



ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

Community Redevelopment Agency Advisory Board Meeting Agenda August 16, 2021

Chair Rudy Rothseiden
Vice Chair Kelly Harris
Member Marvin Bingham, Jr.
Member Bryan Boukari
Member Rick Robertson

Executive Director Mike DaRoza

Community Redevelopment Agency Advisory Board Meeting 3:00 PM

Meeting Date: August 16, 2021

Meeting Location: James A. Lewis Commission Chambers

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CRA ADVISORY BOARD MEETING

CALL TO ORDER

APPROVAL OF THE AGENDA

I. OLD BUSINESS

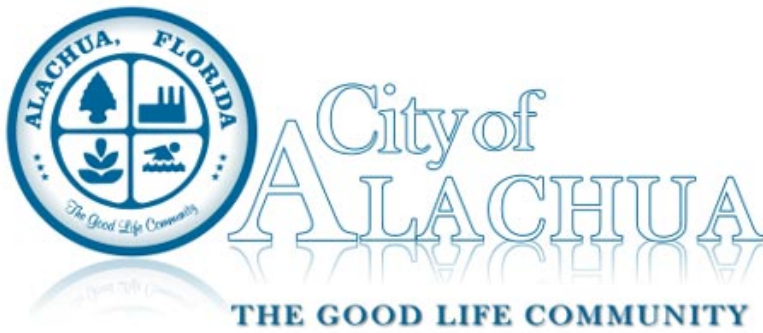
II. NEW BUSINESS

- A. Approval of the Minutes of the July 19, 2021 CRA Advisory Board Meeting
- B. CRA Proposed Fiscal Year 2021-2022 Budget
- C. CRA Staff Updates

III. BOARD COMMENTS/DISCUSSION

IV. CITIZENS COMMENTS

ADJOURN



Board/Committee Agenda Item

MEETING DATE: 8/16/2021

SUBJECT: Approval of the Minutes of the July 19, 2021 CRA Advisory Board Meeting

PREPARED BY: Lindsay Rizzo, Community Redevelopment Agency

RECOMMENDED ACTION:

Approve the Minutes of the July 19, 2021 CRA Advisory Board Meeting.

Summary

Approval of the Minutes of the July 19, 2021 CRA Advisory Board Meeting

ATTACHMENTS:

Description

- ▣ July 19, 2021 CRAAB Minutes



ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

Community Redevelopment Agency Advisory Board Meeting Minutes July 19, 2021

Chair Rudy Rothseiden
Vice - Chair Kelly Harris
Member Marvin Bingham, Jr.
Member Bryan Boukari
Member Rick Robertson

Executive Director Adam Boukari

Community Redevelopment Agency Advisory Board Meeting 3:00 PM

Meeting Date: July 19, 2021

Meeting Location: James A. Lewis Commission Chambers

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CRA ADVISORY BOARD MEETING

CALL TO ORDER

Member Bryan Boukari call the meeting to order and served as Chair. Chair Rudy Rothseiden and Vice Chair Kelly Harris were absent.

APPROVAL OF THE AGENDA

Member Marvin Bingham, Jr. moved to amend the agenda to bring Item C to Item A; seconded by Member Rick Robertson.

Passed by unanimous consent.

I. OLD BUSINESS

None.

II. NEW BUSINESS

- A. Business Façade Grant Program Application: A request by Chris Korosic, applicant and property owner, requesting the approval of a Business Facade Grant Application for Project improvements to a building located at 14906 Main Street.

CRA Coordinator Lindsay Rizzo presented the item.

Member Bingham moved that based upon Staff's recommendation, this Board finds the Business Façade Grant Program Application submitted by Chris Korosic for improvements to a building located at 14906 Main Street to be consistent with the Business Façade Grant Program Policies and Procedures and transmits the application to the City of Alachua Community Redevelopment Agency with a recommendation to approve; seconded by Member Robertson.

Member Boukari inquired about available funding in the Business Façade Grant Program.

CRA Coordinator Rizzo responded.

Motion Passed 3-0 in a roll call vote.

- B. Approval of the Minutes of the June 21, 2021 CRA Advisory Board Meeting

Member Bingham moved to approve the minutes; seconded by Member Robertson.

Passed by unanimous consent.

- C. CRA Staff Updates

CRA Coordinator Rizzo presented the Updates.

Member Boukari inquired about the status of the award date and the amount of the award from the Rural Business Services concerning the Main Street parking lot.

CRA Coordinator Rizzo responded.

Member Robertson moved to nominate 14616 Main Street for the We've Noticed Award; seconded by Member Bingham.

Motion Passed 3-0 in a roll call vote.

III. BOARD COMMENTS/DISCUSSION

Member Robertson inquired about window decorations for Main Street businesses for Shop, Dine, and Stroll.

CRA Coordinator Rizzo responded.

Member Boukari inquired about the matching art grant budget. He also suggested partnering with the Alachua Woman's Club. He recommended sharing CRA activities with the community and businesses

through different marketing options.

CRA Coordinator Rizzo responded.

Member Robertson sharing awning options to businesses on Main Street. He also shared his concern for overflow of water on NW 150th Avenue and the parking lot behind Julie's Pin and Needles.

CRA Coordinator Rizzo responded.

Discussion about the overflow on NW 150th Street ensued.

IV. CITIZENS COMMENTS

None.

ADJOURN

Member Bingham moved to adjourn; seconded by Member Robertson.

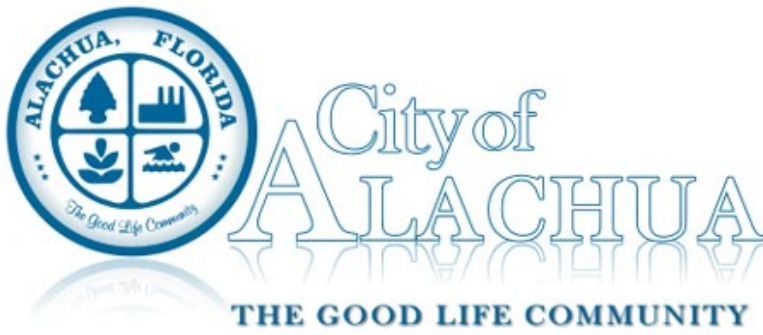
Passed by unanimous consent.

ATTEST:

CRA ADVISORY BOARD
OF ALACHUA, FLORIDA

CRA Advisory Board Chair

Staff Liaison



Board/Committee Agenda Item

MEETING DATE: 8/16/2021

SUBJECT: CRA Proposed Fiscal Year 2021-2022 Budget

PREPARED BY: Robert Bonetti, Finance and Administrative Services Director

RECOMMENDED ACTION:

Receive input, comments and recommendations; forward to the CRA Board for approval.

Summary

Presentation and review of Proposed Fiscal Year 2021-2022 Community Redevelopment Agency Budget.

ATTACHMENTS:

Description

- ▣ CRA FY21-22 Proposed Budget
- ▣ CRA FY2-22 Proposed Budget Presentation

**CITY OF ALACHUA
COMMUNITY REDEVELOPMENT AGENCY
FY 2021-2022 PROPOSED BUDGET**

Projected Revenues:

Alachua BOCC TIF	\$290,770	
Interest Earnings	400	
Rentals	9,600	
City of Alachua TIF	199,239	
Est. FY 22 Beg. Fund Balance	618,235	
Est. FY 22 End. Fund Balance	(159,823)	
TOTAL ESTIMATED FY 22 REVENUE:		<u>\$958,421</u>

PERSONAL SERVICES:

Salaries	\$55,379	
Overtime	34,500	
FICA	6,877	
Retirement	9,937	
Life & Health Insurance	11,854	
Worker's Compensation Insurance	87	
TOTAL PERSONAL SERVICES		<u>\$118,634</u>

OPERATING EXPENDITURES:

Professional Services	\$12,800	
Audit Fees	5,000	
Contractual Services	96,750	
Travel & Per Diem	3,800	
Communications	3,700	
Utilities	40,000	
Rentals & Leases	10,600	
Insurance	2,637	
Repairs & Maintenance	19,920	
Road Repair & Maintenance	5,000	
Marketing/Information Campaign	67,000	
Promotional-Goodwill	500	
Other Current Charges	200	
Advertising	1,000	
Operating Supplies	7,500	
Decorations	32,000	
Publications & Memberships	1,100	
Training & Education	1,000	
TOTAL OPERATING EXPENSES:		<u>\$310,507</u>

CAPITAL OUTLAY:

Machinery & Equipment	\$0	
TOTAL CAPITAL OUTLAY:		<u>\$0</u>

CIP PROJECTS PROGRAMMED FOR FY 2022:

Downtown Parking Lot	\$395,000	
TOTAL RESERVED FOR CIP PROJECTS:		<u>\$395,000</u>

DEBT SERVICE:

Principal	\$95,519	
Interest	3,761	
Other Debt Costs	\$0	
TOTAL DEBT SERVICE:		<u>\$99,280</u>

GRANTS & AIDS:

Grants and Aids	\$25,000	
TOTAL GRANTS & AIDS:		<u>\$25,000</u>

NON-OPERATING:

Contingency	\$10,000	
TOTAL NON OPERATING:		<u>\$10,000</u>

TOTAL EXPENDITURES:		<u>\$958,421</u>
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ALACHUA CRA
COMMUNITY REDEVELOPMENT AGENCY

Proposed Budget

FISCAL YEAR 2021-2022

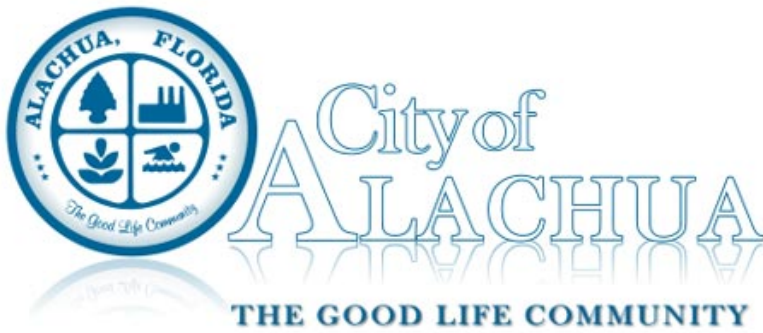
Revenues

Alachua County TIF	\$290,770
Interest Income	\$400
Swick House Rentals	\$9,600
City of Alachua TIF	\$199,239
Est. FY 20 Beg. Fund Balance	\$618,235
Est. FY 20 End Fund Balance	(\$159,823)
TOTAL	\$958,421

Expenses

Personnel Services	\$118,634
Operating Expenses	\$310,507
Capital Outlay	\$0
Debt Service	\$99,280
Grants & Aids	\$25,000
Capital Improvement Projects	\$395,000
Non-Operating	\$10,000
TOTAL BUDGET	\$958,421

Questions or Comments?



Board/Committee Agenda Item

MEETING DATE: 8/16/2021
SUBJECT: CRA Staff Updates

PREPARED BY: Lindsay Rizzo, Community Redevelopment Agency Coordinator

RECOMMENDED ACTION:

Receive the staff updates and provide input.

Summary

Parking Lot Update

The City of Alachua Community Redevelopment Agency has applied for financial assistance from the Rural Business Services (RBS) of the United States Department of Agriculture (USDA) under its Rural Business Development Grant (RBDG) for the construction of a parking lot with underground water retention and utilities.

The project proposes the development of a new parking lot and utility improvements within the historic downtown core of Alachua, Florida. The parking lot will be comprised of 40 parking spaces (including two (2) handicap accessible spaces). Pedestrian connections to access historic Main Street will be included with the project. The project will include the conversion of existing overhead electrical service to underground service, enhancing business' current service and creating areas for potential new restaurants and cafes to establish courtyard dining and seating behind existing buildings. The project will improve stormwater drainage by providing an underground stormwater to accommodate stormwater runoff from proposed impervious areas and to improve existing stormwater conditions. In addition, other aesthetic improvements will be provided through enhanced landscaping and waste receptacle screening.

On July 15, 2021 the CRA signed the "Letter of Intent to Meet Conditions" and the "Request for Obligation of Funds" provided by the RBS. The CRA is waiting for the RBS to return additional signature forms. The RBS has not provided a date for notification of award status.

Matching Grant Application for City Art Projects / Events

The Community Redevelopment Agency was awarded a matching grant from Alachua County of up to \$3,000 to be used on expenses made between Oct. 1 and before Sept. 30, 2021. The Alachua County Matching Grant for City Art Projects / Events will provide funding for: visual art supplies, music supplies, advertising, studio time, printing, costumes, equipment, and other project-related expenses.

The grant application proposed hosting an event on Main Street that would feature local artists, art vendors, and musicians. The event details as stated in the grant application are as follows:

- Plein air artists on Main Street with no traffic or booths blocking the view of the streetscape
- Local Art Vendors along NW 148th Place
- Local musical groups located in various areas along the street
- Painting lesson: a professional artist will give a lesson in the closed street with easels and chairs set at a location of the artist's choosing

Artists, musicians and vendors will be invited to sit at locations along Main Street. The public will be invited to meander the street enjoying the art show and the Main Street shops and restaurants.

Date:

September 17 prior to a home game against Alabama at 3:30 pm on September 18.

We've Noticed

The CRAAB "We've Noticed" program provides an opportunity for the CRAAB to recognize a resident or business owner within the CRA for making improvements to their property. Staff requests the CRAAB consider any property (properties) which could be recognized for making such improvements. Recognition will be provided through social media.
