  
[✉ cnixon@alachuacounty.us](mailto:cnixon@alachuacounty.us)

## – Veteran Services Appointments

The following appointments are available to serve your needs:

### 1. Pension Appointment

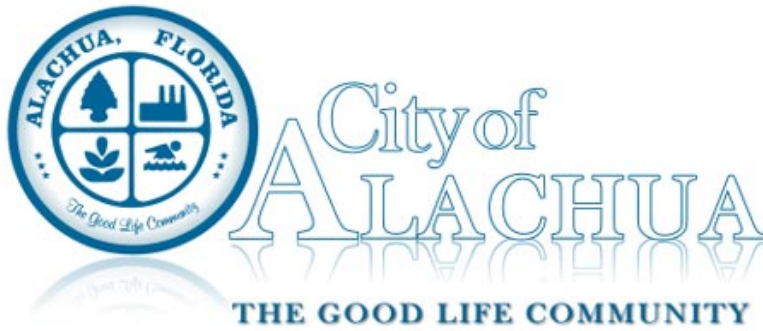
This appointment explains and assists with the claims process to file for pension benefits. This tax-free benefit is available to eligible Veterans and their spouses or widows if they served one day during a war. Pension eligibility requirements include:

- Veterans must have served at least 90 days of active duty service
- Veterans must be over 65 or medically qualified
- There are some financial eligibility requirements.

### 2. Compensation Appointment

This appointment educates Veterans on the development of compensation claims. This is also a tax-free benefit paid to Veterans with disabilities that are a result of disease or injury incurred or aggravated during active military service.

To schedule an appointment, please call Veteran Services at 352-264-6740.



## Commission Agenda Item

---

**MEETING DATE:** 6/24/2024

**SUBJECT:** Fiscal Analysis Report for FY 2023-2024 through May 31, 2024

**PREPARED BY:** Tyler Williams, FAS - Accounting Manager

**RECOMMENDED ACTION:**

Receive the presentation.

---

### Summary

The Finance and Administrative Services Department periodically prepares fiscal analysis reports for the purpose of conveying the City's general fiscal operating condition to the City Commission and the residents of the City of Alachua.

---

**FINANCIAL IMPACT:** No

**BUDGETED:**No

---

**ATTACHMENTS:**

Description

- ▢ Presentation 20240531
- ▢ Fiscal Analysis Report 20240531

# CITY OF ALACHUA



## FISCAL ANALYSIS REPORT

FISCAL YEAR 2023-2024  
THROUGH MAY 31, 2024

JUNE 24, 2024

## KEY TERMS



- **Fiscal year: period beginning October 1, 2023 and ending September 30, 2024.**
- **Amended budget: budget including all changes since the beginning of the fiscal year.**
- **Period benchmark: percentage of fiscal year that has transpired - 66.7%.**
- **Encumbrances: Funds committed for future expenses.**

## ALL FUNDS SUMMARY



|                               | <b>FY 23/24<br/>AMENDED<br/>BUDGET</b> | <b>PERCENT<br/>OF TOTAL<br/>BUDGET</b> |
|-------------------------------|----------------------------------------|----------------------------------------|
| <b>GENERAL FUND</b>           | 18,634,173                             | 27.90%                                 |
| <b>SPECIAL REVENUE FUNDS</b>  | 3,965,825                              | 5.94%                                  |
| <b>DEBT SERVICE FUND</b>      | 800,274                                | 1.20%                                  |
| <b>CAPITAL PROJECTS FUNDS</b> | 900,955                                | 1.35%                                  |
| <b>ENTERPRISE FUNDS</b>       | 38,060,490                             | 57.00%                                 |
| <b>INTERNAL SERVICE FUND</b>  | <u>4,414,756</u>                       | <u>6.61%</u>                           |
|                               | <b>66,776,473</b>                      | <b>100.00%</b>                         |

# GENERAL FUND



- **Primary Revenue Source: Taxes**
  
- **Programs Funded:**
  - City Commission
  - City Manager (City Manager, Special Expense)
  - City Attorney
  - Finance & Admin. Svcs. (Finance, Grants, Purchasing, Facilities, Information & Tech.)
  - Human Resources (Human Resources, Deputy City Clerk)
  - Community Planning & Development (Planning, Codes)
  - Compliance & Risk Management
  - Building Inspections
  - Residential Waste Collection
  - Public Works
  - Police
  - Recreation & Culture

## GENERAL FUND



- **Sources of Funding (88%) –**

- Current Revenues: \$ 13.0M (70%)
- Budgeted Balances: \$ 3.3M (18%)

- **Uses of Funding (64%) –**

- Expenses: \$ 10.6M (57%)
- Encumbrances: \$ 1.2M ( 7%)

## **SPECIAL REVENUE FUNDS**



- **Primary Revenue Source: Intergovernmental Revenue and Taxes**
- **Programs Funded:**
  - Law Enforcement Training
  - Tree Bank
  - APD Explorers
  - T K Basin
  - Infrastructure Surtax
  - Wild Spaces Public Places
  - Children's Trust
  - Donation
  - Community Redevelopment Agency (CRA)

## SPECIAL REVENUE FUNDS



- **Sources of Funding (70%) –**

- Current Revenues: \$ 1.7M (43%)
- Budgeted Balances: \$ 1.1M (27%)

- **Uses of Funding (42%) –**

- Expenses: \$ 364K ( 9%)
- Encumbrances: \$ 1.3M (33%)

## DEBT SERVICE FUND



- **Primary Revenue Source: Inter-fund Transfers**
- **Programs Funded:**
  - Series 2016 Debt Payments

## DEBT SERVICE FUND



- **Sources of Funding (100%) –**

- Current Revenues: \$ 808K (101%)
- Budgeted Balances: \$ -7K ( -1%)

- **Uses of Funding (100%) –**

- Expenses: \$ 800K (100%)
- Encumbrances: \$ ----- ( 0%)

## CAPITAL PROJECTS FUNDS



- **Primary Revenue Source: Intergovernmental Revenue**
- **Programs Funded:**
  - San Felasco Conservation Corridor
  - Heritage Oaks
  - CDBG – Neighborhood Revitalization

## CAPITAL PROJECTS FUNDS



- **Sources of Funding (101%) –**

- Current Revenues: \$ 687K (76%)
- Budgeted Balances: \$ 228K (25%)

- **Uses of Funding (96%) –**

- Expenses: \$ 867K ( 96%)
- Encumbrances: \$ 0K ( 0%)

## ENTERPRISE FUNDS



- **Primary Revenue Source: Charges for Services**
- **Programs Funded:**
  - Electric
  - Water
  - Waste Water
  - Mosquito

## ENTERPRISE FUNDS



- **Sources of Funding (58%) –**

- Current Revenues: \$ 15.0M (39%)
- Budgeted Balances: \$ 7.2M (19%)

- **Uses of Funding (59%) –**

- Expenses: \$ 13.4M (36%)
- Encumbrances: \$ 8.9M (23%)

## INTERNAL SERVICE FUND



- **Primary Revenue Source: Charges for Services**
  
- **Programs Funded:**
  - Utility Operations
  - Utility Billing
  - Utility Administration
  - Warehouse Operations
  - Human Resources
  - Information & Technology
  - Water Distribution/Collection

## INTERNAL SERVICE FUND



- **Sources of Funding (68%) –**

- **Current Revenues:** \$ 2.6M (59%)
- **Balances:** \$ 396K ( 9%)

- **Uses of Funding (54%) –**

- **Expenses:** \$ 2.3M (52%)
- **Encumbrances:** \$ 105K ( 2%)

## ALL FUNDS SUMMARY



- **Amended FY 23/24 Budget = \$ 66,776,473**
- **Sources of Funding (69%) –**
  - Current Revenues: \$ 33.8M (51%)
  - Budgeted Balances: \$ 12.2M (18%)
- **Uses of Funding (60%) –**
  - Expenses: \$ 28.4M (43%)
  - Encumbrances: \$ 11.6M (17%)

## INVESTMENTS / CASH HOLDINGS



- **Investment portfolio total = \$ 1,724,540.34**

- State Board of Administration (SBA) = \$ 1.2M
- Money Market Account = \$ 520K
- Certificate of Deposit = \$ 30K

- **Cash holdings total = \$ 33,434,585.86**

- Operating Account = \$ 25.3M
- CRA Account = \$ 828K
- Customer Deposit Accounts = \$ 2.1M
- Series 2016 Repayment Account = \$ 875K
- SRF Money Market account = \$ 80K
- ARPA Account = \$ 4.2M
- Other Accounts = \$ 21K

## CONCLUSION



- **Revenues and Expenses Recap**
- **FY 2024-2025 Budget**



**FINANCE AND ADMINISTRATIVE SERVICES  
FISCAL ANALYSIS  
FY 2023-2024  
THROUGH MAY 31, 2024**

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## INTRODUCTION TO FISCAL ANALYSIS REPORT

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### **Purpose**

The fiscal analysis report is used to report the operating condition of the City, and where applicable, identify potential trends and, if necessary, recommend options for corrective action. The report first looks at all City Funds, and then looks at the major fund types (General Fund, Enterprise Funds, etc.). This report is merely a snapshot that fairly represents the City's financial position at a given point in time. While materially accurate, these are unaudited figures.

### **Defining Revenue**

Revenues are the financial resources available to the City. The City of Alachua has a variety of revenue sources. These revenue sources include taxes, permits and fees, charges for services, fines and forfeitures, grants, and other miscellaneous revenues.

### **Defining Expenditure**

Expenditures constitute a use of financial resources. There are four basic types of expenditures: personal services, operating, capital and debt. Personal services include all salary and salary related expenditures. Operating expenditures include the day-to-day expenses such as supplies, utilities, and equipment purchases. Capital expenditures include construction of roads, parks, buildings and the purchase of land. Debt is the expense related to principal and interest on long-term bonds and notes issued by the City. Expenditure figures within this report include encumbrances. Encumbrances are expenditure commitments that have not yet been actually incurred.

### **Defining Expenditure Function**

Expenditure functions are expenditure classifications according to the principal purposes for which expenditures are made. Examples are general government, public safety, economic environment, physical environment, transportation, and culture/recreation.

### **Defining Fund Balance**

Fund balances are the funds carried over from the previous fiscal year. The City has a variety of uses for fund balance including reserve for future capital projects, for emergencies and catastrophes, for certain bond issues, and for other contingencies and expenditures.

### **Conclusion**

The report gives a more comprehensive view by fund type of the financial operations of the City. The Finance and Administrative Services Department welcomes any feedback you may have.

**CITY OF ALACHUA**  
**FINANCE DEPARTMENT ANALYSIS**  
**FOR THE PERIOD ENDING MAY 31, 2024**

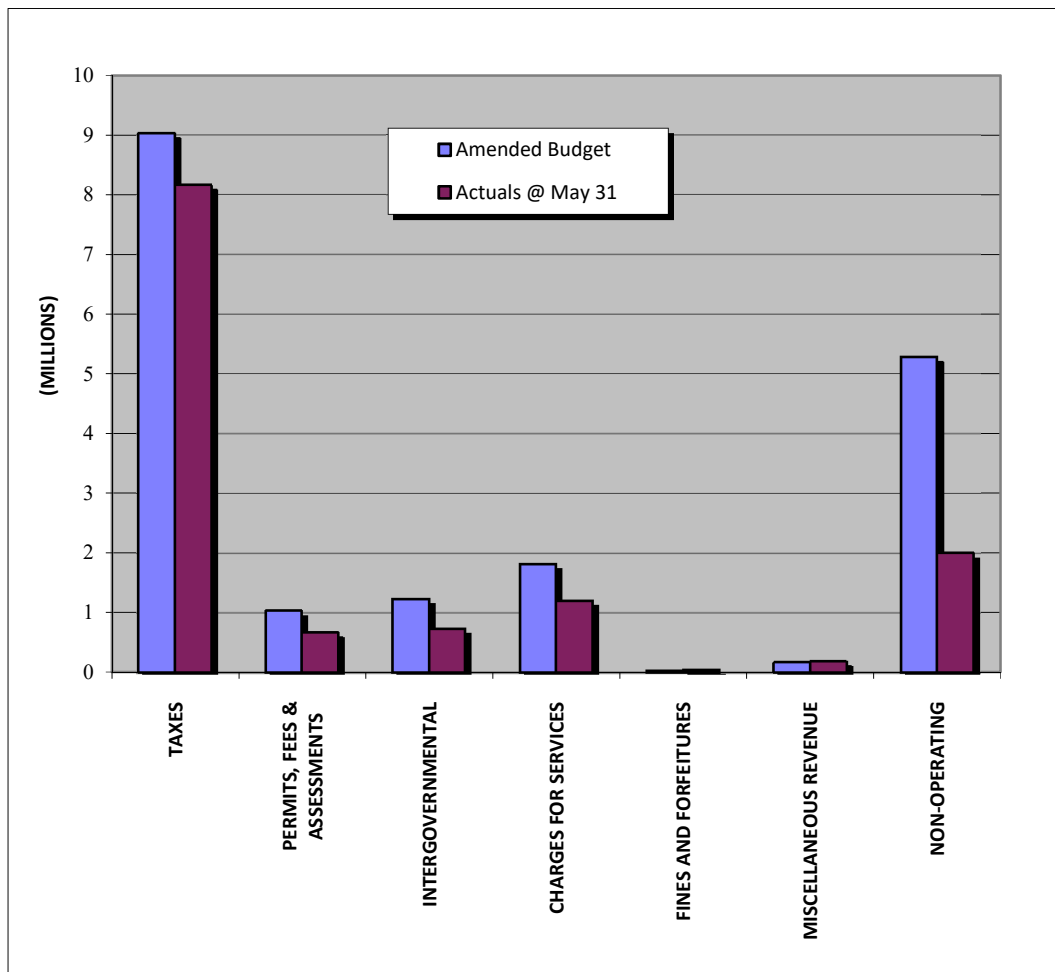
**GENERAL FUND**

**FUND 001 - GENERAL FUND:** The General Fund is the general operating fund for the Alachua City Commission. This fund is used to account for all financial resources, except those required to be accounted for separately. These resources provide funding for programs such as Fire Services, Recreation Services, General Government Administration, Capital Improvement Projects, Law Enforcement and Planning Services to all residents of the City of Alachua.

|                                      | <b>FY 23/24<br/>APPROVED<br/>BUDGET</b> | <b>FY 23/24<br/>AMENDED<br/>BUDGET</b> | <b>YEAR<br/>TO DATE<br/>FY 23/24</b> | <b>PERCENT OF<br/>BUDGET<br/>COLLECTED OR<br/>EXPENDED</b> |
|--------------------------------------|-----------------------------------------|----------------------------------------|--------------------------------------|------------------------------------------------------------|
| <b>REVENUES:</b>                     |                                         |                                        |                                      |                                                            |
| TAXES                                | 9,028,656                               | 9,028,656                              | 8,165,567                            | 90%                                                        |
| PERMITS, FEES & ASSESSMENTS          | 1,037,000                               | 1,037,000                              | 675,523                              | 65%                                                        |
| INTERGOVERNMENTAL                    | 1,211,795                               | 1,236,249                              | 735,434                              | 59%                                                        |
| CHARGES FOR SERVICES                 | 1,824,066                               | 1,824,066                              | 1,208,477                            | 66%                                                        |
| FINES AND FORFEITURES                | 40,000                                  | 40,000                                 | 49,564                               | 124%                                                       |
| MISCELLANEOUS REVENUE                | 157,600                                 | 176,600                                | 191,215                              | 108%                                                       |
| NON-OPERATING                        | 5,291,602                               | 5,291,602                              | 2,001,680                            | 38%                                                        |
|                                      | <b>18,590,719</b>                       | <b>18,634,173</b>                      | <b>13,027,460</b>                    | <b>70%</b>                                                 |
| <b>EXPENSES:</b>                     |                                         |                                        |                                      |                                                            |
| GENERAL GOVERNMENT                   | 7,161,378                               | 7,161,378                              | 4,898,563                            | 68%                                                        |
| PUBLIC SAFETY                        | 5,458,246                               | 5,501,700                              | 3,991,040                            | 73%                                                        |
| ECONOMIC ENVIRONMENT                 | 0                                       | 0                                      | 0                                    | 0%                                                         |
| PHYSICAL ENVIRONMENT                 | 1,111,762                               | 1,111,762                              | 1,098,308                            | 99%                                                        |
| TRANSPORTATION                       | 3,480,089                               | 3,480,089                              | 905,881                              | 26%                                                        |
| HUMAN SERVICES                       | 0                                       | 0                                      | 0                                    | 0%                                                         |
| CULTURE & RECREATION                 | 1,379,244                               | 1,379,244                              | 972,026                              | 70%                                                        |
|                                      | <b>18,590,719</b>                       | <b>18,634,173</b>                      | <b>11,865,818</b>                    | <b>64%</b>                                                 |
| <b>MAJOR EXPENDITURE CATEGORIES:</b> |                                         |                                        |                                      |                                                            |
| PERSONAL SERVICES                    | 9,537,777                               | 9,502,977                              | 6,410,296                            | 67%                                                        |
| OPERATING EXPENDITURES               | 4,356,915                               | 4,511,459                              | 3,542,716                            | 79%                                                        |
| CAPITAL OUTLAY                       | 3,132,500                               | 3,056,210                              | 825,088                              | 27%                                                        |
| DEBT SERVICE                         | 0                                       | 0                                      | 0                                    | 0%                                                         |
| GRANTS & AIDS                        | 291,501                                 | 291,501                                | 15,875                               | 5%                                                         |
| NON-OPERATING                        | 1,272,026                               | 1,272,026                              | 1,071,843                            | 84%                                                        |
| POWER COSTS                          | 0                                       | 0                                      | 0                                    | 0%                                                         |
|                                      | <b>18,590,719</b>                       | <b>18,634,173</b>                      | <b>11,865,818</b>                    | <b>64%</b>                                                 |

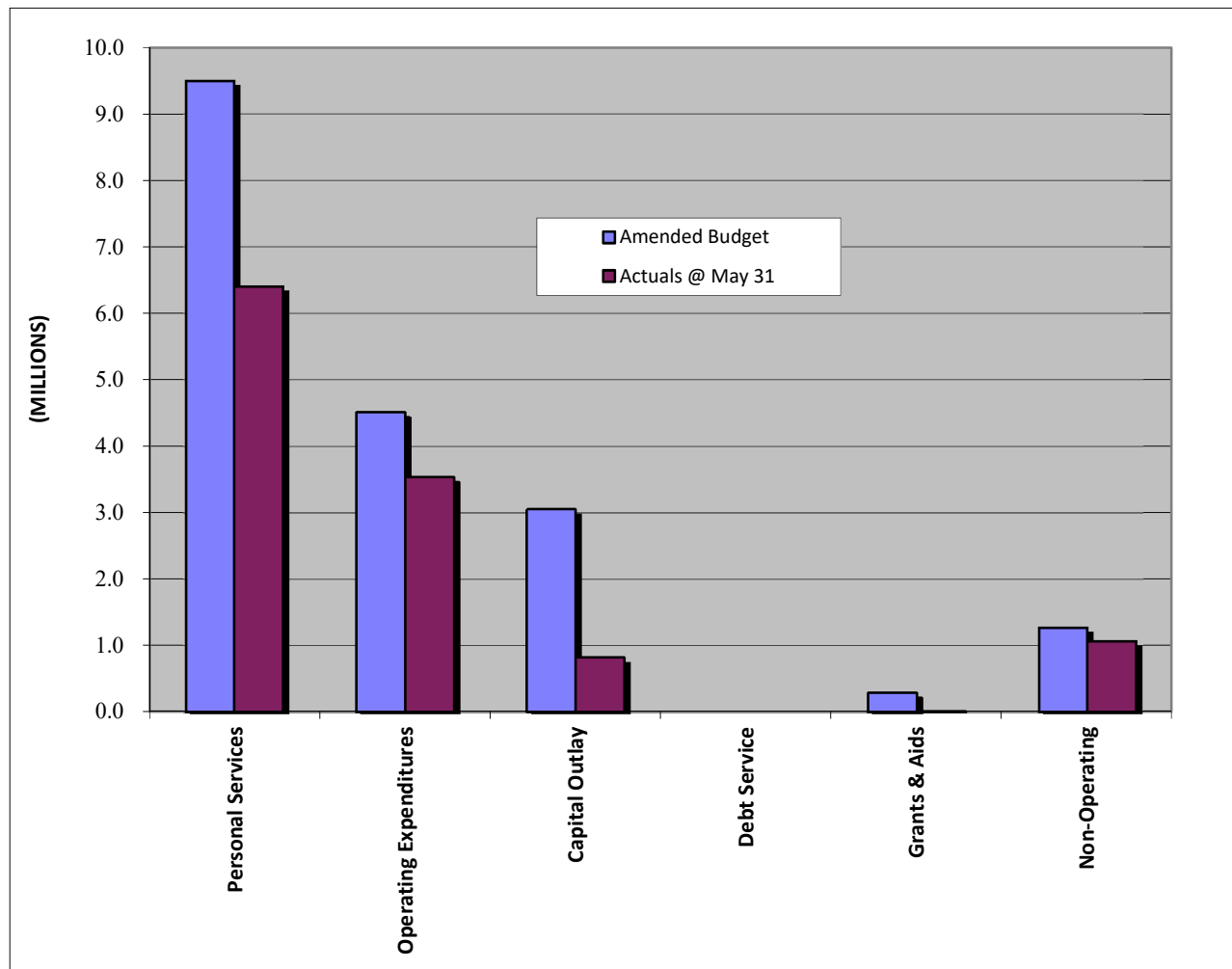
### Revenues by Major Category General Fund

As of May 31, 2024, the City of Alachua collected 70% of budgeted General Fund revenues. Tax collections are at 90%. These revenues include property taxes, local option fuel taxes, utility taxes, and communication services taxes and account for \$9.0M, or just under half, of the General Fund annual budgeted revenues. Permits, Fees & Assessments are at 65%. The Intergovernmental Revenues are at 59%. Charges for Services are at 66%, Fines & Forfeitures are at 124%, Miscellaneous Revenues are at 108% and Non-Operating Revenues are at 38%.



### Expenditures by Major Category General Fund

Overall, General Fund expenditure categories were at 64%. Personal Services are at 67% with Operating Expenditures at 79%. The Capital Outlay category is at 27%, Grants & Aids are 5% and Non-Operating expenditures are at 84%. Encumbrances for legal and residential waste collection account for 5% of the expense line total (\$541K).



**CITY OF ALACHUA**  
**FINANCE DEPARTMENT ANALYSIS**  
**FOR THE PERIOD ENDING MAY 31, 2024**

**GENERAL FUND REVENUES**

| <b>REVENUE SOURCE</b>                       | <b>FY 23/24<br/>APPROVED<br/>BUDGET</b> | <b>FY 23/24<br/>AMENDED<br/>BUDGET</b> | <b>YEAR<br/>TO DATE<br/>FY 23/24</b> | <b>PERCENT<br/>COLLECTED</b> |
|---------------------------------------------|-----------------------------------------|----------------------------------------|--------------------------------------|------------------------------|
| <b><u>TAXES</u></b>                         |                                         |                                        |                                      |                              |
| AD VALOREM TAXES                            | 6,929,631                               | 6,929,631                              | 6,736,020                            | 97%                          |
| LOCAL OPTION FUEL TAXES                     | 328,025                                 | 328,025                                | 202,047                              | 62%                          |
| UTILITY SERVICES TAXES                      | 1,400,000                               | 1,400,000                              | 990,417                              | 71%                          |
| COMMUNICATIONS SERVICES TAXES               | 322,000                                 | 322,000                                | 188,732                              | 59%                          |
| LOCAL BUSINESS TAXES                        | 49,000                                  | 49,000                                 | 48,351                               | 99%                          |
| <b>SUBTOTAL</b>                             | <b>9,028,656</b>                        | <b>9,028,656</b>                       | <b>8,165,567</b>                     | <b>90%</b>                   |
| <b><u>PERMITS, FEES AND ASSESSMENTS</u></b> |                                         |                                        |                                      |                              |
| BUILDING PERMITS                            | 532,000                                 | 532,000                                | 412,835                              | 78%                          |
| FRANCHISE FEES                              | 505,000                                 | 505,000                                | 262,688                              | 52%                          |
| <b>SUBTOTAL</b>                             | <b>1,037,000</b>                        | <b>1,037,000</b>                       | <b>675,523</b>                       | <b>65%</b>                   |
| <b><u>INTERGOVERNMENTAL REVENUE</u></b>     |                                         |                                        |                                      |                              |
| STATE-SHARED REVENUES                       | 1,206,540                               | 1,206,540                              | 725,219                              | 60%                          |
| GRANTS                                      | 5,255                                   | 29,709                                 | 10,215                               | 34%                          |
| <b>SUBTOTAL</b>                             | <b>1,211,795</b>                        | <b>1,236,249</b>                       | <b>735,434</b>                       | <b>59%</b>                   |
| <b><u>CHARGES FOR SERVICES</u></b>          |                                         |                                        |                                      |                              |
| GENERAL GOVERNMENT                          | 84,250                                  | 84,250                                 | 78,233                               | 93%                          |
| PUBLIC SAFETY                               | 355,800                                 | 355,800                                | 202,180                              | 57%                          |
| PHYSICAL ENVIRONMENT                        | 1,216,512                               | 1,216,512                              | 802,835                              | 66%                          |
| TRANSPORTATION                              | 50,504                                  | 50,504                                 | 50,504                               | 100%                         |
| CULTURE & RECREATION                        | 117,000                                 | 117,000                                | 74,725                               | 64%                          |
| OTHER CHARGES FOR SVCS                      | 0                                       | 0                                      | 0                                    | 0%                           |
| <b>SUBTOTAL</b>                             | <b>1,824,066</b>                        | <b>1,824,066</b>                       | <b>1,208,477</b>                     | <b>66%</b>                   |
| <b><u>FINES &amp; FORFEITURES</u></b>       |                                         |                                        |                                      |                              |
| FINES & FORFEITURES                         | 40,000                                  | 40,000                                 | 42,645                               | 107%                         |
| OTHER FINES & FORFEITURES                   | 0                                       | 0                                      | 6,919                                | NA+                          |
| <b>SUBTOTAL</b>                             | <b>40,000</b>                           | <b>40,000</b>                          | <b>49,564</b>                        | <b>124%</b>                  |
| <b><u>MISCELLANEOUS REVENUE</u></b>         |                                         |                                        |                                      |                              |
| INTEREST EARNINGS                           | 132,000                                 | 132,000                                | 125,859                              | 95%                          |
| RENTS & ROYALTIES                           | 0                                       | 0                                      | 0                                    | 0%                           |
| OTHER MISCELLANEOUS REVENUE                 | 25,600                                  | 44,600                                 | 65,356                               | 147%                         |
| <b>SUBTOTAL</b>                             | <b>157,600</b>                          | <b>176,600</b>                         | <b>191,215</b>                       | <b>108%</b>                  |
| <b><u>NON-OPERATING</u></b>                 |                                         |                                        |                                      |                              |
| CONTRIBUTIONS FROM ENTERPRISE               | 2,000,000                               | 2,000,000                              | 2,000,000                            | 100%                         |
| OPERATING TRANSFERS IN                      | 1,700                                   | 1,700                                  | 1,680                                | 99%                          |
| FUND BALANCE & UNDER COLLECTION             | 3,289,902                               | 3,289,902                              | 0                                    | 0%                           |
| <b>SUBTOTAL</b>                             | <b>5,291,602</b>                        | <b>5,291,602</b>                       | <b>2,001,680</b>                     | <b>38%</b>                   |
| <b>GENERAL FUND</b>                         | <b>18,590,719</b>                       | <b>18,634,173</b>                      | <b>13,027,460</b>                    | <b>70%</b>                   |

CITY OF ALACHUA  
FINANCE DEPARTMENT ANALYSIS  
FOR THE PERIOD ENDING MAY 31, 2024

GENERAL FUND EXPENDITURES  
BY MAJOR CATEGORY

| DEPARTMENT/DIVISION                                 | FY 23/24<br>AMENDED<br>BUDGET | EXPENDED<br>TO DATE | PERCENT<br>EXPENDED<br>TO DATE | ENCUMBERED<br>TO DATE | PERCENT<br>ENCUMBERED<br>TO DATE | PERCENT<br>EXPENDED &<br>ENCUMBERED<br>TO DATE |
|-----------------------------------------------------|-------------------------------|---------------------|--------------------------------|-----------------------|----------------------------------|------------------------------------------------|
| <b><u>CITY COMMISSION</u></b>                       |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                   | 128,672                       | 79,122              | 61%                            | 0                     | 0%                               | 61%                                            |
| OPERATING EXPENDITURES                              | 28,418                        | 13,178              | 46%                            | 3,000                 | 11%                              | 57%                                            |
| CAPITAL OUTLAY                                      | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| NON-OPERATING                                       | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                           | <b>157,090</b>                | <b>92,300</b>       | <b>59%</b>                     | <b>3,000</b>          | <b>2%</b>                        | <b>61%</b>                                     |
| <b><u>CITY MANAGER'S OFFICE</u></b>                 |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                   | 692,242                       | 459,728             | 66%                            | 0                     | 0%                               | 66%                                            |
| OPERATING EXPENDITURES                              | 53,551                        | 29,717              | 55%                            | 0                     | 0%                               | 55%                                            |
| CAPITAL OUTLAY                                      | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| GRANTS & AIDS                                       | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| NON-OPERATING                                       | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                           | <b>745,793</b>                | <b>489,445</b>      | <b>66%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>66%</b>                                     |
| <b><u>DEPUTY CITY CLERK</u></b>                     |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                   | 169,477                       | 117,434             | 69%                            | 0                     | 0%                               | 69%                                            |
| OPERATING EXPENDITURES                              | 75,865                        | 61,144              | 81%                            | 0                     | 0%                               | 81%                                            |
| CAPITAL OUTLAY                                      | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| NON-OPERATING                                       | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                           | <b>245,342</b>                | <b>178,578</b>      | <b>73%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>73%</b>                                     |
| <b><u>CITY ATTORNEY</u></b>                         |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                              | 232,063                       | 124,382             | 54%                            | 84,071                | 36%                              | 90%                                            |
| <b>TOTAL EXPENDITURES</b>                           | <b>232,063</b>                | <b>124,382</b>      | <b>54%</b>                     | <b>84,071</b>         | <b>36%</b>                       | <b>90%</b>                                     |
| <b><u>INFORMATION &amp; TECHNOLOGY SERVICES</u></b> |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                   | 231,886                       | 150,051             | 65%                            | 0                     | 0%                               | 65%                                            |
| OPERATING EXPENDITURES                              | 147,393                       | 126,636             | 86%                            | 8,400                 | 6%                               | 92%                                            |
| CAPITAL OUTLAY                                      | 105,000                       | 24,742              | 24%                            | 0                     | 0%                               | 24%                                            |
| NON-OPERATING                                       | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                           | <b>484,279</b>                | <b>301,429</b>      | <b>62%</b>                     | <b>8,400</b>          | <b>2%</b>                        | <b>64%</b>                                     |
| <b><u>FINANCE</u></b>                               |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                   | 633,777                       | 431,590             | 68%                            | 0                     | 0%                               | 68%                                            |
| OPERATING EXPENDITURES                              | 113,228                       | 77,000              | 68%                            | 0                     | 0%                               | 68%                                            |
| CAPITAL OUTLAY                                      | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| NON-OPERATING                                       | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                           | <b>747,005</b>                | <b>508,590</b>      | <b>68%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>68%</b>                                     |

CITY OF ALACHUA  
FINANCE DEPARTMENT ANALYSIS  
FOR THE PERIOD ENDING MAY 31, 2024

GENERAL FUND EXPENDITURES  
BY MAJOR CATEGORY

| DEPARTMENT/DIVISION                               | FY 23/24<br>AMENDED<br>BUDGET | EXPENDED<br>TO DATE | PERCENT<br>EXPENDED<br>TO DATE | ENCUMBERED<br>TO DATE | PERCENT<br>ENCUMBERED<br>TO DATE | PERCENT<br>EXPENDED &<br>ENCUMBERED<br>TO DATE |
|---------------------------------------------------|-------------------------------|---------------------|--------------------------------|-----------------------|----------------------------------|------------------------------------------------|
| <b><u>HUMAN RESOURCES</u></b>                     |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                 | 284,827                       | 197,086             | 69%                            | 0                     | 0%                               | 69%                                            |
| OPERATING EXPENDITURES                            | 73,494                        | 35,664              | 49%                            | 0                     | 0%                               | 49%                                            |
| CAPITAL OUTLAY                                    | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| NON-OPERATING                                     | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                         | <b>358,321</b>                | <b>232,750</b>      | <b>65%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>65%</b>                                     |
| <b><u>FACILITIES MAINTENANCE</u></b>              |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                 | 658,248                       | 420,510             | 64%                            | 0                     | 0%                               | 64%                                            |
| OPERATING EXPENDITURES                            | 272,577                       | 172,800             | 63%                            | 21,223                | 8%                               | 71%                                            |
| CAPITAL OUTLAY                                    | 200,000                       | 26,800              | 13%                            | 140,384               | 70%                              | 84%                                            |
| NON-OPERATING                                     | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                         | <b>1,130,825</b>              | <b>620,110</b>      | <b>55%</b>                     | <b>161,607</b>        | <b>14%</b>                       | <b>69%</b>                                     |
| <b><u>GRANTS &amp; CONTRACTS</u></b>              |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                 | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| OPERATING EXPENDITURES                            | 55,000                        | 10,874              | 20%                            | 30,000                | 55%                              | 74%                                            |
| CAPITAL OUTLAY                                    | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| NON-OPERATING                                     | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                         | <b>55,000</b>                 | <b>10,874</b>       | <b>20%</b>                     | <b>30,000</b>         | <b>55%</b>                       | <b>74%</b>                                     |
| <b><u>CP&amp;D-PLANNING &amp; DEVELOPMENT</u></b> |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                 | 612,349                       | 411,848             | 67%                            | 0                     | 0%                               | 67%                                            |
| OPERATING EXPENDITURES                            | 120,987                       | 54,821              | 45%                            | 22,006                | 18%                              | 64%                                            |
| CAPITAL OUTLAY                                    | 20,000                        | 13,853              | 69%                            | 0                     | 0%                               | 69%                                            |
| NON-OPERATING                                     | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                         | <b>753,336</b>                | <b>480,522</b>      | <b>64%</b>                     | <b>22,006</b>         | <b>3%</b>                        | <b>67%</b>                                     |
| <b><u>COMPLIANCE &amp; RISK MANAGEMENT</u></b>    |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                 | 458,910                       | 300,534             | 65%                            | 0                     | 0%                               | 65%                                            |
| OPERATING EXPENDITURES                            | 51,763                        | 17,472              | 34%                            | 0                     | 0%                               | 34%                                            |
| CAPITAL OUTLAY                                    | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| NON-OPERATING                                     | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                         | <b>510,673</b>                | <b>318,006</b>      | <b>62%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>62%</b>                                     |
| <b><u>CP&amp;D-BEAUTIFICATION BOARD</u></b>       |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                            | 23,000                        | 21,591              | 94%                            | 18,125                | 79%                              | 173%                                           |
| <b>TOTAL EXPENDITURES</b>                         | <b>23,000</b>                 | <b>21,591</b>       | <b>94%</b>                     | <b>18,125</b>         | <b>79%</b>                       | <b>173%</b>                                    |

CITY OF ALACHUA  
FINANCE DEPARTMENT ANALYSIS  
FOR THE PERIOD ENDING MAY 31, 2024

GENERAL FUND EXPENDITURES  
BY MAJOR CATEGORY

| DEPARTMENT/DIVISION                   | FY 23/24<br>AMENDED<br>BUDGET | EXPENDED<br>TO DATE | PERCENT<br>EXPENDED<br>TO DATE | ENCUMBERED<br>TO DATE | PERCENT<br>ENCUMBERED<br>TO DATE | PERCENT<br>EXPENDED &<br>ENCUMBERED<br>TO DATE |
|---------------------------------------|-------------------------------|---------------------|--------------------------------|-----------------------|----------------------------------|------------------------------------------------|
| <b><u>SPECIAL EXPENSE</u></b>         |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                     | 14,074                        | 532                 | 4%                             | 0                     | 0%                               | 4%                                             |
| OPERATING EXPENDITURES                | 133,050                       | 44,630              | 34%                            | 59,897                | 45%                              | 79%                                            |
| CAPITAL OUTLAY                        | 8,000                         | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| GRANTS & AIDS                         | 291,501                       | 15,875              | 5%                             | 0                     | 0%                               | 5%                                             |
| NON-OPERATING                         | 1,272,026                     | 1,071,843           | 84%                            | 0                     | 0%                               | 84%                                            |
| <b>TOTAL EXPENDITURES</b>             | <b>1,718,651</b>              | <b>1,132,880</b>    | <b>66%</b>                     | <b>59,897</b>         | <b>3%</b>                        | <b>69%</b>                                     |
| <b><u>PS-SOLID WASTE DISPOSAL</u></b> |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                | 1,111,762                     | 641,324             | 58%                            | 456,984               | 41%                              | 99%                                            |
| NON-OPERATING                         | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>             | <b>1,111,762</b>              | <b>641,324</b>      | <b>58%</b>                     | <b>456,984</b>        | <b>41%</b>                       | <b>99%</b>                                     |
| <b><u>PS-PUBLIC WORKS</u></b>         |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                     | 717,544                       | 426,513             | 59%                            | 0                     | 0%                               | 59%                                            |
| OPERATING EXPENDITURES                | 408,045                       | 111,483             | 27%                            | 79,300                | 19%                              | 47%                                            |
| CAPITAL OUTLAY                        | 2,354,500                     | 201,670             | 9%                             | 86,915                | 4%                               | 12%                                            |
| NON-OPERATING                         | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>             | <b>3,480,089</b>              | <b>739,666</b>      | <b>21%</b>                     | <b>166,215</b>        | <b>5%</b>                        | <b>26%</b>                                     |
| <b><u>BUILDING INSPECTIONS</u></b>    |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                     | 303,857                       | 194,183             | 64%                            | 0                     | 0%                               | 64%                                            |
| OPERATING EXPENDITURES                | 73,187                        | 56,495              | 77%                            | 13,265                | 18%                              | 95%                                            |
| CAPITAL OUTLAY                        | 53,000                        | 42,615              | 80%                            | 0                     | 0%                               | 80%                                            |
| NON-OPERATING                         | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>             | <b>430,044</b>                | <b>293,293</b>      | <b>68%</b>                     | <b>13,265</b>         | <b>3%</b>                        | <b>71%</b>                                     |
| <b><u>APD-PATROL &amp; ADMIN</u></b>  |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                     | 3,468,017                     | 2,531,680           | 73%                            | 0                     | 0%                               | 73%                                            |
| OPERATING EXPENDITURES                | 802,921                       | 464,390             | 58%                            | 131,218               | 16%                              | 74%                                            |
| CAPITAL OUTLAY                        | 295,710                       | 264,844             | 90%                            | 0                     | 0%                               | 90%                                            |
| NON-OPERATING                         | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>             | <b>4,566,648</b>              | <b>3,260,914</b>    | <b>71%</b>                     | <b>131,218</b>        | <b>3%</b>                        | <b>74%</b>                                     |

CITY OF ALACHUA  
FINANCE DEPARTMENT ANALYSIS  
FOR THE PERIOD ENDING MAY 31, 2024

GENERAL FUND EXPENDITURES  
BY MAJOR CATEGORY

| DEPARTMENT/DIVISION                      | FY 23/24<br>AMENDED<br>BUDGET | EXPENDED<br>TO DATE | PERCENT<br>EXPENDED<br>TO DATE | ENCUMBERED<br>TO DATE | PERCENT<br>ENCUMBERED<br>TO DATE | PERCENT<br>EXPENDED &<br>ENCUMBERED<br>TO DATE |
|------------------------------------------|-------------------------------|---------------------|--------------------------------|-----------------------|----------------------------------|------------------------------------------------|
| <b><u>APD-COMMUNICATIONS</u></b>         |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                        | 448,039                       | 267,492             | 60%                            | 0                     | 0%                               | 60%                                            |
| OPERATING EXPENDITURES                   | 22,969                        | 8,321               | 36%                            | 0                     | 0%                               | 36%                                            |
| CAPITAL OUTLAY                           | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                | <b>471,008</b>                | <b>275,813</b>      | <b>59%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>59%</b>                                     |
| <b><u>APD-SCHOOL CROSSING GUARDS</u></b> |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                   | 29,000                        | 15,233              | 53%                            | 0                     | 0%                               | 53%                                            |
| NON-OPERATING                            | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                | <b>29,000</b>                 | <b>15,233</b>       | <b>53%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>53%</b>                                     |
| <b><u>APD-EXPLORERS PROGRAM</u></b>      |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                   | 2,000                         | 1,304               | 65%                            | 0                     | 0%                               | 65%                                            |
| <b>TOTAL EXPENDITURES</b>                | <b>2,000</b>                  | <b>1,304</b>        | <b>65%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>65%</b>                                     |
| <b><u>APD-RESERVE PROGRAM</u></b>        |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                   | 3,000                         | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| CAPITAL OUTLAY                           | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                | <b>3,000</b>                  | <b>0</b>            | <b>0%</b>                      | <b>0</b>              | <b>0%</b>                        | <b>0%</b>                                      |
| <b><u>RECREATION &amp; CULTURE</u></b>   |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                        | 681,058                       | 421,993             | 62%                            | 0                     | 0%                               | 62%                                            |
| OPERATING EXPENDITURES                   | 678,186                       | 445,849             | 66%                            | 80,919                | 12%                              | 78%                                            |
| CAPITAL OUTLAY                           | 20,000                        | 23,265              | 116%                           | 0                     | 0%                               | 116%                                           |
| NON-OPERATING                            | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                | <b>1,379,244</b>              | <b>891,107</b>      | <b>65%</b>                     | <b>80,919</b>         | <b>6%</b>                        | <b>70%</b>                                     |
| <b>GENERAL FUND</b>                      | <b>18,634,173</b>             | <b>10,630,111</b>   | <b>57%</b>                     | <b>1,235,707</b>      | <b>7%</b>                        | <b>64%</b>                                     |

**CITY OF ALACHUA**  
**FINANCE DEPARTMENT ANALYSIS**  
**FOR THE PERIOD ENDING MAY 31, 2024**

**SPECIAL REVENUE FUNDS**

**FUND VARIOUS - SPECIAL REVENUE FUNDS:** Special Revenue Funds are used to account for the proceeds of specific revenue sources that are designated for specified purposes or are restricted in use.

|                                      | <b>FY 23/24<br/>APPROVED<br/>BUDGET</b> | <b>FY 23/24<br/>AMENDED<br/>BUDGET</b> | <b>YEAR<br/>TO DATE<br/>FY 23/24</b> | <b>PERCENT OF<br/>BUDGET<br/>COLLECTED OR<br/>EXPENDED</b> |
|--------------------------------------|-----------------------------------------|----------------------------------------|--------------------------------------|------------------------------------------------------------|
| <b>REVENUES:</b>                     |                                         |                                        |                                      |                                                            |
| TAXES                                | 1,591,368                               | 1,591,368                              | 896,630                              | 56%                                                        |
| PERMITS, FEES & ASSESSMENTS          | 9,800                                   | 9,800                                  | 162,336                              | 1656%                                                      |
| INTERGOVERNMENTAL REVENUE            | 1,006,297                               | 1,006,297                              | 348,884                              | 35%                                                        |
| CHARGES FOR SERVICES                 | 0                                       | 0                                      | 0                                    | 0%                                                         |
| FINES AND FORFEITURES                | 5,000                                   | 5,000                                  | 2,972                                | 59%                                                        |
| MISCELLANEOUS REVENUE                | 32,300                                  | 32,300                                 | 38,308                               | 119%                                                       |
| NON-OPERATING                        | 1,321,060                               | 1,321,060                              | 264,271                              | 20%                                                        |
|                                      | <b>3,965,825</b>                        | <b>3,965,825</b>                       | <b>1,713,401</b>                     | <b>43%</b>                                                 |
| <b>EXPENSES:</b>                     |                                         |                                        |                                      |                                                            |
| GENERAL GOVERNMENT                   | 1,705,658                               | 1,705,658                              | 0                                    | 0%                                                         |
| PUBLIC SAFETY                        | 18,000                                  | 18,000                                 | 11,972                               | 67%                                                        |
| ECONOMIC ENVIRONMENT                 | 828,822                                 | 828,822                                | 373,407                              | 45%                                                        |
| PHYSICAL ENVIRONMENT                 | 24,000                                  | 24,000                                 | 13,030                               | 54%                                                        |
| TRANSPORTATION                       | 0                                       | 0                                      | 0                                    | 0%                                                         |
| HUMAN SERVICES                       | 0                                       | 0                                      | 782                                  | 0%                                                         |
| CULTURE & RECREATION                 | 1,389,345                               | 1,389,345                              | 1,277,674                            | 92%                                                        |
|                                      | <b>3,965,825</b>                        | <b>3,965,825</b>                       | <b>1,676,865</b>                     | <b>42%</b>                                                 |
| <b>MAJOR EXPENDITURE CATEGORIES:</b> |                                         |                                        |                                      |                                                            |
| PERSONAL SERVICES                    | 126,713                                 | 126,713                                | 69,368                               | 55%                                                        |
| OPERATING EXPENDITURES               | 672,559                                 | 695,559                                | 377,184                              | 54%                                                        |
| CAPITAL OUTLAY                       | 3,111,553                               | 3,088,553                              | 1,231,513                            | 40%                                                        |
| DEBT SERVICE                         | 0                                       | 0                                      | 0                                    | 0%                                                         |
| GRANTS & AIDS                        | 25,000                                  | 25,000                                 | 0                                    | 0%                                                         |
| NON-OPERATING                        | 30,000                                  | 30,000                                 | 0                                    | 0%                                                         |
|                                      | <b>3,965,825</b>                        | <b>3,965,825</b>                       | <b>1,678,065</b>                     | <b>42%</b>                                                 |

CITY OF ALACHUA  
 FINANCE DEPARTMENT ANALYSIS  
 FOR THE PERIOD ENDING MAY 31, 2024

SPECIAL REVENUE FUNDS REVENUES

| REVENUE SOURCE                              | FY 23/24<br>APPROVED<br>BUDGET | FY 23/24<br>AMENDED<br>BUDGET | RECEIVED<br>TO DATE<br>FY 23/24 | PERCENT<br>COLLECTED |
|---------------------------------------------|--------------------------------|-------------------------------|---------------------------------|----------------------|
| <b><u>TAXES</u></b>                         |                                |                               |                                 |                      |
| DISCRETIONARY SALES SURTAX                  | 1,591,368                      | 1,591,368                     | 896,630                         | 56%                  |
| <b>SUBTOTAL</b>                             | <b>1,591,368</b>               | <b>1,591,368</b>              | <b>896,630</b>                  | <b>56%</b>           |
| <b><u>PERMITS, FEES AND ASSESSMENTS</u></b> |                                |                               |                                 |                      |
| OTHER CHARGES AND FEES                      | 0                              | 0                             | 155,110                         | NA+                  |
| SPECIAL ASSESSMENTS                         | 9,800                          | 9,800                         | 7,226                           | 74%                  |
| <b>SUBTOTAL</b>                             | <b>9,800</b>                   | <b>9,800</b>                  | <b>162,336</b>                  | <b>1656%</b>         |
| <b><u>INTERGOVERNMENTAL REVENUE</u></b>     |                                |                               |                                 |                      |
| FEDERAL GRANTS                              | 0                              | 0                             | 0                               | 0%                   |
| STATE GRANTS                                | 0                              | 0                             | 0                               | 0%                   |
| GRANTS FROM OTHER LOCAL UNITS               | 666,667                        | 666,667                       | 9,489                           | 1%                   |
| PAYMENTS FROM LOCAL UNITS (FOR CRA)         | 339,630                        | 339,630                       | 339,395                         | 100%                 |
| <b>SUBTOTAL</b>                             | <b>1,006,297</b>               | <b>1,006,297</b>              | <b>348,884</b>                  | <b>35%</b>           |
| <b><u>CHARGES FOR SERVICES</u></b>          |                                |                               |                                 |                      |
| CULTURE & RECREATION                        | 0                              | 0                             | 0                               | 0%                   |
| OTHER MISCELLANEOUS CHARGES                 | 0                              | 0                             | 0                               | 0%                   |
| <b>SUBTOTAL</b>                             | <b>0</b>                       | <b>0</b>                      | <b>0</b>                        | <b>0%</b>            |
| <b><u>FINES AND FORFEITURES</u></b>         |                                |                               |                                 |                      |
| ADDT'L CRT COSTS-\$2 FOR LEO TRAINING       | 5,000                          | 5,000                         | 2,972                           | 59%                  |
| <b>SUBTOTAL</b>                             | <b>5,000</b>                   | <b>5,000</b>                  | <b>2,972</b>                    | <b>59%</b>           |
| <b><u>MISCELLANEOUS REVENUE</u></b>         |                                |                               |                                 |                      |
| INTEREST INCOME                             | 7,300                          | 7,300                         | 19,433                          | 266%                 |
| RENTALS AND LEASES                          | 25,000                         | 25,000                        | 17,325                          | 69%                  |
| CONTRIBUTIONS AND DONATIONS                 | 0                              | 0                             | 1,550                           | NA+                  |
| OTHER MISCELLANEOUS REVENUE                 | 0                              | 0                             | 0                               | 0%                   |
| <b>SUBTOTAL</b>                             | <b>32,300</b>                  | <b>32,300</b>                 | <b>38,308</b>                   | <b>119%</b>          |
| <b><u>NON-OPERATING</u></b>                 |                                |                               |                                 |                      |
| DEBT PROCEEDS                               | 0                              | 0                             | 0                               | 0%                   |
| TRANSFER IN                                 | 264,454                        | 264,454                       | 264,271                         | 100%                 |
| USE OF FUND BALANCE/UNDERCOLLECTION         | 1,056,606                      | 1,056,606                     | 0                               | 0%                   |
| <b>SUBTOTAL</b>                             | <b>1,321,060</b>               | <b>1,321,060</b>              | <b>264,271</b>                  | <b>20%</b>           |
| <b>SPECIAL REVENUE FUNDS</b>                | <b>3,965,825</b>               | <b>3,965,825</b>              | <b>1,713,401</b>                | <b>43%</b>           |

CITY OF ALACHUA  
FINANCE DEPARTMENT ANALYSIS  
FOR THE PERIOD ENDING MAY 31, 2024

SPECIAL REVENUE FUNDS EXPENDITURES  
BY MAJOR CATEGORY

| SPECIAL REVENUE FUND                                      | FY 23/24<br>AMENDED<br>BUDGET | EXPENDED<br>TO DATE | PERCENT<br>EXPENDED<br>TO DATE | ENCUMBERED<br>TO DATE | PERCENT<br>ENCUMBERED<br>TO DATE | PERCENT<br>EXPENDED &<br>ENCUMBERED<br>TO DATE |
|-----------------------------------------------------------|-------------------------------|---------------------|--------------------------------|-----------------------|----------------------------------|------------------------------------------------|
| <b><u>ADDT'L COURT COST-\$2 FOR LEO TRAINING FUND</u></b> |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                                    | 13,000                        | 11,972              | 92%                            | 0                     | 0%                               | 92%                                            |
| <b>TOTAL EXPENDITURES</b>                                 | <b>13,000</b>                 | <b>11,972</b>       | <b>92%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>92%</b>                                     |
| <b><u>TREE BANK FUND</u></b>                              |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                                    | 201,511                       | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| CAPITAL OUTLAY                                            | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                                 | <b>201,511</b>                | <b>0</b>            | <b>0%</b>                      | <b>0</b>              | <b>0%</b>                        | <b>0%</b>                                      |
| <b><u>EXPLORER SPECIAL REVENUE FUND</u></b>               |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                                    | 5,000                         | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| CAPITAL OUTLAY                                            | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                                 | <b>5,000</b>                  | <b>0</b>            | <b>0%</b>                      | <b>0</b>              | <b>0%</b>                        | <b>0%</b>                                      |
| <b><u>TK BASIN SPECIAL ASSESSMENT</u></b>                 |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                                    | 14,000                        | 3,780               | 27%                            | 9,250                 | 66%                              | 93%                                            |
| NON OPERATING                                             | 10,000                        | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                                 | <b>24,000</b>                 | <b>3,780</b>        | <b>16%</b>                     | <b>9,250</b>          | <b>39%</b>                       | <b>54%</b>                                     |
| <b><u>INFRASTRUCTURE SURTAX FUND</u></b>                  |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                                    | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| CAPITAL OUTLAY                                            | 1,504,147                     | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                                 | <b>1,504,147</b>              | <b>0</b>            | <b>0%</b>                      | <b>0</b>              | <b>0%</b>                        | <b>0%</b>                                      |
| <b><u>WILD SPACES PUBLIC PLACES FUND</u></b>              |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                                    | 61,900                        | 42,782              | 69%                            | 29,000                | 47%                              | 116%                                           |
| CAPITAL OUTLAY                                            | 1,322,531                     | 31,618              | 2%                             | 1,172,020             | 89%                              | 91%                                            |
| <b>TOTAL EXPENDITURES</b>                                 | <b>1,384,431</b>              | <b>74,400</b>       | <b>5%</b>                      | <b>1,201,020</b>      | <b>87%</b>                       | <b>92%</b>                                     |
| <b><u>CHILDREN'S TRUST FUND</u></b>                       |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                         | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| OPERATING EXPENDITURES                                    | 0                             | 782                 | NA-                            | 0                     | 0%                               | NA-                                            |
| CAPITAL OUTLAY                                            | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                                 | <b>0</b>                      | <b>782</b>          | <b>NA-</b>                     | <b>0</b>              | <b>0%</b>                        | <b>NA-</b>                                     |
| <b><u>DONATION FUND</u></b>                               |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                                    | 4,914                         | 3,454               | 70%                            | 0                     | 0%                               | 70%                                            |
| CAPITAL OUTLAY                                            | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| NON OPERATING                                             | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                                 | <b>4,914</b>                  | <b>3,454</b>        | <b>70%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>70%</b>                                     |

CITY OF ALACHUA  
 FINANCE DEPARTMENT ANALYSIS  
 FOR THE PERIOD ENDING MAY 31, 2024

SPECIAL REVENUE FUNDS EXPENDITURES  
 BY MAJOR CATEGORY

| SPECIAL REVENUE FUND             | FY 23/24<br>AMENDED<br>BUDGET | EXPENDED<br>TO DATE | PERCENT<br>EXPENDED<br>TO DATE | ENCUMBERED<br>TO DATE | PERCENT<br>ENCUMBERED<br>TO DATE | PERCENT<br>EXPENDED &<br>ENCUMBERED<br>TO DATE |
|----------------------------------|-------------------------------|---------------------|--------------------------------|-----------------------|----------------------------------|------------------------------------------------|
| <b><u>CRA FUND</u></b>           |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                | 126,713                       | 69,368              | 55%                            | 0                     | 0%                               | 55%                                            |
| OPERATING EXPENDITURES           | 395,234                       | 197,817             | 50%                            | 78,347                | 20%                              | 70%                                            |
| CAPITAL OUTLAY                   | 261,875                       | 2,100               | 1%                             | 25,775                | 10%                              | 11%                                            |
| DEBT SERVICE                     | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| AIDS TO PRIVATE ORGANIZATIONS    | 25,000                        | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| NON OPERATING                    | 20,000                        | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>        | <b>828,822</b>                | <b>269,285</b>      | <b>32%</b>                     | <b>104,122</b>        | <b>13%</b>                       | <b>45%</b>                                     |
| <br><b>SPECIAL REVENUE FUNDS</b> | <br><b>3,965,825</b>          | <br><b>363,673</b>  | <br><b>9%</b>                  | <br><b>1,314,392</b>  | <br><b>33%</b>                   | <br><b>42%</b>                                 |

**CITY OF ALACHUA  
FINANCE DEPARTMENT ANALYSIS  
FOR THE PERIOD ENDING MAY 31, 2024**

**DEBT SERVICE FUND**

**FUND 070 - DEBT SERVICE FUND:** The Debt Service Fund is used to account for the accumulation of resources for, and the payment of the City's general long-term debt, interest, and other related debt service charges. Debt obligations related to the Enterprise funds are accounted for in those specific funds.

|                                      | <b>FY 23/24<br/>APPROVED<br/>BUDGET</b> | <b>FY 23/24<br/>AMENDED<br/>BUDGET</b> | <b>YEAR<br/>TO DATE<br/>FY 23/24</b> | <b>PERCENT OF<br/>BUDGET<br/>COLLECTED OR<br/>EXPENDED</b> |
|--------------------------------------|-----------------------------------------|----------------------------------------|--------------------------------------|------------------------------------------------------------|
| <b>REVENUES:</b>                     |                                         |                                        |                                      |                                                            |
| TAXES                                | 0                                       | 0                                      | 0                                    | 0%                                                         |
| PERMITS, FEES & ASSESSMENTS          | 0                                       | 0                                      | 0                                    | 0%                                                         |
| INTERGOVERNMENTAL                    | 0                                       | 0                                      | 0                                    | 0%                                                         |
| CHARGES FOR SERVICES                 | 0                                       | 0                                      | 0                                    | 0%                                                         |
| FINES AND FORFEITURES                | 0                                       | 0                                      | 0                                    | 0%                                                         |
| MISCELLANEOUS REVENUE                | 0                                       | 0                                      | 42                                   | NA+                                                        |
| NON-OPERATING                        | 800,274                                 | 800,274                                | 807,572                              | 101%                                                       |
|                                      | <u>800,274</u>                          | <u>800,274</u>                         | <u>807,614</u>                       | <u>101%</u>                                                |
| <b>EXPENSES:</b>                     |                                         |                                        |                                      |                                                            |
| GENERAL GOVERNMENT                   | 800,274                                 | 800,274                                | 800,135                              | 100%                                                       |
| PUBLIC SAFETY                        | 0                                       | 0                                      | 0                                    | 0%                                                         |
| ECONOMIC ENVIRONMENT                 | 0                                       | 0                                      | 0                                    | 0%                                                         |
| PHYSICAL ENVIRONMENT                 | 0                                       | 0                                      | 0                                    | 0%                                                         |
| TRANSPORTATION                       | 0                                       | 0                                      | 0                                    | 0%                                                         |
| HUMAN SERVICES                       | 0                                       | 0                                      | 0                                    | 0%                                                         |
| CULTURE & RECREATION                 | 0                                       | 0                                      | 0                                    | 0%                                                         |
|                                      | <u>800,274</u>                          | <u>800,274</u>                         | <u>800,135</u>                       | <u>100%</u>                                                |
| <b>MAJOR EXPENDITURE CATEGORIES:</b> |                                         |                                        |                                      |                                                            |
| PERSONAL SERVICES                    | 0                                       | 0                                      | 0                                    | 0%                                                         |
| OPERATING EXPENDITURES               | 0                                       | 0                                      | 0                                    | 0%                                                         |
| CAPITAL OUTLAY                       | 0                                       | 0                                      | 0                                    | 0%                                                         |
| DEBT SERVICE                         | 800,274                                 | 800,274                                | 800,135                              | 100%                                                       |
| GRANTS & AIDS                        | 0                                       | 0                                      | 0                                    | 0%                                                         |
| NON-OPERATING                        | 0                                       | 0                                      | 0                                    | 0%                                                         |
| POWER COSTS                          | 0                                       | 0                                      | 0                                    | 0%                                                         |
|                                      | <u>800,274</u>                          | <u>800,274</u>                         | <u>800,135</u>                       | <u>100%</u>                                                |

**CITY OF ALACHUA  
FINANCE DEPARTMENT ANALYSIS  
FOR THE PERIOD ENDING MAY 31, 2024**

**DEBT SERVICE FUND REVENUES**

| <b>REVENUE SOURCE</b>               | <b>FY 23/24<br/>APPROVED<br/>BUDGET</b> | <b>FY 23/24<br/>AMENDED<br/>BUDGET</b> | <b>YEAR<br/>TO DATE<br/>FY 23/24</b> | <b>PERCENT<br/>COLLECTED</b> |
|-------------------------------------|-----------------------------------------|----------------------------------------|--------------------------------------|------------------------------|
| <b><u>MISCELLANEOUS REVENUE</u></b> |                                         |                                        |                                      |                              |
| INTEREST EARNINGS                   | 0                                       | 0                                      | 42                                   | NA+                          |
| OTHER MISCELLANEOUS REVENUE         | 0                                       | 0                                      | 0                                    | 0%                           |
| <b>SUBTOTAL</b>                     | <b>0</b>                                | <b>0</b>                               | <b>42</b>                            | <b>NA+</b>                   |
| <b><u>NON OPERATING</u></b>         |                                         |                                        |                                      |                              |
| DEBT PROCEEDS                       | 0                                       | 0                                      | 0                                    | 0%                           |
| TRANSFER IN-GF                      | 807,572                                 | 807,572                                | 807,572                              | 100%                         |
| FUND BALANCE & UNDER COLLECTION     | (7,298)                                 | (7,298)                                | 0                                    | 0%                           |
| <b>SUBTOTAL</b>                     | <b>800,274</b>                          | <b>800,274</b>                         | <b>807,572</b>                       | <b>101%</b>                  |
| <br><b>DEBT SERVICE FUND</b>        | <br><b>800,274</b>                      | <br><b>800,274</b>                     | <br><b>807,614</b>                   | <br><b>101%</b>              |

CITY OF ALACHUA  
 FINANCE DEPARTMENT ANALYSIS  
 FOR THE PERIOD ENDING MAY 31, 2024

DEBT SERVICE FUND EXPENDITURES  
 BY MAJOR CATEGORY

| DEBT OBLIGATION                        | FY 23/24<br>AMENDED<br>BUDGET | EXPENDED<br>TO DATE | PERCENT<br>EXPENDED<br>TO DATE | ENCUMBERED<br>TO DATE | PERCENT<br>ENCUMBERED<br>TO DATE | PERCENT<br>EXPENDED &<br>ENCUMBERED<br>TO DATE |
|----------------------------------------|-------------------------------|---------------------|--------------------------------|-----------------------|----------------------------------|------------------------------------------------|
| <b>OTHER DEBT COSTS</b>                |                               |                     |                                |                       |                                  |                                                |
| DEBT SERVICE                           | 750                           | 611                 | 81%                            | 0                     | 0%                               | 81%                                            |
| <b>SERIES 2016 CAPITAL IMPROVEMENT</b> |                               |                     |                                |                       |                                  |                                                |
| DEBT SERVICE                           | 799,524                       | 799,524             | 100%                           | 0                     | 0%                               | 100%                                           |
| <b>TOTAL EXPENDITURES</b>              | <b>799,524</b>                | <b>799,524</b>      | <b>100%</b>                    | <b>0</b>              | <b>0%</b>                        | <b>100%</b>                                    |
| <b>DEBT SERVICE FUND</b>               | <b>800,274</b>                | <b>800,135</b>      | <b>100%</b>                    | <b>0</b>              | <b>0%</b>                        | <b>100%</b>                                    |

**CITY OF ALACHUA**  
**FINANCE DEPARTMENT ANALYSIS**  
**FOR THE PERIOD ENDING MAY 31, 2024**

**CAPITAL PROJECTS FUNDS**

**FUND 3XX - CAPITAL PROJECTS FUNDS:** Capital Project Funds are used to account for financial resources to be used for the acquisition, construction, or improvement of major capital facilities (other than those financed by the Enterprise Funds or Special Assessments).

|                                      | <b>FY 23/24<br/>APPROVED<br/>BUDGET</b> | <b>FY 23/24<br/>AMENDED<br/>BUDGET</b> | <b>YEAR<br/>TO DATE<br/>FY 23/24</b> | <b>PERCENT OF<br/>BUDGET<br/>COLLECTED OR<br/>EXPENDED</b> |
|--------------------------------------|-----------------------------------------|----------------------------------------|--------------------------------------|------------------------------------------------------------|
| <b>REVENUES:</b>                     |                                         |                                        |                                      |                                                            |
| TAXES                                | 0                                       | 0                                      | 0                                    | 0%                                                         |
| PERMITS, FEES & ASSESSMENTS          | 0                                       | 0                                      | 0                                    | 0%                                                         |
| INTERGOVERNMENTAL REVENUE            | 673,315                                 | 673,315                                | 686,755                              | 102%                                                       |
| CHARGES FOR SERVICES                 | 0                                       | 0                                      | 0                                    | 0%                                                         |
| FINES AND FORFEITURES                | 0                                       | 0                                      | 0                                    | 0%                                                         |
| MISCELLANEOUS REVENUE                | 0                                       | 0                                      | 4                                    | NA+                                                        |
| NON-OPERATING                        | 227,640                                 | 227,640                                | 0                                    | 0%                                                         |
|                                      | <u>900,955</u>                          | <u>900,955</u>                         | <u>686,759</u>                       | <u>76%</u>                                                 |
| <b>EXPENSES:</b>                     |                                         |                                        |                                      |                                                            |
| GENERAL GOVERNMENT                   | 0                                       | 0                                      | 0                                    | 0%                                                         |
| PUBLIC SAFETY                        | 0                                       | 0                                      | 0                                    | 0%                                                         |
| ECONOMIC ENVIRONMENT                 | 0                                       | 0                                      | 0                                    | 0%                                                         |
| PHYSICAL ENVIRONMENT                 | 4,326                                   | 4,326                                  | 0                                    | 0%                                                         |
| TRANSPORTATION                       | 894,929                                 | 894,929                                | 865,562                              | 97%                                                        |
| HUMAN SERVICES                       | 0                                       | 0                                      | 0                                    | 0%                                                         |
| CULTURE & RECREATION                 | 1,700                                   | 1,700                                  | 1,680                                | 99%                                                        |
|                                      | <u>900,955</u>                          | <u>900,955</u>                         | <u>867,242</u>                       | <u>96%</u>                                                 |
| <b>MAJOR EXPENDITURE CATEGORIES:</b> |                                         |                                        |                                      |                                                            |
| PERSONAL SERVICES                    | 0                                       | 0                                      | 0                                    | 0%                                                         |
| OPERATING EXPENDITURES               | 4,326                                   | 4,326                                  | 0                                    | 0%                                                         |
| CAPITAL OUTLAY                       | 894,929                                 | 894,929                                | 865,562                              | 97%                                                        |
| DEBT SERVICE                         | 0                                       | 0                                      | 0                                    | 0%                                                         |
| GRANTS & AIDS                        | 0                                       | 0                                      | 0                                    | 0%                                                         |
| NON-OPERATING                        | 1,700                                   | 1,700                                  | 1,680                                | 0%                                                         |
| POWER COSTS                          | 0                                       | 0                                      | 0                                    | 0%                                                         |
|                                      | <u>900,955</u>                          | <u>900,955</u>                         | <u>867,242</u>                       | <u>96%</u>                                                 |

CITY OF ALACHUA  
 FINANCE DEPARTMENT ANALYSIS  
 FOR THE PERIOD ENDING MAY 31, 2024

CAPITAL PROJECTS FUNDS REVENUES

| REVENUE SOURCE                          | FY 23/24<br>APPROVED<br>BUDGET | FY 23/24<br>AMENDED<br>BUDGET | RECEIVED<br>TO DATE<br>FY 23/24 | PERCENT<br>COLLECTED |
|-----------------------------------------|--------------------------------|-------------------------------|---------------------------------|----------------------|
| <b><u>TAXES</u></b>                     |                                |                               |                                 |                      |
| DISCRETIONARY SALES SURTAX              | 0                              | 0                             | 0                               | 0%                   |
| <b>SUBTOTAL</b>                         | <b>0</b>                       | <b>0</b>                      | <b>0</b>                        | <b>0%</b>            |
| <b><u>INTERGOVERNMENTAL REVENUE</u></b> |                                |                               |                                 |                      |
| FEDERAL GRANTS                          | 673,315                        | 673,315                       | 686,755                         | 102%                 |
| STATE GRANTS                            | 0                              | 0                             | 0                               | 0%                   |
| GRANTS FROM OTHER LOCAL UNITS           | 0                              | 0                             | 0                               | 0%                   |
| <b>SUBTOTAL</b>                         | <b>673,315</b>                 | <b>673,315</b>                | <b>686,755</b>                  | <b>102%</b>          |
| <b><u>MISCELLANEOUS REVENUE</u></b>     |                                |                               |                                 |                      |
| INTEREST INCOME                         | 0                              | 0                             | 4                               | NA+                  |
| OTHER MISCELLANEOUS REVENUE             | 0                              | 0                             | 0                               | 0%                   |
| <b>SUBTOTAL</b>                         | <b>0</b>                       | <b>0</b>                      | <b>4</b>                        | <b>NA+</b>           |
| <b><u>NON-OPERATING</u></b>             |                                |                               |                                 |                      |
| DEBT PROCEEDS                           | 0                              | 0                             | 0                               | 0%                   |
| TRANSFERS IN                            | 0                              | 0                             | 0                               | 0%                   |
| USE OF FUND BALANCE                     | 227,640                        | 227,640                       | 0                               | 0%                   |
| <b>SUBTOTAL</b>                         | <b>227,640</b>                 | <b>227,640</b>                | <b>0</b>                        | <b>0%</b>            |
| <br><b>CAPITAL PROJECTS FUNDS</b>       | <br><b>900,955</b>             | <br><b>900,955</b>            | <br><b>686,759</b>              | <br><b>76%</b>       |

CITY OF ALACHUA  
 FINANCE DEPARTMENT ANALYSIS  
 FOR THE PERIOD ENDING MAY 31, 2024

CAPITAL PROJECTS FUNDS EXPENDITURES  
 BY MAJOR CATEGORY

| CAPITAL PROJECT                                  | FY 23/24<br>AMENDED<br>BUDGET | EXPENDED<br>TO DATE | PERCENT<br>EXPENDED<br>TO DATE | ENCUMBERED<br>TO DATE | PERCENT<br>ENCUMBERED<br>TO DATE | PERCENT<br>EXPENDED &<br>ENCUMBERED<br>TO DATE |
|--------------------------------------------------|-------------------------------|---------------------|--------------------------------|-----------------------|----------------------------------|------------------------------------------------|
| <b><u>SAN FELASCO CONSERVATION CORRIDOR</u></b>  |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                           | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| NON-OPERATING                                    | 1,700                         | 1,680               | 99%                            | 0                     | 0%                               | 99%                                            |
| <b>TOTAL EXPENDITURES</b>                        | <b>1,700</b>                  | <b>1,680</b>        | <b>99%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>99%</b>                                     |
| <b><u>HERITAGE OAKS</u></b>                      |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENSES                               | 4,326                         | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| CAPITAL OUTLAY                                   | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                        | <b>4,326</b>                  | <b>0</b>            | <b>0%</b>                      | <b>0</b>              | <b>0%</b>                        | <b>0%</b>                                      |
| <b><u>CDBG - NEIGHBORHOOD REVITALIZATION</u></b> |                               |                     |                                |                       |                                  |                                                |
| OPERATING EXPENDITURES                           | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| CAPITAL OUTLAY                                   | 894,929                       | 865,562             | 97%                            | 0                     | 0%                               | 97%                                            |
| <b>TOTAL EXPENDITURES</b>                        | <b>894,929</b>                | <b>865,562</b>      | <b>97%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>97%</b>                                     |
| <br><b>CAPITAL PROJECT FUNDS</b>                 | <br><b>900,955</b>            | <br><b>867,242</b>  | <br><b>96%</b>                 | <br><b>0</b>          | <br><b>0%</b>                    | <br><b>96%</b>                                 |

**CITY OF ALACHUA**  
**FINANCE DEPARTMENT ANALYSIS**  
**FOR THE PERIOD ENDING MAY 31, 2024**

**ENTERPRISE FUNDS**

**FUND 010, 020, 030, 042 - ENTERPRISE FUNDS:** Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises in which the intent of the governing body is that all costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City's Electric, Water, Wastewater, and Mosquito Control services reside in Enterprise funds.

|                             | <b>FY 23/24<br/>APPROVED<br/>BUDGET</b> | <b>FY 23/24<br/>AMENDED<br/>BUDGET</b> | <b>YEAR<br/>TO DATE<br/>FY 23/24</b> | <b>PERCENT OF<br/>BUDGET<br/>COLLECTED OR<br/>EXPENDED</b> |
|-----------------------------|-----------------------------------------|----------------------------------------|--------------------------------------|------------------------------------------------------------|
| <b>REVENUES:</b>            |                                         |                                        |                                      |                                                            |
| TAXES                       | 0                                       | 0                                      | 0                                    | 0%                                                         |
| PERMITS, FEES & ASSESSMENTS | 0                                       | 0                                      | 0                                    | 0%                                                         |
| INTERGOVERNMENTAL REVENUE   | 5,228,379                               | 5,228,379                              | 682,632                              | 13%                                                        |
| CHARGES FOR SERVICES        | 22,377,771                              | 22,377,771                             | 13,481,121                           | 60%                                                        |
| FINES AND FORFEITURES       | 0                                       | 0                                      | 0                                    | 0%                                                         |
| MISCELLANEOUS REVENUE       | 487,300                                 | 487,300                                | 828,354                              | 170%                                                       |
| NON-OPERATING               | 9,967,040                               | 9,967,040                              | 0                                    | 0%                                                         |
|                             | <b>38,060,490</b>                       | <b>38,060,490</b>                      | <b>14,992,107</b>                    | <b>39%</b>                                                 |

|                      |                   |                   |                   |            |
|----------------------|-------------------|-------------------|-------------------|------------|
| <b>EXPENSES:</b>     |                   |                   |                   |            |
| GENERAL GOVERNMENT   | 0                 | 0                 | 0                 | 0%         |
| PUBLIC SAFETY        | 0                 | 0                 | 0                 | 0%         |
| ECONOMIC ENVIRONMENT | 0                 | 0                 | 0                 | 0%         |
| PHYSICAL ENVIRONMENT | 38,060,490        | 38,060,490        | 22,303,754        | 59%        |
| TRANSPORTATION       | 0                 | 0                 | 0                 | 0%         |
| HUMAN SERVICES       | 0                 | 0                 | 0                 | 0%         |
| CULTURE & RECREATION | 0                 | 0                 | 0                 | 0%         |
|                      | <b>38,060,490</b> | <b>38,060,490</b> | <b>22,303,754</b> | <b>59%</b> |

**MAJOR EXPENDITURE CATEGORIES:**

|                        |                   |                   |                   |            |
|------------------------|-------------------|-------------------|-------------------|------------|
| PERSONAL SERVICES      | 2,447,239         | 2,447,239         | 1,378,940         | 56%        |
| OPERATING EXPENDITURES | 2,620,616         | 2,620,616         | 1,403,742         | 54%        |
| CAPITAL OUTLAY         | 14,318,220        | 14,318,220        | 10,693,841        | 75%        |
| DEBT SERVICE           | 788,712           | 788,712           | 788,699           | 100%       |
| GRANTS AND AIDS        | 0                 | 0                 | 5,959             | NA-        |
| NON-OPERATING          | 8,980,703         | 8,980,703         | 4,592,397         | 51%        |
| POWER COSTS            | 8,905,000         | 8,905,000         | 3,440,176         | 39%        |
|                        | <b>38,060,490</b> | <b>38,060,490</b> | <b>22,303,754</b> | <b>59%</b> |

CITY OF ALACHUA  
 FINANCE DEPARTMENT ANALYSIS  
 FOR THE PERIOD ENDING MAY 31, 2024

ENTERPRISE FUNDS REVENUES

| REVENUE SOURCE                          | FY 23/24<br>APPROVED<br>BUDGET | FY 23/24<br>AMENDED<br>BUDGET | RECEIVED<br>TO DATE<br>FY 23/24 | PERCENT<br>COLLECTED |
|-----------------------------------------|--------------------------------|-------------------------------|---------------------------------|----------------------|
| <b><u>INTERGOVERNMENTAL REVENUE</u></b> |                                |                               |                                 |                      |
| STATE GRANTS                            | 798,325                        | 798,325                       | 4,975                           | 1%                   |
| FEDERAL GRANTS                          | 4,430,054                      | 4,430,054                     | 677,657                         | 15%                  |
| <b>SUBTOTAL</b>                         | <b>5,228,379</b>               | <b>5,228,379</b>              | <b>682,632</b>                  | <b>13%</b>           |
| <b><u>CHARGES FOR SERVICES</u></b>      |                                |                               |                                 |                      |
| PHYSICAL ENVIRONMENT-ELECTRIC           | 16,786,971                     | 16,786,971                    | 8,510,944                       | 51%                  |
| PHYSICAL ENVIRONMENT-WATER              | 2,240,000                      | 2,240,000                     | 2,044,467                       | 91%                  |
| PHYSICAL ENVIRONMENT-WASTEWATER         | 3,285,800                      | 3,285,800                     | 2,883,242                       | 88%                  |
| PHYSICAL ENVIRONMENT-MOSQUITO           | 65,000                         | 65,000                        | 42,468                          | 65%                  |
| <b>SUBTOTAL</b>                         | <b>22,377,771</b>              | <b>22,377,771</b>             | <b>13,481,121</b>               | <b>60%</b>           |
| <b><u>MISCELLANEOUS REVENUE</u></b>     |                                |                               |                                 |                      |
| INTEREST EARNINGS                       | 92,500                         | 92,500                        | 121,031                         | 131%                 |
| RENTS & ROYALTIES                       | 32,000                         | 32,000                        | 32,571                          | 102%                 |
| OTHER MISCELLANEOUS REVENUE             | 362,800                        | 362,800                       | 674,752                         | 186%                 |
| <b>SUBTOTAL</b>                         | <b>487,300</b>                 | <b>487,300</b>                | <b>828,354</b>                  | <b>170%</b>          |
| <b><u>NON-OPERATING</u></b>             |                                |                               |                                 |                      |
| DEBT PROCEEDS                           | 0                              | 0                             | 0                               | 0%                   |
| TRANSFERS IN                            | 0                              | 0                             | 0                               | 0%                   |
| FUND BALANCE & UNDER COLLECTION         | 9,967,040                      | 9,967,040                     | 0                               | 0%                   |
| <b>SUBTOTAL</b>                         | <b>9,967,040</b>               | <b>9,967,040</b>              | <b>0</b>                        | <b>0%</b>            |
| <b>ENTERPRISE FUNDS</b>                 | <b>38,060,490</b>              | <b>38,060,490</b>             | <b>14,992,107</b>               | <b>39%</b>           |

CITY OF ALACHUA  
 FINANCE DEPARTMENT ANALYSIS  
 FOR THE PERIOD ENDING MAY 31, 2024

ENTERPRISE FUNDS EXPENDITURES  
 BY MAJOR CATEGORY

| DEPARTMENT/DIVISION              | FY 23/24<br>AMENDED<br>BUDGET | EXPENDED<br>TO DATE | PERCENT<br>EXPENDED<br>TO DATE | ENCUMBERED<br>TO DATE | PERCENT<br>ENCUMBERED<br>TO DATE | PERCENT<br>EXPENDED &<br>ENCUMBERED<br>TO DATE |
|----------------------------------|-------------------------------|---------------------|--------------------------------|-----------------------|----------------------------------|------------------------------------------------|
| <b><u>ELECTRIC UTILITY</u></b>   |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                | 1,521,242                     | 854,354             | 56%                            | 0                     | 0%                               | 56%                                            |
| OPERATING EXPENDITURES           | 947,457                       | 539,039             | 57%                            | 139,177               | 15%                              | 72%                                            |
| CAPITAL OUTLAY                   | 3,648,445                     | 849,771             | 23%                            | 662,792               | 18%                              | 41%                                            |
| DEBT SERVICE                     | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| GRANTS & AIDS                    | 0                             | 5,959               | NA-                            | 0                     | 0%                               | NA-                                            |
| NON-OPERATING                    | 6,329,888                     | 3,593,263           | 57%                            | 0                     | 0%                               | 57%                                            |
| POWER COSTS                      | 8,905,000                     | 3,440,176           | 39%                            | 0                     | 0%                               | 39%                                            |
| <b>TOTAL EXPENDITURES</b>        | <b>21,352,032</b>             | <b>9,282,562</b>    | <b>43%</b>                     | <b>801,969</b>        | <b>4%</b>                        | <b>47%</b>                                     |
| <b><u>WATER UTILITY</u></b>      |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                | 344,663                       | 131,043             | 38%                            | 0                     | 0%                               | 38%                                            |
| OPERATING EXPENDITURES           | 499,358                       | 163,253             | 33%                            | 40,348                | 8%                               | 41%                                            |
| CAPITAL OUTLAY                   | 7,787,481                     | 873,965             | 11%                            | 6,632,877             | 85%                              | 96%                                            |
| DEBT SERVICE                     | 165,684                       | 165,663             | 100%                           | 0                     | 0%                               | 100%                                           |
| NON-OPERATING                    | 1,526,681                     | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>        | <b>10,323,867</b>             | <b>1,333,924</b>    | <b>13%</b>                     | <b>6,673,225</b>      | <b>65%</b>                       | <b>78%</b>                                     |
| <b><u>WASTEWATER UTILITY</u></b> |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                | 569,210                       | 388,710             | 68%                            | 0                     | 0%                               | 68%                                            |
| OPERATING EXPENDITURES           | 1,132,183                     | 428,431             | 38%                            | 91,148                | 8%                               | 46%                                            |
| CAPITAL OUTLAY                   | 2,882,294                     | 373,933             | 13%                            | 1,300,503             | 45%                              | 58%                                            |
| DEBT SERVICE                     | 623,028                       | 623,036             | 100%                           | 0                     | 0%                               | 100%                                           |
| NON-OPERATING                    | 1,044,134                     | 944,134             | 90%                            | 0                     | 0%                               | 90%                                            |
| <b>TOTAL EXPENDITURES</b>        | <b>6,250,849</b>              | <b>2,758,244</b>    | <b>44%</b>                     | <b>1,391,651</b>      | <b>22%</b>                       | <b>66%</b>                                     |
| <b><u>MOSQUITO CONTROL</u></b>   |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                | 12,124                        | 4,833               | 40%                            | 0                     | 0%                               | 40%                                            |
| OPERATING EXPENDITURES           | 41,618                        | 2,346               | 6%                             | 0                     | 0%                               | 6%                                             |
| CAPITAL OUTLAY                   | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| NON-OPERATING                    | 80,000                        | 55,000              | 69%                            | 0                     | 0%                               | 69%                                            |
| <b>TOTAL EXPENDITURES</b>        | <b>133,742</b>                | <b>62,179</b>       | <b>46%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>46%</b>                                     |
| <b>ENTERPRISE FUNDS</b>          | <b>38,060,490</b>             | <b>13,436,909</b>   | <b>35%</b>                     | <b>8,866,845</b>      | <b>23%</b>                       | <b>59%</b>                                     |

**CITY OF ALACHUA**  
**FINANCE DEPARTMENT ANALYSIS**  
**FOR THE PERIOD ENDING MAY 31, 2024**

**INTERNAL SERVICE FUND**

**FUND 700 - INTERNAL SERVICE FUND:** The Internal Service Fund is used to account for the provision of goods or services by Utility Administration, Utility Operations, Utility Billing, Warehouse Operations, and postage services for the City's utility system and other departments.

|                                      | <b>FY 23/24<br/>APPROVED<br/>BUDGET</b> | <b>FY 23/24<br/>AMENDED<br/>BUDGET</b> | <b>YEAR<br/>TO DATE<br/>FY 23/24</b> | <b>PERCENT OF<br/>BUDGET<br/>COLLECTED OR<br/>EXPENDED</b> |
|--------------------------------------|-----------------------------------------|----------------------------------------|--------------------------------------|------------------------------------------------------------|
| <b>REVENUES:</b>                     |                                         |                                        |                                      |                                                            |
| TAXES                                | 0                                       | 0                                      | 0                                    | 0%                                                         |
| PERMITS, FEES & ASSESSMENTS          | 0                                       | 0                                      | 385                                  | NA+                                                        |
| INTERGOVERNMENTAL REVENUE            | 0                                       | 0                                      | 0                                    | 0%                                                         |
| CHARGES FOR SERVICES                 | 0                                       | 0                                      | 0                                    | 0%                                                         |
| FINES AND FORFEITURES                | 0                                       | 0                                      | 0                                    | 0%                                                         |
| MISCELLANEOUS REVENUE                | 0                                       | 0                                      | 20,353                               | NA+                                                        |
| NON-OPERATING                        | 4,414,756                               | 4,414,756                              | 2,592,397                            | 59%                                                        |
|                                      | <u>4,414,756</u>                        | <u>4,414,756</u>                       | <u>2,613,135</u>                     | <u>59%</u>                                                 |
| <b>EXPENSES:</b>                     |                                         |                                        |                                      |                                                            |
| GENERAL GOVERNMENT                   | 3,413,769                               | 3,413,769                              | 1,884,792                            | 55%                                                        |
| PUBLIC SAFETY                        | 0                                       | 0                                      | 0                                    | 0%                                                         |
| ECONOMIC ENVIRONMENT                 | 0                                       | 0                                      | 0                                    | 0%                                                         |
| PHYSICAL ENVIRONMENT                 | 1,000,987                               | 1,000,987                              | 497,935                              | 50%                                                        |
| TRANSPORTATION                       | 0                                       | 0                                      | 0                                    | 0%                                                         |
| HUMAN SERVICES                       | 0                                       | 0                                      | 0                                    | 0%                                                         |
| CULTURE & RECREATION                 | 0                                       | 0                                      | 0                                    | 0%                                                         |
|                                      | <u>4,414,756</u>                        | <u>4,414,756</u>                       | <u>2,382,727</u>                     | <u>54%</u>                                                 |
| <b>MAJOR EXPENDITURE CATEGORIES:</b> |                                         |                                        |                                      |                                                            |
| PERSONAL SERVICES                    | 2,815,632                               | 2,815,632                              | 1,497,737                            | 53%                                                        |
| OPERATING EXPENDITURES               | 998,210                                 | 998,210                                | 433,047                              | 43%                                                        |
| CAPITAL OUTLAY                       | 180,000                                 | 180,000                                | 170,815                              | 95%                                                        |
| DEBT SERVICE                         | 280,914                                 | 280,914                                | 281,128                              | 100%                                                       |
| GRANTS & AIDS                        | 0                                       | 0                                      | 0                                    | 0%                                                         |
| NON-OPERATING                        | 140,000                                 | 140,000                                | 0                                    | 0%                                                         |
| POWER COSTS                          | 0                                       | 0                                      | 0                                    | 0%                                                         |
|                                      | <u>4,414,756</u>                        | <u>4,414,756</u>                       | <u>2,382,727</u>                     | <u>54%</u>                                                 |

CITY OF ALACHUA  
FINANCE DEPARTMENT ANALYSIS  
FOR THE PERIOD ENDING MAY 31, 2024

INTERNAL SERVICE FUND REVENUES

| REVENUE SOURCE                                | FY 23/24<br>APPROVED<br>BUDGET | FY 23/24<br>AMENDED<br>BUDGET | YEAR<br>TO DATE<br>FY 23/24 | PERCENT<br>COLLECTED |
|-----------------------------------------------|--------------------------------|-------------------------------|-----------------------------|----------------------|
| <b><u>PERMITS, FEES &amp; ASSESSMENTS</u></b> |                                |                               |                             |                      |
| OTHER LICENSES, FEES, AND PERMITS             | 0                              | 0                             | 385                         | NA+                  |
| <b>SUBTOTAL</b>                               | <b>0</b>                       | <b>0</b>                      | <b>385</b>                  | <b>NA+</b>           |
| <b><u>INTERGOVERNMENTAL REVENUE</u></b>       |                                |                               |                             |                      |
| OTHER FEDERAL GRANTS                          | 0                              | 0                             | 0                           | 0%                   |
| <b>SUBTOTAL</b>                               | <b>0</b>                       | <b>0</b>                      | <b>0</b>                    | <b>0%</b>            |
| <b><u>CHARGES FOR SERVICES</u></b>            |                                |                               |                             |                      |
| OTHER MISCELLANEOUS CHARGES                   | 0                              | 0                             | 0                           | 0%                   |
| <b>SUBTOTAL</b>                               | <b>0</b>                       | <b>0</b>                      | <b>0</b>                    | <b>0%</b>            |
| <b><u>MISCELLANEOUS REVENUE</u></b>           |                                |                               |                             |                      |
| INTEREST EARNINGS                             | 0                              | 0                             | 20,353                      | NA+                  |
| RENTS & ROYALTIES                             | 0                              | 0                             | 0                           | 0%                   |
| OTHER MISCELLANEOUS REVENUE                   | 0                              | 0                             | 0                           | 0%                   |
| <b>SUBTOTAL</b>                               | <b>0</b>                       | <b>0</b>                      | <b>20,353</b>               | <b>NA+</b>           |
| <b><u>NON-OPERATING</u></b>                   |                                |                               |                             |                      |
| CONTRIBUTIONS FROM ENTERPRISE                 | 0                              | 0                             | 0                           | 0%                   |
| SERIES 2016 DEBT PROCEEDS                     | 0                              | 0                             | 0                           | 0%                   |
| INTERFUND TRANSFER                            | 4,019,078                      | 4,019,078                     | 2,592,397                   | 65%                  |
| FUND BALANCE & UNDER COLLECTION               | 395,678                        | 395,678                       | 0                           | 0%                   |
| <b>SUBTOTAL</b>                               | <b>4,414,756</b>               | <b>4,414,756</b>              | <b>2,592,397</b>            | <b>59%</b>           |
| <b>INTERNAL SERVICE FUND</b>                  | <b>4,414,756</b>               | <b>4,414,756</b>              | <b>2,613,135</b>            | <b>59%</b>           |

**CITY OF ALACHUA**  
**FINANCE DEPARTMENT ANALYSIS**  
**FOR THE PERIOD ENDING MAY 31, 2024**

**INTERNAL SERVICE FUND EXPENDITURES**  
**BY MAJOR CATEGORY**

| DEPARTMENT/DIVISION                                    | FY 23/24<br>AMENDED<br>BUDGET | EXPENDED<br>TO DATE | PERCENT<br>EXPENDED<br>TO DATE | ENCUMBERED<br>TO DATE | PERCENT<br>ENCUMBERED<br>TO DATE | PERCENT<br>EXPENDED &<br>ENCUMBERED<br>TO DATE |
|--------------------------------------------------------|-------------------------------|---------------------|--------------------------------|-----------------------|----------------------------------|------------------------------------------------|
| <b><u>FAS / UTILITY OPERATIONS</u></b>                 |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                      | 364,212                       | 254,195             | 70%                            | 0                     | 0%                               | 70%                                            |
| OPERATING EXPENDITURES                                 | 90,723                        | 33,093              | 36%                            | 18,562                | 20%                              | 57%                                            |
| CAPITAL OUTLAY                                         | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| NON-OPERATING                                          | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                              | <b>454,935</b>                | <b>287,288</b>      | <b>63%</b>                     | <b>18,562</b>         | <b>4%</b>                        | <b>67%</b>                                     |
| <b><u>FAS / UTILITY BILLING</u></b>                    |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                      | 408,514                       | 235,142             | 58%                            | 0                     | 0%                               | 58%                                            |
| OPERATING EXPENDITURES                                 | 157,274                       | 94,786              | 60%                            | 0                     | 0%                               | 60%                                            |
| CAPITAL OUTLAY                                         | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| NON-OPERATING                                          | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                              | <b>565,788</b>                | <b>329,928</b>      | <b>58%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>58%</b>                                     |
| <b><u>PUBLIC SERVICES / UTILITY ADMINISTRATION</u></b> |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                      | 1,274,438                     | 536,016             | 42%                            | 0                     | 0%                               | 42%                                            |
| OPERATING EXPENDITURES                                 | 333,800                       | 132,538             | 40%                            | 11,936                | 4%                               | 43%                                            |
| CAPITAL OUTLAY                                         | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| NON-OPERATING                                          | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                              | <b>1,608,238</b>              | <b>668,554</b>      | <b>42%</b>                     | <b>11,936</b>         | <b>1%</b>                        | <b>42%</b>                                     |
| <b><u>PUBLIC SERVICES-WAREHOUSE OPERATIONS</u></b>     |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                      | 137,116                       | 95,644              | 70%                            | 0                     | 0%                               | 70%                                            |
| OPERATING EXPENDITURES                                 | 31,430                        | 22,844              | 73%                            | 0                     | 0%                               | 73%                                            |
| CAPITAL OUTLAY                                         | 110,000                       | 110,000             | 100%                           | 0                     | 0%                               | 100%                                           |
| NON-OPERATING                                          | 0                             | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                              | <b>278,546</b>                | <b>228,488</b>      | <b>82%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>82%</b>                                     |
| <b><u>ISF - HUMAN RESOURCES</u></b>                    |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                      | 45,536                        | 31,038              | 68%                            | 0                     | 0%                               | 68%                                            |
| OPERATING EXPENDITURES                                 | 707                           | 430                 | 61%                            | 0                     | 0%                               | 61%                                            |
| <b>TOTAL EXPENDITURES</b>                              | <b>46,243</b>                 | <b>31,468</b>       | <b>68%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>68%</b>                                     |
| <b><u>ISF - FAS / INFORMATION</u></b>                  |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                      | 35,105                        | 23,846              | 68%                            | 0                     | 0%                               | 68%                                            |
| OPERATING EXPENDITURES                                 | 4,000                         | 3,594               | 90%                            | 0                     | 0%                               | 90%                                            |
| <b>TOTAL EXPENDITURES</b>                              | <b>39,105</b>                 | <b>27,440</b>       | <b>70%</b>                     | <b>0</b>              | <b>0%</b>                        | <b>70%</b>                                     |

CITY OF ALACHUA  
 FINANCE DEPARTMENT ANALYSIS  
 FOR THE PERIOD ENDING MAY 31, 2024

INTERNAL SERVICE FUND EXPENDITURES  
 BY MAJOR CATEGORY

| DEPARTMENT/DIVISION                                         | FY 23/24<br>AMENDED<br>BUDGET | EXPENDED<br>TO DATE | PERCENT<br>EXPENDED<br>TO DATE | ENCUMBERED<br>TO DATE | PERCENT<br>ENCUMBERED<br>TO DATE | PERCENT<br>EXPENDED &<br>ENCUMBERED<br>TO DATE |
|-------------------------------------------------------------|-------------------------------|---------------------|--------------------------------|-----------------------|----------------------------------|------------------------------------------------|
| <b><u>PUBLIC SERVICES-WATER DISTRIBUTION/COLLECTION</u></b> |                               |                     |                                |                       |                                  |                                                |
| PERSONAL SERVICES                                           | 550,711                       | 321,856             | 58%                            | 0                     | 0%                               | 58%                                            |
| OPERATING EXPENDITURES                                      | 380,276                       | 101,553             | 27%                            | 13,711                | 4%                               | 30%                                            |
| CAPITAL OUTLAY                                              | 70,000                        | 0                   | 0%                             | 60,815                | 87%                              | 87%                                            |
| <b>TOTAL EXPENDITURES</b>                                   | <b>1,000,987</b>              | <b>423,409</b>      | <b>42%</b>                     | <b>74,526</b>         | <b>7%</b>                        | <b>50%</b>                                     |
| <b><u>DEBT SERVICE FUND - SERIES 2016</u></b>               |                               |                     |                                |                       |                                  |                                                |
| DEBT SERVICE                                                | 280,914                       | 281,128             | 100%                           | 0                     | 0%                               | 100%                                           |
| <b>TOTAL EXPENDITURES</b>                                   | <b>280,914</b>                | <b>281,128</b>      | <b>100%</b>                    | <b>0</b>              | <b>0%</b>                        | <b>100%</b>                                    |
| <b><u>INTERNAL SERVICE FUND RESERVES</u></b>                |                               |                     |                                |                       |                                  |                                                |
| NON-OPERATING                                               | 140,000                       | 0                   | 0%                             | 0                     | 0%                               | 0%                                             |
| <b>TOTAL EXPENDITURES</b>                                   | <b>140,000</b>                | <b>0</b>            | <b>0%</b>                      | <b>0</b>              | <b>0%</b>                        | <b>0%</b>                                      |
| <b>INTERNAL SERVICE FUND</b>                                | <b>4,414,756</b>              | <b>2,277,703</b>    | <b>52%</b>                     | <b>105,024</b>        | <b>2%</b>                        | <b>54%</b>                                     |

**CITY OF ALACHUA  
FINANCE DEPARTMENT ANALYSIS  
FOR THE PERIOD ENDING MAY 31, 2024**

**ALL CITY FUNDS**

|                             | <b>FY 23/24<br/>APPROVED<br/>BUDGET</b> | <b>FY 23/24<br/>AMENDED<br/>BUDGET</b> | <b>YEAR<br/>TO DATE<br/>FY 23/24</b> | <b>PERCENT OF<br/>BUDGET<br/>COLLECTED OR<br/>EXPENDED</b> |
|-----------------------------|-----------------------------------------|----------------------------------------|--------------------------------------|------------------------------------------------------------|
| <b>REVENUES:</b>            |                                         |                                        |                                      |                                                            |
| TAXES                       | 10,620,024                              | 10,620,024                             | 9,062,197                            | 85%                                                        |
| PERMITS, FEES & ASSESSMENTS | 1,046,800                               | 1,046,800                              | 838,244                              | 80%                                                        |
| INTERGOVERNMENTAL           | 8,119,786                               | 8,144,240                              | 2,453,705                            | 30%                                                        |
| CHARGES FOR SERVICES        | 24,201,837                              | 24,201,837                             | 14,689,598                           | 61%                                                        |
| FINES AND FORFEITURES       | 45,000                                  | 45,000                                 | 52,536                               | 117%                                                       |
| MISCELLANEOUS REVENUE       | 677,200                                 | 696,200                                | 1,078,276                            | 155%                                                       |
| NON-OPERATING               | 22,022,372                              | 22,022,372                             | 5,665,920                            | 26%                                                        |
|                             | <b>66,733,019</b>                       | <b>66,776,473</b>                      | <b>33,840,476</b>                    | <b>51%</b>                                                 |

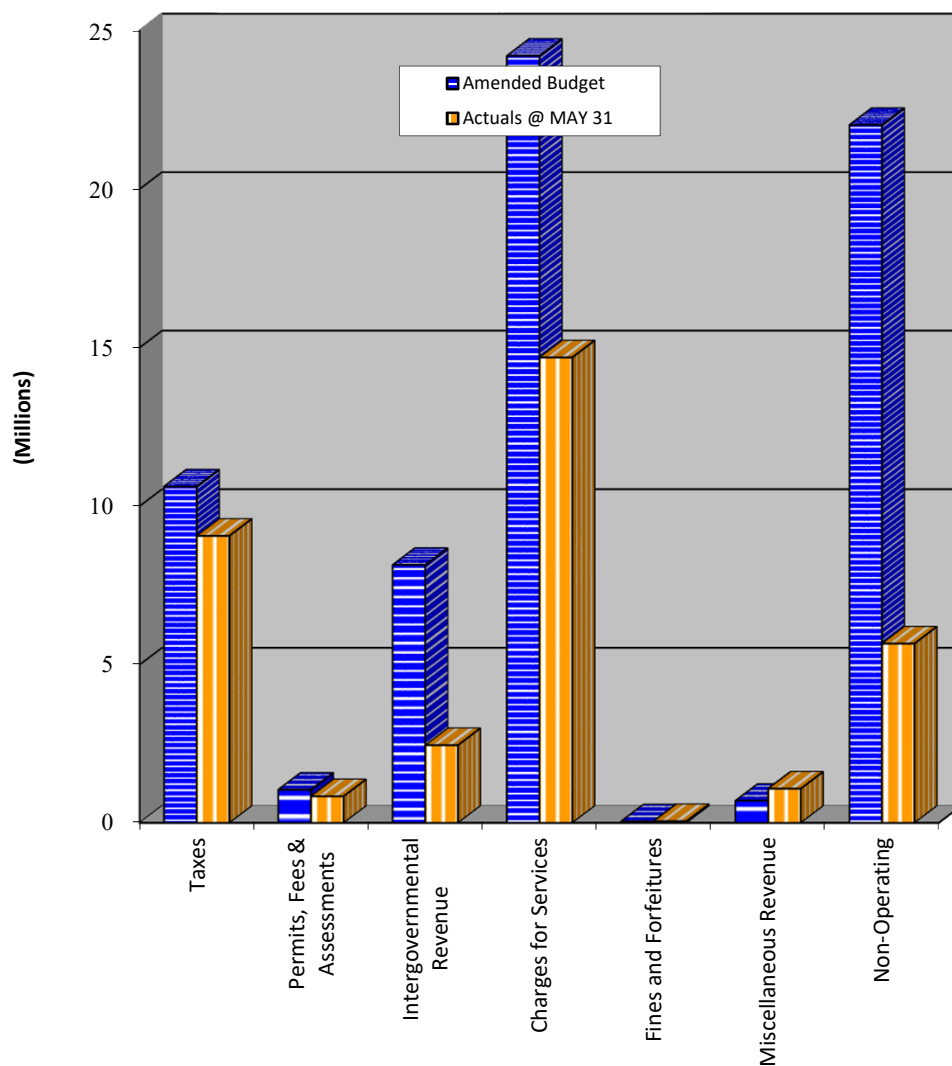
|                      |                   |                   |                   |            |
|----------------------|-------------------|-------------------|-------------------|------------|
| <b>EXPENSES:</b>     |                   |                   |                   |            |
| GENERAL GOVERNMENT   | 13,081,079        | 13,081,079        | 7,583,490         | 73%        |
| PUBLIC SAFETY        | 5,476,246         | 5,519,700         | 4,003,012         | 73%        |
| ECONOMIC ENVIRONMENT | 828,822           | 828,822           | 373,407           | 45%        |
| PHYSICAL ENVIRONMENT | 40,201,565        | 40,201,565        | 23,913,027        | 59%        |
| TRANSPORTATION       | 4,375,018         | 4,375,018         | 1,771,443         | 40%        |
| HUMAN SERVICES       | 0                 | 0                 | 782               | NA-        |
| CULTURE & RECREATION | 2,770,289         | 2,770,289         | 2,251,380         | 81%        |
|                      | <b>66,733,019</b> | <b>66,776,473</b> | <b>39,896,541</b> | <b>60%</b> |

**MAJOR EXPENDITURE CATEGORIES:**

|                        |                   |                   |                   |            |
|------------------------|-------------------|-------------------|-------------------|------------|
| PERSONAL SERVICES      | 14,927,361        | 14,892,561        | 9,356,341         | 63%        |
| OPERATING EXPENDITURES | 8,652,626         | 8,830,170         | 5,756,689         | 65%        |
| CAPITAL OUTLAY         | 21,637,202        | 21,537,912        | 13,786,819        | 64%        |
| DEBT SERVICE           | 1,869,900         | 1,869,900         | 1,869,962         | 100%       |
| GRANTS & AIDS          | 316,501           | 316,501           | 21,834            | 7%         |
| NON-OPERATING          | 10,424,429        | 10,424,429        | 5,665,920         | 54%        |
| POWER COSTS            | 8,905,000         | 8,905,000         | 3,440,176         | 39%        |
|                        | <b>66,733,019</b> | <b>66,776,473</b> | <b>39,897,741</b> | <b>60%</b> |

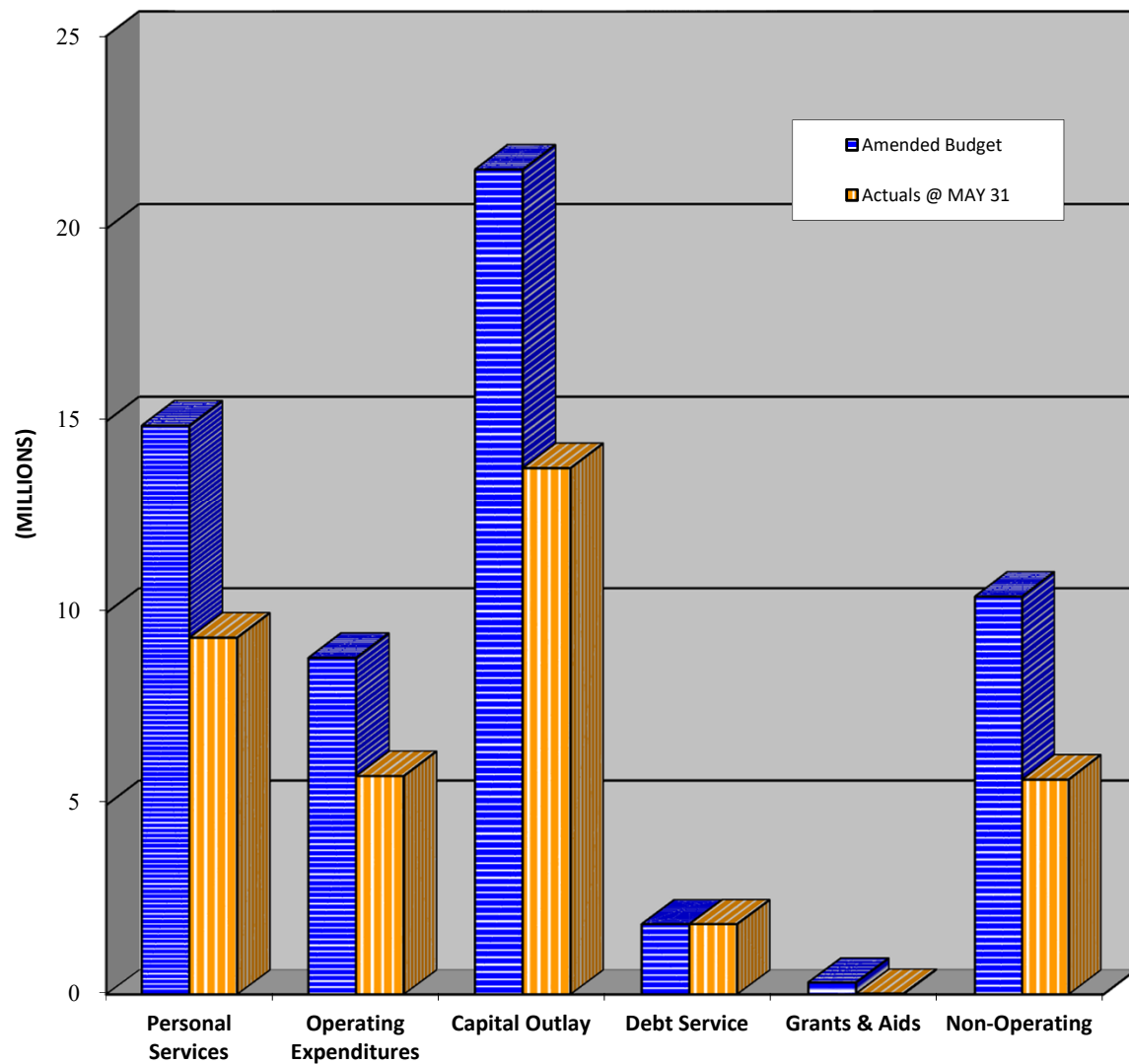
## Revenues by Major Category All City Funds

The City of Alachua's overall revenues are at 51% of budget for the fiscal year. Taxes are at 85% of budget. These include ad valorem property taxes and public utility taxes. Other revenue sources are: Permits, Fees and Assessments (80%); Intergovernmental Revenue (30%); Charges for Services (61%); Fines and Forfeitures (117%); Miscellaneous Revenue (155%); and Non-Operating Revenue (26%).



### Expenditures by Major Category All City Funds

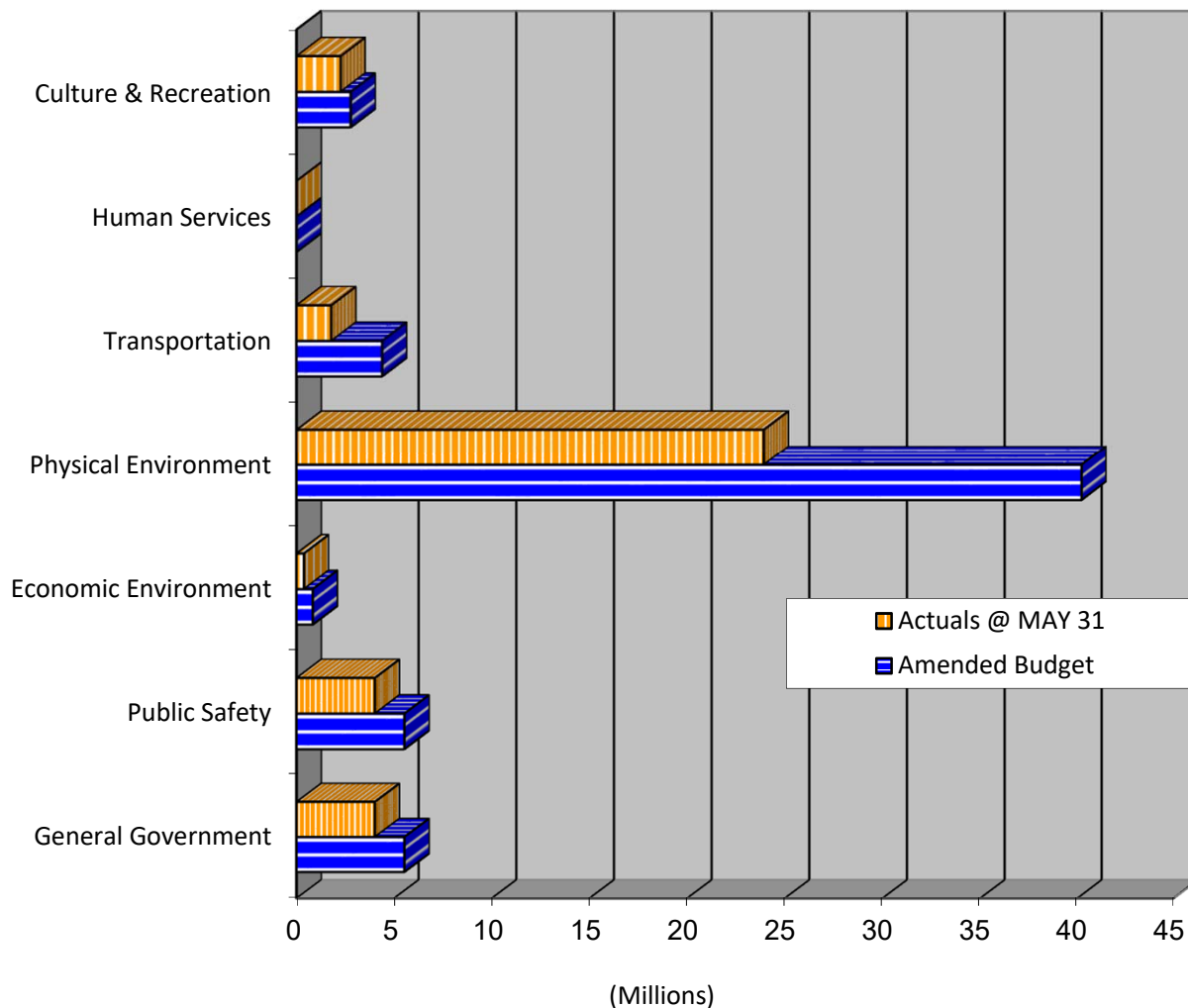
Overall, City expenditures and encumbrances are at 60% of budget for the period. The Personal Services category is at 63% of budget for the fiscal year. The Operating Expenditures category is at 65%, with encumbrances for legal and residential waste collection services of \$541K. Capital Outlay is at 64%, Debt Service is 100%, Grants & Aids is 7% and Non-Operating Expenditures are at 54%. Encumbrances for future expenditures account for 17.3% (aprox. \$11.5M) of the budget total.



\* Encumbered activity are purchase orders that are reserved for payment, but have not been paid as of the report date.

### Budget Performance by Function All City Funds

Overall, expenditures are at 60% of budget with General Government expenses at 73%, Public Safety at 73%, Economic Environment at 45%, Physical Environment at 59% (Enterprise Funds, Water Collection and Distribution & residential waste collection services), Transportation at 40%, Human Services at NA-%, and Culture & Recreation at 81%.



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## INVESTMENTS AND CASH

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### **Purpose**

The purpose of this section is to report the City's cash and investment holdings at the end of each month. These funds are managed in accordance with the City's Investment Policies, which are designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return competitive with comparable funds and financial market indices.

### **Investment Objectives**

The foremost objective of the City's investment program is the safety of the principal of those funds within the portfolios. The portfolio is managed in a manner that funds are available to meet reasonably anticipated cash flow requirements in an orderly manner. The portfolio is designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. However, return on investment is insignificant in comparison to the safety and liquidity objectives described above. The City's core investments are limited to relatively low risk investment instruments in anticipation of earning fair return relative to the risk being assumed.

### **Defining Principal**

Principal, when dealing with investments, can be defined as the original amount invested in a security.

### **Defining of Portfolio**

A portfolio can be defined as various investment instruments possessed by an individual or organization.

### **Defining Rate of Return on Investment**

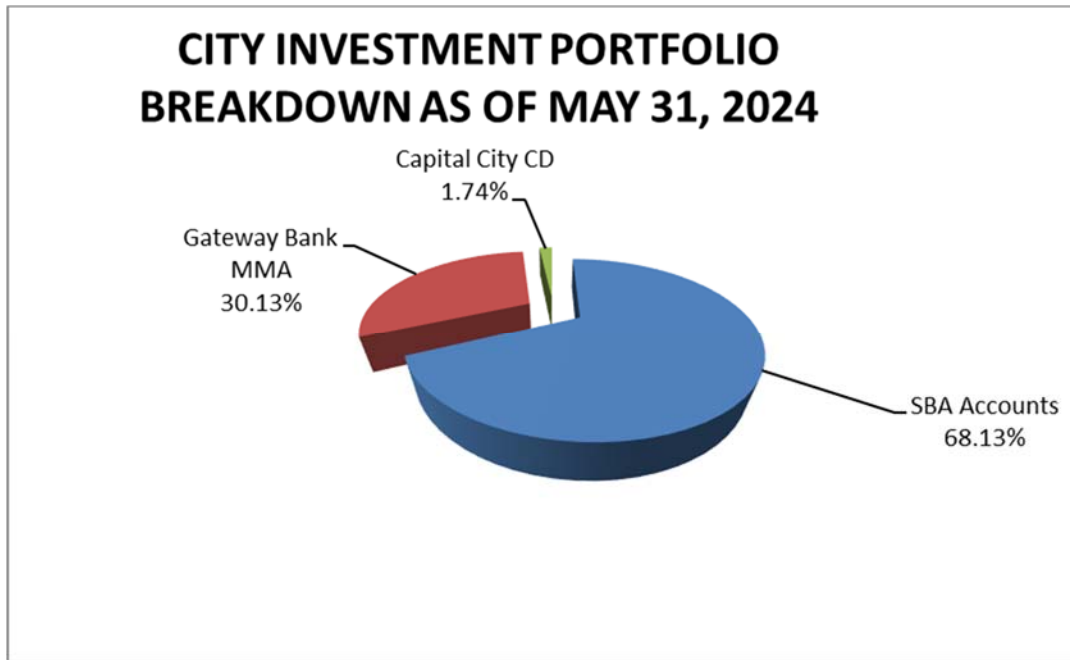
The Rate of Return on Investment refers to the benefits (the profits) to an investor or organization relative to the cost of the initial investment. It is similar to the rate of profit as a measure of profitability.

### **Conclusion**

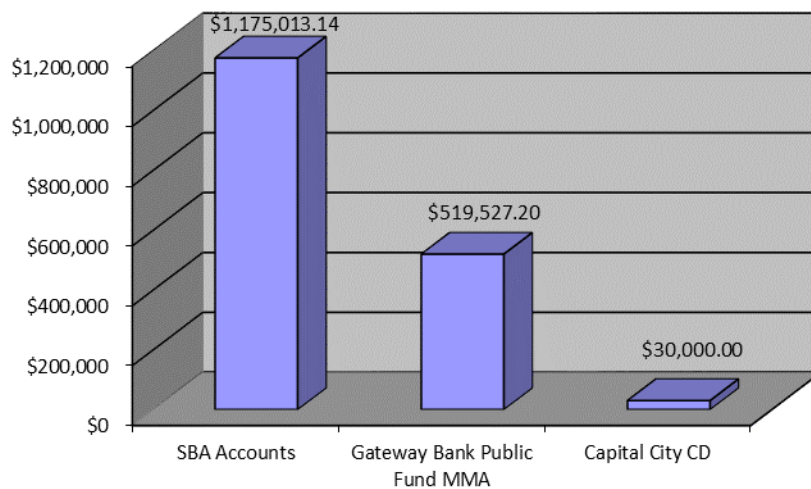
The City's cash and investments are pursuant to Section 218.415, Florida Statutes as well as the City's own adopted Investment Policy. To ensure that the City's funds are effectively managed, the Finance Director and other appropriate staff shall annually complete eight (8) hours of continuing professional education in subjects or courses of study related to investment practices and products.

## INVESTMENTS AND CASH

As of May 31, 2024, the City's investment portfolio totaled **\$1,724,540.34**. The portfolio consists of: two State Board of Administration Investment Pool (SBA) accounts, one money market account and a certificate of deposit account. The graphs below illustrate the breakdown, by percentage, of each investment.



### INVESTMENTS AS OF MAY 31, 2024



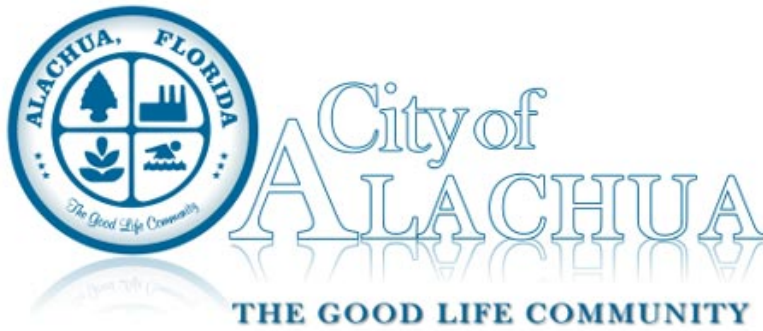
## INVESTMENTS AND CASH

As of May 31, 2024, the City had cash holdings in several accounts with Capital City Bank, South State Bank (formerly CenterState Bank) and Renasant Bank (formerly Alarion & Heritage) that totaled **\$33,434,585.86**. Each bank account has a specific purpose. The accounts are listed as follows:

- Main Operating account: This account is for the City's daily deposits (utility payments, grant revenue, etc.) and expenses (vendor payments, debt service payments, etc.).
- Payroll account: This account is for payroll-related expenses (salaries payable).
- Community Redevelopment Agency (CRA) account: This account is for deposits and expenses related to CRA activities.
- Police Forfeiture account: This account is for fines and forfeiture funds received by the Alachua Police Department. Expenditures from this account will not be permitted without Commission approval.
- Series 2016 Repayment: This account is intended to be utilized to make the annual Series 2016 Debt payments.
- Restricted Deposit account: This account is for utility customer deposits only.
- Explorer account: This account is for deposits and expenses related to Police Explorer activities.
- Heritage Oaks account: This account is for funds related to the completion of improvements to the Heritage Oaks subdivision Phase I.
- SRF Repayment Money Market account: This account is for the repayment of the State Revolving Fund (SRF) loan related to the construction of the waste water facility.
- ARPA Account: This account is for funds received from the Federal Government through the American Rescue Plan Act. Funds are intended to be used to make necessary investments in water infrastructure.

The bank account balances as of the end of the report period are as follows:

| <b>Bank Account</b>           | <b>May<br/>Balance</b> | <b>Percentage<br/>of Total</b> |
|-------------------------------|------------------------|--------------------------------|
| Operating Account             | \$25,280,138.82        | 75.61%                         |
| Payroll Account               | \$7,861.99             | 0.02%                          |
| CRA Account                   | \$827,989.93           | 2.48%                          |
| Police Forfeiture Account     | \$3,389.05             | 0.01%                          |
| Series 2016 Repayment Account | \$874,996.10           | 2.62%                          |
| Deposit Account               | \$2,103,303.83         | 6.29%                          |
| Explorer Account              | \$5,139.29             | 0.02%                          |
| Heritage Oaks Account         | \$4,325.46             | 0.01%                          |
| SRF Repayment Account         | \$79,749.28            | 0.24%                          |
| ARPA Account                  | \$4,247,692.11         | 12.70%                         |
| <b>TOTAL</b>                  | <b>\$33,434,585.86</b> | <b>100.00%</b>                 |



## Commission Agenda Item

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**MEETING DATE:** 6/24/2024

**SUBJECT:** School Resource Contract for 2024-2027 School Year

**PREPARED BY:** Jesse J. Sandusky - Chief of Police

**RECOMMENDED ACTION:**

Authorize the Mayor, City Manager, and City Attorney to execute the agreement between the School Board of Alachua County (SBAC) and the City of Alachua, for provision of the School Resource Officer Program, and submit three signed originals to the SBAC.

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### Summary

The School Board of Alachua County (SBAC) has expressed its intent to continue the School Resource Officer Program (SROP) with the City of Alachua for the four schools within our jurisdiction – Santa Fe High School, Mebane Middle School, Alachua Elementary School, and Irby Elementary School. As such, the SBAC has requested the City enter into another agreement for the upcoming school year.

The agreement requires a total of five (5) School Resource Officers – one (1) in each of the elementary and middle schools, and two (2) at Santa Fe High School. The share of funding for Alachua schools for this contract is \$299,574.00 which represents an increase of \$5,874.00 (2%) from the previous year. Funds provided by the School Board during the term of this agreement shall be paid to the City in 12 monthly payments per year beginning July 1, 2024. In addition, the School Board has requested that all partner agencies agree to a contract term of 3 years. That being said, this contract will extend until the end of the 2026-2027 school year. The School Board agrees to a 2% percent increase in year two of this agreement and an additional 2% in year 3 of this agreement.

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**FINANCIAL IMPACT:** Yes

**BUDGETED:** Yes

**AMOUNT:** \$299,574

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**COMMISSION GOALS:**

Community Enhancement, Strengthen Community Services

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**ATTACHMENTS:**

Description

- ▣ SRO Contract 2024-2027

**AGREEMENT BETWEEN  
THE SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA,  
AND  
THE CITY OF ALACHUA, FLORIDA  
FOR  
A SCHOOL RESOURCE OFFICER PROGRAM**

**THIS AGREEMENT**, made and entered into this 1<sup>st</sup> day of July, 2024, by and between THE SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA, (the "School Board"), and THE CITY OF ALACHUA, (the "City");

**WHEREAS**, the School Board and City desire to provide a crime and delinquency prevention program to the public schools within the City of Alachua; and

**WHEREAS**, the School Board and the City desire to provide a safer school environment through a School Resource Officer (hereinafter referred to as "SRO") Program;

**NOW THEREFORE**, in consideration of the mutual promises and covenants herein contained, the School Board and the City hereby agree as follows:

1. The City, by and through its police department, Alachua Police Department ("APD"), shall assign on each day that school is in session, two regularly employed police officers as SROs to the following school:

- a. Santa Fe High School\*
- b. Mebane Middle School
- c. Alachua Elementary School
- d. Irby Elementary School

\* Two (2) officers shall be assigned to cover Santa Fe High School

2. The School Board agrees to pay **\$299,574** for its share of funding for the SRO for the first year of the period from July 1, 2024 to June 30, 2027. This amount represents the School Board's portion of the twelve-month cost of the salaries, benefits and operating expenses for each SRO and any other costs of the program that the Chief of Police deems necessary to its operation, to include training and other administrative costs associated with equipping and staffing the program at the levels indicated above. In the event that any of the regularly assigned SROs are not available to staff the school, the Chief of Police shall assign a replacement SRO to cover during all portions of the school day when school is in session, consistent with the staffing levels outlined in Paragraph 1 above. The School Board agrees to increase the annual payment under this Agreement two percent (2%) in year 2 of this Agreement and an additional two percent (2%) in year 3 of this Agreement.

Funds provided by the School Board during the term of this agreement for the cost of SROs shall be paid to the City in twelve monthly payments per year beginning July 1, 2024. Monthly payments shall be 1/12 of the agreed-upon total annual share. Invoice shall include documentation to substantiate the costs being reimbursed. Invoices will be paid within the time

frame designated Florida Statutes.

3. The parties may renegotiate the compensation provided herein and scope of services to be provided hereunder if the State of Florida reduces or withholds, or reserves any part of the funds of the District's Safe Schools allocation. Likewise, the parties may renegotiate the terms and conditions of this Agreement if SRO positions can or need to be added or deleted.

4. Each school listed in paragraph 1 shall, with the participation of the assigned SRO, develop a safety plan that addresses internal and external threats.

5. The City shall also continue to provide supervision of the SRO program.

6. The SRO program will operate in accordance with the guidelines attached hereto as "Exhibit A."

7. The School Board and the City agree, pursuant to F.S. 1002.221(2)(c), to share certain student education records and information in order to further the crime and delinquency prevention programs contemplated by this Agreement. The School Board agrees to provide student demographic information, enrollment data, current schedule, attendance and summary discipline information through its on-line Student Information System program to each SRO, for students at the school where the Officer is assigned.

8. The SROs shall remain employees of the City and shall not be employees or agents of the School Board. The School Board and the City acknowledge that each SRO is a police officer who shall uphold the law under the direct supervision and control of the City and APD. The SRO shall remain responsive to the chain of command of the City and APD. However, SROs will cooperate with any state or federal investigations into School Board conduct, if the officer witnessed or was involved in the incident under investigation.

9. SROs and their supervisors shall maintain an open line of communication with the School Board's Chief of Safety and School Security, particularly as it pertains to any matters involving school safety, security, and/or activity that involve students or staff in the law enforcement process. This shall include, but is not limited to, a weekly written report/briefing by SRO supervisors describing any arrests, security breaches, or other significant events that involve law enforcement intervention.

10. Confidentiality. Each party shall ensure that its directors, officers, employees, officers, agents and assigns comply with all state and federal laws regarding student information privacy.

11. This Agreement may be terminated without cause by either party upon ninety (90) days written notice. In the event this Agreement is terminated prior to the end of its term, prorated compensation will be made to the City for services performed to the date of termination. The School Board shall be entitled to a prorated refund for that period of time when SRO services are not provided because of the termination of this Agreement.

12. Any and all notices or any other communication herein required or permitted shall be deemed to have been given when deposited in the United States postal service as regular mail, postage prepaid, and addressed as follows:

Shane Andrew, Superintendent  
School Board of Alachua County  
620 East University Avenue  
Gainesville, FL 32601

W. Michael DaRoza  
Alachua City Manager  
P.O. Box 9  
Alachua, FL 32616

The School Board, the City, their agents, and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by negotiation between the Superintendent and the City or their designees.

13. This Agreement constitutes a final written expression of all terms of this Agreement and is a complete and exclusive statement of those terms. No terms, conditions, understandings, or agreements purporting to modify or vary the terms of this Agreement shall be binding unless hereafter made in writing and signed by both parties.

14. The City shall have the option of providing a passive detection canine at the school, as long as the unit conforms to current School Board policies.

15. Each party shall be solely responsible for the negligent or wrongful acts of its officials, agents, and employees. In entering into this Agreement, neither the School Board nor the City is waiving any privileges or immunities they are entitled to under the law, including, but not limited to, sovereign immunity as granted under Chapter 768 of the Florida Statutes.

16. The Parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. The Parties will not subcontract any of their respective duties and obligations under this Agreement to any third-parties. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by their duly authorized officers.

SCHOOL BOARD OF ALACHUA  
COUNTY, FLORIDA

CITY OF ALACHUA

By: \_\_\_\_\_  
Diyonne McGraw, Chair      Date

By: \_\_\_\_\_  
Gib Coerper, Mayor      Date

Attest: \_\_\_\_\_  
Shane Andrew,      Date  
Superintendent

Attest: \_\_\_\_\_  
w. Michael DaRoza, City Manager      Date

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
Staff Attorney

\_\_\_\_\_  
Attorney

## **EXHIBIT A**

### **ALACHUA COUNTY'S SCHOOL RESOURCE OFFICER PROGRAM**

The Alachua County School Resource Officer Program is an intervention, prevention, and public safety program focused on educating and establishing a rapport with students. This program also provides public safety education for staff, students, and faculty as well as other parties associated with the schools. The program is a collaborative effort between the Alachua Police Department (APD) and the School Board of Alachua County. The primary objectives of this program are:

1. Provide law enforcement and public safety assistance to school personnel, parents, and students;
2. Develop a positive image of Law Enforcement Officers among students and parents;
3. Help students with problems through personal and group mentoring;
4. Gather information about criminal activity or potential problems within the school or community;
5. Educate students in the areas of crime prevention, personal safety, substance abuse, and law.

#### **School Resource Officer Guidelines:**

1. The School Resource Officer (SRO) has several major roles in the school to which he/she is assigned, including intervention and prevention activities for the students, mentoring students, and providing law enforcement assistance.
2. SROs provide intervention services such as referrals to social service agencies and prevention services such as classroom lectures and the distribution of pamphlets of educational information.
3. The SRO will be given sufficient time at the beginning of the school year to present information to school administrators, faculty, and staff on School Crisis and Emergency plans. The SRO will assist the school administration with conducting lockdown and/or evacuation drills (not including mandated fire drills) during the school year and as scheduled by the school principal. The number, type, and frequency of such drills shall at least minimally meet the standards of State Statutes. All school crisis and emergency plans and any drills, such as active-shooter exercises, shall be approved by the Superintendent or his/her designee.
4. The SRO will investigate crimes that take place on the school property and may participate in the investigation of crimes, on or off campus, that concern known students. Should it become necessary to conduct normal law enforcement interviews

or investigations with students, the SRO shall adhere to those legal requirements, policy and procedures established by the State of Florida, the APD, and the School Board. The SRO shall inform the student's parent(s) and the principal, or his or her designee, of the investigation/interviews occurring on campus, as soon as practical, if not prohibited by confidentiality provision of state law.

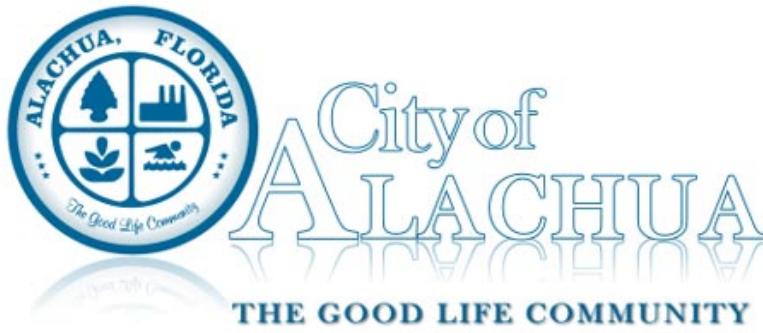
5. While the SRO should be considered a resource for the principals and administrative staff, the SRO shall not be required to participate in school discipline. He/she should work closely with the principal or an administrator appointed by the principal.
6. To coordinate the exchange of information between SROs in various schools, regularly scheduled meetings should be held for all SROs. It is hoped that this will eliminate the potential problems that might arise because a SRO's department does not patrol the neighborhood in which the students live.
7. The SRO Program will not be identical in each school. The character of the program in each school will be greatly influenced by the collaborative agreement between the Principals and the respective SRO and SRO's supervisor.
8. While on campus, in the capacity of SRO, the officer will wear the approved APD uniform.

### **Training**

SROs shall attend the 40-hour "SRO Basic" training offered by the Florida Department of Law Enforcement, Criminal Justice Standards and Training Commission as soon as practical, upon being selected to this position. The SRO will also attend a 40-hour Crisis Intervention Training using a curriculum developed by a national organization with expertise in mental health crisis intervention, and provide proof of completion to the School Board. In addition to the listed training, all City personnel are required by the agency to attend mandatory retraining every year. APD will make a good-faith effort to schedule training for times other than regular school hours.

### **Monthly Reports**

On a monthly the City will provide SBAC the bi-weekly attendance and leave records and overtime logs (timesheets), which document the work schedule of the SRO(s). This report will indicate hours at school, hours in training, sick hours used, vacation hours used, hours assigned to special details, and so forth. The report will be sent to the superintendent or designee, in an electronic format.



## Commission Agenda Item

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**MEETING DATE:** 6/24/2024

**SUBJECT:** June 10, 2024, City Commission Meeting Minutes

**PREPARED BY:** LeAnne Williams, Deputy City Clerk

**RECOMMENDED ACTION:**

Approve the minutes.

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**Summary**

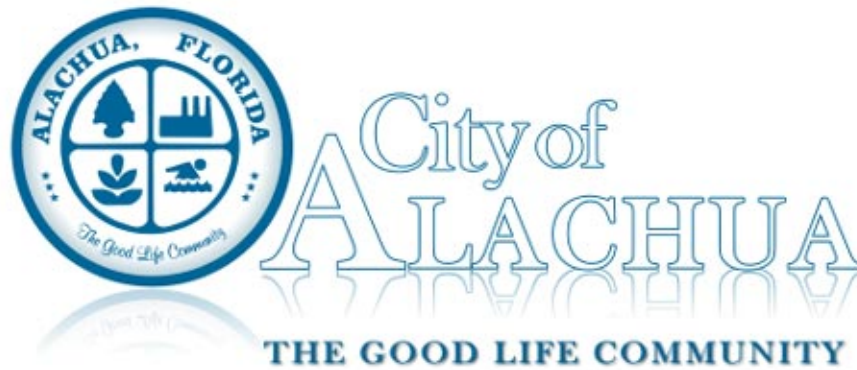
June 10, 2024, City Commission Meeting Minutes.

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**ATTACHMENTS:**

Description

☐ Minutes



## **Regular City Commission Meeting Minutes June 10, 2024**

**Mayor Gib Coerper**  
**Vice Mayor Edward Potts**  
Commissioner Dayna Miller  
Commissioner Jennifer Ringersen  
Commissioner Shirley Green Brown

**City Manager Mike DaRoza**  
City Attorney Marian Rush

The City Commission will conduct a  
**Regular City Commission Meeting**  
**At 6:00 PM**  
to address the item(s) below.

**Meeting Date:** June 10, 2024

**Meeting Location:** James A. Lewis City Commission Chambers

**CITIZENS PRESENT:** Jackson Youmas, Priscilla Williams, Jamon Yeriez. **STAFF ATTENDING:** Diane Amendola, Kyler Burk, Michael Carrillo, Tara Malone, Damon Messina, Jesse Sandusky, Donna Smith, Rodolfo Valladares, LeAnne Williams, Tyler Williams, Cap Wilson, David Wisener.

### **CITY COMMISSION MEETING**

**Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.**

#### **CALL TO ORDER**

Gib Coerper, Mayor

#### **INVOCATION**

Evangelist Jackson Youmas, In The Spirit Ministries Church

#### **PLEDGE TO THE FLAG**

Gib Coerper, Mayor

## **APPROVAL OF THE AGENDA**

**Commissioner Jennifer Ringersen moved to approve the agenda; seconded by Commissioner Shirley Green Brown.**

**Passed by unanimous consent.**

## **APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY TITLE ONLY**

**Vice Mayor Edward Potts moved to approve the reading of proposed ordinances and resolutions by title only; seconded by Commissioner Ringersen.**

**Passed by unanimous consent.**

### **I. SPECIAL PRESENTATIONS**

### **II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA**

No comments.

**(Please Limit to 3 Minutes.**Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting

### **III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS**

### **IV. PUBLIC HEARINGS AND ORDINANCES**

(Presentations, other than the applicant, please limit to **3 Minutes**)

### **V. AGENDA ITEMS**

- A. Resolution 24-09: Amending the Fiscal Year 2023-2024 Budget for the Receipt of Unanticipated Revenue; Increasing the Children's Trust Grant Special Revenue Fund to Appropriate Revenues and Expenses Related to the Children's Trust of Alachua County Agreement; Providing an Effective Date.

Tyler Williams, Senior Accountant; Amending the Fiscal Year 2023-2024 Budget for the Receipt of Unanticipated Revenue; Increasing the Children's Trust Grant Special Revenue Fund; Submitted.

**Commissioner Ringersen moved to adopt Resolution 24-09; seconded by Commissioner Brown.**

**Passed 5-0 by roll call.**

### **VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA**

No comments.

**(Please Limit to 3 Minutes.**Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

**VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY**

**VIII. COMMISSION COMMENTS/DISCUSSION**

**ADJOURN**

Vice Mayor Potts moved to adjourn; seconded by Commissioner Ringersen.

Passed by unanimous consent.

The meeting adjourned at 6:17 p.m.

|                       |
|-----------------------|
| <b>CONSENT AGENDA</b> |
|-----------------------|

**CONSENT AGENDA ITEMS**

- A. Mutual Aid Agreement for Operational Assistance Between the City of Williston Police Department and the City of Alachua Police Department
- B. May 6, 2024, City Commission Meeting Minutes
- C. May 20, 2024, City Commission Meeting Minutes
- D. May 20, 2024, Joint City-County Commission Meeting Minutes

ATTEST:

CITY COMMISSION OF THE  
CITY OF ALACHUA, FLORIDA

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Mike DaRoza, City Manager/Clerk

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Gib Coerper, Mayor