



# ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

SPECIAL MEETING  
Sign In Sheet  
September 6, 2023  
5:30 p.m.

<b>Name</b> <i>(Please Print)</i>	<b>Name</b> <i>(Please Print)</i>
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# ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

## Special Community Redevelopment Agency Meeting Agenda September 6, 2023

Mayor Gib Coerper  
Vice Mayor Dayna Miller  
Commissioner Jennifer Blalock  
Commissioner Shirley Green Brown  
Commissioner Edward Potts

City Manager Mike DaRoza  
City Attorney Marian Rush

The City Commission will conduct a  
**Special Community Redevelopment Agency Meeting**  
**At 5:30 PM**  
to address the item(s) below.

**Meeting Date:** September 6, 2023

**Meeting Location:** James A Lewis Commission Chambers  
15100 NW 142 Ter.

**Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.**

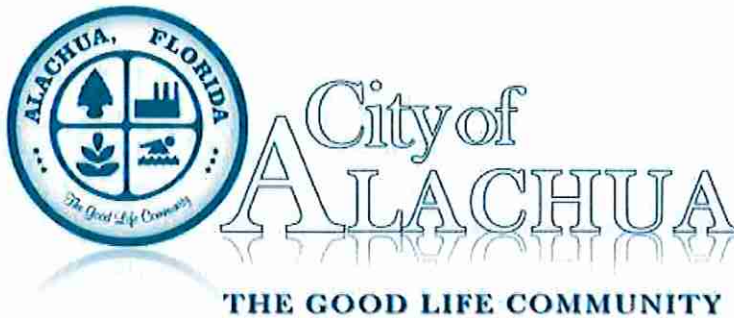
### SPECIAL COMMUNITY REDEVELOPMENT AGENCY MEETING

#### CALL TO ORDER

#### I. NEW BUSINESS

- A. Resolution CRA23-03: Relating to the CRA Budget for 2023 – 2024 Fiscal Year; and revising the estimate of receipts and balances to be brought forward

#### ADJOURN



## Board/Committee Agenda Item

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**MEETING DATE:** 9/6/2023

**SUBJECT:** Resolution CRA23-03: Relating to the CRA Budget for 2023 – 2024 Fiscal Year; and revising the estimate of receipts and balances to be brought forward

**PREPARED BY:** Susan King - CRA Coordinator

**RECOMMENDED ACTION:**

(1) Receive the presentation; and (2) Adopt Resolution CRA23-03.

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### **Summary**

The proposed Community Redevelopment Agency (CRA) Budget for Fiscal Year (FY) 2023-2024 was presented to the Community Redevelopment Agency Advisory Board (CRAAB) on July 17, 2023. The CRAAB received and provided feedback on the presented budget.

The total amount of the proposed budget for Fiscal Year 2023 - 2024 is \$821,947.

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**ATTACHMENTS:**

Description

- Resolution CRA 23-03
- Exhibit A to CRA 23-03
- CRA Budget Presentation

**RESOLUTION CRA23-03**

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF ALACHUA, FLORIDA, RELATING TO ITS BUDGET FOR THE 2023-2024 FISCAL YEAR; REVISING THE ESTIMATE OF RECEIPTS AND OF BALANCES TO BE BROUGHT FORWARD; REPEALING ALL RESOLUTIONS IN CONFLICT; PROVIDING FOR SEVERABILITY; APPROVING A FINAL FISCAL YEAR 2023-2024 CRA BUDGET; PROVIDING AN EFFECTIVE DATE.**

**RECITALS**

**WHEREAS**, on July 17, 2023, CRA Staff presented the proposed budget for consideration by the CRA Advisory Board; and

**WHEREAS**, on July 17, 2023, the CRA Advisory Board reviewed the proposed budget, provided recommended changes, and,

**WHEREAS**, said budget contained estimates of receipts and of balances brought forward as part of the budget presentation; and,

**WHEREAS**, on September 6, 2023, CRA staff presented the final budget for further consideration by the City of Alachua CRA; and,

**WHEREAS**, the City of Alachua CRA wishes to revise the estimates of receipts and of balances to be brought forward based on the most current information available as of the date of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF ALACHUA, FLORIDA:**

- 1. Recitals:** The above recitals are true and correct and are incorporated into this Resolution.
- 2. Budget:** The estimates of receipts and of balances to be brought forward are set out in the document entitled "City of Alachua CRA Fiscal Year 2023-2024 Final Budget", attached hereto as Exhibit A.

3. **Adoption:** The final Community Redevelopment Agency budget contained in the document entitled “City of Alachua CRA Fiscal Year 2023-2024 Final Budget” is hereby approved subject to any adjustments made by motion at a public hearing for the final City budget.
4. **Expenditures:** The CRA shall abide by this budget for its expenditures, which shall only be made for allowable CRA activities.
5. **Severability:** It is the declared intent of the City of Alachua CRA that if any section, sentence, clause, phrase, or provision of this Resolution is for any reason held or declared to be unconstitutional, void, or inoperative by a court or agency of competent jurisdiction, such holding of invalidity or unconstitutionality shall not affect the remaining provisions of this Resolution, and the remainder of this Resolution after the exclusion of such part or parts shall be deemed to be valid.
6. **Repealing Clause:** All Resolutions or parts thereof which are in conflict with this Resolution are hereby repealed.
7. **Effective Date:** That this Resolution shall become effective upon passage.

**DULY ADOPTED** in regular session, this 6th day of September, 2023.

COMMUNITY REDEVELOPMENT  
AGENCY OF THE CITY OF  
ALACHUA, FLORIDA

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**Gib Coerper, CRA Chair**

**ATTEST:**

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**Mike DaRoza, CRA Executive Director**

**CITY OF ALACHUA  
COMMUNITY REDEVELOPMENT AGENCY  
FY 2023-2024 FINAL BUDGET**

**Projected Revenues:**

Alachua BOCC TIF	\$339,630	
Interest Earnings	7,000	
Rentals	25,000	
City of Alachua TIF	264,454	
Est. FY 24 Beg. Fund Balance	412,277	
Est. FY 24 End. Fund Balance	<u>(226,414)</u>	
<b>TOTAL ESTIMATED REVENUE:</b>		<b><u><u>\$821,947</u></u></b>

**PERSONAL SERVICES:**

Salaries	\$59,905	
Overtime	34,500	
FICA	7,224	
Retirement	12,934	
Life & Health Insurance	12,071	
Worker's Compensation Insurance	<u>79</u>	
<b>TOTAL PERSONAL SERVICES</b>		<b><u><u>\$126,713</u></u></b>

**OPERATING EXPENDITURES:**

Professional Services	\$106,500	
Audit Fees	3,500	
Contractual Services	80,000	
Travel & Per Diem	3,800	
Communications	3,700	
Utilities	40,000	
Rentals & Leases	14,400	
Insurance	4,534	
Repairs & Maintenance	10,000	
Building Repair & Maintenance	20,000	
Road Repair & Maintenance	5,000	
Marketing/Information Campaign	43,000	
Promotional-Goodwill	500	
Other Current Charges	200	
Advertising	1,000	
Operating Supplies	29,000	
Decorations	28,000	
Publications & Memberships	1,100	
Training & Education	<u>1,000</u>	
<b>TOTAL OPERATING EXPENSES:</b>		<b><u><u>\$395,234</u></u></b>

**CAPITAL OUTLAY:**

Machinery & Equipment	\$0	
Capital Improvements	\$255,000	
<b>TOTAL CAPITAL OUTLAY:</b>		<b><u><u>\$255,000</u></u></b>

**GRANTS & AIDS:**

Grants and Aids	\$25,000	
<b>TOTAL GRANTS &amp; AIDS:</b>		<b><u><u>\$25,000</u></u></b>

**NON-OPERATING:**

Contingency	<u>\$20,000</u>	
<b>TOTAL NON OPERATING:</b>		<b><u><u>\$20,000</u></u></b>

<b>TOTAL EXPENDITURES:</b>		<b><u><u>\$821,947</u></u></b>
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**ALACHUA CRA**  
COMMUNITY REDEVELOPMENT AGENCY

# Proposed Budget

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FISCAL YEAR 2023-2024



# Revenues

Alachua County TIF	\$339,630
Interest Income	7,000
Swick House Rentals	25,000
City of Alachua TIF	264,454
Est. FY 24 Beg. Fund Balance	412,277
Est. FY 24 End Fund Balance	(226,414)
<b>TOTAL</b>	<b>\$821,947</b>

# Expenses

Personnel Services	\$126,713
Operating Expenses	\$395,234
Capital Outlay	\$255,000
Grants & Aids	\$25,000
Non-Operating	\$20,000
<b>TOTAL BUDGET</b>	<b>\$821,947</b>

Questions or Comments?

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