



ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

Community Redevelopment Agency Advisory Board Meeting Agenda August 15, 2022

Chair Rudy Rothseiden
Vice Chair Kelly Harris
Member Marvin Bingham, Jr.
Member Bryan Boukari
Member Rick Robertson

Executive Director **Mike DaRoza**

Community Redevelopment Agency Advisory Board Meeting 3:00 PM

Meeting Date: August 15, 2022

Meeting Location: James A. Lewis Commission Chambers

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CRA ADVISORY BOARD MEETING

CALL TO ORDER

APPROVAL OF THE AGENDA

I. OLD BUSINESS

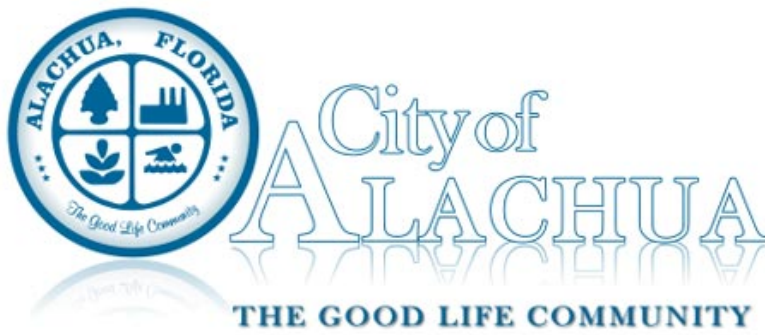
II. NEW BUSINESS

- A. Approval of the Minutes of the July 18, 2022 CRAAB Meeting
- B. Staff Updates
- C. CRA Proposed Fiscal Year 2022-2023 Budget

III. BOARD COMMENTS/DISCUSSION

IV. CITIZENS COMMENTS

ADJOURN



Board/Committee Agenda Item

MEETING DATE: 8/15/2022

SUBJECT: Approval of the Minutes of the July 18, 2022 CRAAB Meeting

PREPARED BY: Kenyata Curtis, Planning Technician

RECOMMENDED ACTION:

Approve Minutes of the July 18, 2022 CRAAB Meeting

Summary

Approval of the Minutes of the July 18, 2022 CRAAB Meeting

ATTACHMENTS:

Description

- ▢ July 18, 2022 Minutes



ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

Community Redevelopment Agency Advisory Board Meeting Minutes July 18, 2022

Chair Rudy Rothseiden
Vice Chair Kelly Harris
Member Marvin Bingham, Jr.
Member Bryan Boukari
Member Rick Robertson

Executive Director Mike DaRoza

Community Redevelopment Agency Advisory Board Meeting 3:00 PM

Meeting Date: July 18, 2022

Meeting Location: James A. Lewis Commission Chambers

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CRA ADVISORY BOARD MEETING

CALL TO ORDER

Chair Rudy Rothseiden called the meeting to order. Member Marvin Bingham, Jr. was absent.

APPROVAL OF THE AGENDA

Member Bryan Boukari moved to amend Item A to Item B, seconded by

Passed by unanimous consent.

I. OLD BUSINESS

None.

II. NEW BUSINESS

A. Staff Updates

CRA Coordinator Lindsay Rizzo introduced the Updates.

Chair Rothseiden inquired about the quote increasing during the construction of the downtown parking lot.

CRA Coordinator Rizzo responded.

Chair Rothseiden inquired about a budget maximum.

CRA Coordinator Rizzo responded.

Member Rick Robertson shared the projected timeline for completion of the parking lot.

Chair Rothseiden inquired about an extension if the projected timeline is not met.

CRA Coordinator Rizzo responded.

Member Robertson suggest putting all electrical in at once.

CRA Coordinator Rizzo responded.

Member Boukari shared reasons for delays.

CRA Coordinator Rizzo responded.

Vice Chair Kelly Harris shared the different events that may take place during construction.

CRA Coordinator Rizzo responded.

Member Boukari share the clause with the specific timeline for the downtown parking to be completed by.

CRA Coordinator Rizzo responded

Member Robertson inquired about the mowing responsibilities and the water supply on Main Street.

CRA Coordinator Rizzo responded.

Member Boukari inquired about the budget for the downtown parking lot and how much will the City contribute towards completion.

CRA Coordinator Rizzo responded.

Member Harris inquired about the carry forward budget for the parking lot.

CRA Coordinator Rizzo responded.

Member Boukari explained the process for allocating funds for the remaining budget.

CRA Coordinator Rizzo responded.

Member Robertson shared his concern for parts of the sidewalk that maybe below grade.

Member Boukari inquired about extending the budget for additional projects.

Discussion about additional projects and adding to the CRA Staff ensued.

CRA Coordinator Rizzo responded.

Vice Chair Harris moved to hire 1-2 interns to support the CRA Staff in specifics projects and to help create systems that aids in maximizing the projects; seconded by Member Boukari.

Passed by unanimous consent.

CRA Coordinator Rizzo proceeded to Christmas decorations and Holiday Nights.

Vice Chair Harris shared that the businesses on Main Street are opened on Friday nights. She also shared additional events that may affect the attendance of Holiday Nights.

Member Robertson inquired about the final cost of last year's Holiday Nights.

CRA Coordinator Rizzo responded.

Chair Rothseiden asked about the proposed budget for this year's Holiday Nights.

CRA Coordinator Rizzo responded.

B. Approval of the Minutes of the April 18, 2022 CRAAB Meeting

Member Boukari moved to approve the minutes; seconded by Vice Chair Harris.

Passed by unanimous consent.

III. BOARD COMMENTS/DISCUSSION

Member Robertson inquired about the wayfinding signage on Main Street.

CRA Coordinator Rizzo responded.

Chair Rothseiden asked if the stormwater basin project was on the CRA project's list.

CRA Coordinator Rizzo responded.

Member Boukari suggested extending invitations to volunteers to aid in the work of the projects.

CRA Coordinator Rizzo responded.

Discussion about ways to help with projects and groups to invite ensued.

IV. CITIZENS COMMENTS

None.

ADJOURN

Member Boukari moved to adjourn; seconded by Vice Chair Harris.

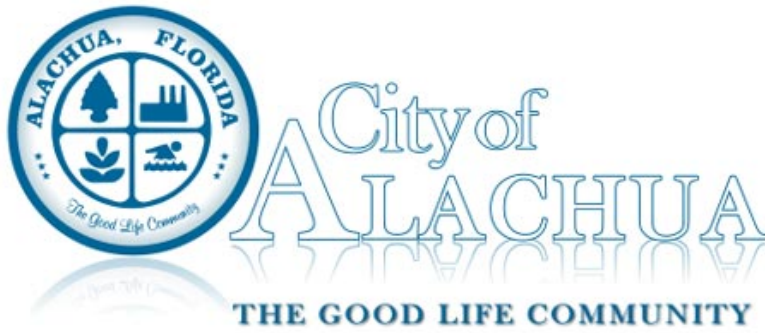
Passed by unanimous consent.

ATTEST:

CRA ADVISORY BOARD
OF ALACHUA, FLORIDA

CRA Advisory Board Chair

Staff Liaison



Board/Committee Agenda Item

MEETING DATE: 8/15/2022

SUBJECT: Staff Updates

PREPARED BY: Lindsay Rizzo, CRA Coordinator

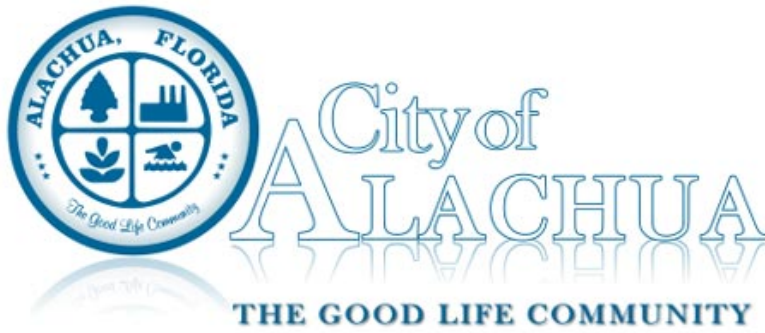
RECOMMENDED ACTION:

Receive Updates from Staff.

Summary

Hear and discuss Staff Updates related to:

- Downtown parking lot project
 - Christmas Decorations/ Holiday Nights
 - Events
-



Board/Committee Agenda Item

MEETING DATE: 8/15/2022

SUBJECT: CRA Proposed Fiscal Year 2022-2023 Budget

PREPARED BY: Lindsay Rizzo, Community Redevelopment Agency

RECOMMENDED ACTION:

Receive input, comments and recommendations; forward to the CRA Board for approval.

Summary

Presentation and review of Proposed Fiscal Year 2022-2023 Community Redevelopment Agency Budget.

ATTACHMENTS:

Description

- ▢ CRA FY22-23 Proposed Budget Presentation
- ▢ CRA FY 22-23 Proposed Budget



ALACHUA CRA
COMMUNITY REDEVELOPMENT AGENCY

Proposed Budget

FISCAL YEAR 2022-2023

Revenues

Alachua County TIF	\$394,236
Interest Income	\$300
Swick House Rentals	\$18,000
City of Alachua TIF	\$225,031
Est. FY 20 Beg. Fund Balance	\$309,102
Est. FY 20 End Fund Balance	(\$200,000)
TOTAL	\$676,669

Expenses

Personnel Services	\$120,936
Operating Expenses	\$323,417
Capital Outlay	\$0
Debt Service	\$99,280
Grants & Aids	\$25,000
Capital Improvement Projects	\$88,036
Non-Operating	\$20,000
TOTAL BUDGET	\$676,669

Questions or Comments?

**CITY OF ALACHUA
COMMUNITY REDEVELOPMENT AGENCY
FY 2022-2023 PROPOSED BUDGET**

Projected Revenues:

Alachua BOCC TIF	\$324,236	
Interest Earnings	300	
Rentals	18,000	
City of Alachua TIF	225,031	
Est. FY 22 Beg. Fund Balance	309,102	
Est. FY 22 End. Fund Balance	(200,000)	
TOTAL ESTIMATED FY 22 REVENUE:		<u>\$676,669</u>

PERSONAL SERVICES:

Salaries	\$55,379	
Overtime	34,500	
FICA	7,004	
Retirement	11,021	
Life & Health Insurance	12,942	
Worker's Compensation Insurance	90	
TOTAL PERSONAL SERVICES		<u>\$120,936</u>

OPERATING EXPENDITURES:

Professional Services	\$92,493	
Audit Fees	3,500	
Contractual Services	65,000	
Travel & Per Diem	3,800	
Communications	3,700	
Utilities	40,000	
Rentals & Leases	14,400	
Insurance	3,224	
Repairs & Maintenance	10,000	
Road Repair & Maintenance	5,000	
Marketing/Information Campaign	43,000	
Promotional-Goodwill	500	
Other Current Charges	200	
Advertising	1,000	
Operating Supplies	7,500	
Decorations	28,000	
Publications & Memberships	1,100	
Training & Education	1,000	
TOTAL OPERATING EXPENSES:		<u>\$323,417</u>

CAPITAL OUTLAY:

Machinery & Equipment	\$0	
TOTAL CAPITAL OUTLAY:		<u>\$0</u>

CIP PROJECTS PROGRAMMED FOR FY 2022:

Downtown Parking Lot	\$88,036	
TOTAL RESERVED FOR CIP PROJECTS:		<u>\$88,036</u>

DEBT SERVICE:

Principal	\$97,651	
Interest	1,629	
Other Debt Costs	\$0	
TOTAL DEBT SERVICE:		<u>\$99,280</u>

GRANTS & AIDS:

Grants and Aids	\$25,000	
TOTAL GRANTS & AIDS:		<u>\$25,000</u>

NON-OPERATING:

Contingency	\$20,000	
TOTAL NON OPERATING:		<u>\$20,000</u>

TOTAL EXPENDITURES:		<u>\$676,669</u>
----------------------------	--	-------------------------