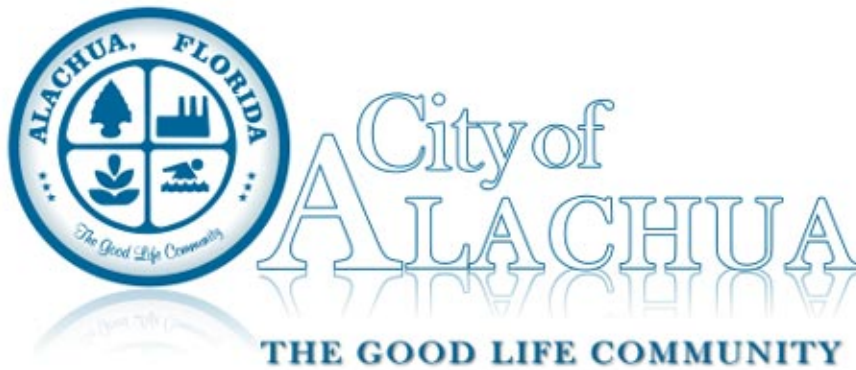




Regular City Commission Meeting Agenda September 12, 2022

Mayor Gib Coerper
Vice Mayor Jennifer Blalock
Commissioner Shirley Green Brown
Commissioner Dayna Miller
Commissioner Edward Potts

City Manager Mike DaRoza
City Attorney Marian Rush

The City Commission will conduct a
Regular City Commission Meeting
At 6:00 PM
to address the item(s) below.

Meeting Date: September 12, 2022

Meeting Location: James A Lewis Commission Chambers
15100 NW 142 Terr.

CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

INVOCATION

PLEDGE TO THE FLAG

APPROVAL OF THE AGENDA

**APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY
TITLE ONLY**

I. SPECIAL PRESENTATIONS

- A.** 2022 Constitution Week Proclamation
- B.** American Pharmacists Month Proclamation
- C.** City of Newberry Opioid Task Force Request for Funds

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes. Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting)

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS

- A.** Youth Advisory Council Appointments

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to **3 Minutes**)

- A.** Resolution 22-27 Relating to the Levy of General Purpose Ad Valorem Taxes for the 2022 Tax Year; and Resolution 22-28 Relating to its Budget for the 2022-2023 Fiscal Year
- B.** Resolution 22-29 TK Stormwater Basin Maintenance Assessment Annual Rate Resolution
- C.** Ordinance 22-23 2nd Reading Amending Section 30-34 Relating to Residential Solid Waste

V. AGENDA ITEMS

- A.** Amend and extend Waste Pro Solid Waste Contract
- B.** School Resource Officer Contract for 2022-2023 School Year

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes.Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

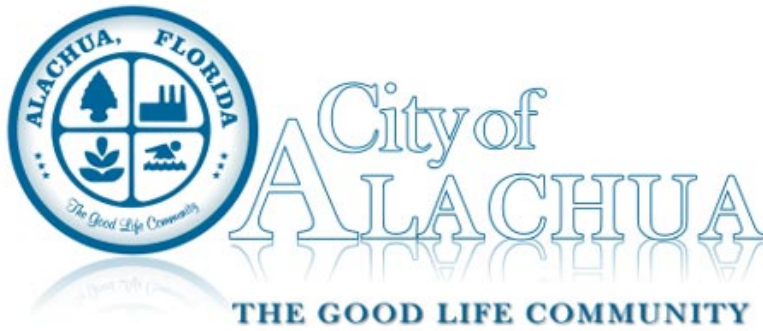
VIII.COMMISSION COMMENTS/DISCUSSION

ADJOURN

CONSENT AGENDA

CONSENT AGENDA ITEMS

- August 22, 2022 Budget Workshop Meeting Minutes
- August 22, 2022 City Commission Meeting Minutes



Commission Agenda Item

MEETING DATE: 9/12/2022

SUBJECT: 2022 Constitution Week Proclamation

PREPARED BY: LeAnne Williams, Deputy City Clerk

RECOMMENDED ACTION:

Mayor Coerper to read the Proclamation and present it to Regent Kay Hall.

Summary

Constitution Week has been established to celebrate and commemorate the celebration of the drafting of the Constitution of the United States of America. By Presidential Proclamation, September 17 through September 23 is designated Constitution Week.

Kay Hall, Past Regent for the Gainesville Chapter of the National Society Daughters of the American Revolution is present to receive the City of Alachua proclamation of Constitution Week.

FINANCIAL IMPACT: No

COMMISSION GOALS:

Quality of Life, Community Enhancement, Strengthen Community Services

ATTACHMENTS:

Description

▣ Proclamation



City of Alachua, Florida

Office of Mayor Gib Coerper

PROCLAMATION

WHEREAS, September 17, 2022 marks the two hundred and thirty-fifth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, It is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, It is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through September 23, 2022 to be

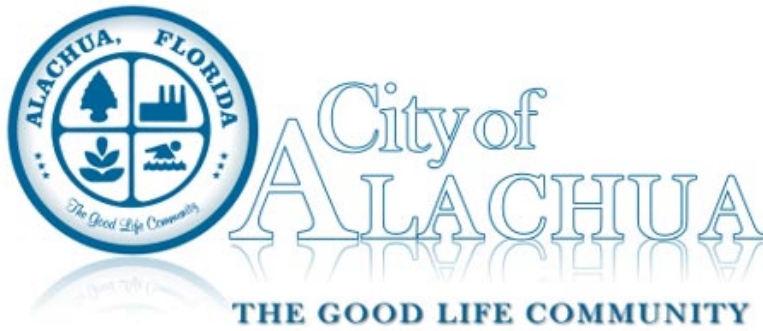
CONSTITUTION WEEK

In the City of Alachua, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

IN WITNESS WHEREOF, I Gib Coerper, Mayor of the City of Alachua, have hereunto set my hand this 12th day of September, 2022.

ATTEST:

Gib Coerper, Mayor



Commission Agenda Item

MEETING DATE: 9/12/2022

SUBJECT: American Pharmacists Month Proclamation

PREPARED BY: LeAnne Williams, Deputy City Clerk

RECOMMENDED ACTION:

Mayor Coerper to read the proclamation and present it to William Garst, Pharm.D.

Summary

Pharmacists are important members of a health care team as they are well versed in medications, the effects they produce in a body, and how they interact or interfere with each other. In addition to safely providing medicine, pharmacists offer many other services as part of their commitment to helping patients live healthier lives.

In light of the valuable role pharmacists play in not only our community but our very lives, we encourage the citizens of the City of Alachua to participate in American Pharmacist Month.

ATTACHMENTS:

Description

▣ Proclamation



City of Alachua, Florida
Office of Mayor Gib Coerper
PROCLAMATION

WHEREAS, Pharmacists are the most accessible health care providers delivering critical services to patients and contributing to the health and well-being of people; and

WHEREAS, Pharmacists are best positioned to be the health care provider that ensures optimal medication therapy outcomes, helps to ensure patients are adherent to their medications; and serve as providers during public health emergencies; and

WHEREAS, As front-line providers throughout the healthcare system and community during the COVID-19 pandemic, pharmacists and pharmacy personnel have ensured the public is cared for, even at the risk of exposure; and

WHEREAS, With a community pharmacy located within five miles of nearly all Americans, pharmacists and pharmacy personnel are making an impact to control the spread of COVID-19 in U.S. communities through testing, treatment, and vaccination efforts; and

WHEREAS, Pharmacists are ideally suited to work collaboratively with other health care providers and help patients overcome illness and live healthier lives through chronic disease management and the fully effective use of their medicines; and

WHEREAS, Today, there are over 300,000 licensed pharmacists providing care and serving as patient advocates for ensuring access to the best and safest therapy for the patients they serve; and

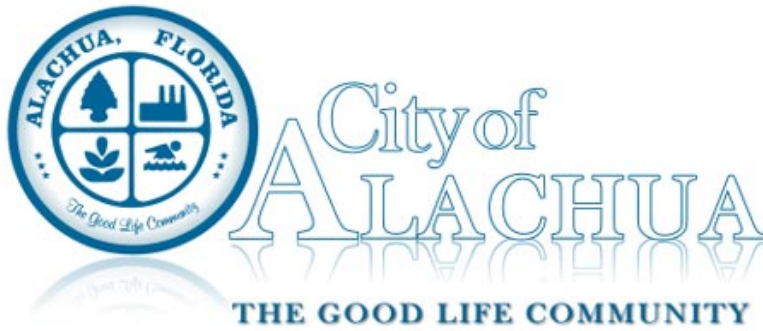
And WHEREAS, The American Pharmacists Association, has declared October as American Pharmacists Month.

NOW, THEREFORE, I, Gib Coerper, Mayor of the City of Alachua, representing the City and the City Commission, do proclaim October as American Pharmacists Month, and urge all our citizens to acknowledge the valuable services of pharmacists to provide safe, affordable and beneficial pharmaceutical care services and products to all citizens.

IN WITNESS WHEREOF, I have hereunto set my hand this 12th day of September, 2022.

ATTEST:

Gib Coerper, Mayor



Commission Agenda Item

MEETING DATE: 9/12/2022

SUBJECT: City of Newberry Opioid Task Force Request for Funds

PREPARED BY: LeAnne Williams, Deputy City Clerk

RECOMMENDED ACTION:

Receive the presentation.

Summary

The Opioid Task Force has an interlocal agreement they'd like to present to this Commission. This is an agreement for the Children's Trust to distribute funds on behalf of the municipalities that have entered into the agreement. The Opioid Task Force is asking for a \$10,000 contribution and for the interlocal agreement to be signed.

ATTACHMENTS:

Description

- ▣ Opioid Interlocal Agreement v.2

**INTERLOCAL AGREEMENT
BETWEEN LOCAL GOVERNMENTS IN ALACHUA COUNTY AND THE CHILDREN'S
TRUST OF ALACHUA COUNTY REGARDING OPIOID AWARENESS CAMPAIGN
AND AWARENESS CAMPAIGN COMMITTEE**

This Agreement is entered into by and between the various local governments of Alachua County, Florida, more specifically identified by their signatures below, ("Participating Local Governments") and the Children's Trust of Alachua County, an independent special taxing district in accordance with Section 125.901, Florida Statute and Alachua County Ordinance 18-08, hereinafter referred to as "CTAC." As used herein, the term "Parties" shall refer collectively to the Participating Local Governments and the CTAC.

WITNESSETH

WHEREAS, the Parties are authorized by §163.01, Florida Statutes, to enter into interlocal agreements; and

WHEREAS, the opioid epidemic is impacting our nation's citizens, with an estimated 70,630 people losing their lives to overdoses each year; and

WHEREAS, local governments throughout Alachua County, Florida have suffered harm from the opioid epidemic; and

WHEREAS, communities throughout Alachua County are overwhelmed by the opioid misuse epidemic and are struggling to respond meaningfully to the challenge; and

WHEREAS, the Participating Local Governments within Alachua County would like to create an awareness campaign to raise awareness regarding the opioid crisis and educate the public regarding opioid addiction and treatment ("Awareness Campaign"); and

WHEREAS, in furtherance of this goal, the Participating Local Governments have agreed to contribute funds towards the Awareness Campaign; and

WHEREAS, in order to best manage and dispense the funds, a subcommittee comprised of members from the Participating Local Governments shall be created ("Awareness Campaign Committee"); and

WHEREAS, the CTAC has agreed to manage and dispense said funds at the discretion of the Awareness Campaign Committee; and

WHEREAS, both the Participating Local Governments and CTAC deem it appropriate and in furtherance of the public health, safety and welfare to enter into Interlocal Agreement ("Agreement") for the purpose set forth herein.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, and pursuant to Section 163.01, *et. seq.*, Florida Statutes, the Florida Interlocal Cooperation Act of 1969, the Parties hereto do mutually agree as follows:

1. **Recitals.** The recitals set forth above are true and correct and are incorporated into this Agreement.

2. **Authority.** This Agreement is entered into pursuant to the provisions of section 163.01, Florida Statutes; Chapter 125, Florida Statutes; Chapter 166, Florida Statutes, and all other applicable provisions of law.

3. **Term.** After this Agreement has been duly approved and executed by the governing bodies of each party, this Agreement shall become effective upon its filing with the Clerk of the Circuit Court of Alachua County, Florida, as required by Section 163.01(11), Florida Statutes, ("Effective Date"). The term of this Agreement shall commence on the Effective Date and shall continue until the contributions established herein have been fully expended. In the event a Participating Local Government decides to no longer participate in the Awareness Campaign Committee, the Participating Local Government shall provide written notice to the other Participating Local Governments and the CTAC and any unexpended funds contributed by that Participating Local Government shall be returned to same.

4. **Funds to CTAC.**

a. The CTAC shall be responsible for receiving, managing and dispensing funds for an Awareness Campaign, subject to the terms outlined in Paragraph 5 below.

b. The City of Newberry, Florida, shall contribute \$15,000.00 to the Awareness Campaign. Newberry's donation shall be earmarked specifically for radKIDS, an educational campaign through the Alachua County Sheriff's Office.

c. The City of High Springs, Florida, shall contribute \$10,000.00 to the Awareness Campaign. Said funds shall ultimately be dispensed at the discretion of the Awareness Campaign Committee.

d. The Town of Micanopy, Florida, shall contribute \$10,000.00 to the Awareness Campaign. Said funds shall ultimately be dispensed at the discretion of the Awareness Campaign Committee.

e. The City of Archer, Florida, shall contribute \$10,000.00 to the Awareness Campaign. Said funds shall ultimately be dispensed at the

discretion of the Awareness Campaign Committee.

f. The City of Alachua, Florida, shall contribute \$10,000.00 to the Awareness Campaign. Said funds shall ultimately be dispensed at the discretion of the Awareness Campaign Committee.

g. The City of Newberry is currently in the process of engaging other local governments within Alachua County to participate in the Awareness Campaign. To that end, any additional Participating Local Governments are reflected by their signatures below. Each additional Participating Local Government will contribute funds, as agreed upon by their governing board. Said funds shall ultimately be dispensed at the discretion of the Awareness Campaign Committee.

h. In exchange for each Participating Local Government's contribution towards the Awareness Campaign, it will receive one seat on the Awareness Campaign Committee, further detailed in Paragraph 5 below.

5. **Opioid Awareness Campaign Committee.**

a. An Awareness Campaign Committee is hereby established. The Awareness Campaign Committee shall be comprised of one member from each Participating Local Government. The individual local governments have the discretion as to who to appoint as their respective member.

b. Each member of the Awareness Campaign Committee shall have one vote.

c. Meetings shall be open to the public and conducted in conformance with Government in the Sunshine Laws and meeting procedures to be conducted using the Roberts Rules of Procedure.

d. The Awareness Campaign Committee's function is to decide how and when to disperse funds of the Awareness Campaign. The Awareness Campaign Committee has full discretion as to the use of the funds, with the understanding that the intent of the Awareness Campaign is to raise awareness regarding the opioid crisis and educate the public regarding opioid addiction and treatment. Further, the funds contributed by each Participating Local Government shall be spent on awareness efforts in that community.

e. The CTAC shall dispense funds as directed by the Awareness Campaign Committee.

6. The terms, conditions and provisions of this Agreement cannot be altered,

changed, modified or added to, except in writing signed by the Parties and approved by their respective Commissions.

7. No party will assign or transfer any interest in this Agreement without prior written consent of the other parties.
8. If any term or provision of this Agreement, or the application thereof to any person or circumstance is determined to be invalid or unenforceable, then to the extent that the invalidity or unenforceability thereof does not deprive a party of a material benefit afforded by this Agreement, the remainder of this Agreement or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, will not be affected thereby, and each term and provision of this Agreement will be valid and will be enforced to the full extent permitted by law.
9. This Agreement shall be interpreted and construed in accordance with and governed by the State of Florida. Venue shall be in Alachua County, Florida.
10. No statements, representations, warranties, either written or oral, from whatever source arising, except as expressly stated in this Agreement, shall have any legal validity between the parties or be binding upon any of them. The parties acknowledge that this Agreement contains the entire understanding and agreement of the parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, the Parties hereto have approved and executed this Agreement on the respective dates under each signature.

**BY THE CHILDREN'S TRUST OF
ALACHUA COUNTY:**

Lee Pinkoson, Chair

**BY THE MAYOR OF THE CITY OF
NEWBERRY, FLORIDA:**

Honorable Jordan Marlowe, Mayor

Attest, By the Clerk of the
City Commission of The City Of
Newberry, Florida:

Judy S. Rice, City Clerk

Approved As To Form And
Legality:

S. Scott Walker, City Attorney

**BY THE MAYOR OF THE CITY OF
HIGH SPRINGS, FLORIDA:**

Honorable Byran Williams, Mayor

Attest, By the Clerk of the
City Commission of The City Of
High Springs, Florida:

Jenny Parham, City Clerk

Approved As To Form And
Legality:

S. Scott Walker, City Attorney

**BY THE MAYOR OF THE CITY OF
ARCHER, FLORIDA:**

Honorable Iris Bailey, Mayor

Attest, By the Clerk of the
City Commission of The City Of
Archer, Florida:

Deanna Alltop, City Clerk

Approved As To Form And
Legality:

S. Scott Walker, City Attorney

**BY THE MAYOR OF THE CITY OF
ALACHUA, FLORIDA:**

Honorable Gib Coerper, Mayor

Approved As To Form And
Legality:

Marian Rush, City Attorney

Attest, By the City Manager/Clerk of the
City Commission of The City Of
Alachua, Florida:

Mike DaRoza, City Manager/Clerk

**BY THE MAYOR OF THE TOWN OF
MICANOPY, FLORIDA:**

Honorable Joseph Aufmuth, Mayor

Approved As To Form And
Legality:

Kiersten Ballou, Town Attorney

Attest, By the Town Administrator of the
Town Commission of The Town Of
Micanopy, Florida:

Sara Owen, Town Administrator

**BY THE MAYOR OF THE CITY OF
HAWTHORNE, FLORIDA:**

Honorable Jacquelyn Randall, Mayor

Approved As To Form And
Legality:

City Attorney

Attest, By the Clerk of the
City Commission of The City Of
Hawthorne, Florida:

LaKesha Hawkins-McGruder, City Clerk

**BY THE MAYOR OF THE TOWN OF
LACROSSE, FLORIDA:**

Honorable Barbara Thomas, Mayor

Approved As To Form And
Legality:

City Attorney

Attest, By the Clerk of the
Town Commission of The Town Of
Lacrosse, Florida:

Dianne Dubberly, City Clerk

**BY THE MAYOR OF THE CITY OF
GAINESVILLE, FLORIDA:**

Honorable Lauren Poe, Mayor

Approved As To Form And
Legality:

City Attorney

Attest, By the City Clerk of the
City Commission of The City Of
Gainesville, Florida:

Omichele D. Gainey, City Clerk

**BY THE MAYOR OF THE CITY OF
WALDO, FLORIDA:**

Honorable Louie Davis, Mayor

Approved As To Form And
Legality:

City Attorney

Attest, By the City Clerk of the
City Commission of The City Of
Waldo, Florida:

City Clerk

**BY THE CHAIR OF THE ALACHUA
COUNTY BOARD OF COUNTER
COMMISSIONERS:**

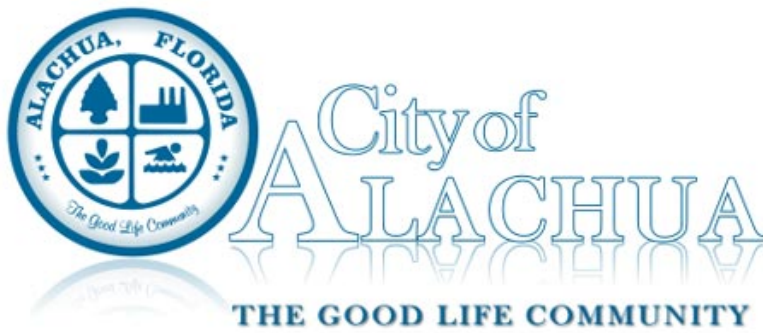
Honorable Marihelen Wheeler, Chair

Attest, By the County Clerk

Approved As To Form And
Legality:

City Clerk

Alachua County Attorney's Office



Commission Agenda Item

MEETING DATE: 9/12/2022

SUBJECT: Youth Advisory Council Appointments

PREPARED BY: LeAnne Williams, Deputy City Clerk

RECOMMENDED ACTION:

Appoint three (3) applicants to the Youth Advisory Council with term commencing September 12, 2022 and expiring September 04, 2025.

Summary

The City of Alachua Commission Adopted Ordinance 12-14 on Feb. 13, 2012, establishing a Youth Advisory Council (YAC). The purpose of the Council is to stimulate and foster the active participation of young individuals in addressing the issues impacting the youth of the community. While also to ensure leaders of tomorrow have input in the local government process today. The YAC is to make recommendations to the City Commission on policies & procedures along with philosophies. They are to serve as advocates for issues and initiatives to positively impact the lives of youth, among other duties.

The YAC is to be composed of five (5) voting members having two-year terms. Members of the Council are required to be enrolled in a public school, private school or a home education program within the City of Alachua in grades nine through twelve or be a resident of the City of Alachua enrolled in such a school/program.

The City advertised for applications for the Council in Alachua County Today August 11, 2022, and August 18, 2022. Notice of the vacancies was also posted on community bulletin boards and the City's website. For the three (3) open seats, the City has received four (4) applications, who meets the enrollment/residency requirement as provided by Ord. 12-14.

The following applicants are available for appointment:

- **Abigail Blumer** (11th grade)
- **Emma Cedeno-Alonso** (11th grade)
- **Natalie Klein** (10th grade)
- **Keyosha Queen** (11th grade)

The applicants have been contacted regarding their potential appointment and have

been notified of their option to be present should the Commission desire they speak on this appointment.

FINANCIAL IMPACT: No

BUDGETED:No

ATTACHMENTS:

Description

- ▢ APP- Blumer
- ▢ APP- Ceden0 - Alonso
- ▢ APP- Klein
- ▢ APP- Queen
- ▢ Ballot
- ▢ YAC -Ad - 8.11.22



YOUTH ADVISORY COUNCIL

APPLICATION

BACKGROUND:

Thank you for your interest in the City of Alachua Youth Advisory Council (YAC). The purpose of the Council is to stimulate and foster the active participation of young individuals in the addressing of issues impacting the youth of the community to ensure leaders of tomorrow have input in the local government process today.

The YAC serves in an advisory capacity to the City of Alachua Commission. There are five (5) voting members of the YAC and a General Council made up of non-voting members. All voting members are appointed by the City of Alachua Commission. The General Council members are appointed by the voting members of the YAC.

ELIGIBILITY:

Applicants must be enrolled in in a public school, private school or a home education program within the city of Alachua in grades nine through twelve.

MEETINGS:

The YAC meets at least quarterly or more often as directed by the YAC. The meetings are held in the James A. Lewis Commission Chambers at Alachua City Hall and are open to the public.

Instructions: Complete all fields below and on page 2 and submit application and letter of recommendation to:

City of Alachua
Attn: Deputy City Clerk's Office
P.O. Box 9
Alachua, FL 32616

Student: Abigail Blumer E-mail: agblumerow@gmail.com
Home Address: 19061 NW 228th St City: High Spring State: FL Zip: 32643
Home Phone: _____ Cell Phone: 386-266-6870
School: Santa Fe High Grade: 11th
Parent/Guardian: Tamie Blumer Parent/Guardian Phone: 386-266-9961
Parent/Guardian Email: jblumer31@yahoo.com

I have read and understand the commitment required as a member of the City of Alachua Youth Advisory Council. I will be a positive representative of youth in the community and serve to accomplish the goals and duties of the Youth Advisory Council.

Student Signature: Amy Blumer

Date: 8/23/22

Parent/Guardian Permission: *I give my permission for* Abigail Blumer *to apply to and participate as a member of the City of Alachua Youth Advisory Council.*

Parent/Guardian Signature: Tamie Blumer

Date: 8/23/22



City of
ALACHUA
THE GOOD LIFE COMMUNITY

YOUTH ADVISORY COUNCIL

APPLICATION

Please check only one (1). I am applying for membership as a: ☒ Voting Member
☐ General Council Member

1. Why do you want to serve as a member of the City of Alachua Youth Advisory Council?

I would like to serve as a member of the City of Alachua Youth Advisory Council because I would like to be more involved in my community and be able to provide an outlook as a youth in Alachua. As a member of my schools debate team I have seen and researched issues... (see attached)

2. Explain how you are involved in your school and/or community. List all extracurricular activities.

I am involved with my school by being in multiple clubs. These clubs consist of our environmental club, raiders, readers & writers, beta, speech & debate, and lastly HOSA. I am involved in my community through the clubs I am in. In speech & Debate we talk to many...

3. What skills, talents and abilities do you have that will be beneficial in accomplishing the goals and duties of the City of Alachua Youth Advisory Council?

Some skills, talents & abilities I have that will be beneficial to accomplishing the goals and duties of the City of Alachua Youth Advisory Council are teamwork & my understanding of the youth. As someone who is involved in many...

4. List two (2) adult references (non-relatives) with phone numbers.

Reference 1

Reference 2

Name: Kathleen Endorf Name: Sydney Boukari
Relationship: School Counselor Relationship: School Counselor
Phone: 386-462-1125 ex: 5911 Phone: 386-462-1125 ex: 6906

5. Attach one (1) letter of recommendation from a staff/faculty member of your school.

Advisory Council Questions

1. ...many issues happening in my county. I would like to be able to try and help improve these issues.
2. ...different schools about many issues going on in my community. In environmental club we participate in making sure our community stays clean.
3. ...clubs I have had to work with many different people and personalities. With this I have been able to see many problems that could help me figure out what could positively effect the youth.

Monday August 29, 2022

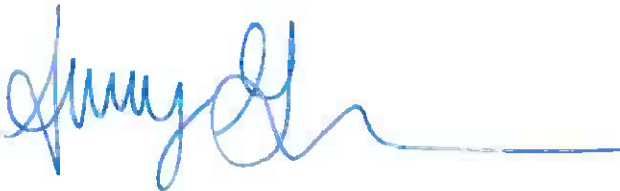
To the Alachua Youth Advisory Council,

It is with pleasure that I recommend Abigail Blumer, as a wonderful person and a great student. Abby will contribute much to your council. I have the pleasure of working with Abby as both her guidance counselor and her Speech and Debate coach at Santa Fe High School. Abby is full of drive and perseveres with a winning attitude unmatched by peers. She is always kind, attentive, and works hard to complete any task I ask of her.

Abby has continuously been a top performer academically and is among the top fifteen percent of her class. She is a problem solver and a quick thinker. She manages time well and is always willing to give a hand to fellow students who need help. Though school is her focus, Abby also does well in sports and various clubs. She accepts constructive criticism and constantly tries to improve in every way. Abby possesses the qualities of a leader, but always remains humble in her interactions with others.

With the attributes Abby possesses, I am confident the Alachua Youth Advisory Council would benefit with her as a part of it. I know our school is better with her as a student here, and I would be happy to answer any other questions you may have in relation to Abby.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Amy Grunder', followed by a long horizontal line.

Amy Grunder

School Counselor

Santa Fe High School

386-462-1125



City of
ALACHUA

THE GOOD LIFE COMMUNITY

YOUTH ADVISORY COUNCIL

APPLICATION

BACKGROUND:

Thank you for your interest in the City of Alachua Youth Advisory Council (YAC). The purpose of the Council is to stimulate and foster the active participation of young individuals in the addressing of issues impacting the youth of the community to ensure leaders of tomorrow have input in the local government process today.

The YAC serves in an advisory capacity to the City of Alachua Commission. There are five (5) voting members of the YAC and a General Council made up of non-voting members. All voting members are appointed by the City of Alachua Commission. The General Council members are appointed by the voting members of the YAC.

ELIGIBILITY:

Applicants must be enrolled in a public school, private school or a home education program within the city of Alachua in grades nine through twelve.

MEETINGS:

The YAC meets at least quarterly or more often as directed by the YAC. The meetings are held in the James A. Lewis Commission Chambers at Alachua City Hall and are open to the public.

Instructions: Complete all fields below and on page 2 and submit application and letter of recommendation to:

City of Alachua
Attn: Deputy City Clerk's Office
P.O. Box 9
Alachua, FL 32616

Student: Emma Cedeño - Alonso E-mail: ecedenoalonso@gmail.com
Home Address: 19474 NW 215th Terr City: High Spring State: FL Zip: 32643
Home Phone: 954-638-1314 Cell Phone: 954-638-1314
School: Santa Fe High School Grade: 11
Parent/Guardian: Ada Alonso Parent/Guardian Phone: 954-639-2280
Parent/Guardian Email: _____

I have read and understand the commitment required as a member of the City of Alachua Youth Advisory Council. I will be a positive representative of youth in the community and serve to accomplish the goals and duties of the Youth Advisory Council.

Student Signature: Emma Cedeño

Date: 8-31-22

Parent/Guardian Permission: *I give my permission for* Emma P. Cedeño-Alonso *to apply to and participate as a member of the City of Alachua Youth Advisory Council.*

Parent/Guardian Signature: Ada Alonso

Date: 8.31.22



City of
ALACHUA

THE GOOD LIFE COMMUNITY

YOUTH ADVISORY COUNCIL

APPLICATION

Please check only one (1). I am applying for membership as a: ☒ Voting Member
☐ General Council Member

1. Why do you want to serve as a member of the City of Alachua Youth Advisory Council?

I want to serve to be able to bring representation to not only minority students like myself, but anyone who does not feel heard. As this generation advances, new ideas must be brought to the table, as well as new faces and voices.

2. Explain how you are involved in your school and/or community. List all extracurricular activities.

I am in the Raiders readers and writers' club, the astronomy club, and I am in the process of organizing a sanitary products/ intimates and menstrual product drive for a domestic abuse shelter in partnership with the non-profit "I support the girls."

3. What skills, talents and abilities do you have that will be beneficial in accomplishing the goals and duties of the City of Alachua Youth Advisory Council?

I have always loved reading, writing, and philosophy. I have always been passionate about social issues and politics, and I love rock climbing. Rock climbing teaches perseverance and to have a strong grip on where you are and what you believe in. It also teaches compromise and critical thinking.

4. List two (2) adult references (non-relatives) with phone numbers.

Reference 1

Name: Jo Hartman
Relationship: AP Lang teacher (5th)
Phone: 386-462-1125
Santa Fe High

Reference 2

Name: Emma Light
Relationship: AP Art History and AP Research teacher
Phone: 352-275-3014

5. Attach one (1) letter of recommendation from a staff/faculty member of your school.



SANTA FE HIGH SCHOOL

16213 N.W. US Highway 441

Alachua, Florida 32615

Phone (386) 462-1125

ASSISTANT PRINCIPALS

Mr. David Rendek, Curriculum

Mr. Lawson Brown, Administration

PRINCIPAL- Dr. Timothy E. Wright

March 25, 2022

To Whom It May Concern,

I had the pleasure of teaching Emma Cedeño-Alonso during her sophomore year in AP Seminar, and currently in her junior year in AP Art History and AP Research, at Santa Fe High School. Since the first day of class, Emma has impressed me with her willingness and ability to learn and adapt to working with others in a serious academic setting through AP Seminar. She has especially impressed me because she has accomplished this while not dismissing the thoughts and ideas of others even if they differed from her own opinions. Her passion for reading, learning, and current events led her to achieve exemplary grades over the course of her sophomore year in AP Seminar. I have also served as a club sponsor for Emma in the Raider Readers & Writers club, where I have had the pleasure to watch her grow as a leader. Throughout her high school experience thus far, she has grown as a talented reader, leader, and writer, and she has my highest recommendation to join the City of Alachua Youth Advisory Council.

Emma has a natural aptitude for analyzing complex issues for both their big ideas and subtle arguments. She constructed an impressive individual research report and individual argumentative essay in AP Seminar, both of which required her to analyze complex issues through multiple perspectives. This has proven to me that Emma has approached her academics with the intention to put in the work to understand how to contribute her own voice to arguments rather than simply restate the thoughts of others. Throughout her time in AP Art History and AP Research this school year, Emma has also displayed the tenacity necessary for a college student and community member to be successful. I remain impressed with her continued determination to learn and improve.

Both inside and outside of the classroom, Emma is dedicated to building up her peers and school culture. I have often observed her offering to help classmates when they have been struggling with their own work. Emma has also demonstrated intrinsic motivation and leadership by volunteering for a variety of leadership positions in Raider Readers & Writers, including organizing materials, recruiting new members, and leading discussions. She is a discerning and self-aware student driven to promote service and foster fellowship in her school community.

I am positive Emma is going to continue to do extraordinary things in her future both in and beyond college, and would serve as a willing and active participant if she were granted the opportunity to join the Youth Advisory Council. I highly recommend her for your organization. She is ambitious, conscientious, considerate, and focused in her pursuits. Emma consistently asks and welcomes constructive feedback in order to improve her direction in reading and writing, which is a rare quality in a high school student, and necessary quality in a leader. Emma is assuredly an awe-inspiring individual who will impress everyone she meets. Please feel free to contact me if you have any questions at lighted@gm.sbac.edu.

Sincerely,

Mrs. Emma Little (Light), M. Ed

AP Capstone Diploma Program, AP Art History, and English Language Arts Instructor
Santa Fe High School



City of
ALACHUA

THE GOOD LIFE COMMUNITY

YOUTH ADVISORY COUNCIL

APPLICATION

BACKGROUND:

Thank you for your interest in the City of Alachua Youth Advisory Council (YAC). The purpose of the Council is to stimulate and foster the active participation of young individuals in the addressing of issues impacting the youth of the community to ensure leaders of tomorrow have input in the local government process today.

The YAC serves in an advisory capacity to the City of Alachua Commission. There are five (5) voting members of the YAC and a General Council made up of non-voting members. All voting members are appointed by the City of Alachua Commission. The General Council members are appointed by the voting members of the YAC.

ELIGIBILITY:

Applicants must be enrolled in a public school, private school or a home education program within the city of Alachua in grades nine through twelve.

MEETINGS:

The YAC meets at least quarterly or more often as directed by the YAC. The meetings are held in the James A. Lewis Commission Chambers at Alachua City Hall and are open to the public.

Instructions: Complete all fields below and on page 2 and submit application and letter of recommendation to:

City of Alachua
Attn: Deputy City Clerk's Office
P.O. Box 9
Alachua, FL 32616

Student: natale klein E-mail: nklein135@gmail.com
Home Address: 14473 nw 268th st City: high springs State: fl Zip: 32643
Home Phone: 352-301-1457 Cell Phone: 352-301-1457
School: santa fe high school Grade: 10th
Parent/Guardian: Natasha Klein Parent/Guardian Phone: 352-214-3220
Parent/Guardian Email: nifk02@gmail.com

I have read and understand the commitment required as a member of the City of Alachua Youth Advisory Council. I will be a positive representative of youth in the community and serve to accomplish the goals and duties of the Youth Advisory Council.

Student Signature: Natasha Klein Date: 8/30/22

Parent/Guardian Permission: *I give my permission for natale klein to apply to and participate as a member of the City of Alachua Youth Advisory Council.*

Parent/Guardian Signature: Natasha Klein Date: 8/30/22



City of
ALACHUA

THE GOOD LIFE COMMUNITY

YOUTH ADVISORY COUNCIL

APPLICATION

Please check only one (1). I am applying for membership as a: ☒ Voting Member
☐ General Council Member

1. Why do you want to serve as a member of the City of Alachua Youth Advisory Council?

I think it's really important for the youth to be involved in
politics and I want to be able to encourage others to speak
their truth.

2. Explain how you are involved in your school and/or community. List all extracurricular activities.

I debate and am a part of 3 clubs at Santa Fe high
school. I also play club lacrosse and am very involved in
school sporting events around the county.

3. What skills, talents and abilities do you have that will be beneficial in accomplishing the goals and duties of the City of Alachua Youth Advisory Council?

I am very outspoken and considerate of others which I
believe will make me a good voice of reason while also
contributing to my thoughts/feelings.

4. List two (2) adult references (non-relatives) with phone numbers.

Reference 1

Name: Jo Hartman
Relationship: teacher
Phone: 386-462-1125
Santa Fe High School

Reference 2

Name: Delores Oliver
Relationship: Spanish teacher
Phone: 386-462-1125
Santa Fe High School

5. Attach one (1) letter of recommendation from a staff/faculty member of your school.

Wednesday August 31, 2022

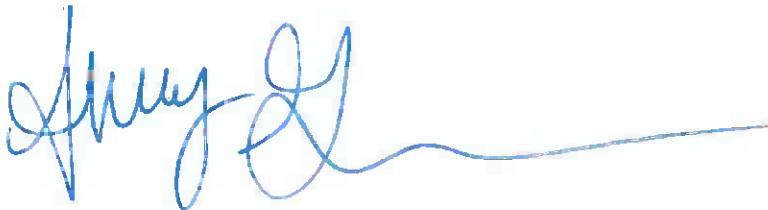
To the Alachua Youth Advisory Council,

My name is Amy Grunder, and I am proud to offer my recommendation to Natalie Klein for the Alachua Youth Advisory Council. I have known Natalie for the past several years as her high school counselor and her speech and debate coach at Santa Fe High School.

During my time with Natalie I have experienced an individual who shows up earlier than asked, works hard, and carries herself in a polite and respectful manner. In addition Natalie is a devout student who has always presented herself with level headedness and grace.

If you have any requests or questions, please feel free to contact me at 386-462-1125.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Amy Grunder', followed by a long, horizontal, wavy line extending to the right.

Amy Grunder

School Counselor

Santa Fe High School



City of
ALACHUA

THE GOOD LIFE COMMUNITY

YOUTH ADVISORY COUNCIL

APPLICATION

BACKGROUND:

Thank you for your interest in the City of Alachua Youth Advisory Council (YAC). The purpose of the Council is to stimulate and foster the active participation of young individuals in the addressing of issues impacting the youth of the community to ensure leaders of tomorrow have input in the local government process today.

The YAC serves in an advisory capacity to the City of Alachua Commission. There are five (5) voting members of the YAC and a General Council made up of non-voting members. All voting members are appointed by the City of Alachua Commission. The General Council members are appointed by the voting members of the YAC.

ELIGIBILITY:

Applicants must be enrolled in a public school, private school or a home education program within the city of Alachua in grades nine through twelve.

MEETINGS:

The YAC meets at least quarterly or more often as directed by the YAC. The meetings are held in the James A. Lewis Commission Chambers at Alachua City Hall and are open to the public.

Instructions: Complete all fields below and on page 2 and submit application and letter of recommendation to:

City of Alachua
Attn: Deputy City Clerk's Office
P.O. Box 9
Alachua, FL 32616

keyoshaqueenos@gmail.com

Student: Keyosha Queen E-mail: Queen@gm.sbac.edu
Home Address: 13104 W. W. 155 City: Alachua State: FL Zip: 32615
Home Phone: N/A Cell Phone: 386-266-3538
School: Santa Fe High School Grade: 11th
Parent/Guardian: Temeshz Curtis Parent/Guardian Phone: 352-792-4995
Parent/Guardian Email: MeshzCurtis09021979@gmail.com

I have read and understand the commitment required as a member of the City of Alachua Youth Advisory Council. I will be a positive representative of youth in the community and serve to accomplish the goals and duties of the Youth Advisory Council.

Student Signature: Keyosha Queen Date: 08-30-22

Parent/Guardian Permission: *I give my permission for* Keyosha Queen *to apply to and participate as a member of the City of Alachua Youth Advisory Council.*

Parent/Guardian Signature: [Signature] Date: 8-30-22



City of
ALACHUA

THE GOOD LIFE COMMUNITY

YOUTH ADVISORY COUNCIL

APPLICATION

Please check only one (1). I am applying for membership as a: ☒ Voting Member
☐ General Council Member

1. Why do you want to serve as a member of the City of Alachua Youth Advisory Council?

I want to serve as a member of the City of Alachua Youth Advisory Council, to create change in my community and influence the youth that their is great power in there decisions.

2. Explain how you are involved in your school and/or community. List all extracurricular activities.

I am involved in my schools precollegiate club also the Engineering club.

3. What skills, talents and abilities do you have that will be beneficial in accomplishing the goals and duties of the City of Alachua Youth Advisory Council?

I have love for all, self-awareness, ambition, and is very self motivated. also has respect for all, see all points of views willing to make personal change.

4. List two (2) adult references (non-relatives) with phone numbers.

Reference 1

Reference 2

Name: <u>Lauren Chandler</u>	Name: <u>Kathleen Endorf</u>
Relationship: <u>Mentor</u>	Relationship: <u>School Counselor</u>
Phone: <u>757 310 2432</u>	Phone: <u>954 829 5369</u>

5. Attach one (1) letter of recommendation from a staff/faculty member of your school.

SANTA FE HIGH SCHOOL



16213 N.W. US Highway 441

Alachua, Florida 32615

Phone (386) 462-1125

Fax (352) 448-1691

ASSISTANT PRINCIPALS

Mr. Larson Brown, Jr., Administration

Mr. David (Mac) Rendek, Curriculum

PRINCIPAL- Dr. Timothy E. Wright

Att: City of Alachua Commission

Re: Youth Advisory Council Recommendation

August 31, 2022

Mayor Coerper, Vice Mayor Blalock, Commissioners Green Brown, Miller, and Potts,

It is my pleasure to recommend Keyosha Queen as a member of the Youth Advisory Council for the City of Alachua. I have known Keyosha for the past two years as her school counselor. Keyosha has self-advocated when she needs to talk and has also brought students to see me when she knows they are struggling. I was immediately impressed with her awareness and desire to understand things beyond just immediate reactions. She wanted to know why she felt the way she felt so that she could understand herself more. She observes people and situations and is able to conclude what is right and wrong. She encourages others in her community to better themselves and to make decisions that will break the cycle of violence.

Keyosha has a voice that needs to be heard. She may not be the loudest person, but she has a perspective that needs to be heard in order for the city to make decisions for its community members. Some people in Keyosha's neighborhood have criminal backgrounds, but most of the members in her community are youth who are trying to navigate life with few positive role models. There are people who are labeled or judged because of the neighborhood they live in and are not given fair treatment or equal opportunities. Many times they are often forgotten or neglected.

I believe this opportunity will provide Keyosha with the opportunity to learn how local government works and to guide her towards using her voice and actions to create community change. I believe she can be a game changer for her community.

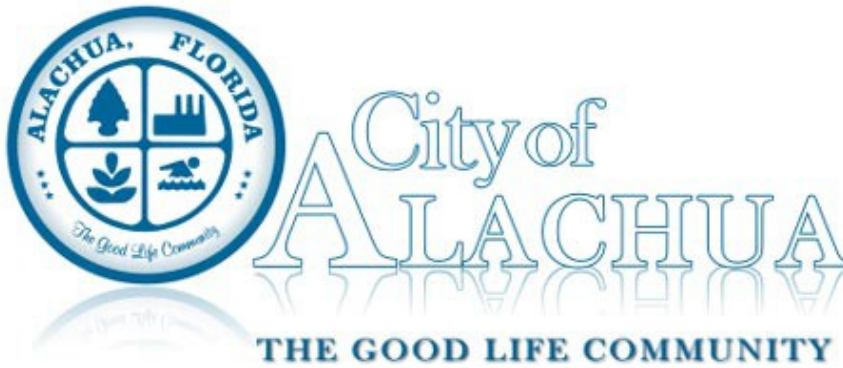
Thank you for your time and consideration,

Kathleen Endorf

School Counselor, Santa Fe High School

(E) endorfka@gm.sbhc.edu

(P) 386-462-1125 x5911



September 12, 2022 – Youth Advisory Board Ballot
Vote for three (3)

_____Blumer, Abigail

_____Cedeno-Alonso, Emma

_____Klein, Natalie

_____Queen, Keysha

_____September 12, 2022

Signature

The Commissioner will set the term of office by motion
to be a two-year term ending September 04, 2025.



City of ALACHUA

CITY OF ALACHUA ADVISORY BOARD VACANCY

YOUTH ADVISORY COUNCIL

The Alachua City Commission is accepting applications for three (3) vacancies on its Youth Advisory Council. Appointments will be for a two-year term. Interested applicants must be enrolled in a public school, private school or home education program within the City of Alachua in grades nine through twelve. Applicants must also be willing to attend meetings on at least a bi-monthly basis and have a keen interest in youth.

To apply, you may obtain an application and information from either our website www.cityofalachua.com or contact the City of Alachua at (386) 418-6100 to obtain a copy. Applications must be received by the City on or before **September 01, 2022 for consideration**. You may send your application Attention: Deputy City Clerk's Office, P.O. Box 9, Alachua, FL 32616 or email to le_williams@cityofalachua.org.

(Published: Alachua County Today - August 11 & August 18, 2022)



City of ALACHUA

PUBLIC NOTICE NOTICE OF ENACTMENT OF AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA

The City of Alachua City Commission will hold a public hearing on a proposed ordinance on August 22, 2022 at 6:00 p.m. The hearing will be held in the James A. Lewis Commission Chambers of City Hall, at 15100 NW 142nd Terrace, Alachua, Florida.

The ordinance title is as follows:

ORDINANCE 22-23

PLANNING:

Continued from page A1

Targets financial burden

Law and Three Rivers Legal Services Inc.

Each panelist will discuss how their respective offices are directly impacted by the extensive probate process and how many individuals can opt to create estate plans that are aimed at allowing assets to pass outside of the probate process.

"In February 2022, we launched our initial summit to help families affected by the financial burden of the probate and estate planning process," said Alachua County Property Appraiser Ayesha Solomon. "This momentum spurred

us to share approaches and evidence-based practices that have shown promise for reducing the 6.5 percent of properties in the area that are currently at risk of entering the probate process."

The Alachua County Property Appraiser's Office formulated this initiative through a dual data driven approach that identified all the parcels that are classified as heirs' property throughout the county, as well as parcels with only one remaining owner listed on the property suggesting a lack of proper estate planning.

After successfully



City of ALACHUA

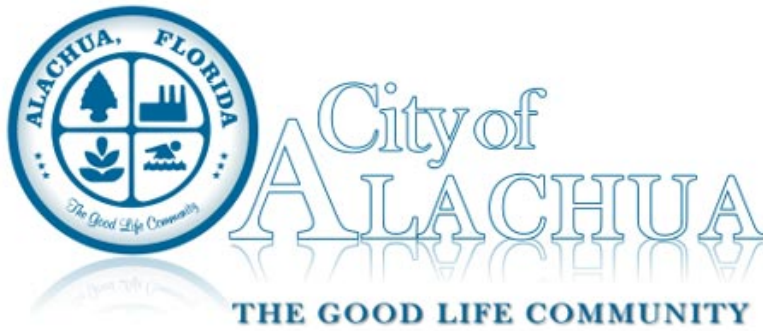
PUBLIC NOTICE OF ENACTMENT OF AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA

Notice is hereby given that the City Commission of the City of Alachua will hold a public hearing on a proposed ordinance. The hearing will be held on August 22, 2022 at 6:00 p.m., in the James A. Lewis Commission Chambers in City Hall, located at 15100 NW 142nd Terrace, Alachua, Florida.

The ordinance title is as follows:

ORDINANCE 22-20

AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA, RELATING TO THE SMALL SCALE AMENDMENT OF THE CITY OF ALACHUA COMPREHENSIVE PLAN FUTURE LAND USE MAP; AMENDING THE FUTURE LAND USE MAP CLASSIFICATION OF A ±45.3 ACRE PROPERTY FROM AGRICULTURE TO COMMUNITY COMMERCIAL; GENERALLY LOCATED SOUTHEAST OF THE US HIGHWAY 441/INTERSTATE 75 INTERCHANGE, SOUTH OF US HIGHWAY 441 AND NW 162ND LANE, WEST OF INTERSTATE 75, AND EAST OF NW 173RD STREET (ALSO KNOWN AS COUNTY ROAD 235-A); CONSISTING OF PORTIONS OF TAX PARCEL NUMBERS 03873-000-000 AND 03873-001-000; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.



Commission Agenda Item

MEETING DATE: 9/12/2022

SUBJECT: Resolution 22-27 Relating to the Levy of General Purpose Ad Valorem Taxes for the 2022 Tax Year; and Resolution 22-28 Relating to its Budget for the 2022-2023 Fiscal Year

PREPARED BY: Robert A. Bonetti, Finance & Administrative Services Director

RECOMMENDED ACTION:

- 1) Conduct Public Hearing;
 - 2) Adopt Resolutions 22-27; and 22-28; and,
 - 3) Authorize the Mayor's signature.
-

Summary

The City of Alachua Commission must hold a Public Hearing on the City's Fiscal Year 2022-2023 Tentative Millage Rate and Tentative Budget as required by Florida Statutes, Chapters 129 and 200, and as advertised in the Truth-In-Millage (TRIM) Notices distributed by the Alachua County Property Appraiser's Office.

This evening we will take a number of actions related to the adoption of the millage rate and proposed budgets. The Final Public Hearing on these matters will be held on Monday, September 26, 2022 at 6:00 p.m. in this same location, Alachua City Hall, James A. Lewis Commission Chambers.

During the month of August 2022, the City Manager presented to the City Commission the proposed budgets by major fund type. The tentative budgets presented, at that time, totaled \$57,651,391. This is \$8,912,748 more than the FY 2021-2022 Amended Budget of \$48,738,643.

The General Fund tentative budget is based on a tax rate of 5.3900 mills. This tentative millage rate is 8.10% more than the rolled-back rate of 4.9860 mills.

In order to enact the proposed tentative millage rate, a majority vote must be passed by the City Commission at the final public hearing on the budget. By adopting these resolutions tonight, the Commission authorizes and directs the City Manager to prepare and publish all necessary and required notices prior to the hearing

established herein, and to provide copies of these resolutions to all parties as may be required by applicable law.

FINANCIAL IMPACT: Yes

BUDGETED:Yes

AMOUNT:57,651,391

FUNDING SOURCE:General Fund, Internal Services Fund, Electric Fund, Water Fund, Community Redevelopment Trust Fund, Mosquito Fund, Grants, Waste Water Fund, Other

COMMISSION GOALS:

Economic Development, Quality of Life, Community Enhancement, Strengthen Community Services

ATTACHMENTS:

Description

- ☐ Resolution 22-27
- ☐ Resolution 22-28
- ☐ FY 2022-2023 Tentative Budget
- ☐ Public Hearing Script

RESOLUTION 22-27

A RESOLUTION OF THE CITY OF ALACHUA, FLORIDA; RELATING TO THE LEVY OF GENERAL PURPOSE AD VALOREM TAXES FOR THE 2022 TAX YEAR; APPROVING THE TENTATIVE MILLAGE RATE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 25, 2022 the City of Alachua Commission adopted Resolution 22-21 certifying to the Alachua County Property Appraiser's Office a millage rate necessary to fund the said proposed general City budget;

WHEREAS, pursuant to law and utilizing the rates certified, on August 18, 2022, the Alachua County Property Appraiser mailed a Notice of Proposed Property Taxes to each taxpayer listed on the current year's assessment roll;

WHEREAS, said notice of proposed property taxes advised the recipients of a public hearing to be conducted by the City of Alachua Commission on September 12, 2022, for consideration of its tentative general City budget and the tentative millage necessary to fund the said budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ALACHUA, FLORIDA:

SECTION 1. That the following tentative millage rate to fund the general City budget is hereby approved for further consideration in accordance with applicable law; General Fund 5.3900 mills.

SECTION 2. The millage levied herein is more than the rolled back rate of 4.9860 by 8.10 percent.

SECTION 3. That this resolution shall take effect immediately upon its adoption.

DULY ADOPTED in regular session, this 12th day of September, 2022.

CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA

Gib Coerper, Mayor
SEAL

ATTEST:

Mike DaRoza, City Manager/Clerk

RESOLUTION 22-28

A RESOLUTION OF THE CITY OF ALACHUA, FLORIDA; RELATING TO ITS BUDGET FOR THE 2022-2023 FISCAL YEAR; REVISING THE ESTIMATE OF RECEIPTS AND OF BALANCES TO BE BROUGHT FORWARD; APPROVING A TENTATIVE GENERAL CITY BUDGET; SETTING A PUBLIC HEARING DATE; PROVIDING FOR PUBLICATION OF NOTICE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on August 8, 2022 and August 22, 2022, the City Manager presented the proposed budget for further consideration by the City of Alachua Commission; and ,

WHEREAS, said budget contained estimates of receipts and of balances brought forward as part of the budget presentation; and,

WHEREAS, the City of Alachua Commission wishes to revise the estimates of receipts and of balances to be brought forward based on the most current information available as of the date of this resolution; and,

WHEREAS, the City of Alachua Commission has complied with all conditions precedent to the adoption of a tentative general City budget; and,

WHEREAS, the City of Alachua Commission as of this date adopted a resolution approving the tentative millage to fund the tentative general City budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ALACHUA, FLORIDA:

SECTION 1. In accordance with the requirements of Section 129.03, Florida Statutes, the estimates of receipts and of balances to be brought forward are revised as set out in the document entitled “City of Alachua Fiscal Year 2022-2023 Tentative Budget”.

SECTION 2. The proposed general City budget contained in the document entitled “City of Alachua Fiscal Year 2022-2023 Tentative Budget” is hereby approved as adjusted by motion for further consideration at the public hearing established in this resolution.

SECTION 3. A public hearing will be held to consider the final millage rate and final budget for general City purposes on Monday the 26th of September, 2022, at 6:00 o'clock p.m., or soon thereafter as the matter may be heard, in the Alachua City Hall, James A. Lewis Commission Chambers, 15100 N.W. 142nd Terrace, Alachua, Florida, 32615.

SECTION 4. The City Manager is hereby authorized and directed to prepare and publish all necessary and required notices prior to the hearing established herein, and to provide copies of this resolution to all parties as may be required by applicable law.

SECTION 5. That this resolution shall take effect immediately upon its adoption.

DULY ADOPTED in regular session, this 12th day of September, 2022.

**CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA**

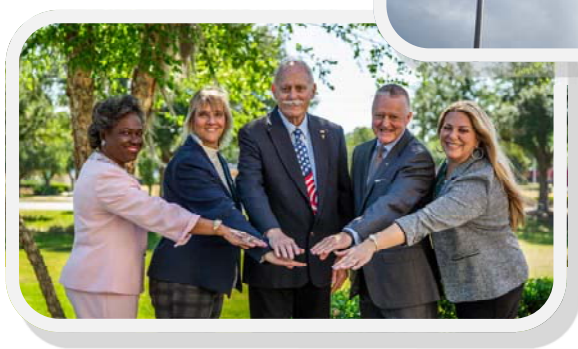
Gib Coerper, Mayor
SEAL

ATTEST:

Mike DaRoza, City Manager/Clerk



City of
ALACHUA
the good life community



FISCAL YEAR 2022-2023
TENTATIVE BUDGET



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CITY OF ALACHUA

PREPARED BY:

THE CITY OF ALACHUA FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

FINANCE AND ADMINISTRATIVE SERVICES STAFF

Robert A. Bonetti	Director
Stephanie L. Herlong	Utility Billing Manager
Gardhy M. Saint-Vil	IT Manager
Benjamin T. Love	Facilities Maintenance Manager
Donna G. Smith	Purchasing Coordinator
Allen A. Jones	Meter Reader Supervisor
Regina A. Reed	Senior Accountant
Tyler S. Williams	Senior Accountant
Heather L. Carter	Accountant
Katelynn T. Bayles	Accounts Payable Specialist
Megan E. Hoyt	Utility Billing Assistant
Tara Z. Clarke	Customer Service Representative
Kelly H. Jones	Customer Service Representative
Bibi S. Bacchus	Customer Service Representative
Lisa D. Baldree	Receptionist
Jason L. Baker	IT Technical Assistant
Anthony D. Nathan II	IT Technical Assistant
Alexander D. Watson	Facilities Maintenance Technician
William P. Cone	Facilities Maintenance Technician
Deondre S. Jerkins	Facilities Custodial Worker
Teresa E. Mills	Facilities Custodial Worker
Connie L. Sandusky	Facilities Custodial Worker
Torry L. Davis	Meter Reader
Brandon D. Kestner	Meter Reader
James E. Porter	Meter Reader
Leroy M. Williams	Meter Reader

CREDITS

City of Alachua Commission
Mike DaRoza, City Manager
Marian B. Rush, Esq., City Attorney
Elliot O. Harris, Recreation and Culture Director
Tara L. Malone, Human Resources Director
Jesse J. Sandusky, Chief of Police
Rodolfo Valladares, Public Services Director
Grafton B. Wilson, Compliance and Risk Management Director
Kathy Winburn, Planning and Community Development Director

A very special "thank you" to all City employees for their contribution to the budget process

CITY OF ALACHUA GOVERNMENT

GENERAL INFORMATION

The City of Alachua is geographically located in North Central Florida. The City's boundaries encompass 36.5 square miles. The most current estimate of the City's population is 10,844.

FIVE-MEMBER COMMISSION

The City of Alachua, a political subdivision of the State of Florida, is guided by an elected five-member body comprised of a Mayor and four Commissioners. The Mayor and Commissioners are elected in non-partisan elections to represent the entire City. The Vice-Mayor is selected annually by the Mayor and his/her fellow Commissioners. The Commission performs legislative functions of government by developing policies for the management of the City of Alachua. The City Manager, a professional appointed by the Commission, and the City Manager's staff are responsible for the implementation of those policies. The City contracts out for attorney services.

ROLE OF THE CITY MANAGER

The City Manager is an official appointed by the City Commission who is responsible for carrying out all decisions, policies, ordinances and motions of the Commission. The City Manager serves at the will of the City Commission.

In order to execute the City Commission's goals and initiatives, the City Manager is responsible for directing and providing all municipal services within the City.

Municipal service functions are grouped into the following departments: City Commission, City Manager, City Attorney, Compliance and Risk Management, Finance and Administrative Services, Human Resources, Planning and Community Development, Police, Public Services and Recreation/Culture.

Support staff for both the City Manager and City Commission report to the City Manager.

INTRODUCTION

This document represents the City of Alachua's tentative financial budget for FY 2022-2023. The document is divided into five sections:

Section One - Budget Message
Section Two - Budget Summary
Section Three - Fund Summaries
Section Four - Department Summaries
Section Five - Glossary

Section One - Budget Message contains the City Manager's letter to the Commission regarding various elements of the budget.

Section Two - Budget Summary contains information and graphs about revenue sources; summary tables of the department budgets; a description and summary of the City's interfund transfers; and a summary of funded full-time equivalent positions.

Section Three - Fund Summaries include a budget by fund segment listing detailed information about various funds and their adopted funding levels.

Section Four - Department Summaries includes mission statements and summary budgets for each City department.

Section Five - Glossary includes a listing of various budget document terms.

Individuals interested in reviewing any materials or documents comprising the FY 2022-2023 Tentative Budget, at any level of detail, are encouraged to contact the Finance and Administrative Services Department.

Contact information for the Finance and Administrative Services Department is as follows:

Telephone: (386) 418-6100
Mail: P. O. Box 9
Alachua, Florida 32616-0009
Email: finance@cityofalachua.org
In person: City of Alachua City Hall
15100 N. W. 142nd Terrace
Alachua, Florida 32615

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City of
ALACHUA
the good life community

SECTION 1

BUDGET

MESSAGE



City of Alachua

MAYOR GIB COERPER

Vice Mayor Jennifer Blalock
Commissioner Shirley Green Brown
Commissioner Dayna Miller
Commissioner Edward Potts

OFFICE OF THE CITY MANAGER

MIKE DAROZA

September 12, 2022

RE: CITY MANAGER'S FISCAL YEAR 2022-2023 BUDGET MESSAGE

Honorable Mayor and Members of the City Commission:

It is my honor and privilege to present the Fiscal Year 2022-2023 Budget for your consideration. The City Commission's Strategic Plan has served as the guiding light for the FY 2023 Budget, ensuring we continue to provide premium service delivery and a commitment to a strong quality of life.

As we continue to face residual impacts of the COVID-19 pandemic, City staff has remained flexible and prepared to augment operations and plans for this ever-evolving challenge. This charge includes the budget development process as we ensure the safety and welfare of City staff and the public at large.

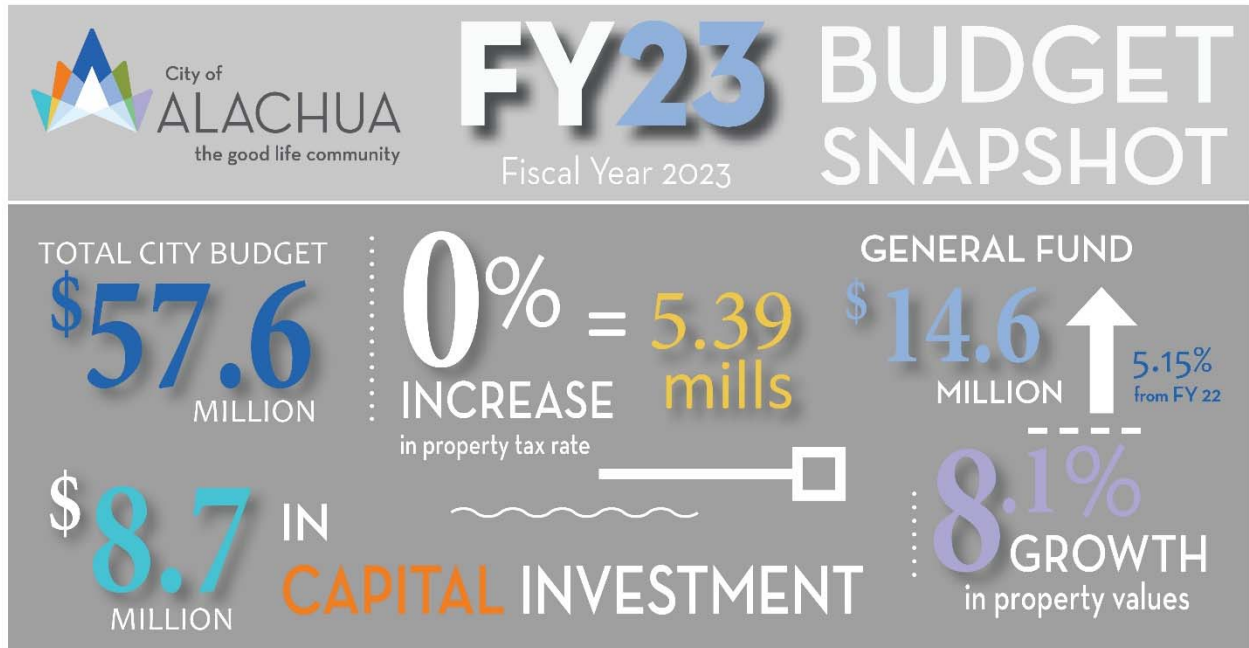
While the FY 2023 Budget highlights an increase in the levels of service to meet the continued growth of the city, it also focuses on building a stronger, vibrant and more sustainable community.

I am proud to submit the balanced Fiscal Year 2022-2023 Tentative Budget for the City of Alachua. As proposed, the Tentative Budget totals \$57,651,391, which represents an 18.29% increase from the prior fiscal year of \$48,738,643 (amended). The increase from the prior year is due in large part to capital projects and increased operating costs.

The General Fund Tentative Budget is \$14,651,246 an increase of 5.15% from the prior fiscal year amount of \$13,933,763 (amended). The increase is mostly due to operating costs for additional positions and an increase in levels of service. Ad valorem taxes, which make up 37.91% of the General Fund, are projected to generate \$5.6 million. The City's overall ad valorem revenues increased 8.1%.

Budget Snapshot

The City of Alachua budget development process is an inclusive and transparent process. All staff members of the City are able to contribute as well as the public through several public workshops conducted specifically for budget matters. The City Commission's vision for the community is outlined in the Strategic Plan, which provides initiatives that will carry out the goals of the community. The



FY 2023 Budget has been compiled to consider input and direction from all of these stakeholders and aspects.

The City continues to benefit from a strong economic environment, as the COVID-19 related economic impacts were short-lived. The national economy continues to be strong and the Florida economy is booming, particularly in residential development.

Locally, the City of Alachua is experiencing significant growth in diversified manner. Housing development has gained traction with several approved subdivisions under construction and several others in the development planning pipeline. This is a positive sign for the City, which has focused on enhancing diversified housing options for the community. Non-residential development continues to flourish in Alachua, particularly manufacturing, life sciences and technology companies.

The City's recent investments in water and wastewater infrastructure expansion along the U.S. Hwy 441 corridor are paying dividends, as these industries expand and locate in Alachua. Furthermore, the business incentive program adopted by the City Commission has been implemented and is attracting businesses to the community.

The City is well positioned to experience strong growth in the year ahead. The Tentative Budget for FY 2023 is balanced at 5.3900 mills. Once again, this millage rate remains unchanged from the prior five fiscal years. As the City has to factor inflation and the increased costs associated with service delivery, maintaining a level millage rate is evidence of the easing of the tax burden that economic growth creates.

With a full service utilities operation, the City is responsible for ensuring all utilities are self-sustaining. The revenues of each utility must support the expenditures of each utility. The primary revenues for utilities are charges for services. Once again, the Tentative Budget for FY 2023

provides for no increase in electric rates. The water and wastewater budgets have been developed with a 6% and 3% rate increase, respectively, to meet rising costs.

The Tentative Budget focuses on four (4) major areas:

- Affordable Senior Housing
- Economic Development
- Infrastructure and Sustainability
- Talent Recruitment and Retention

The tentative Budget, both the operating and capital allocations, ensures that these major areas are supported and funded appropriately.

Affordable Senior Housing

Affordable Senior Housing is a pressing need being addressed by the City and ACHA as there is currently no dedicated public supported Senior Housing in the city.

The Alachua County Housing Authority (ACHA) and its Housing and Urban Development (HUD) recognized instrumentality, the Alachua County Development Corporation (wholly owned by ACHA), are dynamic entities that are professionally staffed, highly experienced and function professionally in the area of public financing of public and private home ownership. The ACHA and the City of Alachua are close partners in providing affordable housing in the city and are presently focused on improving current facilities and meeting the need for senior housing.



Key Budget Allocations:

- **Alachua County Housing Authority - \$200,000**
Funding to ensure the improvement of the quality of life of seniors in Alachua by increasing the amount of adequate, safe and affordable senior housing.

Economic Development

To ensure the City is able to continue to provide premium service delivery and a strong quality of life, it is essential we continue our efforts to foster economic development. For decades, the City of Alachua has exhibited a history of being at the forefront of economic development through strategic investments in community assets and creating a vibrant community with a strong quality of life.

As the community grows, the need for more advanced economic development activities is necessary to have the capacity and ability to realize business growth potential. Critical to this effort is ensuring



adequate staffing that enables the City to manage economic development activities. Additionally, by investing in key business retention and attraction activities, the City is cultivating a competitive environment for business to flourish.

The City Commission's focus on leveraging the existing bioscience cluster for future growth in this sector will be catalyzed by the biotech partnership as part of the City's overall economic development strategy.

Key Budget Allocations:

- **Alachua Biotech Partnership - \$54,000**
Funding to attract, enhance and cultivate the growth of the life sciences industry in Alachua.
- **Business Incentive Program - \$79,000**
Funding to provide incentives for business retention, attraction and start-up activities, including, but not limited to, the Community Redevelopment Agency Area and life science, technology and emerging technologies sector of Alachua.
- **Business Retention, Attraction and Marketing - \$90,000**
Funding to provide assistance to business retention, attraction and marketing efforts through activities such as, but not limited to, video and online promotions, as well as partnerships with the Alachua and Gainesville Chambers of Commerce.
- **Community Redevelopment Area Business, Attraction and Marketing - \$43,000**
Funding targeted toward attracting and retaining business activities within the Community Redevelopment Agency Area through, but not limited to, promotions, events and lead generation.

Infrastructure and Sustainability

As we work to create a thriving and sustainable community, investing in infrastructure is a necessary activity. Infrastructure serves to provide efficient and reliable utilities, roadways, and pedestrian paths, among other services.

The citizens of the City of Alachua benefit from a robust infrastructure network, which promotes sustainability through environmental stewardship and growth. The City will continue building upon the water quality improvements to Mill Creek Sink in the year ahead by investing in a new

water well field to ensure the City's potable water supply has improved redundancy and reliability. With the City's recent completion of the state-of-the-art Legacy Electric Substation, investments in optimization will improve system operations in FY 2023, in addition to investments in rehabilitating critical wastewater infrastructure. As these investments and many others in infrastructure are made, the City will continue its sustainable approach to stewardship and growth.



Key Budget Allocations:

- **New Well Field - \$5,332,950**
Funding to design and construct a new well field that will establish enhanced protection and redundancy of the City's drinking water supply.
- **Consumptive Use Permit - \$50,000**
Funding to apply for permitting to increase the specified amount of water drawn from City wells to meet future water demands.
- **Electric System Master Planning and Modeling - \$180,000**
Funding to provide for the commissioning of a master plan and model for the electric system, which will ensure optimization of the distribution network, improving reliability, redundancy and efficiency.
- **Lift Station Improvements - \$1,075,000**
Funding to provide for the rehabilitation of critical lift station infrastructure to ensure reliable service delivery.
- **Road Resurfacing - \$200,000**
Funding provides for the continued resurfacing of City roadways.

Talent Investment

The national and local labor markets have experienced a workforce shortage in the post COVID-19 pandemic era. This continues to impact employers' ability to attract talent for a variety of reasons.

Now, more than ever, it is critical the City of Alachua continues to offer competitive, market-driven salaries, attractive benefits and a positive work environment. The City of Alachua workforce represents a talented team of professionals who are committed to serving the residents and businesses of our community.



Oftentimes, our public servants are called to duty during natural disasters, other emergency conditions, and, as we've learned over the last three (3) years, global pandemics. This is a high call of duty to meet and the staff of the City of Alachua answers every time. Ensuring our employees are fairly compensated and experience high levels of morale and dedication to our charge, requires continued investments in our most valued asset. The FY 2023 Budget strengthens this commitment to our public servants.

Key Budget Allocations:

- **Merit Increase** - \$174,991
Employees are able to earn up to a 4% merit increase based on performance evaluations.
- **Longevity Incentive** - \$77,000
Funding for milestone years of service accomplishments to promote employee retention.
- **Healthcare Increase** - \$253,701
Funding increase to continue employer-paid healthcare coverage for employees.

Looking Forward

As we prepare for the upcoming fiscal year, we are assured the City of Alachua is well prepared to strengthen our delivery of premium services and commitment to a strong quality of life. The challenges we've faced in the last year, particularly relating to residual impacts from the COVID-19 pandemic, have only strengthened our resolve to make certain the citizens of the City of Alachua receive the level of service they expect and deserve. The City Commission has provided a clear vision that has been the compass by which the FY 2023 Budget has been developed.

I look forward to the year ahead as we pursue the highest levels of public stewardship together. The staff of the City of Alachua is prepared to deliver for our citizens, just as we always have. I am optimistic and eager about the work ahead as we support the goals of the City Commission. It is with great respect and privilege I submit the FY 2023 Tentative Budget.

Sincerely,

Mike DaRoza
City Manager



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City of
ALACHUA
the good life community

SECTION 2

BUDGET

SUMMARY

INTRODUCTION TO CITY BUDGETING

Defining a City Budget

A city budget is a plan for using City government's financial resources. The budget estimates proposed spending for a given period and estimates the proposed means of paying for them. Two components of a budget are the revenues (sources) and the expenditures (uses).

Defining Revenue

Revenues are the financial resources. The City of Alachua has a large variety of revenue sources including property taxes, licenses and permits, charges for services, fines, and grants.

Defining Expenditure

Expenditures are the usage of financial resources. There are four basic types of expenditures: personal services, operating, capital and debt. Personal services include all salary and salary related expenditures. Operating expenditures include the day-to-day expenses such as supplies, utilities, and equipment purchases. Capital expenditures include construction of roads, parks, buildings and the purchase of land. Debt is the expense related to principal and interest on long-term bonds and notes issued by the City.

Defining Fund Balance

Fund balances are funds carried over from the previous fiscal year. The City has a variety of uses for fund balance including reserve for future capital projects, for emergencies and catastrophes, for certain bond issues, and for other contingencies and expenditures.

Defining Fund Accounting

Government budgeting divides the budget into categories called funds. Fund accounting and budgeting allows a government to budget and account for revenues restricted by law or policy. Some restrictions are imposed by national accounting standards, the federal and state governments, and by the City Commission. As a result, the City develops a budget with categories to reflect the imposed restrictions. This is done by using a variety of funds. Funds allow the City to segregate the restricted revenues and the related expenditures.

The City budget has various funds that account for restricted revenues and expenditures. Each fund must balance - revenues (sources) must equal expenditures (uses) - and each fund must be separately monitored. The City budget, adopted each year by the Commission, is the total of all funds.

THE BUDGET PROCESS

The process of compiling the City of Alachua annual budget is practically a year-round activity. The basis for the process is statutory deadlines established by the State of Florida. The Finance and Administrative Services Department establishes the remainder of the process to ensure necessary information is collected, priorities are determined and recommendations can be made by the City Manager to the Commission. The City Manager is the official budget officer for the City of Alachua. The Commission establishes tax rates and adopts the annual budget.

The budget process began with a review and consideration of comments from the prior year budget process. This led to the budget “kick-off” meeting in April 2022 with Department Directors. Directions for the budget process were provided and written budget instructions were distributed. Departments were instructed to prepare budgets using a “continuation” funding level. “Continuation” level funding is the level of funding needed to provide the same level of service in the next fiscal year as was provided in the current fiscal year.

Following the City Commission Strategic Initiatives retreat in June, the City Manager formally presented the proposed budgets during budget workshops held during the months of July and August 2022. The workshops held in July and August provided an initial opportunity to enable the Commission and the public to review, comment and make changes to the budget prior to the formal adoption process that takes place through the month of September 2022. This includes public hearings with the City Commission to discuss the operating budget and the capital improvement program budget.

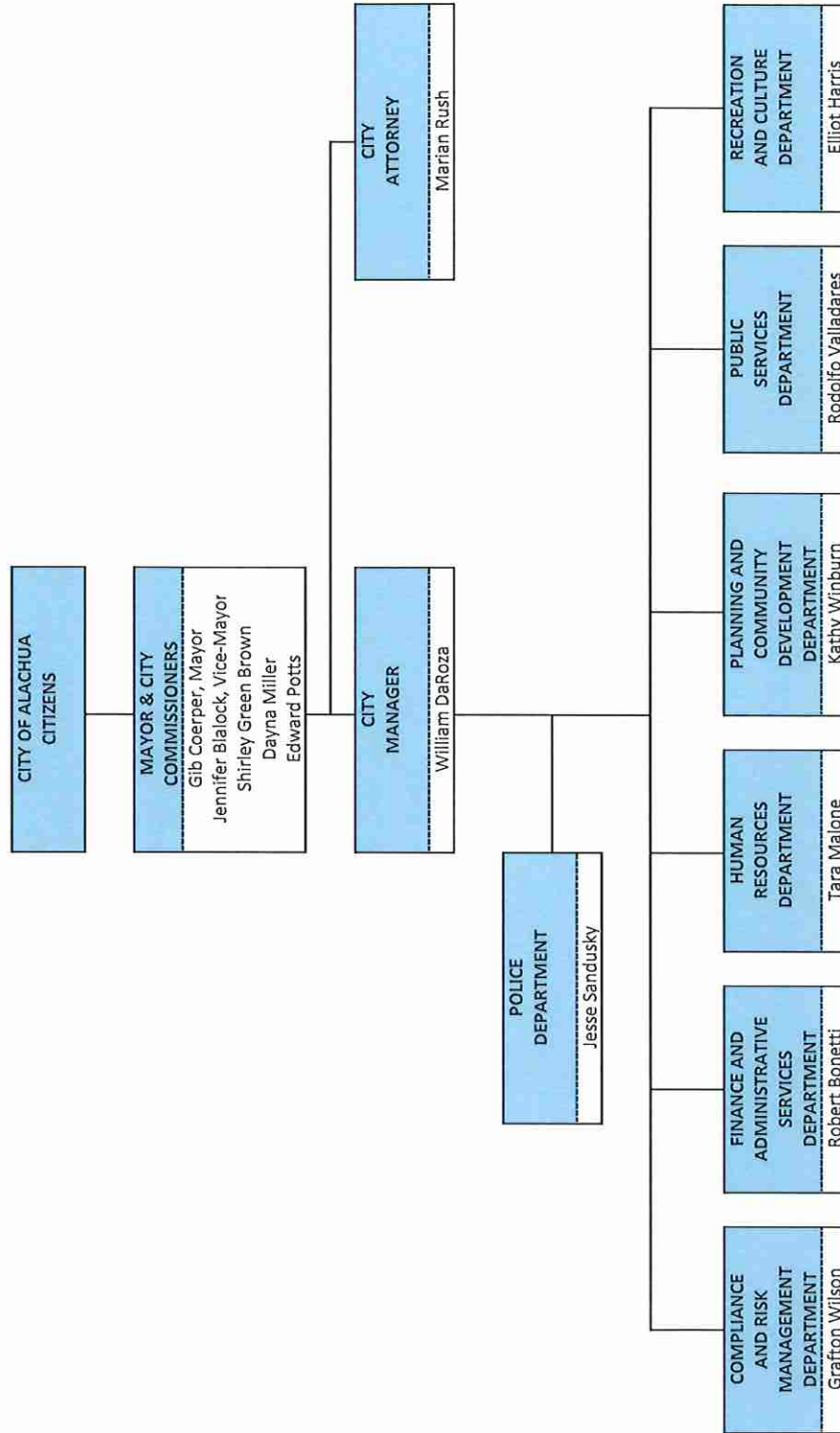
The proposed millage rate for FY 2022-2023 was established on July 25, 2022. The tentative millage rate was used by the Property Appraiser to prepare Truth-in-Millage or “TRIM” notices distributed in mid-August. TRIM notices advise County taxpayers of how tax rates proposed by all local taxing authorities, combines with current information on assessed value of real property, will affect the taxes on each taxed parcel of land. The TRIM notice also serves as the official notification of the time and place of the first public hearing for adoption of tentative millage rates and budget by each taxing authority.

State law requires two public budget hearings. The first public budget hearing will be held on September 12, 2022. After hearing public testimony, the City Commission will adopt the tentative millage rate and the FY 2022-2023 Tentative Budget. The second public hearing will be held on September 26, 2022. The hearing will be advertised by a published notice along with a published millage rate and a breakdown of the FY 2022-2023 Final Budget. Like the first public hearing, the City Commission will hear public testimony prior to adopting the final millage rate and the FY 2022-2023 Final Budget.

BUDGET PROCESS HIGHLIGHTS

Preparation	April 14	Budget Kickoff meeting held.
	May 27	Budgetary submissions deadline for Departments.
Review	May-July	Submitted budgets are reviewed by the Finance and Administrative Services Department, City Manager with Department Directors to develop the proposed budget.
	June 1	Preliminary property tax roll information received from Property Appraiser's Office.
	June 14	Strategic Initiative Planning Retreat with City Commission and the public.
	July 1	Official preliminary taxable values are provided by Property Appraiser's Office.
Adoption	July-Aug	Workshops are held with the City Commission on the Operating and Capital Improvement Budgets, the tentative millage rate is set and budget issues are discussed.
	August 8 and 22	City Manager presents proposed budgets to the City Commission.
	September 12	First Public Hearing to Adopt the Tentative Millage Rate for the 2022 Tax Roll Year and the FY 2022-2023 Tentative Budget (required by State law).
	September 26	Second Public Hearing to Adopt Final Millage Rate for the 2022 Tax Roll Year and the FY 2022-2023 Final Budget (required by State law).

CITY OF ALACHUA GOVERNMENT





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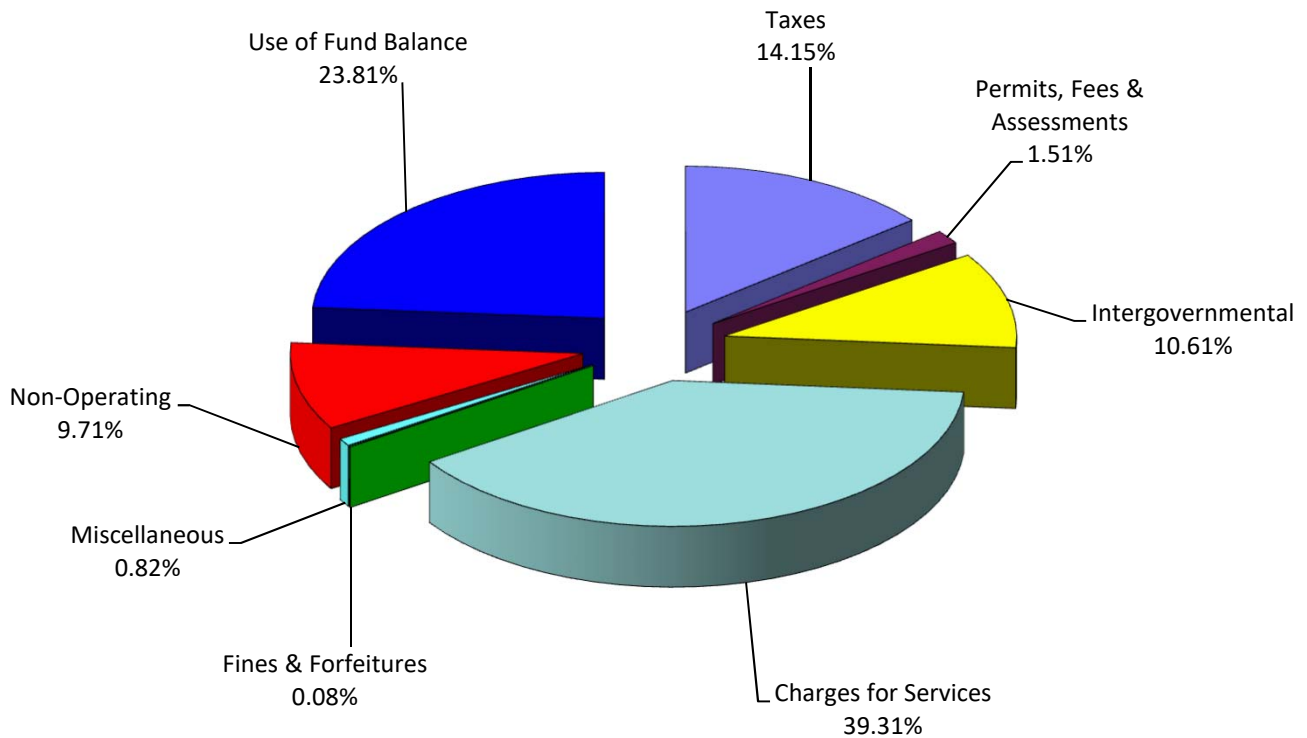
BUDGET SOURCES AND USES

Sources	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
Use of Fund Balance	\$0	\$0	\$4,885,181	\$13,728,139
Revenue:				
Ad Valorem Taxes	4,489,384	4,727,001	5,068,089	5,559,133
Other Taxes	2,708,250	2,934,928	2,891,280	2,597,648
Permits, Fees & Assessments	582,274	798,258	768,489	872,600
Intergovernmental Revenue	8,205,851	2,923,312	2,623,682	6,115,501
Charges for Services	22,141,588	23,048,334	20,957,242	22,664,664
Fines and Forfeitures	39,937	46,208	33,500	45,000
Miscellaneous Revenue	597,460	671,461	417,320	472,420
Total Revenue	38,764,744	35,149,502	32,759,602	38,326,966
Transfers-In	3,033,621	3,048,522	6,029,630	6,752,279
Other Non-Revenues	0	138,665	0	0
Less Undercollection	0	0	(1,063,710)	(1,155,993)
	3,033,621	3,187,187	4,965,920	5,596,286
TOTAL SOURCES	\$41,798,365	\$38,336,689	\$42,610,703	\$57,651,391

USES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
Operating Budget				
Personnel Services	\$9,812,178	\$10,001,746	\$12,200,804	\$13,249,071
Operating Expenses	16,760,777	18,270,351	15,855,749	25,019,259
Capital Outlay	8,408,320	2,781,479	6,008,612	9,754,466
Total Operating Budget	34,981,275	31,053,576	34,065,165	48,022,796
Grants & Aids	4,134	62,527	109,000	312,438
Debt Service	1,476,797	867,990	1,971,908	1,968,878
Transfers to Other Funds	3,033,621	3,048,522	6,029,630	6,752,279
Other Uses	402,584	(141,770)	0	0
Contingency	0	0	435,000	595,000
TOTAL USES	\$39,898,411	\$34,890,845	\$ 42,610,703	\$ 57,651,391

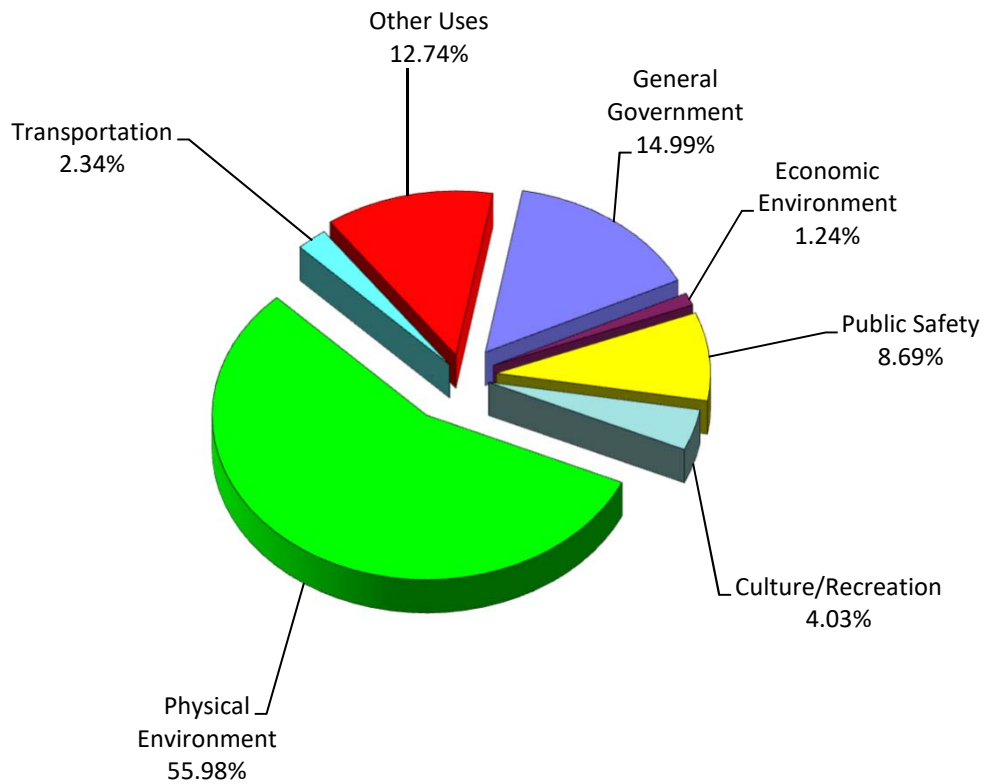
FY 2022-2023 BUDGET REVENUES BY SOURCE

Taxes	\$ 8,156,781
Permits, Fees & Assessments	872,600
Intergovernmental	6,115,501
Charges for Services	22,664,664
Fines & Forfeitures	45,000
Miscellaneous	472,420
Non-Operating	5,596,286
Use of Fund Balance	13,728,139
TOTAL	<u>\$ 57,651,391</u>



FY 2022-2023 BUDGET USES BY FUNCTION

General Government	\$ 8,640,327
Economic Environment	712,330
Public Safety	5,007,671
Culture/Recreation	2,321,619
Physical Environment	32,271,515
Transportation	1,350,650
Other Uses	7,347,279
TOTAL	<u>\$ 57,651,391</u>



FY 2022-2023 BUDGET BY FUNCTION - ALL FUNDS

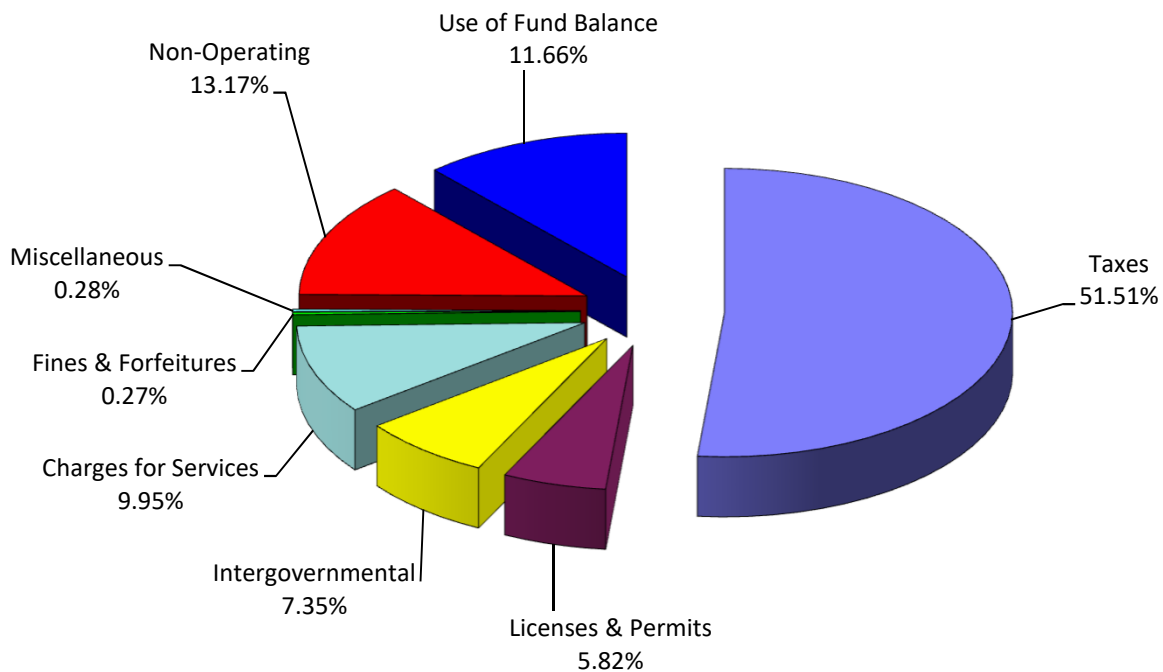
	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 22 Tentative
General Government				
Legislative	\$ 127,642	\$ 136,437	\$ 142,546	\$ 156,307
Executive	599,901	812,153	925,356	913,237
Financial & Administrative	2,836,384	3,378,412	3,840,878	3,159,855
Legal Counsel	172,500	233,861	186,831	159,000
Comprehensive Planning	921,096	960,207	1,077,469	1,309,543
Debt Service Payments	983,364	996,173	875,064	1,083,814
Other General Government	810,894	1,282,213	1,034,104	1,858,571
Subtotal	6,451,781	7,799,456	8,082,248	8,640,327
Public Safety				
Law Enforcement	3,905,089	3,736,983	4,150,635	4,699,268
Fire Services	0	0	0	0
Protective Inspections	196,821	225,072	256,779	308,403
Other Public Safety	0	0	0	0
Subtotal	4,101,910	3,962,055	4,407,414	5,007,671
Physical Environment				
Electric Utility Services	10,661,918	11,232,321	12,698,024	21,651,267
Water Utility Services	1,475,786	1,758,539	1,313,087	5,516,063
Garbage/Solid Waste Services	692,897	709,241	736,948	746,488
Sewer/Wastewater Services	2,666,896	2,689,827	2,597,272	3,400,912
Water Distribution/Collection Services	668,206	677,650	837,275	879,678
Flood Control/Stormwater Management	112,886	455,333	927,339	28,126
Mosquito Control	37,147	43,856	46,714	48,981
Subtotal	16,315,736	17,566,767	19,156,659	32,271,515
Transportation				
Transit Systems	0	0	0	0
Streets & Roads Facilities	7,317,357	934,116	1,459,456	1,350,650
Subtotal	7,317,357	934,116	1,459,456	1,350,650
Economic Environment				
Housing & Urban Development	0	0	0	0
Industry Development	0	10,077	54,000	54,000
Other Economic Environment	374,297	394,230	960,030	658,330
Subtotal	374,297	404,307	1,014,030	712,330
Human Services				
Health	0	0	0	0
Welfare	0	0	0	0
Other Human Services	51,786	128,524	0	0
Subtotal	51,786	128,524	0	0
Culture/Recreation				
Recreation and Culture	1,849,339	1,188,868	2,026,266	2,321,619
Subtotal	1,849,339	1,188,868	2,026,266	2,321,619

FY 2022-2023 BUDGET BY FUNCTION - ALL FUNDS

	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 22 Tentative
Courts				
Court-Related Services	0	0	0	0
Subtotal	0	0	0	0
Other Uses				
Interfund Transfers	3,033,621	3,048,522	6,029,630	6,752,279
Other Uses	402,584	(141,770)	0	0
Contingency	0	0	435,000	595,000
Subtotal	3,436,205	2,906,752	6,464,630	7,347,279
Grand Total	\$ 39,898,411	\$ 34,890,845	\$ 42,610,703	\$ 57,651,391

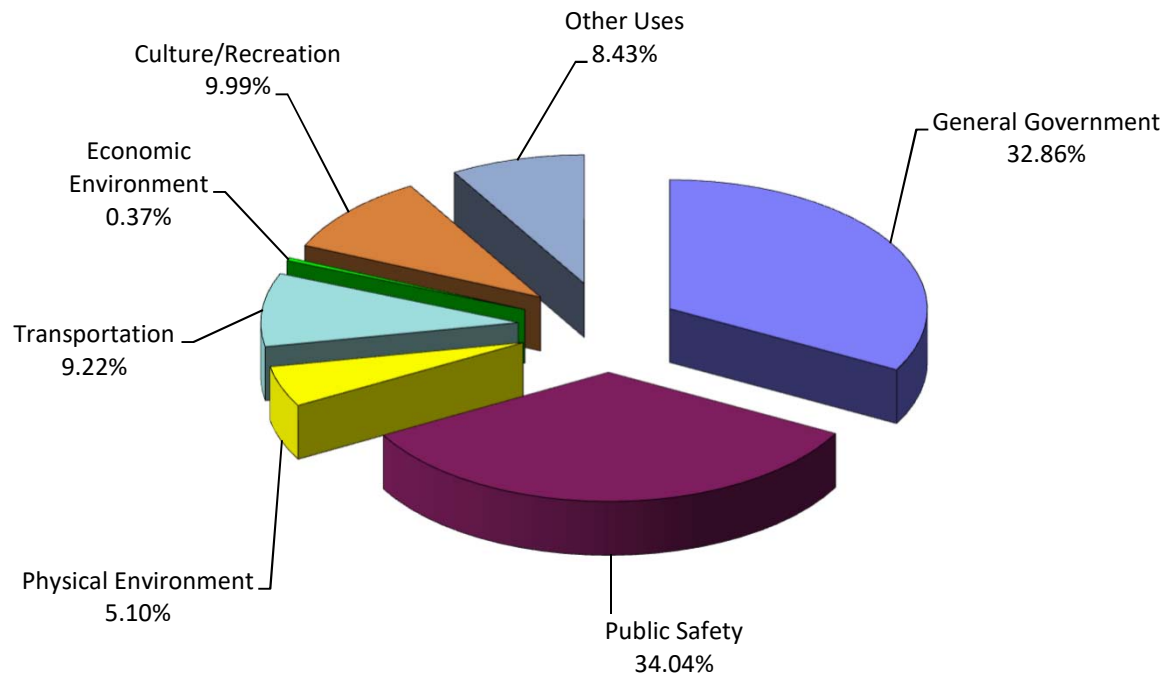
FY 2022-2023 BUDGET REVENUES BY SOURCE - GENERAL FUND

Taxes	\$ 7,546,146
Licenses & Permits	853,000
Intergovernmental	1,076,265
Charges for Services	1,457,300
Fines & Forfeitures	40,000
Miscellaneous	40,600
Non-Operating	1,930,000
Use of Fund Balance	<u>1,707,935</u>
TOTAL	<u>\$ 14,651,246</u>



FY 2022-2023 BUDGET USES BY FUNCTION - GENERAL FUND

General Government	\$ 4,814,367
Public Safety	4,987,671
Physical Environment	746,488
Transportation	1,350,650
Economic Environment	54,000
Culture/Recreation	1,463,062
Other Uses	1,235,008
TOTAL	<u><u>\$ 14,651,246</u></u>



BUDGET BY FUNCTION - GENERAL FUND

	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
General Government				
Legislative	\$ 127,642	\$ 136,437	\$ 142,546	\$ 156,307
Executive	599,901	812,153	925,356	913,237
Financial & Administrative	1,416,434	2,042,674	1,950,408	1,071,774
Legal Counsel	172,500	233,861	186,831	159,000
Comprehensive Planning	885,469	912,297	991,899	1,108,143
Other General Government	463,574	834,046	571,875	1,405,906
Subtotal	3,665,520	4,971,468	4,768,915	4,814,367
Public Safety				
Law Enforcement	3,903,250	3,734,893	4,139,585	4,679,268
Protective Inspections	196,821	225,072	256,779	308,403
Fire Rescue Services	0	0	0	0
Subtotal	4,100,071	3,959,965	4,396,364	4,987,671
Physical Environment				
Garbage/Solid Waste Control Services	694,688	710,191	736,948	746,488
Subtotal	694,688	710,191	736,948	746,488
Transportation				
Streets & Roads Facilities	815,574	920,319	1,453,156	1,350,650
Subtotal	815,574	920,319	1,453,156	1,350,650
Economic Environment				
Employment Opportunity	0	0	0	0
Industry Development	0	10,077	54,000	54,000
Other Economic Development	0	0	0	0
Subtotal	0	10,077	54,000	54,000
Human Services				
Health	0	0	0	0
Other Human Services	0	0	0	0
Subtotal	0	0	0	0
Culture/Recreation				
Recreation and Culture	1,260,404	1,186,844	1,285,473	1,463,062
Subtotal	1,260,404	1,186,844	1,285,473	1,463,062
Courts				
Court-Related Services	0	0	0	0
Subtotal	0	0	0	0
Other Uses				
Interfund Transfers	965,944	976,881	1,027,196	1,035,008
Contingency	0	0	200,000	200,000
Other Non-Operating	1,791	950	0	0
Contribution to Fund Balance	0	0	0	0
Subtotal	967,735	977,831	1,227,196	1,235,008
Grand Total	\$ 11,503,992	\$ 12,736,695	\$ 13,922,052	\$ 14,651,246

FULL-TIME EQUIVALENT (FTE) POSITIONS SUMMARY

Department Name	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
City Commission	5.00	5.00	5.00	5.00
City Manager (7)(8)	6.00	6.00	7.00	7.00
Human Resources (9)	2.00	2.00	3.00	3.00
Finance & Administrative Svcs. (1) (6) (10) (16)	27.00	28.00	29.00	26.00
Planning & Community Development (17)	9.00	9.00	9.00	10.00
Compliance & Risk Management (9)	4.00	4.00	3.00	3.00
Recreation & Culture (16) (18)	8.00	8.00	8.00	12.00
Alachua Police-APD (2) (11) (19) (20)	36.50	36.50	38.50	41.50
Public Services (3) (4) (5) (12) (13) (14) (15) (21) (22)	41.00	43.00	48.00	50.00
Personnel Totals	138.50	141.50	150.50	157.50

- (1) Finance & Administrative Services added a Facilities Custodial Worker (1.0 FTE) added for FY 20.
- (2) APD added two Police Officer positions (2.0 FTE) added to APD for FY 20.
- (3) Public Services added a Public Works Technician (1.0 FTE) for FY 20.
- (4) Public Services added a new Public Works Crew Leader position (1.0 FTE) for FY 21.
- (5) Public Services added a new Water System Supervisor position (1.0 FTE) for FY 21.
- (6) Finance & Administrative Services added a new Meter Reader position (1.0 FTE) for FY 21.
- (7) Assistant City Manager Position replaced by Assistant to the City Manager position for FY22.
- (8) City Manager's office has added an Economic Development Manager position (1.0 FTE) for FY 22.
- (9) Safety Specialist position has been transferred to Human Resources from Compliance & Risk Management for FY22.
- (10) Finance & Administrative Services added a new Facilities Custodial Worker position (1.0 FTE) for FY 22.
- (11) APD added two Police Officer positions (2.0 FTE) added to APD for FY 22.
- (12) Public Services added a new Public Services Assistant Director position (1.0 FTE) for FY22.
- (13) Public Services added a new Public Services Engineer position (1.0 FTE) for FY22.
- (14) Public Services added a new Electric Engineer position (1.0 FTE) for FY22.
- (15) Public Services added a new Electric Line Worker position (1.0 FTE) for FY22.
- (16) Finance & Administrative Services transfers maintenance positions to Recreation and Culture (3.0 FTE) for FY 23.
- (17) Planning & Community Development added a Planner position (1.0 FTE) for FY 23.
- (18) Recreation & Culture added two part-time Recreation Assistant positions (1.0 FTE) for FY 23.
- (19) APD added two Police Officer positions (2.0 FTE) added to APD for FY 23.
- (20) APD added a Evidence Technician position (1.0 FTE) for FY 23.
- (21) Public Services added a warehouse Staff Assistant position (1.0 FTE) for FY 23.
- (22) Public Services added a Public Services Systems Coordinator (1.0 FTE) for FY 23.

NOTE: Schedule includes part-time employees equivalent to 0.5 FTE each.

ESTIMATION OF THE CITY'S ENDING FUND BALANCE FOR FY 2022-2023

The City's estimation of ending fund balance, for budgetary purposes as of FY 23, represents the useable, unrestricted cash balance position on September 30, 2023. This modified measurement is utilized to ensure that the City maintains an annual unappropriated balance at a level sufficient to maintain adequate cash flow and to eliminate the need for short-term borrowing, separate from the reserve for contingency. The total unappropriated balance for the City is approximately \$10.9 million.

A factor that should be reviewed when estimating the City's position on September 30, 2023, is to project how much of the funds appropriated in the adopted budget will actually be spent, based on past experience and current trends. Any remaining (unspent) funds or excess revenues result in an ending fund balance. Excess revenues may result from a statutory requirement that governments appropriate 95% of certain revenues, which tends to understate collections from certain revenues.

Another factor to consider is to review the budgeted reserves and project what portion of reserves will not be appropriated during the fiscal year. Both factors should be included with the budgeted estimated ending fund balance at September 30, 2023.

Budgeted fund balances presented herein are not a reflection of equity or of the City's overall net position.

The following table presents a conservative fund-by-fund summary of budgeted ending fund balances.

FY 23 TENTATIVE BUDGET FUND BALANCE SUMMARY

Fund Title	Estimated Beginning Fund Balance	Revenues/ Sources	Expenditures/ Uses	Estimated Ending Fund Balance
General Fund	\$ 5,540,761	\$ 12,943,311	\$ 14,651,246	\$ 3,832,826
Subtotal General Fund	5,540,761	12,943,311	14,651,246	3,832,826
Special Revenue Funds				
Additional Court Costs	14,191	5,000	15,000	4,191
Tree Bank Fund	201,400	0	201,400	0
Explorer Post 537 Fund	5,139	0	5,000	139
TK Basin Special Assessment Fund	18,761	19,620	33,800	4,581
Wild Spaces Public Places Fund	227,104	610,635	837,739	0
Donation Fund	19,161	0	19,161	0
Community Redevelopment Agency (CRA) Fund	309,102	567,567	678,330	198,339
Subtotal Special Revenue Funds	794,858	1,202,822	1,790,430	207,250
Debt Service Funds				
Debt Service Fund	701,441	809,977	802,217	709,201
Subtotal Debt Service Funds	701,441	809,977	802,217	709,201
Capital Projects Funds				
San Felasco Conservation Corridor Fund	1,657	0	1,657	0
Heritage Oaks Fund	4,326	0	4,326	0
CDBG Neighborhood Revitalization Grant Fund	0	0	0	0
CDBG Economic Development Grant Fund	0	0	0	0
Subtotal Capital Projects Funds	5,983	0	5,983	0
Enterprise Funds				
Electric Utility Fund	14,089,313	16,034,264	25,043,180	5,080,397
Water Utility Fund	589,882	6,846,420	7,187,458	248,844
Wastewater Utility Fund	1,650,739	3,112,400	4,229,375	533,764
Mosquito Control Fund	152,900	57,800	99,481	111,219
Subtotal Enterprise Funds	16,482,834	26,050,884	36,559,494	5,974,224
Internal Service Funds				
Utility Administration & Operations Fund	282,693	3,717,971	3,842,021	158,643
Subtotal Internal Service Funds	282,693	3,717,971	3,842,021	158,643
Trust & Agency Funds	0	0	0	0
Subtotal Trust & Agency Funds	0	0	0	0
Total	\$ 23,808,570	\$ 44,724,965	\$ 57,651,391	\$ 10,882,144

INTERFUND TRANSFER OVERVIEW

A transfer in or transfer out is the transfer of revenue from one governmental unit to another or from one fund to another as a means of financing the recipient unit or fund.

General Fund transfers are normally made to satisfy the general long-term debt obligations paid from the Debt Service Fund and to provide the required Tax Increment Financing (TIF) to the Community Redevelopment Agency (CRA) Fund.

Another significant transfer is made from the Electric Utility Fund to the General Fund to provide for supporting general government activities.

Additionally, each Utility Fund provides transfers into the Internal Services Fund for the operations of the Utility Administration, Utility Operations, Utility Billing, Water Distribution & Collection, Warehouse Operation, Information Technology and Safety divisions.

Lastly, the Electric and Water Utility Funds provide for the payment of the Internal Services Fund portion of the Series 2016 debt payment.

SUMMARY OF INTERFUND TRANSFERS FISCAL YEAR 2022-2023

TRANSFERS OUT		AMOUNT	TRANSFERS IN		AMOUNT
001	GENERAL FUND	\$ 1,035,008	070	DEBT SERVICE FUND	\$ 809,977
			310	CRA FUND	225,031
010	ELECTRIC UTILITY FUND	3,391,913	001	GENERAL FUND	2,000,000
			700	INTERNAL SERVICE FUND	1,391,913
020	WATER UTILITY FUND	1,571,395	700	INTERNAL SERVICE FUND	1,571,395
030	WASTEWATER UTILITY FUND	728,463	700	INTERNAL SERVICE FUND	728,463
042	MOSQUITO CONTROL FUND	25,500	700	INTERNAL SERVICE FUND	25,500
TOTAL TRANSFERS		\$ <u>6,752,279</u>			\$ <u>6,752,279</u>



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City of
ALACHUA
the good life community

SECTION 3

FUND

SUMMARIES

BASIS OF ACCOUNTING AND BUDGETING

Because the revenue and expenditure estimates contained in the Tentative Fiscal Year 2022-2023 Budget are based on GAAP, it is important that the reader have an overview of accounting principles as they relate to the estimates. The following is a brief review of the measurement focus and basis of accounting; the two principles which most directly affect those estimates.

Basis of accounting refers to the timing by which revenues and expenditures are recognized in the accounts and reported on the financial statements.

All Governmental Funds are accounted for using what is called the modified accrual basis of accounting. Under the modified accrual basis, revenues are recognized when they become measurable and available as net current assets. Primary revenues, including taxes, intergovernmental revenues, charges for services, rents, and interest are treated as susceptible to accrual under the modified accrual basis. Other revenue sources are not considered measurable and available, and are not treated as susceptible to accrual. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) principal and interest on general long-term debt, which is recognized when due; (2) accumulated unpaid vacation and sick pay amounts, which are not accrued; and (3) certain inventories of supplies, which are considered expenditures when purchased.

The Proprietary Funds are accounted for using the accrual basis of accounting. Under this method, revenues are recognized when they are earned and expenses are recognized when the related liability is incurred.

FUND ACCOUNTING

All Fund Types:

FY 23--\$57,651,391

THE FUND STRUCTURE AND GOVERNMENTAL ACCOUNTING AND BUDGETING

The City of Alachua developed the revenue and expenditure estimates contained in the Tentative Fiscal Year 2022-2023 Budget in a manner that follows Generally Accepted Accounting Principles (GAAP). The Budget is organized on the basis of funds, each of which is considered a separate budgetary and accounting entity. Government resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The purposes of the Commission's various funds and account group are as follows:

GOVERNMENTAL FUNDS

General Fund:

FY 23--\$14,651,246

The General Fund is the general operating fund for the Commission. It is used to account for all financial resources, except for those required to be accounted for separately. These resources provide funding for programs such as General Government Administration, Recreation Services, Law Enforcement, Public Works and Planning Services to all residents of the City of Alachua.

Debt Service Funds:

FY 23--\$802,217

Debt Service Funds are used to account for the accumulation of resources for, and the payment of general long-term debt, interest, and other related debt services charges.

Special Revenue Funds:

FY 23--\$1,790,430

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are designated for specified purposes or are restricted in use. Special Revenue Funds include Grant Funds.

Capital Project Funds:

FY 23--\$5,983

Capital Project Funds are used to account for financial resources to be used for the acquisition, construction, or improvement of major capital facilities (other than those financed by the Proprietary Funds and Special Assessment Funds).

PROPRIETARY FUNDS

Enterprise Funds:

FY 22--\$36,559,494

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises in which the intent of the governing body is that all costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

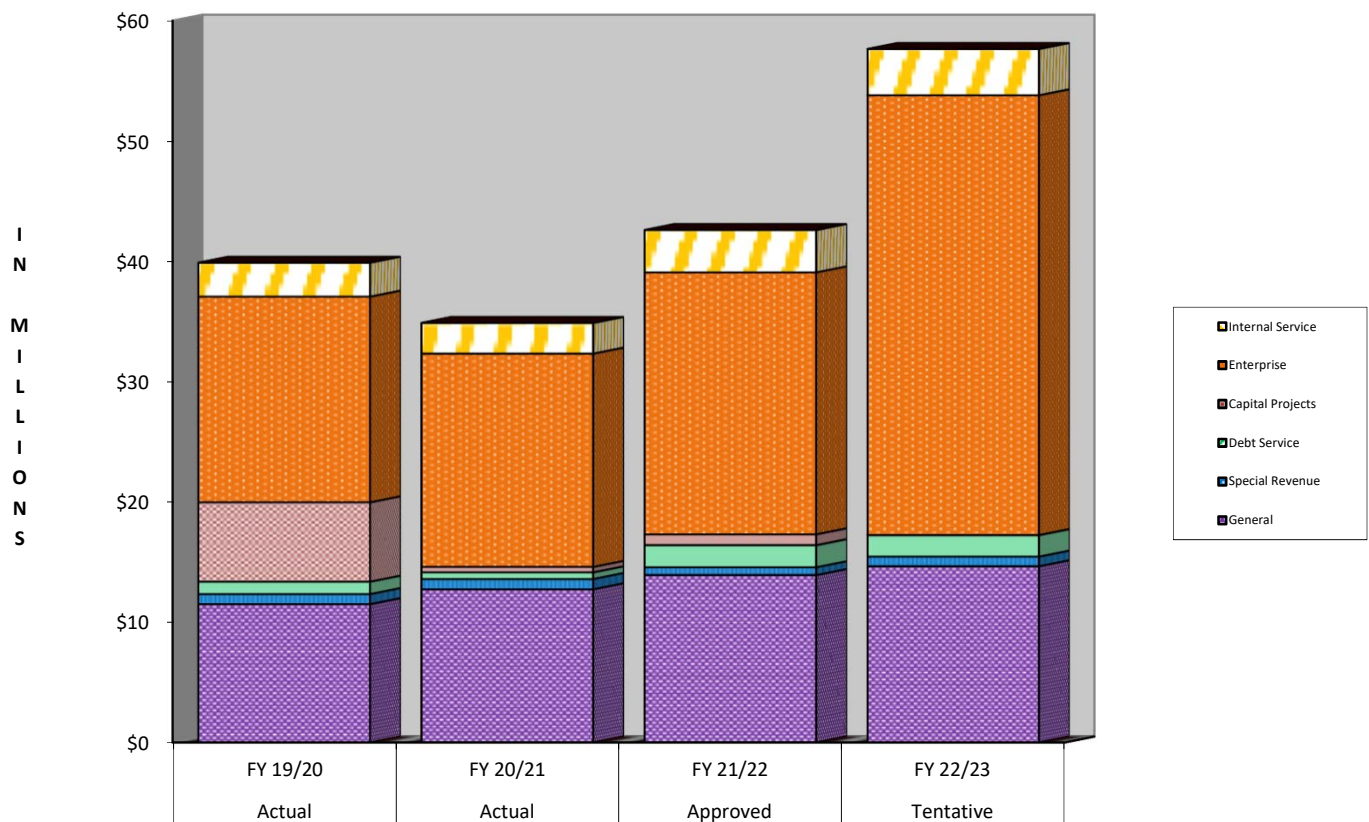
Internal Service Funds:

FY 22--\$3,842,021

Internal Service Funds are used to account for the provision of goods or services by Utility Administration, Utility Operations, Utility Billing, Warehouse Operations, and Postage Services to other departments on a cost reimbursement basis.

BUDGET BY FUND TYPE

	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
General	\$ 11,502,201	\$ 12,735,745	\$ 13,922,052	\$ 14,651,246
Debt Service	837,127	856,326	647,742	802,217
Special Revenue	1,029,797	556,926	1,837,900	1,790,430
Capital Projects	6,601,729	451,877	903,182	5,983
Enterprise	17,104,951	17,739,903	21,782,531	36,559,494
Internal Service	2,822,606	2,550,068	3,517,296	3,842,021
Trust & Agency	-	-	-	-
Total	\$39,898,411	\$34,890,845	\$42,610,703	\$57,651,391



GENERAL FUND (001)

REVENUE	Actual FY19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 6,626,107	\$ 6,977,373	\$ 7,332,527	\$ 7,546,146
PERMITS, FEES & ASSESSMENTS	571,211	787,149	743,989	853,000
INTERGOVERNMENTAL REVENUE	988,730	1,304,384	1,062,899	1,076,265
CHARGES FOR SERVICES	1,312,746	1,415,203	1,334,742	1,457,300
FINES AND FORFEITURES	37,367	40,762	30,000	40,000
MISCELLANEOUS REVENUE	63,170	39,665	33,600	40,600
TOTAL OPERATING	9,599,331	10,564,536	10,537,757	11,013,311
NON-OPERATING REVENUE:				
OPERATING TRANSFERS IN	2,000,000	2,000,000	2,000,000	2,000,000
USE OF FUND BALANCE	0	0	1,454,295	1,707,935
OTHER NON-REVENUES	0	0	(70,000)	(70,000)
TOTAL NON-OPERATING	2,000,000	2,000,000	3,384,295	3,637,935
TOTAL REVENUE	\$ 11,599,331	\$ 12,564,536	\$ 13,922,052	\$ 14,651,246

EXPENDITURE	Actual FY19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 6,444,642	\$ 7,039,475	\$ 7,763,865	\$ 8,457,892
OPERATING EXPENSES	2,863,471	3,339,543	3,552,806	3,819,178
CAPITAL OUTLAY	1,226,353	1,316,369	1,294,185	851,730
DEBT SERVICE	0	0	0	0
GRANTS AND AIDS	0	62,527	84,000	287,438
TOTAL OPERATING	10,534,466	11,757,914	12,694,856	13,416,238
NON-OPERATING:				
OPERATING TRANSFERS OUT	965,944	976,881	1,027,196	1,035,008
RESERVE FOR CONTINGENCY	0	0	200,000	200,000
NON-OPERATING	1,791	950	0	0
CONTRIBUTION TO FUND BALANCE	0	0	0	0
TOTAL NON-OPERATING	967,735	977,831	1,227,196	1,235,008
TOTAL EXPENDITURES	\$ 11,502,201	\$ 12,735,745	\$ 13,922,052	\$ 14,651,246

ELECTRIC UTILITY FUND (010)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	8	0	0	0
CHARGES FOR SERVICES	14,096,528	14,332,165	15,000,000	15,674,264
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	474,203	569,791	329,000	360,000
TOTAL OPERATING	14,570,739	14,901,956	15,329,000	16,034,264
NON-OPERATING REVENUE:				
USE OF FUND BALANCE	0	0	1,274,787	9,008,916
OTHER NON-REVENUES	0	0	(766,450)	0
TOTAL NON-OPERATING	0	0	508,337	9,008,916
TOTAL REVENUE	\$ 14,570,739	\$ 14,901,956	\$ 15,837,337	\$ 25,043,180

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 911,259	\$ 945,714	\$ 1,323,068	\$ 1,427,905
OPERATING EXPENSES	9,756,841	10,297,267	9,277,522	17,696,662
CAPITAL OUTLAY	0	0	2,097,434	2,526,700
DEBT SERVICE	16,242	0	0	0
TOTAL OPERATING	10,684,342	11,242,981	12,698,024	21,651,267
NON-OPERATING:				
OPERATING TRANSFERS OUT	2,000,000	2,000,000	3,139,313	3,391,913
OTHER NON-OPERATING	97,829	(42,173)	0	0
RESERVES	0	0	0	0
TOTAL NON-OPERATING	2,097,829	1,957,827	3,139,313	3,391,913
TOTAL EXPENDITURES	\$ 12,782,171	\$ 13,200,808	\$ 15,837,337	\$ 25,043,180

WATER UTILITY FUND (020)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	0	0	375,000	4,715,000
CHARGES FOR SERVICES	1,793,847	2,060,093	1,825,000	2,223,100
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	14,193	18,513	18,200	20,500
TOTAL OPERATING	1,808,040	2,078,606	2,218,200	6,958,600
NON-OPERATING REVENUE:				
USE OF FUND BALANCE	0	0	499,836	341,038
OTHER NON-REVENUES	0	47,182	(91,160)	(112,180)
TOTAL NON-OPERATING	0	47,182	408,676	228,858
TOTAL REVENUE	\$ 1,808,040	\$ 2,125,788	\$ 2,626,876	\$ 7,187,458

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 210,029	\$ 245,896	\$ 205,391	\$ 211,243
OPERATING EXPENSES	1,180,542	1,451,409	344,231	584,600
CAPITAL OUTLAY	0	0	493,355	4,556,000
DEBT SERVICE	87,276	67,449	270,110	164,220
TOTAL OPERATING	1,477,847	1,764,754	1,313,087	5,516,063
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	1,263,789	1,571,395
OTHER NON-OPERATING	20,506	(10,266)	0	0
RESERVES	0	0	50,000	100,000
TOTAL NON-OPERATING	20,506	(10,266)	1,313,789	1,671,395
TOTAL EXPENDITURES	\$ 1,498,353	\$ 1,754,488	\$ 2,626,876	\$ 7,187,458

WASTEWATER UTILITY FUND (030)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	0	0	0	0
CHARGES FOR SERVICES	2,550,539	3,048,311	2,736,500	3,250,000
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	20,697	25,081	25,500	31,500
TOTAL OPERATING	2,571,236	3,073,392	2,762,000	3,281,500
NON-OPERATING REVENUE:				
USE OF FUND BALANCE	0	0	597,704	1,116,975
OTHER NON-REVENUES	0	91,483	(133,100)	(169,100)
TOTAL NON-OPERATING	0	91,483	464,604	947,875
TOTAL REVENUE	\$ 2,571,236	\$ 3,164,875	\$ 3,226,604	\$ 4,229,375

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 435,941	\$ 460,556	\$ 466,604	\$ 473,084
OPERATING EXPENSES	1,942,708	1,986,888	812,023	835,264
CAPITAL OUTLAY	0	0	591,191	1,471,000
DEBT SERVICE	290,636	244,555	727,454	621,564
TOTAL OPERATING	2,669,285	2,691,999	2,597,272	3,400,912
NON-OPERATING:				
OPERATING TRANSFERS OUT	67,677	71,641	579,332	728,463
OTHER NON-OPERATING	49,584	(22,886)	0	0
RESERVES	0	0	50,000	100,000
TOTAL NON-OPERATING	117,261	48,755	629,332	828,463
TOTAL EXPENDITURES	\$ 2,786,546	\$ 2,740,754	\$ 3,226,604	\$ 4,229,375

MOSQUITO CONTROL FUND (042)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	196	15,000	0	0
CHARGES FOR SERVICES	60,410	61,171	61,000	60,000
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	1,018	913	750	800
TOTAL OPERATING	61,624	77,084	61,750	60,800
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	0	0
USE OF FUND BALANCE	0	0	32,964	41,681
OTHER NON-REVENUES	0	0	(3,000)	(3,000)
TOTAL NON-OPERATING	0	0	29,964	38,681
TOTAL REVENUE	\$ 61,624	\$ 77,084	\$ 91,714	\$ 99,481

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 4,208	\$ 1,619	\$ 7,713	\$ 7,773
OPERATING EXPENSES	33,121	42,365	39,001	41,208
CAPITAL OUTLAY	0	0	0	0
DEBT SERVICE	0	0	0	0
TOTAL OPERATING	37,329	43,984	46,714	48,981
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	20,000	25,500
OTHER NON-OPERATING	551	(131)	0	0
RESERVES	0	0	25,000	25,000
TOTAL NON-OPERATING	551	(131)	45,000	50,500
TOTAL EXPENDITURES	\$ 37,880	\$ 43,853	\$ 91,714	\$ 99,481

ADDITIONAL COURT COSTS FUND (044)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES & FORFEITURES	2,570	5,446	3,500	5,000
MISC REVENUE	11	3	0	0
TOTAL OPERATING	2,581	5,449	3,500	5,000
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	0	0
USE OF FUND BALANCE	0	0	2,550	10,000
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	0	0	2,550	10,000
TOTAL REVENUE	\$ 2,581	\$ 5,449	\$ 6,050	\$ 15,000

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 0	\$ 0	\$ 0	\$ 0
OPERATING EXPENSES	0	2,090	6,050	15,000
CAPITAL OUTLAY	0	0	0	0
DEBT SERVICE	0	0	0	0
TOTAL OPERATING	0	2,090	6,050	15,000
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL EXPENDITURES	\$ 0	\$ 2,090	\$ 6,050	\$ 15,000

TREE BANK FUND (046)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	0	0	0	0
CHARGES FOR SERVICES	0	30,602	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	302	40	0	0
TOTAL OPERATING	302	30,642	0	0
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	0	0
USE OF FUND BALANCE	0	0	85,570	201,400
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	0	0	85,570	201,400
TOTAL REVENUE	\$ 302	\$ 30,642	\$ 85,570	\$ 201,400

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 0	\$ 0	\$ 0	\$ 0
OPERATING EXPENSES	0	12,805	85,570	201,400
CAPITAL OUTLAY	0	0	0	0
DEBT SERVICE	0	0	0	0
TOTAL OPERATING	0	12,805	85,570	201,400
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL EXPENDITURES	\$ 0	\$ 12,805	\$ 85,570	\$ 201,400

EXPLORER POST 537 FUND (052)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	0	0	0	0
CHARGES FOR SERVICES	1,050	100	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	0	0	0	0
TOTAL OPERATING	1,050	100	0	0
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	0	0
USE OF FUND BALANCE	0	0	5,000	5,000
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	0	0	5,000	5,000
TOTAL REVENUE	\$ 1,050	\$ 100	\$ 5,000	\$ 5,000

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 0	\$ 0	\$ 0	\$ 0
OPERATING EXPENSES	1,839	0	5,000	5,000
CAPITAL OUTLAY	0	0	0	0
DEBT SERVICE	0	0	0	0
TOTAL OPERATING	1,839	0	5,000	5,000
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL EXPENDITURES	\$ 1,839	\$ 0	\$ 5,000	\$ 5,000

TK BASIN STORMWATER ASSESSMENT FUND (054)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	10,623	10,614	24,500	19,600
INTERGOVT REVENUE	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	112	12	20	20
TOTAL OPERATING	10,735	10,626	24,520	19,620
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	0	0
USE OF FUND BALANCE	0	0	9,780	14,180
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	0	0	9,780	14,180
TOTAL REVENUE	\$ 10,735	\$ 10,626	\$ 34,300	\$ 33,800

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 0	\$ 0	\$ 0	\$ 0
OPERATING EXPENSES	12,940	17,253	34,300	23,800
CAPITAL OUTLAY	0	0	0	0
DEBT SERVICE	0	0	0	0
TOTAL OPERATING	12,940	17,253	34,300	23,800
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	0	10,000
TOTAL NON-OPERATING	0	0	0	10,000
TOTAL EXPENDITURES	\$ 12,940	\$ 17,253	\$ 34,300	\$ 33,800

WILD SPACES PUBLIC PLACES FUND (057)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 571,527	\$ 684,556	\$ 626,842	\$ 610,635
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	0	0	0	0
TOTAL OPERATING	571,527	684,556	626,842	610,635
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	0	0
USE OF FUND BALANCE	0	0	90,000	227,104
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	0	0	90,000	227,104
TOTAL REVENUE	\$ 571,527	\$ 684,556	\$ 716,842	\$ 837,739

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 0	\$ 0	\$ 0	\$ 0
OPERATING EXPENSES	0	0	546,842	592,739
CAPITAL OUTLAY	586,753	0	170,000	245,000
DEBT SERVICE	0	0	0	0
TOTAL OPERATING	586,753	0	716,842	837,739
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL EXPENDITURES	\$ 586,753	\$ 0	\$ 716,842	\$ 837,739

CHILDREN'S TRUST GRANT FUND (061)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	51,787	113,451	0	0
CHARGES FOR SERVICES	0	15,072	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	0	0	0	0
TOTAL OPERATING	51,787	128,523	0	0
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	0	0
USE OF FUND BALANCE	0	0	0	0
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL REVENUE	\$ 51,787	\$ 128,523	\$ 0	\$ 0

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 0	\$ 0	\$ 0	\$ 0
OPERATING EXPENSES	51,786	128,524	0	0
CAPITAL OUTLAY	0	0	0	0
DEBT SERVICE	0	0	0	0
TOTAL OPERATING	51,786	128,524	0	0
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL EXPENDITURES	\$ 51,786	\$ 128,524	\$ 0	\$ 0

DEBT SERVICE FUND (070)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	109	89	0	0
TOTAL OPERATING	109	89	0	0
NON-OPERATING REVENUE:				
TRANSFERS IN	849,789	857,416	827,957	809,977
USE OF FUND BALANCE	0	0	(180,215)	(7,760)
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	849,789	857,416	647,742	802,217
TOTAL REVENUE	\$ 849,898	\$ 857,505	\$ 647,742	\$ 802,217

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 0	\$ 0	\$ 0	\$ 0
OPERATING EXPENSES	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
DEBT SERVICE	837,127	856,326	647,742	802,217
TOTAL OPERATING	837,127	856,326	647,742	802,217
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL EXPENDITURES	\$ 837,127	\$ 856,326	\$ 647,742	\$ 802,217

DONATION FUND (167)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	8,066	11	0	0
TOTAL OPERATING	8,066	11	0	0
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	0	0
USE OF FUND BALANCE	0	0	20,108	19,161
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	0	0	20,108	19,161
TOTAL REVENUE	\$ 8,066	\$ 11	\$ 20,108	\$ 19,161

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 0	\$ 0	\$ 0	\$ 0
OPERATING EXPENSES	2,182	2,024	20,108	19,161
CAPITAL OUTLAY	0	0	0	0
DEBT SERVICE	0	0	0	0
TOTAL OPERATING	2,182	2,024	20,108	19,161
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL EXPENDITURES	\$ 2,182	\$ 2,024	\$ 20,108	\$ 19,161

COMMUNITY REDEVELOPMENT AGENCY - CRA FUND (310)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	282,352	282,740	290,770	324,236
CHARGES FOR SERVICES	0	0	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	6,131	12,909	10,000	18,300
TOTAL OPERATING	288,483	295,649	300,770	342,536
NON-OPERATING REVENUE:				
TRANSFERS IN	183,832	191,106	199,239	225,031
USE OF FUND BALANCE	0	0	470,021	110,763
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	183,832	191,106	669,260	335,794
TOTAL REVENUE	\$ 472,315	\$ 486,755	\$ 970,030	\$ 678,330

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 79,647	\$ 77,839	\$ 118,634	\$ 122,597
OPERATING EXPENSES	150,038	217,111	311,382	323,417
CAPITAL OUTLAY	41,199	0	405,734	88,036
GRANTS AND AIDS	4,134	0	25,000	25,000
DEBT SERVICE	99,279	99,280	99,280	99,280
TOTAL OPERATING	374,297	394,230	960,030	658,330
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	10,000	20,000
TOTAL NON-OPERATING	0	0	10,000	20,000
TOTAL EXPENDITURES	\$ 374,297	\$ 394,230	\$ 970,030	\$ 678,330

SAN FELASCO CONSERVATION CORRIDOR FUND (313)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	17	2	0	0
TOTAL OPERATING	17	2	0	0
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	0	0
USE OF FUND BALANCE	0	0	3,843	1,657
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	0	0	3,843	1,657
TOTAL REVENUE	\$ 17	\$ 2	\$ 3,843	\$ 1,657

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 0	\$ 0	\$ 0	\$ 0
OPERATING EXPENSES	0	0	3,843	1,657
CAPITAL OUTLAY	0	0	0	0
DEBT SERVICE	0	0	0	0
TOTAL OPERATING	0	0	3,843	1,657
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL EXPENDITURES	\$ 0	\$ 0	\$ 3,843	\$ 1,657

HERITAGE OAKS IMPROVEMENTS FUND (319)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	0	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	0	0	0	0
TOTAL OPERATING	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	0	0
USE OF FUND BALANCE	0	0	4,326	4,326
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	<u>0</u>	<u>0</u>	<u>4,326</u>	<u>4,326</u>
TOTAL REVENUE	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 4,326</u>	<u>\$ 4,326</u>

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 0	\$ 0	\$ 0	\$ 0
OPERATING EXPENSES	1,440	0	4,326	4,326
CAPITAL OUTLAY	0	0	0	0
DEBT SERVICE	0	0	0	0
TOTAL OPERATING	<u>1,440</u>	<u>0</u>	<u>4,326</u>	<u>4,326</u>
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	0	0
TOTAL NON-OPERATING	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$ 1,440</u>	<u>\$ 0</u>	<u>\$ 4,326</u>	<u>\$ 4,326</u>

CDBG-NEIGHBORHOOD REVITALIZATION FUND (322)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	371,743	0	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	0	0	0	0
TOTAL OPERATING	371,743	0	0	0
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	0	0
USE OF FUND BALANCE	0	0	0	0
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL REVENUE	\$ 371,743	\$ 0	\$ 0	\$ 0

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 0	\$ 0	\$ 0	\$ 0
OPERATING EXPENSES	7,875	0	0	0
CAPITAL OUTLAY	336,295	0	0	0
DEBT SERVICE	0	0	0	0
TOTAL OPERATING	344,170	0	0	0
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL EXPENDITURES	\$ 344,170	\$ 0	\$ 0	\$ 0

MILL CREEK SINK FUND (323)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	112,261	419,057	888,713	0
CHARGES FOR SERVICES	0	0	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	0	0	0	0
TOTAL OPERATING	112,261	419,057	888,713	0
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	0	0
USE OF FUND BALANCE	0	0	0	0
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL REVENUE	\$ 112,261	\$ 419,057	\$ 888,713	\$ 0

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 0	\$ 0	\$ 0	\$ 0
OPERATING EXPENSES	0	0	0	0
CAPITAL OUTLAY	98,506	438,080	888,713	0
DEBT SERVICE	0	0	0	0
TOTAL OPERATING	98,506	438,080	888,713	0
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL EXPENDITURES	\$ 98,506	\$ 438,080	\$ 888,713	\$ 0

FLORIDA JOB GROWTH GRANT FUND (324)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	5,442,603	777,883	0	0
CHARGES FOR SERVICES	0	0	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	0	0	0	0
TOTAL OPERATING	5,442,603	777,883	0	0
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	0	0
USE OF FUND BALANCE	0	0	0	0
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL REVENUE	\$ 5,442,603	\$ 777,883	\$ 0	\$ 0

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 0	\$ 0	\$ 0	\$ 0
OPERATING EXPENSES	0	0	0	0
CAPITAL OUTLAY	5,225,748	3,000	0	0
DEBT SERVICE	0	0	0	0
TOTAL OPERATING	5,225,748	3,000	0	0
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL EXPENDITURES	\$ 5,225,748	\$ 3,000	\$ 0	\$ 0

CDBG ECONOMIC DEVELOPMENT FUND (325)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	0	0	0	0
INTERGOVT REVENUE	952,263	10,797	6,300	0
CHARGES FOR SERVICES	0	0	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	0	0	0	0
TOTAL OPERATING	952,263	10,797	6,300	0
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	0	0
USE OF FUND BALANCE	0	0	0	0
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL REVENUE	\$ 952,263	\$ 10,797	\$ 6,300	\$ 0

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 0	\$ 0	\$ 0	\$ 0
OPERATING EXPENSES	38,400	10,797	6,300	0
CAPITAL OUTLAY	893,465	0	0	0
DEBT SERVICE	0	0	0	0
TOTAL OPERATING	931,865	10,797	6,300	0
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	0	0	0	0
RESERVES	0	0	0	0
TOTAL NON-OPERATING	0	0	0	0
TOTAL EXPENDITURES	\$ 931,865	\$ 10,797	\$ 6,300	\$ 0

INTERNAL SERVICE FUND (700)

REVENUE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING REVENUE:				
TAXES	\$ 0	\$ 0	\$ 0	\$ 0
PERMITS, FEES & ASSESSMENTS	440	495	0	0
INTERGOVT REVENUE	3,908	0	0	0
CHARGES FOR SERVICES	2,322,110	2,084,697	0	0
FINES & FORFEITURES	0	0	0	0
MISC REVENUE	13,789	5,352	250	700
TOTAL OPERATING	2,340,247	2,090,544	250	700
NON-OPERATING REVENUE:				
TRANSFERS IN	0	0	3,002,434	3,717,271
USE OF FUND BALANCE	0	0	514,612	124,050
OTHER NON-REVENUES	0	0	0	0
TOTAL NON-OPERATING	0	0	3,517,046	3,841,321
TOTAL REVENUE	\$ 2,340,247	\$ 2,090,544	\$ 3,517,296	\$ 3,842,021

EXPENDITURE	Actual FY 19/20	Actual FY 20/21	Approved FY 21/22	Tentative FY 22/23
OPERATING EXPENDITURES:				
PERSONAL SERVICES	\$ 1,726,452	\$ 1,742,881	\$ 2,315,529	\$ 2,548,577
OPERATING EXPENSES	744,651	753,779	806,445	855,847
CAPITAL OUTLAY	0	0	68,000	16,000
DEBT SERVICE	146,237	139,847	227,322	281,597
TOTAL OPERATING	2,617,340	2,636,507	3,417,296	3,702,021
NON-OPERATING:				
OPERATING TRANSFERS OUT	0	0	0	0
OTHER NON-OPERATING	205,266	(86,439)	0	0
RESERVES	0	0	100,000	140,000
TOTAL NON-OPERATING	205,266	(86,439)	100,000	140,000
TOTAL EXPENDITURES	\$ 2,822,606	\$ 2,550,068	\$ 3,517,296	\$ 3,842,021



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City of
ALACHUA
the good life community

SECTION 4

DEPARTMENT SUMMARIES

DEPARTMENT SUMMARIES

The Departmental Summaries in this section include mission statements and summary budgets for each individual department, dependent districts and distinct functions funded by the City of Alachua Commission.

CITY COMMISSION

Mission of Department:

The City Commission serves as the legislative and policy-making body for the City of Alachua. The Commission also approves the budget and sets the millage rates necessary to fund the operations of all City offices, departments and programs.

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>City Commission</u>				
Personal Services	101,351	105,794	115,260	130,429
Operating Expenditures	25,144	30,643	27,286	25,878
Capital Outlay	1,147	0	0	0
Grants & Aids	0	0	0	0
Totals	127,642	136,437	142,546	156,307
Grand Total	127,642	136,437	142,546	156,307

FUNDING SOURCES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
General Fund	127,642	136,437	142,546	156,307
Grand Total	127,642	136,437	142,546	156,307

CITY MANAGER

Mission of Department:

The City Manager is primarily responsible for the managing of general city government as well as implementing the directives and administering the policies established by the City Commission. The City Manager also serves as the chief liaison between the City Commission, the citizens and City staff. Additionally, the City Manager directs and oversees all Deputy City Clerk operations and, albeit reported as separate departments, administers the City Commission and City Attorney budgets.

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>City Manager</u>				
Personal Services	370,777	582,124	616,471	641,826
Operating Expenditures	39,846	24,127	73,753	47,332
Capital Outlay	0	0	25,000	0
Grants and Aids	0	0	0	0
Non-Operating Expenditures	0	0	0	0
Totals	410,623	606,251	715,224	689,158
<u>Deputy City Clerk</u>				
Personal Services	156,245	149,315	138,373	152,453
Operating Expenditures	30,994	50,079	71,759	71,626
Capital Outlay	2,039	6,508	0	0
Grants and Aids	0	0	0	0
Non-Operating Expenditures	0	0	0	0
Totals	189,278	205,902	210,132	224,079
Grand Total	599,901	812,153	925,356	913,237

FUNDING SOURCES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
General Fund	599,901	812,153	925,356	913,237
Grand Total	599,901	812,153	925,356	913,237

CITY ATTORNEY

Mission of Department:

The City Attorney provides legal representation and advice to the City Commission, the City departments, and other City boards and agencies. Duties include responding to requests for advice and opinions; preparation and review of contracts, leases, agreements, ordinances, and resolutions; review of costs and fees of the City; review of bond forfeiture remissions; and providing other legal services as necessary.

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>City Attorney</u>				
Personal Services	0	0	0	0
Operating Expenditures	172,500	233,861	186,831	159,000
Capital Outlay	0	0	0	0
Totals	172,500	233,861	186,831	159,000
Grand Total	172,500	233,861	186,831	159,000

FUNDING SOURCES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
General Fund	172,500	233,861	186,831	159,000
Grand Total	172,500	233,861	186,831	159,000

HUMAN RESOURCES

Mission of Department:

Human Resources is primarily responsible for attracting, recruiting and supporting qualified talent for the City. Human Resources is charged with providing exceptional benefits, equitable and competitive compensation to retain valuable employees. It is charged with maintaining an environment that is characterized by fair treatment, open communications, personal accountability, trust and mutual respect. This department also supports the City in maintaining a safe work environment with proper incident reporting and risk assesment.

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
Personal Services	159,941	189,291	291,687	302,140
Operating Expenditures	37,676	50,343	64,764	69,478
Capital Outlay	0	0	0	0
Grants & Aids	0	0	0	0
Totals	197,617	239,634	356,451	371,618
Grand Total	197,617	239,634	356,451	371,618

FUNDING SOURCES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
General Fund	197,617	239,634	316,082	329,533
Internal Service Fund	0	0	40,369	42,085
Grand Total	197,617	239,634	356,451	371,618

FINANCE AND ADMINISTRATIVE SERVICES

Mission of Department:

Finance and Administrative Services purpose is to safeguard and maximize the use of the City's financial, technological and structural assets, ensure adherence to Florida Statutes, Governmental Accounting Standards Board (GASB) guidelines and City policy with regard to expending public funds and to protect City assets and infrastructure in order to support the needs and demands, both present and future, of the City Commission, City staff and the citizens of Alachua.

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>Finance and Accounting</u>				
Personal Services	510,404	526,464	575,896	588,308
Operating Expenditures	69,173	79,141	93,192	98,433
Capital Outlay	0	0	0	0
Totals	579,577	605,605	669,088	686,741
<u>Grants</u>				
Personal Services	0	0	0	0
Operating Expenditures	921	1,064	55,500	55,500
Capital Outlay	0	0	0	0
Totals	921	1,064	55,500	55,500
<u>Utility Billing</u>				
Personal Services	321,451	273,043	351,302	362,837
Operating Expenditures	113,998	135,688	145,332	154,120
Capital Outlay	0	0	0	0
Totals	435,449	408,731	496,634	516,957
<u>Utility Operations</u>				
Personal Services	264,051	322,577	344,782	357,571
Operating Expenditures	21,252	33,474	43,557	55,436
Capital Outlay	0	0	0	0
Totals	285,303	356,051	388,339	413,007
<u>Facilities Maintenance</u>				
Personal Services	459,866	483,681	550,877	386,335
Operating Expenditures	160,562	210,106	200,287	217,610
Capital Outlay	17,891	502,584	158,574	0
Totals	638,319	1,196,371	909,738	603,945

FINANCE AND ADMINISTRATIVE SERVICES

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>Information Technology</u>				
Personal Services	201,200	211,209	235,051	243,579
Operating Expenditures	169,019	112,557	84,840	117,478
Capital Outlay	32,700	259,021	150,000	125,000
Totals	402,919	582,787	469,891	486,057
<u>Fire Rescue Services</u>				
Personal Services	0	0	0	0
Operating Expenditures	0	0	0	0
Capital Outlay	0	0	0	0
Totals	0	0	0	0
Grand Total	2,342,488	3,150,609	2,989,190	2,762,207

FUNDING SOURCES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
General Fund	1,559,719	2,317,133	2,030,327	1,792,585
Internal Service	782,769	833,476	958,863	969,622
Grand Total	2,342,488	3,150,609	2,989,190	2,762,207

PLANNING AND COMMUNITY DEVELOPMENT

Mission of Department:

Planning and Community Development is tasked with providing a sense of place, pride in the community, and economic prosperity to the citizens of Alachua through an enhanced planning and regulatory effort that achieve a balance between a high-quality built environment and a high-quality natural environment.

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>Planning and Zoning</u>				
Personal Services	449,037	479,204	510,931	599,724
Operating Expenditures	96,606	70,197	116,637	113,152
Capital Outlay	0	0	0	0
Totals	545,643	549,401	627,568	712,876
<u>Building</u>				
Personal Services	179,510	196,469	194,788	229,248
Operating Expenditures	17,311	28,603	61,991	44,155
Capital Outlay	0	0	0	35,000
Totals	196,821	225,072	256,779	308,403
<u>City Beautification Board</u>				
Operating Expenditures	18,554	18,693	23,000	23,000
Totals	18,554	18,693	23,000	23,000
<u>Tree Bank</u>				
Operating Expenditures	0	12,805	85,570	201,400
Capital Outlay	0	0	0	0
Totals	0	12,805	85,570	201,400
Grand Total	761,018	805,971	992,917	1,245,679

FUNDING SOURCES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
General Fund	761,018	793,166	907,347	1,044,279
Special Revenue	0	12,805	85,570	201,400
Grand Total	761,018	805,971	992,917	1,245,679

COMPLIANCE AND RISK MANAGEMENT

Mission of Department:

Compliance and Risk Management is responsible for the processing of City Code Violations before the Special Magistrate; Acting as City Bargaining Agent in union negotiations; drafting, reviewing and amending City Contracts; coordinating and processing Land Right matters; developing, negotiating and recommending both the Commercial and Employee Benefit Insurance packages; and, providing other support services.

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>Compliance & Risk Management</u>				
Personal Services	336,011	354,356	303,087	327,691
Operating Expenditures	20,888	24,952	38,244	44,576
Capital Outlay	0	0	0	0
Totals	356,899	379,308	341,331	372,267
Grand Total	356,899	379,308	341,331	372,267

FUNDING SOURCES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
General Fund	321,272	344,203	341,331	372,267
Internal Service Fund	35,627	35,105	0	0
Grand Total	356,899	379,308	341,331	372,267

RECREATION AND CULTURE

Mission of Department:

To give all children and adults an opportunity to enjoy sports and leisure activities and family outings in a safe environment. Let no race, age, religion, gender or disadvantaged person be discriminated against in their recreation of choice. We encourage volunteers to have a major voice in our community.

EXPENDITURES		FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>Recreation and Culture</u>					
Personal Services		437,947	491,139	532,384	754,424
Operating Expenditures		514,744	644,844	678,765	708,638
Capital Outlay		307,713	50,861	74,324	0
Non-Operating		0	0	0	0
Totals		1,260,404	1,186,844	1,285,473	1,463,062
<u>Recreation Donations</u>					
Operating Expenditures		1,255	1,000	19,427	18,832
Capital Outlay		0	0	0	0
Totals		1,255	1,000	19,427	18,832
<u>San Felasco Conservation Corridor</u>					
Operating Expenditures		0	0	3,843	1,657
Capital Outlay		0	0	0	0
Totals		0	0	3,843	1,657
<u>Youth Volleyball</u>					
Operating Expenditures		650	1,024	352	0
Non-Operating		0	0	0	0
Totals		650	1,024	352	0
<u>Community Center Donations</u>					
Operating Expenditures		0	0	329	329
Capital Outlay		0	0	0	0
Totals		0	0	329	329

RECREATION AND CULTURE

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>Youth Basketball</u>				
Operating Expenditures	0	0	0	0
Non-Operating	0	0	0	0
Totals	0	0	0	0
<u>Youth Flag Football</u>				
Operating Expenditures	277	0	0	0
Non-Operating	0	0	0	0
Totals	277	0	0	0
<u>Children's Trust Grant</u>				
Operating Expenditures	51,786	128,524	0	0
Capital Outlay	0	0	0	0
Totals	51,786	128,524	0	0
<u>Wild Spaces Public Places</u>				
Operating Expenditures	0	0	546,842	667,739
Capital Outlay	586,753	0	170,000	170,000
Totals	586,753	0	716,842	837,739
Grand Total	1,901,125	1,317,392	2,026,266	2,321,619

FUNDING SOURCES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
General Fund	1,260,404	1,186,844	1,285,473	1,463,062
Special Revenue	640,721	130,548	736,950	856,900
Capital Project	0	0	3,843	1,657
Grand Total	1,901,125	1,317,392	2,026,266	2,321,619

POLICE DEPARTMENT

Mission of Department:

We, the Alachua Police Department, exist to provide quality service to all people within our jurisdiction with respect, fairness, and compassion. We are committed to the enhancement of the quality of life by providing a safe and secure environment; the enforcement of laws and ordinances; the prevention and detection of crime, and the apprehension and prosecution of violators; to continually improve the professional operations of the department; and to seek the support of the entire community.

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>Patrol & Administration</u>				
Personal Services	2,499,786	2,608,986	2,801,493	3,105,810
Operating Expenditures	443,021	506,812	566,043	776,113
Capital Outlay	297,933	108,015	344,287	342,730
Non-Operating	0	0	0	0
Totals	3,240,740	3,223,813	3,711,823	4,224,653
<u>Communications</u>				
Personal Services	318,222	372,864	374,061	399,628
Operating Expenditures	35,806	34,458	19,701	20,987
Capital Outlay	293,477	82,560	0	0
Non-Operating	0	0	0	0
Totals	647,505	489,882	393,762	420,615
<u>School Crossing Guard</u>				
Personal Services	0	0	0	0
Operating Expenditures	13,314	19,926	29,000	29,000
Capital Outlay	0	0	0	0
Non-Operating	0	0	0	0
Totals	13,314	19,926	29,000	29,000
<u>Explorer Program - GF</u>				
Operating Expenditures	1,691	21	2,000	2,000
Totals	1,691	21	2,000	2,000
<u>Explorer Post 537</u>				
Personal Services	0	0	0	0
Operating Expenditures	1,839	0	5,000	5,000
Capital Outlay	0	0	0	0
Totals	1,839	0	5,000	5,000

POLICE DEPARTMENT

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>APD Donations</u>				
Operating Expenditures	0	0	0	0
Capital Outlay	0	0	0	0
Totals	0	0	0	0
<u>Reserve Program</u>				
Operating Expenditures	0	1,251	3,000	3,000
Capital Outlay	0	0	0	0
Totals	0	1,251	3,000	3,000
<u>Additional Court Costs</u>				
Operating Expenditures	0	2,090	6,050	15,000
Capital Outlay	0	0	0	0
Totals	0	2,090	6,050	15,000
Grand Total	3,905,089	3,736,983	4,150,635	4,699,268

FUNDING SOURCES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
General Fund	3,903,250	3,734,893	4,139,585	4,679,268
Special Revenue	1,839	2,090	11,050	20,000
Grand Total	3,905,089	3,736,983	4,150,635	4,699,268

PUBLIC SERVICES

Mission of Department:

Public Services provides stewardship of assigned city-owned utility and transportation infrastructure and equipment, and works with the community to support growth that balances environmental, social and community development needs.

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>Electric Utility</u>				
Personal Services	911,259	945,714	1,323,068	1,427,905
Operating Expenditures	1,811,859	2,022,214	815,222	814,162
Capital Outlay	0	0	2,097,434	2,526,700
Purchased Power Costs	7,944,982	8,275,054	8,462,300	16,882,500
Debt Service	16,242	0	0	0
Non-Operating	2,097,829	1,957,827	3,139,313	3,391,913
Totals	12,782,171	13,200,809	15,837,337	25,043,180
<u>Water Utility</u>				
Personal Services	210,029	245,896	205,391	211,243
Operating Expenditures	1,180,542	1,451,409	344,231	584,600
Capital Outlay	0	0	493,355	4,556,000
Debt Service	87,276	67,449	270,110	164,220
Non-Operating	20,506	(10,266)	1,313,789	1,671,395
Totals	1,498,353	1,754,488	2,626,876	7,187,458
<u>Wastewater Utility</u>				
Personal Services	435,941	460,556	466,604	473,084
Operating Expenditures	1,942,708	1,986,888	812,023	835,264
Capital Outlay	0	0	591,191	1,471,000
Debt Service	290,636	244,555	727,454	621,564
Non-Operating	117,261	48,755	629,332	828,463
Totals	2,786,546	2,740,754	3,226,604	4,229,375
<u>Public Works</u>				
Personal Services	349,564	385,225	616,110	656,463
Operating Expenditures	196,557	299,348	320,046	345,187
Capital Outlay	269,453	235,746	517,000	349,000
Totals	815,574	920,319	1,453,156	1,350,650
<u>Solid Waste Disposal</u>				
Operating Expenditures	694,688	710,191	736,948	746,488
Totals	694,688	710,191	736,948	746,488
<u>Mosquito Control</u>				
Personal Services	4,208	1,619	7,713	7,773
Operating Expenditures	33,121	42,365	39,001	41,208
Capital Outlay	0	0	0	0
Non-Operating	551	(131)	45,000	50,500
Totals	37,880	43,853	91,714	99,481
<u>Utility Administration</u>				
Personal Services	633,992	653,971	980,114	1,092,545
Operating Expenditures	312,707	309,295	255,854	280,360
Capital Outlay	0	0	25,000	0
Non-Operating	205,266	(86,439)	0	0
Totals	1,151,965	876,827	1,260,968	1,372,905

PUBLIC SERVICES

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>Water Collection and Distribution</u>				
Personal Services	357,131	335,261	469,629	533,978
Operating Expenditures	279,684	246,398	324,646	329,700
Capital Outlay	0	0	43,000	16,000
Totals	636,815	581,659	837,275	879,678
<u>Warehouse Operations</u>				
Personal Services	54,284	59,449	63,024	127,406
Operating Expenditures	14,909	23,705	29,475	28,728
Capital Outlay	0	0	0	0
Totals	69,193	83,154	92,499	156,134
<u>FDOT Highway Beautification</u>				
Capital Outlay	0	0	0	0
Totals	0	0	0	0
<u>TK Basin Special Assessment</u>				
Operating Expenditures	12,940	17,253	34,300	33,800
Totals	12,940	17,253	34,300	33,800
<u>CP - Heritage Oaks</u>				
Operating Expenditures	1,440	0	4,326	4,326
Capital Outlay	0	0	0	0
Totals	1,440	0	4,326	4,326
<u>CP - CDBG Neighborhood Revitalization</u>				
Operating Expenditures	7,875	0	0	0
Capital Outlay	336,295	0	0	0
Totals	344,170	0	0	0
<u>CP - Millcreek Sink</u>				
Capital Outlay	98,506	438,080	888,713	0
Totals	98,506	438,080	888,713	0
<u>CP - FL Job Growth Grant</u>				
Operating Expenditures	0	0	0	0
Capital Outlay	5,225,748	3,000	0	0
Totals	5,225,748	3,000	0	0
<u>CP - CDBG Economic Development</u>				
Operating Expenditures	38,400	10,797	6,300	0
Capital Outlay	893,465	0	0	0
Totals	931,865	10,797	6,300	0
Grand Total	27,087,854	21,381,184	27,097,016	41,103,475

PUBLIC SERVICES

FUNDING SOURCES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
General Fund	1,510,262	1,630,510	2,190,104	2,097,138
Special Revenue	12,940	17,253	34,300	33,800
Enterprise	17,104,950	17,739,904	21,782,531	36,559,494
Internal Service	1,857,973	1,541,640	2,190,742	2,408,717
Capital Projects	6,601,729	451,877	899,339	4,326
Trust & Agency	0	0	0	0
Grand Total	27,087,854	21,381,184	27,097,016	41,103,475

DEBT SERVICE

Mission of Department:

This budget accounts for expenditures which are non-departmental in nature; it includes the City's outstanding General Long-Term and Internal Service Fund debt service. These budgets are administered by the Finance and Administrative Services Department.

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>Debt Service-L/T Gen. Government</u>				
Debt Service	837,127	856,326	647,742	802,217
Non-Operating	0	0	0	0
Totals	837,127	856,326	647,742	802,217
<u>Debt Service-L/T Internal Service Fund</u>				
Debt Service	146,237	139,847	227,322	281,597
Non-Operating	0	0	0	0
Totals	146,237	139,847	227,322	281,597
Grand Total	983,364	996,173	875,064	1,083,814

FUNDING SOURCES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
General Government - Debt Service	837,127	856,326	647,742	802,217
Internal Service Fund	146,237	139,847	227,322	281,597
Grand Total	983,364	996,173	875,064	1,083,814

COMMUNITY REDEVELOPMENT AGENCY - CRA

Mission of Department:

The purpose of the Community Redevelopment Agency is to rehabilitate, conserve, and redevelop areas within its geographical boundaries as shown on the Community Redevelopment District Map in accordance with a Community Redevelopment Plan.

The Community Redevelopment Agency was established in 1982 upon a finding by the Alachua City Commission of slum and blight within a designated area. The members of the City Commission also serve as the Community Redevelopment Agency and governing board. The Agency receives recommendations from an appointed five member advisory board. Budget oversight rests with Planning and Community Development.

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>Downtown CRA</u>				
Personal Services	79,647	77,839	118,634	122,597
Operating Expenditures	150,038	217,111	311,382	323,417
Capital Outlay	41,199	0	405,734	88,036
Debt Service	99,279	99,280	99,280	99,280
Grants and Aids	4,134	0	25,000	25,000
Non-Operating	0	0	10,000	20,000
Totals	374,297	394,230	970,030	678,330
Grand Total	374,297	394,230	970,030	678,330

FUNDING SOURCES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
Special Revenue	374,297	394,230	970,030	678,330
Grand Total	374,297	394,230	970,030	678,330

SPECIAL EXPENSE

Mission of Department:

The Special Expense budget accounts for expenditures which are non-departmental in nature. Examples include Citywide unemployment compensation expenses, July 4th expenses, City CRA contribution, grants and aid to private organizations, reserves, and transfers out for debt service. This budget is administered by the Finance and Administrative Services Department.

EXPENDITURES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
<u>Special Expense-General Gov't</u>				
Personal Services	10,324	1,934	14,074	14,074
Operating Expenditures	108,348	194,495	106,800	108,050
Capital Outlay	4,000	71,074	25,000	0
Grants and Aids	0	62,527	84,000	287,438
Non-Operating	965,944	976,881	1,227,196	1,235,008
Totals	1,088,616	1,306,911	1,457,070	1,644,570
<u>Special Expense-ISF Contingency</u>				
Non-Operating	0	0	100,000	140,000
Totals	0	0	100,000	140,000
Grand Total	1,088,616	1,306,911	1,557,070	1,784,570

FUNDING SOURCES	FY 20 Actual	FY 21 Actual	FY 22 Approved	FY 23 Tentative
General Fund	1,088,616	1,306,911	1,457,070	1,644,570
Special Revenue	0	0	0	0
Internal Service	0	0	100,000	140,000
Grand Total	1,088,616	1,306,911	1,557,070	1,784,570



City of
ALACHUA
the good life community

SECTION 5

GLOSSARY

GLOSSARY OF KEY TERMS

AD VALOREM TAX is a tax levied in proportion (usually expressed in mills) to the assessed value of the property on which it is levied. This tax is also called **PROPERTY TAX**.

ADOPTED BUDGET is the financial plan for the fiscal year beginning October 1. Florida Statutes require the City Commission to approve this budget at the second of two public hearings.

AMENDED OR REVISED BUDGET is the current year adopted budget adjusted to reflect all budget amendments approved by the City Commission through the date indicated.

APPROPRIATION is the legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

ASSESSED VALUE is a value set upon real estate or other personal property by a government as a basis for levying taxes. The assessed value in the City of Alachua is set by the Property Appraiser.

BALANCED BUDGET is a budget in which revenues and expenditures are equal.

BUDGET is a plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single year. It is usually necessary to specify whether the budget under consideration is preliminary, tentative or whether it has been approved by the appropriating body.

BUDGET MESSAGE is a general discussion of the proposed budget as presented in writing by the City Manager to the legislative body.

CAPITAL IMPROVEMENT PROGRAM (CIP) is the financial plan of approved capital projects, their timing and cost over a five year period. The CIP is designed to meet City infrastructure needs in a responsive and efficient manner. It includes projects which are, or will become the property of the City of Alachua, as well as projects that although not owned by the City, will be part of a joint project agreement.

CAPITAL OUTLAY or CAPITAL EQUIPMENT is an item such as office furniture, fleet equipment, data processing equipment or other equipment with a unit cost of \$5,000 or more.

CAPITAL PROJECT is any improvement or acquisition of major facilities with a useful life of at least five years such as roads, bridges, buildings, or land.

CHARGES FOR SERVICES are revenues stemming from charges for current services. They include all revenue related to services performed whether received from private individuals or other governmental units.

CONTINGENCY is an appropriation of funds set aside to cover unforeseen events that occur during the fiscal year, such as new State mandates, shortfalls in revenue and unanticipated expenditures.

DEBT SERVICE is the dollars required to repay funds borrowed by means of an issuance of bonds or a bank loan. The components of the debt services payment typically include an amount to retire a portion of the principal amount borrowed as well as interest on the remaining outstanding unpaid principal balance.

DEFICIT is the excess of expenditures or expenses over resources.

DEPARTMENT is, for budgeting purposes, any distinct government organizational entity receiving direct funding approved by the City Commission in order to provide a major governmental function, such as Public Services.

DIVISION is a sub-unit of a department engaging in the provision of a large multi-service program. An example would be the division of Utility Operations within the department of Public Services.

ENDING FUND BALANCE is funds carried over at the end of the fiscal year. Within a fund, the revenue on hand at the beginning of the fiscal year, plus revenues received during the year, less expenses equals ending fund balance.

ENTERPRISE FUND is a fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein the stated intent is that costs (including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees.

FISCAL YEAR is a 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The fiscal year for the City of Alachua is October 1 through September 30.

FIXED ASSETS are long-term assets which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

FTE is the acronym for Full-time Equivalent. See the definition for **FULL-TIME EQUIVALENT**.

FULL-TIME EQUIVALENT is one position funded for a full year. For example, a permanent employee funded and paid for 40 hours/week and 52 weeks/year or 2 employees funded and paid for 20 hours/week and 52 weeks/year would be equal to one full-time equivalent.

FUNCTIONAL CLASSIFICATION is the expenditure classification according to the principal purposes for which expenditures are made. Examples are general government, public safety, and transportation.

FUND is an accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE represents the excess of fund current assets over its current liabilities. For accounting purposes, fund balance is calculated as of year end and is based on the difference between actual revenues and expenditures for the fiscal year.

GENERAL FUND is a fund that accounts for all financial transactions except those required to be accounted for separately. The funds resources, ad valorem taxes, and other revenue provide services or benefits to all residents of the City of Alachua.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) comprises the uniform minimum standards of, and guidelines for external financial reporting that govern the form and content of the basic financial statements. They include not only broad guidelines of general application, but also detailed practices and procedures.

GOVERNMENTAL ACCOUNTING AND FINANCIAL REPORTING (GAFR) is a specific method of reporting “government-type activities” usually not found in private enterprises. GAFR standards are set by the Governmental Accounting Standards Board (GASB).

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) is an independent private organization responsible for establishing financial accounting standards, otherwise known as GAAP, for state and local government entities.

GOVERNMENT FINANCE OFFICERS’ ASSOCIATION (GFOA) is a national organization consisting of members from state and local governments throughout the United States. Its purpose is to promote improved accountability for state and local governments by providing practical guidance through seminars and publications.

GRANTS AND AIDS includes all grants, subsidies, and contributions from other government agencies or private organizations.

INFRASTRUCTURE is a permanent installation such as a building, road, or wastewater collection system that provides public services.

INTERFUND TRANSFER is the movement of funds from one accounting entity to another within a single government.

INTERGOVERNMENTAL REVENUES are revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

LEVY is the action of imposing taxes, special assessments, or service charges for the support of City activities.

MAJOR ACCOUNT CODE is a broad designation for more specific line item accounts. The City of Alachua adopts its budget within six major account codes: Personal Services, Operating Expenses, Grants and Aids, Debt Service, Non-Operating and Capital Outlay.

MILL is a monetary measure equating to 0.001 of a dollar. When referring to the AD VALOREM TAX it means that a 1-mill tax is one dollar of tax on \$1,000 of taxable value.

MILLAGE RATE is the rate per \$1,000 of taxable property value which, when multiplied by the taxable value, yields the tax billing for a given parcel.

MISSION STATEMENT is a broad statement of purposes that is derived from organization and/or community values and goals.

NON-OPERATING EXPENDITURES are costs of government services that are not directly attributable to a specific City program or operation. Examples include debt service obligations and contributions to community service organizations.

NON-OPERATING REVENUES comprise income received by a government not directly attributable to providing a service. An example would include debt proceeds received from a bond issue.

OPERATING BUDGET is the budget including appropriations for recurring and certain one-time expenditures that will be consumed in a fixed period of time to provide for day-to-day operations (e.g. salaries and related benefits, operating supplies, professional services and operating equipment).

OPERATING TRANSFERS are legally authorized transfer of money from one fund to another fund from which the resources are to be expended.

PROPERTY TAX is another term for ad valorem tax. See definition for **AD VALOREM TAX**.

PROPRIETARY FUND is a fund category which often emulates the private sector and focuses on the measurement of net income. Expenditures are funded by user charges and fees.

PUBLIC SAFETY is a major category of services related to the security of persons and property.

RESERVES AND REFUNDS refers to budget category for funds required to meet both anticipated and unanticipated needs; the balance of anticipated earmarked revenues not required for operation in the budget year; estimated reimbursements to organizations, state, or federal governments for revenues received and not spent, and those required to be set aside by bond covenants.

RETAINED EARNINGS APPROPRIATION refers to funds set aside within an Enterprise Fund for future appropriation by the City Manager and/or City Commission approval.

REVENUE are funds that governments receive as income, including such items as tax payments, fees for specific services, receipts from other governments, fines and forfeitures, grants, shared revenues and interest income.

REVENUE BONDS are bonds usually sold for constructing or purchasing capital projects. Reliable revenue other than ad valorem taxes is pledged as the source for funding to pay bond principal and interest.

SPECIAL REVENUE FUNDS are funds used to account for proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

STATUTE is a written law enacted by a duly organized and constituted legislative body. Citations are often followed by "F.S." to indicate Florida Statute.

SURPLUS is an excess of resources over expenditures or expenses.

TAXES are compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TAX RATE is the amount of tax stated in terms of a unit of the tax base. For example, 4.000 mills yield \$4 per \$1,000 of taxable value.

TAXABLE VALUATION is the value used for computing ad valorem taxes levied against property. Taxable value is the assessed value less any exemptions allowed by law. The most common exemption is the homestead exemption (up to \$50,000) allowed when the owner uses the property as a principal residence. Exemptions are also granted for disability, government owned and non-profit owned property.

TRIM is an acronym for Truth In Millage Law. See the definition for **TRUTH IN MILLAGE LAW**.

TRUST AND AGENCY FUNDS are funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

TRUTH IN MILLAGE LAW (TRIM) is a Florida Law enacted in 1980 which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of various taxing authorities.

USER (FEES) CHARGES are payments of a fee for receipt of a public service by those individuals benefiting from the service.

**CITY OF ALACHUA
FISCAL YEAR 2022-2023
TENTATIVE BUDGET**



**P. O. BOX 9
15100 NW 142ND TERRACE
ALACHUA, FLORIDA 32616-0009
WWW.CITYOFALACHUA.COM**

**CITY OF ALACHUA COMMISSION
PUBLIC HEARING AGENDA AND SCRIPT**

SEPTEMBER 12, 2022

FIRST PUBLIC HEARING

FISCAL YEAR 2022-2023 TENTATIVE MILLAGE RATE AND BUDGET

I. Introduction to Public Hearing on City of Alachua 2022 Tax Roll Year Tentative Millage and Fiscal Year 2022-2023 Tentative Budget

FINANCE & ADMINISTRATIVE SERVICES DIRECTOR:

Overview of Public Hearing.

CITY MANAGER:

Present a summary of FY 2022-2023 Budget Message.

MAYOR:

The City of Alachua Commission convenes the Public Hearing on the City of Alachua Fiscal Year 2022-2023 Proposed Tentative Millage and Tentative Budget as required by Florida Statutes, Chapters 129 and 200 and as advertised in the TRIM Notices.

If anyone in our audience is here for the purpose of contesting their assessment, a petition for adjustment with the Value Adjustment Board should have been filed prior to 5:00 p.m. today, Monday, September 12th, 2022. The petition for adjustment forms are available from the Alachua County Clerk of Circuit Court.

This evening we will take a number of actions related to the adoption of the tentative millage and budgets. The Final Public Hearing on these matters will be held on Monday, September 26th, 2022 at 6:00 p.m. at this same location, Alachua City Hall Commission Chambers.

I encourage you, if you have not already done so, to get a copy of the agenda so you may more easily follow the proceedings this evening. Citizen comments will be taken following the overview of the proposed budget by the City Manager and the Finance and Administrative Services Director.

The City Attorney will now present an overview of the Truth-In-Millage Legislation followed by the City Manager's explanation of the tentative and rolled-back millage rates.

III. Fiscal Year 2022-2023 Proposed Tentative Millage Rate and Tentative General City Budget

A. Overview of Truth-in-Millage Legislation

CITY ATTORNEY:

In 1980, the Florida Legislature adopted what is known as the Truth in Millage Legislation or TRIM, as it's called. The goal of the legislation was to ensure that taxpayers were advised of the public hearings at which the local taxing authorities' budgets and millage rates are considered and adopted. Each year, the Property Appraiser completes an assessment of the value of all property and certifies to each taxing authority the taxable value of the property in

its jurisdiction. Each taxing authority then notifies the Property Appraiser of its proposed millage rate, its rolled-back rate and the date, time and place of the public hearing to consider the proposed tentative millage rate and budget. Once the Property Appraiser receives the information, notice is sent by first class mail to every taxpayer on the assessment roll. The notice contains the information from the taxing authorities as to the proposed millage rate and the time and place of the public hearing. The notice sent to taxpayers is called the TRIM notice. The TRIM notice lists what the taxes were for the prior year, what the taxes will be if the proposed budget changes are made, and what the taxes will be if no budget changes are made. This information is listed for each taxing authority. The notice also lists all voted levies for debt service. The purpose of the TRIM notice is to provide taxpayers with sufficient basic information to enable them to participate in the public hearing process.

B. Explanation of the General City Tentative and Rolled-back Millage Rates

CITY MANAGER:

One of the requirements of the Truth-in-Millage legislation is to provide information about why proposed millage rates are higher or lower than the rolled-back millage rates. The tentative millage being proposed for the City of Alachua is 5.3900 mills, which is 8.10% more than the rolled-back rate of 4.9860 mills. Rolled-back millage rate is defined as "the millage rate, which exclusive of new construction, additions to structure, deletions, and property

added due to geographic boundary changes, will provide the same ad valorem tax revenue for each taxing authority as was levied during the prior year.

The rolled-back millage rate in the General Fund would have generated approximately \$433,648 less than the tentative millage rate will. This \$433,648 reflects the increase in taxes due to increased property valuation within the corporate limits of the City. The tentative millage rate of 5.3900 will continue to enable the City to provide for continued growth, maintenance of infrastructure, the furthering of commission goals and provision of increased levels of service to the citizens of Alachua.

Robert Bonetti, Finance and Administrative Services Director will now present an overview of the proposed budget for fiscal year 2022-2023.

C. Overview of Fiscal Year 2022-2023 Tentative Budget and of Adjustments made to that Budget

FINANCE & ADMINISTRATIVE SERVICES DIRECTOR:

The total City tentative budget for fiscal year 2022-2023 is **\$57,651,391** which is a net increase from the amended fiscal year 2021-2022 budget of **\$8,912,748**. This equates to a 18.29% increase. This increase is mainly due to increases in appropriations for operating costs within the enterprise fund budgets and capital projects related to grant activities.

This budget total of **\$57,651,391** is the same amount that was presented to you at the budget workshops that took place during the past month of August.

Additional carry forward appropriations for unfinished projects and open purchase orders will be included in the final budget to be presented at the public hearing on September 26, 2022.

Mister Mayor that concludes my comments regarding the tentative budget that is being presented.

IV. Citizens Comments on Fiscal Year 2022-2023 Tentative Millage Rate and Tentative Budget

MAYOR:

I would now like to invite citizens to comment on the Fiscal Year 2022-2023 proposed tentative millage rate and tentative budget. Please come forward to the podium if you wish to address the Commission. We do request that each speaker try to limit his or her comments to three minutes. The hearing will continue until everyone who wishes to address the Commission has had an opportunity to speak.

V. City of Alachua Action on FY 2022-2023 Tentative Millage and Tentative Budgets

FINANCE & ADMINISTRATIVE SERVICES DIRECTOR:

Mister Mayor, the document before you, the "City of Alachua Fiscal Year 2022-2023 Tentative Budget", includes the budget amounts that were previously discussed.

A. Resolution Establishing Fiscal Year 2022-2023 Tentative General City Millage Rate

CITY ATTORNEY:

[Reading of Resolution 22-27 by title only – if not previously read]

CITY MANAGER:

Florida Statutes require that the name of the taxing authority, the millage rate to be levied, the rolled-back rate and the percentage increase over rolled-back rate be publicly announced. Accordingly, the City of Alachua Commission has determined that a tentative millage rate of 5.3900 mills is necessary to fund the tentative general City budget. The tentative millage rate represents a 8.10% increase from the rolled-back rate of 4.9860 mills.

CITY COMMISSION:

Discussion of Resolution 22-27

Citizen Comments related to of Resolution 22-27

CITY COMMISSION:

Roll Call vote on motion to Resolution 22-27

B. Adoption of Resolution Adopting Changes, Revenue Estimates and the Fiscal Year 2022-2023 Proposed General City Budget

CITY ATTORNEY:

[Reading of Resolution 22-28 by title only – if not previously read]

CITY COMMISSION:

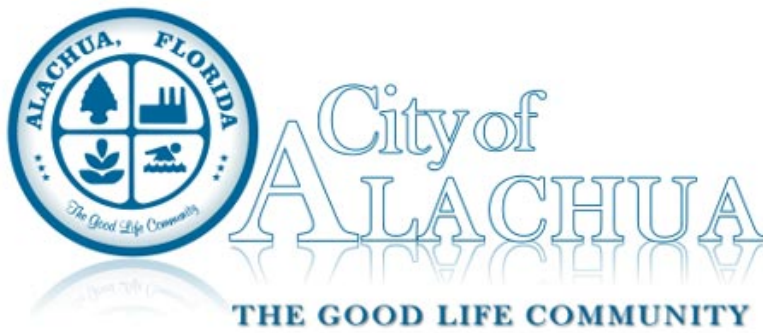
Discussion of Resolution 22-28

Citizen Comments related to of Resolution 22-28

CITY COMMISSION:

Roll Call vote on motion to Resolution 22-28

C. Adjournment



Commission Agenda Item

MEETING DATE: 9/12/2022

SUBJECT: Resolution 22-29 TK Stormwater Basin Maintenance Assessment Annual Rate Resolution

PREPARED BY: Robert A. Bonetti, Finance and Administrative Services Director

RECOMMENDED ACTION:

Adopt Resolution 22-29.

Summary

The City Commission adopted Resolution 10-25 on Sept. 13, 2010, which served as the final proceeding for the imposition of the TK Basin Maintenance Assessment Area. Resolution 10-25 created the TK Basin Maintenance Assessment Area, ratified and confirmed the Initial Assessment Resolution (Resolution 10-20), approved the Maintenance Assessment Roll, imposed the Maintenance Assessments, provided for the method of collection, served as the final adjudication and directed the recording of the Resolution in the Official Records Book in the office of the Alachua County Clerk of Courts.

As required by City of Alachua Code of Ordinances Section 2-723 (meets the requirements provided under the Uniform Assessment Collection Act - F.S.S. 197.3632), the City must annually adopt an Annual Maintenance Service Assessment Resolution for each fiscal year. Resolution 22-29 serves as the Annual Maintenance Service Assessment Resolution for the TK Basin Maintenance Assessment.

The total assessment cost is estimated at \$20,000.00 for Fiscal Year 2022-2023, which is \$5,000 less than the total assessment cost for Fiscal Year 2021-2022. These costs include the actual maintenance expenses of the basin as well as costs incurred to administer the special assessment program annually.

The City has met the statutory notice requirements for the City Commission's hearing of Resolution 22-29 by providing notice in the Alachua County Today newspaper. The City retained the engineering services of Causseaux, Hewett & Walpole, Inc. to perform calculations related to the methodology as set forth in Section 4.03 of the Initial Assessment Resolution (Resolution 10-20). These calculations are utilized to determine the assessment to be paid by each property owner within the TK Basin Maintenance Assessment Area. The City also retained the legal services of Nabors,

Giblin and Nickerson, a firm specializing in special assessment creation and implementation, to draft Resolution 22-29 and assist in the reimposition process. The engineering and legal expenses related to the reimposition are included in the total assessments collected.

The City Commission also approved an automatically renewing agreement with the Alachua County Tax Collector on Aug. 17, 2010 to reimburse the Tax Collector for necessary administrative and actual costs incurred to collect the assessment on the ad valorem tax bill. The reimbursement cost is 2% of the total assessment and is included in the total assessments to be collected. With the adoption of Resolution 22-29, the assessment will be placed on the November 2022 tax bill.

The City Commission unanimously approved Resolution 22-22 during its July 25, 2022 City Commission meeting, which served as the Preliminary Rate Resolution for the TK Basin Maintenance Assessment Area. Resolution 22-29 reimposes the TK Basin Maintenance Assessment, approves the updated Maintenance Assessment Roll and provides for the method of collection.

FINANCIAL IMPACT: Yes

AMOUNT:\$20,000

FUNDING SOURCE:Other

ADDITIONAL FINANCIAL INFORMATION:TK Basin Special Assessment Fund

ATTACHMENTS:

Description

- ▣ Resolution 22-29

RESOLUTION 22-29

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ALACHUA, FLORIDA; RELATING TO THE MAINTENANCE OF THE TK STORMWATER BASIN; ESTABLISHING THE RATE OF ASSESSMENT; REIMPOSING THE MAINTENANCE ASSESSMENTS; APPROVING THE UPDATED MAINTENANCE ASSESSMENT ROLL; PROVIDING FOR COLLECTION OF THE ASSESSMENTS PURSUANT TO THE UNIFORM ASSESSMENT COLLECTION ACT; PROVIDING FOR THE EFFECT OF THIS RESOLUTION; PROVIDING SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City Commission (the "Commission") of the City of Alachua, Florida (the "City") adopted the Master Capital Project and Service Assessment Ordinance, Ordinance No. 10-13, as codified in Chapter 2, Article IV, Division 2 of the City of Alachua Code of Ordinances (the "Ordinance"), to provide for the imposition of special assessments to fund the construction of Capital Projects and the provision of Related Services to benefit property within Assessment Areas; and

WHEREAS, pursuant to the Ordinance, the Commission created and imposed special assessments within the TK Basin Assessment Area on September 13, 2010 with the adoption of the Initial Assessment Resolution (Resolution No. 10-20), and the Final Assessment Resolution (Resolution No. 10-25); and

WHEREAS, the reimposition of a special assessment to fund the maintenance costs within the TK Basin Assessment Area each Fiscal Year is an equitable and efficient method of allocating and apportioning these costs among the Tax Parcels; and

WHEREAS, the Commission desires to reimpose the Maintenance Assessments within the TK Basin Assessment Area using the tax bill collection method for the Fiscal Year beginning on October 1, 2022; and

Resolution 22-29

WHEREAS, the Commission adopted Resolution No. 22-22 on July 25, 2022 (the "Preliminary Rate Resolution"), estimating a rate of assessment, and directing preparation of the updated Maintenance Assessment Roll and provision of the notice required by the Ordinance; and

WHEREAS, pursuant to the provisions of the Ordinance, the City is required to confirm or repeal the Preliminary Rate Resolution, with such amendments as the Commission deems appropriate, after hearing comments and objections of all interested parties; and

WHEREAS, the Maintenance Assessment Roll has heretofore been made available for inspection by the public, as required by the Ordinance; and

WHEREAS, pursuant to provision of the Ordinance, the Commission is required to adopt an Annual Rate Resolution for each fiscal year to approve the assessment roll for such fiscal year; and

WHEREAS, notice of a public hearing has been published and mailed as required by the terms of the Ordinance, which provides notice to all interested persons of an opportunity to be heard; the proof of publication being attached hereto as Appendix A and an affidavit regarding the form of notice mailed being attached hereto as Appendix B; and

WHEREAS, a public hearing has been duly held on September 12, 2022, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ALACHUA, FLORIDA, AS FOLLOWS:

Resolution 22-29

SECTION 1. RECITALS. The above recitals are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution.

SECTION 2. AUTHORITY. This Annual Rate Resolution is adopted pursuant to the provisions of the Ordinance; the Initial Assessment Resolution; the Final Assessment Resolution; the Preliminary Rate Resolution; Sections 166.021 and 166.041, Florida Statutes; Article VIII, Section 2, Florida Constitution; the City of Alachua Charter; and other applicable provisions of law.

SECTION 3. DEFINITIONS. This Resolution is the Annual Rate Resolution as defined in the Ordinance. All capitalized terms in this Resolution shall have the meanings defined in the Ordinance, Initial Assessment Resolution, and Final Assessment Resolution.

SECTION 4. APPROVAL OF PRELIMINARY RATE RESOLUTION. The Preliminary Rate Resolution is hereby ratified and confirmed.

SECTION 5. APPROVAL OF UPDATED MAINTENANCE ASSESSMENT ROLL.

(A) The updated Maintenance Assessment Roll, a copy of which was available at the above-mentioned public hearing and attached hereto as Appendix C, is hereby approved for the Fiscal Year commencing on October 1, 2022.

(B) The Maintenance Assessment Roll, as approved, includes those Tax Parcels of Assessed Property within the TK Basin Assessment Area, if any, that cannot be set forth in that Maintenance Assessment Roll due to the provisions of Section 119.071(4), Florida Statutes, concerning exempt “home addresses.”

Resolution 22-29

SECTION 6. REIMPOSITION OF MAINTENANCE ASSESSMENTS.

(A) The Tax Parcels included in the updated Maintenance Assessment Roll are hereby found to be specially benefited by the maintenance of the TK Stormwater Basin in the amount of the annual Maintenance Assessment set forth in the updated Maintenance Assessment Roll.

(B) The annual Maintenance Assessments computed in the manner set forth in the Preliminary Rate Resolution are hereby levied and imposed on all Tax Parcels in the TK Basin Assessment Area for the Fiscal Year beginning October 1, 2022.

(C) Upon adoption of this Annual Rate Resolution, the Maintenance Assessments shall constitute a lien against the Assessed Property equal in rank and dignity with the liens of all state, county, district, or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles, and claims until paid. The lien shall be deemed perfected upon adoption by the Board of this Annual Rate Resolution and shall attach to the property included on the updated Maintenance Assessment Roll as of the prior January 1, the lien date for ad valorem taxes.

SECTION 7. COLLECTION OF ASSESSMENTS.

(A) The Maintenance Assessments shall be collected pursuant to the Uniform Assessment Collection Act. Upon adoption of this Annual Rate Resolution, the Assessment Coordinator shall cause the certification and delivery of the updated Maintenance Assessment Roll to the Tax Collector by September 15, in the manner prescribed by the Uniform Assessment Collection Act.

Resolution 22-29

(B) The updated Maintenance Assessment Roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix D.

SECTION 8. EFFECT OF ADOPTION OF RESOLUTION. The adoption of this Annual Rate Resolution shall be the final adjudication of the issues presented (including, but not limited to, the determination of special benefit and fair apportionment to the Assessed Property, the method of apportionment and assessment, the rate of assessment, the Assessment Roll and the levy and lien of the Maintenance Assessments), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the date of this Annual Rate Resolution.

SECTION 9. SEVERABILITY. If any clause, section, or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said Resolution shall remain in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

SECTION 10. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED in regular session, this 12th day of September, 2022.

CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA

Gib Coerper, Mayor

ATTEST:

APPROVED AS TO FORM:

Mike DaRoza, City Manager

Marian B. Rush, City Attorney

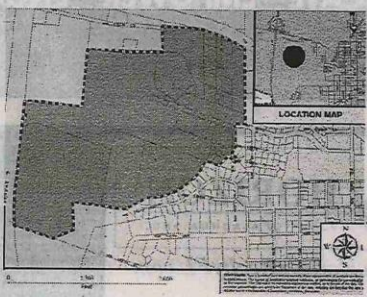
APPENDIX A

PROOF OF PUBLICATION

PROOF OF PUBLICATION


City of
ALACHUA

**NOTICE OF HEARING TO REIMPOSE
AND PROVIDE FOR COLLECTION
OF MAINTENANCE ASSESSMENTS
IN THE TK BASIN MAINTENANCE
ASSESSMENT AREA**



LOCATION MAP

Notice is hereby given that the City Commission of the City of Alachua, Florida will conduct a public hearing to consider reimposition of maintenance special assessments in the TK Basin Maintenance Assessment Area, as shown above, to continue funding the maintenance and operating costs of the TK stormwater basin within the Maintenance Assessment Area. The hearing will be held at 6:00 P.M., or as soon thereafter as the matter can be heard, on September 12, 2022, in the James A. Lewis Commission Chambers, at the Alachua City Hall located at 15100 NW 142nd Terrace, Alachua, Florida, for the purpose of receiving public comment on the reimposition and collection of the maintenance assessments on the ad valorem tax bill. All affected real property owners have a right to appear at the hearing and to file written objections with the Deputy City Clerk any time prior to the public hearing. If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Deputy City Clerk's office at (386) 418-6103, at least seven days prior to the date of the hearing.

The assessment for each parcel of real property is calculated based on the acreage of each Tax Parcel within the TK watershed. A more specific description of the maintenance costs and the method of computing the assessment for each parcel of real property are set forth in the Initial Assessment Resolution (Resolution No. 10-20). Copies of the Master Capital Project and Service Assessment Ordinance (Ordinance No. 10-13), the Initial Assessment Resolution, the Final Assessment Resolution (Resolution No. 10-25), the Preliminary Rate Resolution (Resolution No. 22-22) and the updated Maintenance Assessment Roll are available for inspection at the office of the Deputy City Clerk, located at City Hall, 15100 NW 142nd Terrace, Alachua, Florida.

The City intends to continue collection of the maintenance assessments on your ad valorem tax bill to be mailed in November 2022, as authorized by Section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the real property which may result in a loss of title.

If you have any questions, please contact the Deputy City Clerk at (386) 418-6103, Monday through Thursday between 7:30 a.m. and 6:00 p.m.

ALACHUA, FLORIDA
 (Published: Alachua County Today - August 18, 2022)

APPENDIX B

AFFIDAVIT OF MAILING

AFFIDAVIT OF MAILING

BEFORE ME, the undersigned authority, personally appeared Mike DaRoza, who, after being duly sworn, deposes and says:

1. I am the Assessment Coordinator designated responsibility for coordinating the assessments by the City Manager of the City of Alachua, Florida, and have caused any notices required by Ordinance No. 2010-13, as codified in Article IV, Chapter 2 of the City Code (the "Ordinance") to be prepared in conformance with Resolution No. 22-22 of the City of Alachua, Florida, adopted July 25, 2022 (the "Preliminary Rate Resolution"). An exemplary form of such notice is attached hereto. If required, I have caused such individual notices for each affected property owner to be prepared and each notice included the following information: the purpose of the assessment; the total amount proposed to be levied against each parcel; the unit of measurement to be applied against each parcel to determine the assessment; the number of such units contained within each parcel; the total revenue the City expects to collect by the assessment; a statement that failure to pay the assessment will cause a tax certificate to be issued against the property which may result in a loss of title; a statement that all affected property owners have a right to appear at the hearing and to file written objections with the local governing board within 20 days of the notice; and the date, time, and place of the hearing.

2. On or before August 22, 2022, I caused the above-referenced notices to be mailed in accordance with the Ordinance and the Preliminary Rate Resolution by First Class Mail to each affected owner, at the addresses then shown on the real property assessment tax roll database maintained by the Alachua County Property Appraiser for the purpose of the levy and collection of ad valorem taxes. Notices to property owners receiving multiple individual notices were also mailed or caused to be mailed on or before August 22, 2022.

FURTHER AFFIANT SAYETH NOT.

Mike DaRoza

STATE OF FLORIDA

COUNTY OF ALACHUA

The foregoing Affidavit of Mailing was sworn to and subscribed before me, by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 2022 by Mike DaRoza. He is personally known to me or has produced _____ as identification and did take an oath.

Printed Name: _____
Notary Public, State of Florida
At Large
My Commission Expires: _____
Commission No.: _____

APPENDIX C

UPDATED MAINTENANCE ASSESSMENT ROLL

UPDATED TK BASIN MAINTENANCE ASSESSMENT AREA ROLL

Parcel No.	Amount
03869-010-000	\$11.54
03869-007-000	\$548.18
03869-009-000	\$1,543.57
03869-007-001	\$3,300.63
03863-000-000	\$2,189.73
03869-000-000	\$5,083.67
03863-002-000	\$2,071.00
03869-006-000	\$327.47
03869-008-000	\$895.84
03868-000-000	\$2,541.83
03868-001-001	\$149.71
03868-001-002	\$130.49
03868-001-003	\$146.45
03868-001-004	\$163.48
03868-001-005	\$146.45
03868-001-006	\$146.55
03868-001-007	\$152.62
03868-001-008	\$184.58
03863-020-046	\$44.97
03863-020-047	\$46.70
03863-020-048	\$54.59
03863-020-049	\$53.74
03863-020-050	\$66.21
TOTAL	\$20,000.00

APPENDIX D

FORM OF CERTIFICATE TO NON-AD VALOREM ASSESSMENT ROLL

CERTIFICATE

TO

NON-AD VALOREM ASSESSMENT ROLL

I HEREBY CERTIFY that, I am the Mayor of the City of Alachua, Florida, or an authorized agent of the City; as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for maintenance of the TK Stormwater Basin Maintenance Assessment Area (the "Non-Ad Valorem Assessment Roll") is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law. The tax roll contains a parcel count of 23, and a total assessment of \$20,000.00.

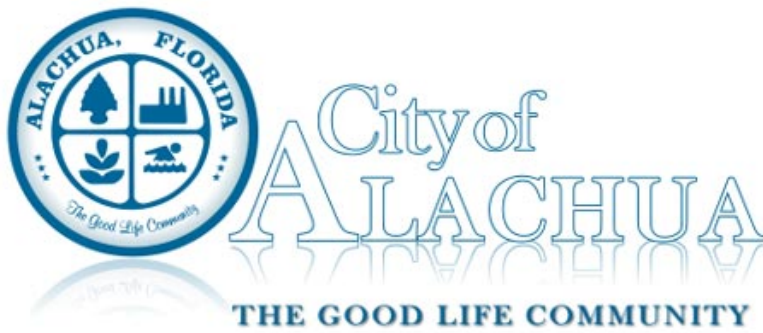
I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Alachua County Tax Collector by September 15, 2022.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Alachua County Tax Collector and made part of the above-described Non-Ad Valorem Assessment Roll this ____ day of _____, 2022.

THE CITY OF ALACHUA, FLORIDA

By: _____
Gib Coerper, Mayor

[to be delivered to Tax Collector prior to September 15]



Commission Agenda Item

MEETING DATE: 9/12/2022

SUBJECT: Ordinance 22-23 2nd Reading Amending Section 30-34 Relating to Residential Solid Waste

PREPARED BY: G. B. Wilson, Compliance & Risk Management Director

RECOMMENDED ACTION:

Adopt Ordinance 22-23 on second and final reading.

Summary

The City of Alachua provides for the collection of residential solid waste via contract with Waste Pro of Florida, Inc. (Waste Pro). The City established a monthly service charge for all single family residential units for this service. The purpose of the monthly service charge is to cover the costs of billing, contract administration, collecting, handling, hauling and disposal of trash, garbage and the processing of recyclable materials.

The current monthly uniform service charge of \$18.60 for each single-family residence or each living unit was established by City Ordinance 17-06 in 2016 and is provided for in the current contract. The current contract expires September 30, 2022. The existing Waste Pro contract provides for one final extension of four years and, at that point, a solicitation of bids or other competitive process will be initiated to select the contractor to provide for the solid waste services required by the City Code.

A copy of the Fourth Amendment to amend and extend the current City solid waste contract with Waste Pro is attached and will be presented to this Commission as an Agenda Item upon and after approval of this Ordinance 22-23 on second and final reading at the next regularly scheduled City Commission meeting on September 12, 2022.

City staff finds and recommends that the factors set forth in the ordinance here proposed require a service charge increase to \$25.60 effective 10-01-2022. The recommended monthly service charge is below the cost of similar contracts bid and awarded in 2022 as shown on the attached schedule and further supported by the attached CPI Schedule, \$5.00 per ton tipping fee increase by Alachua County and the list of representative cost comparisons produced by Waste Pro during negotiations.

FINANCIAL IMPACT: Yes

BUDGETED:Yes

AMOUNT:\$324,240.00

FUNDING SOURCE:Other

ADDITIONAL FINANCIAL INFORMATION:Item not budgeted until contract fully executed.

COMMISSION GOALS:

Quality of Life, Community Enhancement, Strengthen Community Services

ATTACHMENTS:

Description

- ☐ Ordinance 22-23 Amend Residential Solid Waste Service Charge 2nd Reading
- ☐ Newspaper Advertisement 2nd Reading
- ☐ Waste Pro fourth Amend_Third Exten
- ☐ Waste Pro Schedule Respresenting Cost Increase
- ☐ 2022 Sample of Awarded Bids in Florida
- ☐ Consumer Price Index

ORDINANCE 22 – 23

AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA; AMENDING SECTION 30-34 (a)(1) OF THE CITY OF ALACHUA CODE OF ORDINANCES RELATING TO RESIDENTIAL SOLID WASTE SERVICE CHARGES; AMENDING THE SERVICE CHARGE FOR SINGLE FAMILY HOUSING UNITS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Alachua provides for in Chapter 30 of its Code of Ordinances the collection of residential solid waste; and

WHEREAS, it is necessary to amend the fees for such services from time to time; and

WHEREAS, the City Commission, by adoption of City Code of Ordinances Section 30-33 (b) confirmed the election to provide for the total collection and disposal of all residential refuse, yard trash and recyclable materials in the City by exclusive contract with a qualified provider of such service; and,

WHEREAS, the owner of each residence in the City is required by City Ordinance section 30-33 (a) and 30-34 (a) to use the solid waste collection service furnished by the City and the occupant or owner of each of each single housing unit is required to pay the service charges connected with such service.

WHEREAS, Waste Pro of Florida, Inc., a Florida Corporation, (Waste Pro) has provided residential solid waste collection and disposal services to City residents pursuant to the existing exclusive contract, as amended, with the City since 2009; and,

WHEREAS, the existing contract, has been, based in the high level of services delivered by Waste Pro and pursuant to the terms of the contract, extended through September 30, 2022; and,

WHEREAS, The current contract, as amended, provides for an extension of the contract for an additional four year term based upon successful negotiation of rates between the City and Waste Pro; and,

WHEREAS, The last change in the uniform City service charge for the collection of residential refuse from each single-family housing unit was established by ordinance 17-06 on 12-16-06 and remains as \$18.60 per month; and,

WHEREAS, The City Public Services Director is designated as the Supervisor of WastePro Contract performance. The current and past City Public Services Directors have coordinated and otherwise worked closely with WastePro to implement new systems, the cost being absorbed by WastePro, such as WastePro automated cart collection and loading, single stream recycling and dual access online integrated complaint monitoring. All performance is closely managed to yield few citizen or staff complaints and any such complaints are timely processed and resolved; and,

WHEREAS, the City Staff has recognized the costs of providing residential solid waste collection services have increased since the last service charge adjustment in 2016. Current negotiation of rates to be paid to WastePro required looking at the facts presented in the Consumer Price Index Summary; a WastePro Schedule Representing Cost Increases; the County disposal fee increase from \$52 to \$57 per ton and, a 2022 sample of awarded Bids in Florida, post Covid; and,

WHEREAS , The City Commission after reviewing and accepting the totality of circumstances including the CPI (especially fuel costs), overall volatility of markets and tipping fee increase and bids awarded in the marketplace post Covid, finds and concludes that bids solicited to meet City contract requirements in the current market would be or exceed \$30.00 to the contractor plus a necessary \$2.52 to the City in order to support customer billing, record keeping, bad debt losses and other administrative support. The \$23.08 negotiated and agreed rate to WastePro plus \$2.52 administrative cost paid the City yields and requires a new service fee to each residential customer of \$25.60 and,

WHEREAS, the City of Alachua Commission finds the amendment of Section 30-34 of the City of Alachua Code of Ordinances to be in the public interest; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF ALACHUA, FLORIDA;

The foregoing recitals are found to be true, confirmed, affirmed and adopted as if repeated in their entirety and set forth herein.

Section 1. Amendment to Section 30-34 (a)(1) Code of Ordinances

- (a) In order to cover the costs of inspecting, collecting, handling, hauling and deposit disposal of refuse and garbage, the following service charges shall be paid to the City by the owner or occupant of each single- family housing unit:
- (1) Rates for each single-family residence and each living unit (one pickup per week) shall be as follows:
 - a. Within the City, \$25.60
 - (2) Rates for special service, in addition to those provided for in subsection (a)(1) of this section, shall be charged at the actual cost for the services performed.
- (b) An annual residential refuse rate review shall be conducted during the first quarter of each calendar year, the findings of which shall be reported to the City Commission and used as a basis for any residential refuse rate adjustments.

Section 2. Inclusion of Code

It is the intention of the City Commission of the City of Alachua, Florida, and it is hereby provided that the provisions of this ordinance shall become and be made a part of the Code of Ordinances of the City of Alachua, Florida; that the sections of this ordinance may be renumbered or re-lettered and that the word "ordinance" may be changed to "section", "article" or other appropriate designation to accomplish such intension.

Section 3. Providing for Severability

It is the declared intent of the Alachua City Commission that, if any section, sentence, clause, phrase, or provision of this ordinance is for any reason held or declared to be unconstitutional, void, or inoperative by a court or agency of competent jurisdiction, such

holding of invalidity or unconstitutionality shall not affect the remaining provisions of this ordinance and the remainder of this ordinance, after the exclusion of such part or parts, shall be deemed to be valid.

Section 4. Repealing All Ordinances in Conflict

All other ordinances or parts of ordinances in conflict herewith, are to the extent of such conflict, hereby repealed.

Section 5. Providing an Effective Date

This ordinance shall be effective October 1, 2022.

PASSED on first reading on the 22nd day of August, 2022.

PASSED and adopted, in regular session, with a quorum present and voting, by the City Commission, upon second and final reading this ____ day of August 2022.

**CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA**

Gib Coerper, Mayor

SEAL

ATTEST:

APPROVED AS TO FORM

Mike DaRoza, City Manager/City Clerk

Marian B. Rush, City Attorney



**PUBLIC NOTICE
NOTICE OF ENACTMENT
OF AN ORDINANCE
OF THE CITY OF
ALACHUA, FLORIDA**

The City of Alachua City Commission will hold a public hearing on a proposed ordinance on September 12, 2022 at 6:00 p.m. The hearing will be held in the James A. Lewis Commission Chambers of City Hall, at 15100 NW 142nd Terrace, Alachua, Florida.

The ordinance title is as follows:

ORDINANCE 22-23

AN ORDINANCE OF THE CITY OF ALACHUA, FLORIDA; AMENDING SECTION 30-34 (a) (1) OF THE CITY OF ALACHUA CODE OF ORDINANCES RELATING TO RESIDENTIAL SOLID WASTE SERVICE CHARGES; AMENDING THE SERVICE CHARGE FOR SINGLE FAMILY HOUSING UNITS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

At the public hearing, all interested parties may appear and be heard with respect to the proposed ordinance. Copies of the proposed ordinance, the Staff Report, and related materials are available for public inspection at the Office of the City Clerk, 15100 NW 142nd Terrace, Monday-Thursday between the hours of 7:30 a.m. to 6:00 p.m. the Thursday prior to the City Commission meeting. Written comments on the proposed ordinance may be sent to the following address: City of Alachua, Compliance & Risk Management Department, P. O. Box 9, Alachua, FL 32616. Notice is given pursuant to Section 286.0105, Florida Statutes, that in order to appeal any decision made at these public hearings, you will need to ensure that a verbatim record is made. In accordance with the Americans with Disabilities Act, any persons with a disability requiring reasonable accommodation in order to participate in this meeting should call the City Clerk at (386) 418-6100 x 1501 at least 48 hours prior to the public hearing.

(Published: Alachua County Today - August 25, 2022)

ORD 22-23 - 2nd Reading

2 col x 9.4 in x \$10.25 =
\$192.70

**FOURTH CONTRACT AMENDMENT INCLUDING
THIRD CONTRACT EXTENSION**

FOR

RESIDENTIAL COLLECTION AND DISPOSAL OF SOLID WASTE, YARD WASTE,
AND RECYCLING

Between

THE CITY OF ALACHUA, FLORIDA (“CITY”)

And

WASTE PRO OF FLORIDA, INC. (“CONTRACTOR”)

THIS AGREEMENT, contingent upon the approval of the City of Alachua City Commission, made effective October 1st, 2022, by and between the City of Alachua, Florida, herein referred to as “CITY” and Waste Pro of Florida, Inc., herein referred to as “CONTRACTOR”.

All references in this Fourth Amendment shall refer to the like Section, paragraph, and sub paragraph of the Original Contract dated January 1, 2009. Each referenced Section, paragraph, and sub paragraph as set forth below is rewritten in part and is intended and agreed to be substituted for the original contract language including as it may be heretofore amended by amendments one, two and three.

The CITY and CONTRACTOR enter this fourth amendment to continue providing, through CONTRACTOR, high quality services for the collection and disposal of residential garbage, refuse, yard trash, waste, and other collections along with the processing of recyclable materials within the city limits of the City of Alachua. The collection and disposal of solid waste and the processing of recyclable materials are extremely important services. This fourth amendment, including a third extension, is made to the contract effective January 1, 2009, that was first amended November 17, 2011, second amendment executed May 5, 2014, and third amendment dated August 22, 2016 and it is hereby agreed that it is in the best interest of CITY (the public) and CONTRACTOR to further modify and extend, the term and conditions of the contract, as previously amended. All other terms and conditions not in conflict with this Fourth Amendment are herein incorporated as if fully restated herein.

THEREFORE, in consideration of the mutual covenants, agreements and considerations contained herein, CITY and CONTRACTOR hereby agree as hereinafter set forth:

SECTION 3 - RATE ADJUSTMENTS

A. CHANGES IN COST OF DOING BUSINESS AND COLLECTION RATES:

The fees or compensation payable to the CONTRACTOR for the second and subsequent years of the term of this fourth amendment may be adjusted upward or downward from the Base Price on the anniversary date (beginning October 1, 2023) upon written request of

CITY or the CONTRACTOR at least 90 days (July 1) before the anniversary date. If requested, the rate adjustment shall be equal to the annual net change in the Consumer Price Index (CPI) for All Urban Consumers, published by the US Department of Labor, Bureau of Labor Statistics. This annual net change shall be measured by taking the current year annual rate and comparing it to the preceding calendar year annual rate. For example, 2022 and each year thereafter, the calculation would compare the twelve-month period ending in September 2022, to a like period in 2021. The CPI adjustment shall then be added to the Base Price. The CPI adjustment will only be applied to the cost of collection and will not be applied to the disposal costs. Any requests for changes in disposal costs shall follow the method described in Section 3 B. Both CITY and the CONTRACTOR have the right to request a separate rate adjustment due to increases or decreases in disposal costs. If either rate adjustment is not requested by one or both parties, the rate adjustment for that particular 12 month period shall be deemed waived by one or both parties and shall not be taken into consideration in future rate adjustments. The City Manager shall have the administrative authority to ratify all rate adjustments requested by either party but the CONTRACTOR shall have the right to appeal any such decision to the City Commission and the decision of the Commission shall be final and binding. However, adoption of an Ordinance to amend Section 30-34 of the City Code shall be required in order to pass on any rate adjustments as billed to City customers.

B. UNUSUAL CHANGES AND DISPOSAL COSTS:

The CONTRACTOR or CITY may petition the other on the anniversary date, beginning October 1, 2023, for rate adjustments or at reasonable times on the basis of unusual changes in cost of doing business such as revised laws, ordinances or regulations, changes in location of disposal sites or changes in disposal charges. Both the CITY and the CONTRACTOR acknowledge that the disposal cost per ton was to increase by \$1.50 to a new rate of \$53.50 at the Alachua County Landfill effective October 1, 2022. The announced new rate was then included in the base rate to be set forth in Section 7 below. However, the City was notified by County Staff on August 15, 2022 that the County disposal fee was to be adjusted up from the announced increase of \$1.50 per ton to \$5.00 per ton. The distributed cost of the additional disposal fee (\$3.50/per ton) yields an increase of 33 cents per month per residential customer. The Alachua County Board of County Commissioners, on August 16, 2021, by Resolution No. 22-0155, officially adopted the \$5.00 per ton increase to be effective 10-1-22. The added 33 cent per City Customer disposal fee cost was negotiated between CITY and CONTRACTOR and fully added to and incorporated in the CONTRACTOR rate

The City reserves the right at any time to directly pay disposal costs. In which instance the CONTRACTOR shall immediately negotiate residential rates which exclude disposal costs. It is recognized that the actual disposal costs charged, effective 10-1-22 to the CONTRACTOR by Alachua County for disposal of residential solid waste are included in

the rate to be paid CONTRACTOR pursuant to this Agreement. Disposal costs are subject to change. In the event of such change, the rate charged to the City shall be commensurate to the actual disposal charge to Waste Pro. The City Manager shall have the administrative authority to ratify all rate adjustments requested by the CONTRACTOR or CITY. However, CONTRACTOR reserves the right to appeal any such decision to the City Commission and the decision of the Commission shall be final and binding. Adoption of an Ordinance to amend Section 30-34 of the City Code shall be required in order to pass on any rate adjustments billed to City customers.

SECTION 7 - CONTRACTOR'S RELATION TO THE CITY

I. SCHEDULE OF PAYMENTS

For and in consideration of the services to be performed by CONTRACTOR pursuant to this agreement, the City agrees to make payments to the CONTRACTOR as follows:

1. The CONTRACTOR will submit an invoice to the City by 10th of the month following the month of service. The City will remit payment to the CONTRACTOR within thirty (30) days of receipt of invoice. City shall pay a service charge on all past due amounts (over 30 days aged) accruing from the date of the invoice at a rate of eighteen percent (18%) per annum.
2. The invoice shall be computed by multiplying the initial number of residential units being provided refuse service in the service area times the "Base Price" per unit. The City and the CONTRACTOR agree that the initial number of residential units being billed for refuse in the service area is 3,860. No adjustment to the herein agreed Base Price of \$23.08 effective October 1st, 2022, for either CPI or disposal fee may be effective until October 1, 2023 as provided for in Section 3, except, should the \$5.00 per ton disposal cost described in Section 3 be delayed in its implementation or reduced in amount, a corresponding adjustment will be made in the base rate paid Waste Pro. Further, the number of residential units being provided refuse service shall be reviewed once per year on the anniversary date beginning October 1, 2023. This count shall be provided to the CONTRACTOR and serve as the basis for future monthly billings to the City and for any funds due to/from the CONTRACTOR. If a significant number of households is annexed into the City or otherwise added to the agreed 3,860 as set forth in this Section, a revised count shall be done at that time.

SECTION 8 - QUALITY OF SERVICE

E. GUARANTEES OF PERFORMANCE

PERFORMANCE BOND: The CONTRACTOR, no later than September 28, 2022 at 4 PM shall deposit with the City a performance bond in the amount of one hundred thousand U.S. dollars (\$100,000) as a guarantee to the City of faithful performance under the terms of this contract. In no event shall the bond be less than \$100,000. The bond shall be maintained for the duration of this contract. CONTRACTOR shall supply the City with a new annually renewable bond at least 30 days prior to the expiration of any bond. Failure to keep the bond in full force and effect shall be a material breach and entitle the City to immediately terminate the Contract. This performance bond shall be written by a company with a Class 9, A or high financial rating as shown in Best's Key Rating Guide.

WHEREFORE, The CITY and the CONTRACTOR, based in the recognition of the high level of service delivered by CONTRACTOR in performance of its obligations under the contract, its agreement to maintain the same level of service and cooperation and the financial consideration set forth that provide for stable collection costs for ratepayers and the meeting of administrative costs for the CITY, agree to extend the term of the current contract, as provided for in Section 6. C., to an expiration date of September 30, 2026.

All other terms and conditions set forth in the current agreement as amended, not in conflict with this amendment, remain unchanged and in full force and affect.

IN WITNESS WHEREOF, the City of Alachua and Waste Pro of Florida, Inc. have caused this amendment and extension of the contract to be executed.

****Signature Page Follows****

THIS AGREEMENT approved by the Alachua City Commission on _____, 2022.

CITY OF ALACHUA, FLORIDA

By: _____
Gib Coerper, Mayor

ATTEST

By: _____
W. Michael DaRoza, City Manager /Clerk

Date: _____

Date: _____

APPROVED AS TO FORM:

Marian B Rush, City Attorney

Date: _____

WASTE PRO OF FLORIDA, INC.

Brian Wintjen, Regional Vice President

ATTEST

By: _____

Date: _____

Date: _____

WastePro Schedule Representing Cost Increases

job title	% pay increase		
maintanace	50%		
driver	41.66%		
dispatch	40%		
supervisor	20%		
Routine Maintenance % cost increase			
PM			
b PM	58.92%		
steer tires	32.51%		
rear tires	42.58%		
drums	36.54%		
brake shoes	9.55%		
engine oil	32.95%		
Gear oil	190.48%		
Transmission oil	-18.69%		
hydraulic oil	42.11%		
coolant	47.51%		
Grease	31.86%		
cart cost	% cost increase		
replacement cart	14.28%		
lids	7.69%		
Disposal			
	\$52.00 to 53.50		2.88%
Fuel			
	\$2.35 average	\$5.23 current	122.25%

Page 1 of 1
2022 New Contracts Comparison Schedule

Solid Waste Contractor	CITY	Population	Old Rate	2022 Contracts New Rate	Who Pays Disposal	Rate if City paid disposal*	Customer Rate	Previous Service**	New Service**	Who Owns Carts	% Increase
Waste Pro of Florida, Inc.	Town of Howie - in the Hills	1,837	\$16.86	\$24.89	CITY	\$24.89	Not in Place	2x/ 1x/ 1x	2x/ 1x/ 1x	Hauler	47.62%
Waste Pro of Florida, Inc.	Lee Co.	756,570	\$13.31	\$21.45	CITY	\$21.45	Varies by City \$257.23 - \$319.02 Annual Assessment	1x /1x /1x	1x/ 1x/ 1x	No Carts	61.16%
Waste Pro of Florida, Inc.	City of Miramar	140,479	\$18.75	\$35.55	Hauler	\$30.55	\$30.46	2x/ 1x/ EOW	2x/ 1x/ EOW	CITY	89.60%
Waste Pro of Florida, Inc.	City of Alachua	10,800	\$15.50	Proposed \$23.08	Hauler	\$18.08	Proposed in Ordinance 22-23 \$25.60***	1x/ 1x/ 1x	1x/ 1x/ 1x	Hauler	Proposed 46.80%
FCC Environmental Services, LLC	City of Palm Coast	88,222	\$20.16	\$32.32	CITY	\$32.32	\$29.97	2x/ 1x/ 1x	2x/ 1x/ 1x	No Carts	60.32%
GFL Environmental, Inc.	Alachua County	Unincorporated 129,551	Pay as you Throw				Annual Assessment for 96 Gal. Cart \$322.68 (Monthly \$26.89)	1x/ 1x/ 1x	1x/ 1x/ 1x	Hauler	

* \$5 subtracted from contractor rate if city pays disposal. COA does not pay disposal
so it is added to Waste Pro rate to compensate (\$23.08 COA rate to WP - \$5 = 17.75 net to WP)€

** # of Garbage, Recycle and Yard Waste Pick Ups per Week

***includes City Administrative Cost \$2.52

CPI SCHEDULE

CPI Annual Percentage		
2022	9.1	
2021	7	
2020	1.4	
2019	2.3	
2018	1.9	
2017	2.1	
	Total	
2016	2.1	2016 -2022 25.9%
2015	0.7	
2014	0.8	
2013	1.5	
2012	1.7	
2011	3	
2010	1.5	
	Total	
2009	2.7	2009 -2015 11.9%
Total Combined		37.8%



Economic News Release

Consumer Price Index Summary

Transmission of material in this release is embargoed until
8:30 a.m. (ET) July 13, 2022 USDL-22-1470

Technical information: (202) 691-7000 * cpi_info@bls.gov * www.bls.gov/cpi
Media Contact: (202) 691-5902 * PressOffice@bls.gov

CONSUMER PRICE INDEX - JUNE 2022

The Consumer Price Index for All Urban Consumers (CPI-U) increased 1.3 percent in June on a seasonally adjusted basis after rising 1.0 percent in May, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased 9.1 percent before seasonal adjustment.

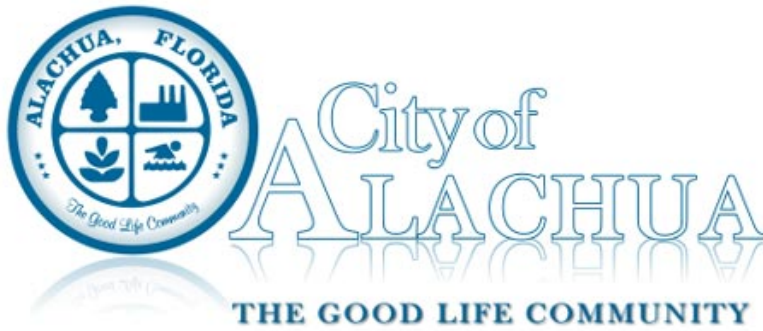
The increase was broad-based, with the indexes for gasoline, shelter, and food being the largest contributors. The energy index rose 7.5 percent over the month and contributed nearly half of the all items increase, with the gasoline index rising 11.2 percent and the other major component indexes also rising. The food index rose 1.0 percent in June, as did the food at home index.

The index for all items less food and energy rose 0.7 percent in June, after increasing 0.6 percent in the preceding two months. While almost all major component indexes increased over the month, the largest contributors were the indexes for shelter, used cars and trucks, medical care, motor vehicle insurance, and new vehicles. The indexes for motor vehicle repair, apparel, household furnishings and operations, and recreation also increased in June. Among the few major component indexes to decline in June were lodging away from home and airline fares.

The all items index increased 9.1 percent for the 12 months ending June, the largest 12-month increase since the period ending November 1981. The all items less food and energy index rose 5.9 percent over the last 12 months. The energy index rose 41.6 percent over the last year, the largest 12-month increase since the period ending April 1980. The food index increased 10.4 percent for the 12-months ending June, the largest 12-month increase since the period ending February 1981.

Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average

	Seasonally adjusted changes from preceding month							Un-adjusted 12-mos. ended Jun. 2022
	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022	May 2022	Jun. 2022	
All items	0.6	0.6	0.8	1.2	0.3	1.0	1.3	9.1
Food	0.5	0.9	1.0	1.0	0.9	1.2	1.0	10.4
Food at home	0.4	1.0	1.4	1.5	1.0	1.4	1.0	12.2
Food away from home ⁽¹⁾	0.6	0.7	0.4	0.3	0.6	0.7	0.9	7.7
Energy	0.9	0.9	3.5	11.0	-2.7	3.9	7.5	41.6
Energy commodities	1.3	-0.6	6.7	18.1	-5.4	4.5	10.4	60.6
Gasoline (all types)	1.3	-0.8	6.6	18.3	-6.1	4.1	11.2	59.9
Fuel oil ⁽¹⁾	-2.4	9.5	7.7	22.3	2.7	16.9	-1.2	98.5
Energy services	0.3	2.9	-0.4	1.8	1.3	3.0	3.5	19.4
Electricity	0.5	4.2	-1.1	2.2	0.7	1.3	1.7	13.7
Utility (pipel) gas service	-0.3	-0.5	1.5	0.6	3.1	8.0	8.2	38.4
All items less food and energy	0.6	0.6	0.5	0.3	0.6	0.6	0.7	5.9
Commodities less food and energy commodities	1.2	1.0	0.4	-0.4	0.2	0.7	0.8	7.2
New vehicles	1.2	0.0	0.3	0.2	1.1	1.0	0.7	11.4
Used cars and trucks	3.3	1.5	-0.2	-3.8	-0.4	1.8	1.6	7.1
Apparel	1.1	1.1	0.7	0.6	-0.8	0.7	0.8	5.2
Medical care commodities ⁽¹⁾	0.0	0.9	0.3	0.2	0.1	0.3	0.4	3.2
Services less energy services	0.3	0.4	0.5	0.6	0.7	0.6	0.7	5.5
Shelter	0.4	0.3	0.5	0.5	0.5	0.6	0.6	5.6
Transportation services	0.0	1.0	1.4	2.0	3.1	1.3	2.1	8.8
Medical care services	0.3	0.6	0.1	0.6	0.5	0.4	0.7	4.8
Footnotes								
⁽¹⁾ Not seasonally adjusted.								



Commission Agenda Item

MEETING DATE: 9/12/2022

SUBJECT: Amend and extend Waste Pro Solid Waste Contract

PREPARED BY: G.B. Wilson, Compliance & Risk Management Director

RECOMMENDED ACTION:

Approve the City of Alachua - Waste Pro of Florida, Inc. Contract Fourth Amendment effective October 1, 2022, increasing the City monthly rate paid to Waste Pro Inc. and extending the contract term to September 30, 2026.

Summary

Waste Pro of Florida, Inc., a Florida Corporation (Waste Pro), has been providing residential solid waste collection and disposal services to City households by the current contract with the City effective January 1, 2009. The contract has been amended three times, extended two times and expires September 30, 2022 unless extended for four years for the last time as provided in the here proposed and recommended Fourth Amendment.

The proposed extension, as stipulated in the third contract amendment, is contingent upon successful negotiation of rates between the City and Waste Pro. City staff began contact with Waste Pro early in 2021 and reached agreement in July after establishing information by studying Consumer Price Index (CPI) reports as represented by Attachment A, studying Waste Pro presented representative cost increases, Attachment B) and accumulating and comparing Florida municipal solid waste service contracts bid and awarded in 2022, Attachment C.

Salient facts include that Waste Pro has not received a CPI increase since its current rate was reduced to \$15.50 per unit per month by Amendment 3 to the Contract dated August 22, 2016 (this amendment also eliminated a two rate system of \$21.47 per month in Turkey Creek and \$20.74 in the rest of City). Further, CPI increases, had they been implemented from 2016 to present, total 25.95 percent, see Attachment B.

One tipping fee increase to raise the payment to Waste Pro to \$15.90 was granted February 22, 2021. The tipping fee increase was absorbed by the City, reduced the City administrative portion of the customer service fee and not passed on to increase the cost to the City customer.

The lack of CPI index increases over the past six years of the contract, recognized universal cost increases, increase of Alachua County disposal fees by \$5.00 per ton effective 10-1-21, unstable market conditions and the contracts awarded in Florida in 2022 clearly support the conclusion the City, if it were to advertise the existing contract for bids, should expect rates paid to contractor to be no lower than \$30 if the City continues to not pay the \$5.55 monthly cost per customer for tipping fees. A \$30 rate paid contractor plus a \$2.52 COA administrative cost yields a \$32.52 City Customer monthly rate. The Contract rate to Waste Pro negotiated by City Staff, including the County disposal fee increase from \$52 to \$57 per ton, is \$23.08, plus the City administrative fee of \$2.52 yielding the recommended City customer fee increase to \$25.60.

Copies of the COA - Waste Pro recommended contract fully executed by Waste Pro are attached.

FINANCIAL IMPACT: Yes

BUDGETED: No

AMOUNT: \$324,240.00

FUNDING SOURCE: General Fund

ADDITIONAL FINANCIAL INFORMATION: Item not budgeted until contract executed.

COMMISSION GOALS:

Quality of Life, Community Enhancement, Strengthen Community Services

ATTACHMENTS:

Description

- ❑ Waste Pro Fourth Amendment and Third Extension
- ❑ Attachment A Consumer Price Index
- ❑ Attachment B Waste Pro Schedule Representing Cost Increase
- ❑ Attachment C 2022 Sample of Awarded Bids in Florida

**FOURTH CONTRACT AMENDMENT INCLUDING
THIRD CONTRACT EXTENSION**

FOR

RESIDENTIAL COLLECTION AND DISPOSAL OF SOLID WASTE, YARD WASTE,
AND RECYCLING

Between

THE CITY OF ALACHUA, FLORIDA ("CITY")

And

WASTE PRO OF FLORIDA, INC. ("CONTRACTOR")

THIS AGREEMENT, contingent upon the approval of the City of Alachua City Commission, made effective October 1st, 2022, by and between the City of Alachua, Florida, herein referred to as "CITY" and Waste Pro of Florida, Inc., herein referred to as "CONTRACTOR".

All references in this Fourth Amendment shall refer to the like Section, paragraph, and sub paragraph of the Original Contract dated January 1, 2009. Each referenced Section, paragraph, and sub paragraph as set forth below is rewritten in part and is intended and agreed to be substituted for the original contract language including as it may be heretofore amended by amendments one, two and three.

The CITY and CONTRACTOR enter this fourth amendment to continue providing, through CONTRACTOR, high quality services for the collection and disposal of residential garbage, refuse, yard trash, waste, and other collections along with the processing of recyclable materials within the city limits of the City of Alachua. The collection and disposal of solid waste and the processing of recyclable materials are extremely important services. This fourth amendment, including a third extension, is made to the contract effective January 1, 2009, that was first amended November 17, 2011, second amendment executed May 5, 2014, and third amendment dated August 22, 2016 and it is hereby agreed that it is in the best interest of CITY (the public) and CONTRACTOR to further modify and extend, the term and conditions of the contract, as previously amended. All other terms and conditions not in conflict with this Fourth Amendment are herein incorporated as if fully restated herein.

THEREFORE, in consideration of the mutual covenants, agreements and considerations contained herein, CITY and CONTRACTOR hereby agree as hereinafter set forth:

SECTION 3 - RATE ADJUSTMENTS

A. CHANGES IN COST OF DOING BUSINESS AND COLLECTION RATES:

The fees or compensation payable to the CONTRACTOR for the second and subsequent years of the term of this fourth amendment may be adjusted upward or downward from the Base Price on the anniversary date (beginning October 1, 2023) upon written request of

CITY or the CONTRACTOR at least 90 days (July 1) before the anniversary date. If requested, the rate adjustment shall be equal to the annual net change in the Consumer Price Index (CPI) for All Urban Consumers, published by the US Department of Labor, Bureau of Labor Statistics. This annual net change shall be measured by taking the current year annual rate and comparing it to the preceding calendar year annual rate. For example, 2022 and each year thereafter, the calculation would compare the twelve-month period ending in September 2022, to a like period in 2021. The CPI adjustment shall then be added to the Base Price. The CPI adjustment will only be applied to the cost of collection and will not be applied to the disposal costs. Any requests for changes in disposal costs shall follow the method described in Section 3 B. Both CITY and the CONTRACTOR have the right to request a separate rate adjustment due to increases or decreases in disposal costs. If either rate adjustment is not requested by one or both parties, the rate adjustment for that particular 12 month period shall be deemed waived by one or both parties and shall not be taken into consideration in future rate adjustments. The City Manager shall have the administrative authority to ratify all rate adjustments requested by either party but the CONTRACTOR shall have the right to appeal any such decision to the City Commission and the decision of the Commission shall be final and binding. However, adoption of an Ordinance to amend Section 30-34 of the City Code shall be required in order to pass on any rate adjustments as billed to City customers.

B. UNUSUAL CHANGES AND DISPOSAL COSTS:

The CONTRACTOR or CITY may petition the other on the anniversary date, beginning October 1, 2023, for rate adjustments or at reasonable times on the basis of unusual changes in cost of doing business such as revised laws, ordinances or regulations, changes in location of disposal sites or changes in disposal charges. Both the CITY and the CONTRACTOR acknowledge that the disposal cost per ton was to increase by \$1.50 to a new rate of \$53.50 at the Alachua County Landfill effective October 1, 2022. The announced new rate was then included in the base rate to be set forth in Section 7 below. However, the City was notified by County Staff on August 15, 2022 that the County disposal fee was to be adjusted up from the announced increase of \$1.50 per ton to \$5.00 per ton. The distributed cost of the additional disposal fee (\$3.50/per ton) yields an increase of 33 cents per month per residential customer. The Alachua County Board of County Commissioners, on August 16, 2021, by Resolution No. 22-0155, officially adopted the \$5.00 per ton increase to be effective 10-1-22. The added 33 cent per City Customer disposal fee cost was negotiated between CITY and CONTRACTOR and fully added to and incorporated in the CONTRACTOR rate

The City reserves the right at any time to directly pay disposal costs. In which instance the CONTRACTOR shall immediately negotiate residential rates which exclude disposal costs. It is recognized that the actual disposal costs charged, effective 10-1-22 to the CONTRACTOR by Alachua County for disposal of residential solid waste are included in

the rate to be paid CONTRACTOR pursuant to this Agreement. Disposal costs are subject to change. In the event of such change, the rate charged to the City shall be commensurate to the actual disposal charge to Waste Pro. The City Manager shall have the administrative authority to ratify all rate adjustments requested by the CONTRACTOR or CITY. However, CONTRACTOR reserves the right to appeal any such decision to the City Commission and the decision of the Commission shall be final and binding. Adoption of an Ordinance to amend Section 30-34 of the City Code shall be required in order to pass on any rate adjustments billed to City customers.

SECTION 7 - CONTRACTOR'S RELATION TO THE CITY

I. SCHEDULE OF PAYMENTS

For and in consideration of the services to be performed by CONTRACTOR pursuant to this agreement, the City agrees to make payments to the CONTRACTOR as follows:

1. The CONTRACTOR will submit an invoice to the City by 10th of the month following the month of service. The City will remit payment to the CONTRACTOR within thirty (30) days of receipt of invoice. City shall pay a service charge on all past due amounts (over 30 days aged) accruing from the date of the invoice at a rate of eighteen percent (18%) per annum.
2. The invoice shall be computed by multiplying the initial number of residential units being provided refuse service in the service area times the "Base Price" per unit. The City and the CONTRACTOR agree that the initial number of residential units being billed for refuse in the service area is 3,860. No adjustment to the herein agreed Base Price of \$23.08 effective October 1st, 2022, for either CPI or disposal fee may be effective until October 1, 2023 as provided for in Section 3, except, should the \$5.00 per ton disposal cost described in Section 3 be delayed in its implementation or reduced in amount, a corresponding adjustment will be made in the base rate paid Waste Pro. Further, the number of residential units being provided refuse service shall be reviewed once per year on the anniversary date beginning October 1, 2023. This count shall be provided to the CONTRACTOR and serve as the basis for future monthly billings to the City and for any funds due to/from the CONTRACTOR. If a significant number of households is annexed into the City or otherwise added to the agreed 3,860 as set forth in this Section, a revised count shall be done at that time.

SECTION 8 - QUALITY OF SERVICE

E. GUARANTEES OF PERFORMANCE

PERFORMANCE BOND: The CONTRACTOR, no later than September 28, 2022 at 4 PM shall deposit with the City a performance bond in the amount of one hundred thousand U.S. dollars (\$100,000) as a guarantee to the City of faithful performance under the terms of this contract. In no event shall the bond be less than \$100,000. The bond shall be maintained for the duration of this contract. CONTRACTOR shall supply the City with a new annually renewable bond at least 30 days prior to the expiration of any bond. Failure to keep the bond in full force and effect shall be a material breach and entitle the City to immediately terminate the Contract. This performance bond shall be written by a company with a Class 9, A or high financial rating as shown in Best's Key Rating Guide.

WHEREFORE, The CITY and the CONTRACTOR, based in the recognition of the high level of service delivered by CONTRACTOR in performance of its obligations under the contract, its agreement to maintain the same level of service and cooperation and the financial consideration set forth that provide for stable collection costs for ratepayers and the meeting of administrative costs for the CITY, agree to extend the term of the current contract, as provided for in Section 6. C., to an expiration date of September 30, 2026.

All other terms and conditions set forth in the current agreement as amended, not in conflict with this amendment, remain unchanged and in full force and affect.

IN WITNESS WHEREOF, the City of Alachua and Waste Pro of Florida, Inc. have caused this amendment and extension of the contract to be executed.

****Signature Page Follows****

THIS AGREEMENT approved by the Alachua City Commission on _____, 2022.

CITY OF ALACHUA, FLORIDA

By: _____
Gib Coerper, Mayor

ATTEST

By: _____
W. Michael DaRoza, City Manager /Clerk

Date: _____

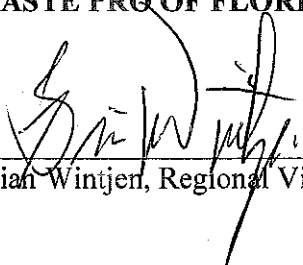
Date: _____

APPROVED AS TO FORM:

Marian B Rush, City Attorney

Date: _____

WASTE PRO OF FLORIDA, INC.



Brian Wintjen, Regional Vice President

ATTEST

By: Carla Camell

Date: 9/6/22

Date: 9-6-22



Economic News Release



Consumer Price Index Summary

Transmission of material in this release is embargoed until
8:30 a.m. (ET) July 13, 2022 USDL-22-1470

Technical information: (202) 691-7000 * cpi_info@bls.gov * www.bls.gov/cpi
Media Contact: (202) 691-5902 * PressOffice@bls.gov

CONSUMER PRICE INDEX - JUNE 2022

The Consumer Price Index for All Urban Consumers (CPI-U) increased 1.3 percent in June on a seasonally adjusted basis after rising 1.0 percent in May, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased 9.1 percent before seasonal adjustment.

The increase was broad-based, with the indexes for gasoline, shelter, and food being the largest contributors. The energy index rose 7.5 percent over the month and contributed nearly half of the all items increase, with the gasoline index rising 11.2 percent and the other major component indexes also rising. The food index rose 1.0 percent in June, as did the food at home index.

The index for all items less food and energy rose 0.7 percent in June, after increasing 0.6 percent in the preceding two months. While almost all major component indexes increased over the month, the largest contributors were the indexes for shelter, used cars and trucks, medical care, motor vehicle insurance, and new vehicles. The indexes for motor vehicle repair, apparel, household furnishings and operations, and recreation also increased in June. Among the few major component indexes to decline in June were lodging away from home and airline fares.

The all items index increased 9.1 percent for the 12 months ending June, the largest 12-month increase since the period ending November 1981. The all items less food and energy index rose 5.9 percent over the last 12 months. The energy index rose 41.6 percent over the last year, the largest 12-month increase since the period ending April 1980. The food index increased 10.4 percent for the 12-months ending June, the largest 12-month increase since the period ending February 1981.

Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average

	Seasonally adjusted changes from preceding month							Un-adjusted 12-mos. ended Jun. 2022
	Dec. 2021	Jan. 2022	Feb. 2022	Mar. 2022	Apr. 2022	May 2022	Jun. 2022	
All items	0.6	0.6	0.8	1.2	0.3	1.0	1.3	9.1
Food	0.5	0.9	1.0	1.0	0.9	1.2	1.0	10.4
Food at home	0.4	1.0	1.4	1.5	1.0	1.4	1.0	12.2
Food away from home ⁽¹⁾	0.6	0.7	0.4	0.3	0.6	0.7	0.9	7.7
Energy	0.9	0.9	3.5	11.0	-2.7	3.9	7.5	41.6
Energy commodities	1.3	-0.6	6.7	18.1	-5.4	4.5	10.4	60.6
Gasoline (all types)	1.3	-0.8	6.6	18.3	-6.1	4.1	11.2	59.9
Fuel oil ⁽¹⁾	-2.4	9.5	7.7	22.3	2.7	16.9	-1.2	98.5
Energy services	0.3	2.9	-0.4	1.8	1.3	3.0	3.5	19.4
Electricity	0.5	4.2	-1.1	2.2	0.7	1.3	1.7	13.7
Utility (pipel) gas service	-0.3	-0.5	1.5	0.6	3.1	8.0	8.2	38.4
All items less food and energy	0.6	0.6	0.5	0.3	0.6	0.6	0.7	5.9
Commodities less food and energy commodities	1.2	1.0	0.4	-0.4	0.2	0.7	0.8	7.2
New vehicles	1.2	0.0	0.3	0.2	1.1	1.0	0.7	11.4
Used cars and trucks	3.3	1.5	-0.2	-3.8	-0.4	1.8	1.6	7.1
Apparel	1.1	1.1	0.7	0.6	-0.8	0.7	0.8	5.2
Medical care commodities ⁽¹⁾	0.0	0.9	0.3	0.2	0.1	0.3	0.4	3.2
Services less energy services	0.3	0.4	0.5	0.6	0.7	0.6	0.7	5.5
Shelter	0.4	0.3	0.5	0.5	0.5	0.6	0.6	5.6
Transportation services	0.0	1.0	1.4	2.0	3.1	1.3	2.1	8.8
Medical care services	0.3	0.6	0.1	0.6	0.5	0.4	0.7	4.8
Footnotes								
⁽¹⁾ Not seasonally adjusted.								

WastePro Schedule Representing Cost Increases

job title	% pay increase		
maintanace		50%	
driver		41.66%	
dispatch		40%	
supervisor		20%	
Routine Maintenance % cost increase			
PM			
b PM		58.92%	
steer tires		32.51%	
rear tires		42.58%	
drums		36.54%	
brake shoes		9.55%	
engine oil		32.95%	
Gear oil		190.48%	
Transmission oil		-18.69%	
hydraulic oil		42.11%	
coolant		47.51%	
Grease		31.86%	
cart cost	% cost increase		
replacement cart		14.28%	
lids		7.69%	
Disposal			
		\$52.00 to 53.50	2.88%
Fuel			
	\$2.35 average	\$5.23 current	122.25%

Page 1 of 1
2022 New Contracts Comparison Schedule

Solid Waste Contractor	CITY	Population	Old Rate	2022 Contracts New Rate	Who Pays Disposal	Rate if City paid disposal*	Customer Rate	Previous Service**	New Service**	Who Owns Carts	% Increase
Waste Pro of Florida, Inc.	Town of Howie - in the Hills	1,837	\$16.86	\$24.89	CITY	\$24.89	Not in Place	2x/ 1x/ 1x	2x/ 1x/ 1x	Hauler	47.62%
Waste Pro of Florida, Inc.	Lee Co.	756,570	\$13.31	\$21.45	CITY	\$21.45	Varies by City \$257.23 - \$319.02 Annual Assessment	1x /1x /1x	1x/ 1x/ 1x	No Carts	61.16%
Waste Pro of Florida, Inc.	City of Miramar	140,479	\$18.75	\$35.55	Hauler	\$30.55	\$30.46	2x/ 1x/ EOW	2x/ 1x/ EOW	CITY	89.60%
Waste Pro of Florida, Inc.	City of Alachua	10,800	\$15.50	Proposed \$23.08	Hauler	\$18.08	Proposed in Ordinance 22-23 \$25.60***	1x/ 1x/ 1x	1x/ 1x/ 1x	Hauler	Proposed 46.80%
FCC Environmental Services, LLC	City of Palm Coast	88,222	\$20.16	\$32.32	CITY	\$32.32	\$29.97	2x/ 1x/ 1x	2x/ 1x/ 1x	No Carts	60.32%
GFL Environmental, Inc.	Alachua County	Unincorporated 129,551	Pay as you Throw				Annual Assessment for 96 Gal. Cart \$322.68 (Monthly \$26.89)	1x/ 1x/ 1x	1x/ 1x/ 1x	Hauler	

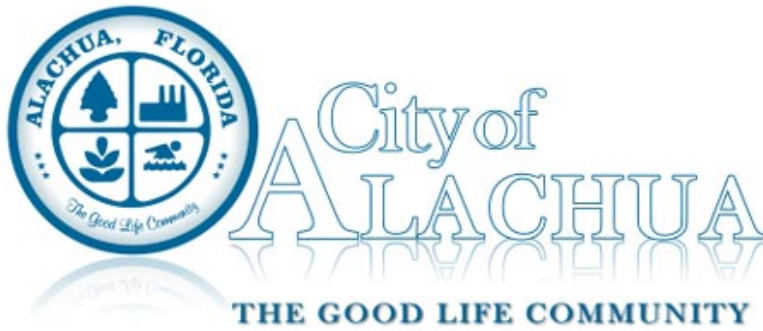
* \$5 subtracted from contractor rate if city pays disposal. COA does not pay disposal
so it is added to Waste Pro rate to compensate (\$23.08 COA rate to WP - \$5 = 17.75 net to WP)€

** # of Garbage, Recycle and Yard Waste Pick Ups per Week

***includes City Administrative Cost of \$2.52

CPI SCHEDULE

CPI Annual Percentage		
2022	9.1	
2021	7	
2020	1.4	
2019	2.3	
2018	1.9	
2017	2.1	
	Total	
2016	2.1	2016 -2022 25.9%
2015	0.7	
2014	0.8	
2013	1.5	
2012	1.7	
2011	3	
2010	1.5	
	Total	
2009	2.7	2009 -2015 11.9%
Total Combined		37.8%



Commission Agenda Item

MEETING DATE: 9/12/2022

SUBJECT: School Resource Officer Contract for 2022-2023 School Year

PREPARED BY: Jesse J. Sandusky - Chief of Police

RECOMMENDED ACTION:

Authorize the Mayor, City Manager and City Attorney to execute the agreement between the School Board of Alachua County (SBAC) and City of Alachua, for provision of the School Resource Officer Program, and submit three signed originals to the SBAC.

Summary

The School Board of Alachua County (SBAC) has expressed its intent to continue the School Resource Officer Program (SROP) with the City of Alachua for the four schools within our jurisdiction – Santa Fe High School, Mebane Middle School, Alachua Elementary School and Irby Elementary School. As such, the SBAC has requested the City enter into another agreement for the 2022-2023 school year.

The agreement requires a total of five (5) School Resource Officers – one (1) in each of the elementary and middle schools, and two (2) at Santa Fe High School. The share of funding for Alachua schools for this contract is \$320,400.00 which represents a \$20,400.00 increase from the previous year and funds will continue to be paid to the City in ten monthly payments, beginning September 30th, 2022.

FINANCIAL IMPACT: Yes

BUDGETED: Yes

AMOUNT: \$320,400.00

FUNDING SOURCE: Other

ADDITIONAL FINANCIAL INFORMATION: Funding provided by School Board of Alachua County.

COMMISSION GOALS:

Strengthen Community Services

ATTACHMENTS:

	Description
	2022-2023 SRO Contract

**AGREEMENT BETWEEN
THE SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA
And
THE CITY OF ALACHUA, FLORIDA
FOR
A SCHOOL RESOURCE OFFICER PROGRAM**

THIS AGREEMENT, made effective the 1st day of August, 2022, by and between THE SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA, (hereinafter referred to as the “School Board”), and THE CITY OF ALACHUA, (hereinafter referred to as the “City”). (School Board or City may be referred to as “Party” or jointly referred to as “Parties.”);

WHEREAS, the School Board and the City desire to provide a crime and delinquency prevention program to the public schools within the City of Alachua; and

WHEREAS, the School Board and the City desire to provide a safe school environment through a School Resource Officer Program (hereinafter referred to as “SROP”);

NOW THEREFORE, in consideration of the mutual promises and covenants herein contained, the School Board and the City hereby agree as follows:

1. The City, by and through its police department, Alachua Police Department (hereinafter referred to as “APD”), shall implement a SROP in each of the following schools and shall assign a School Resource Officer (hereinafter referred to as “SRO”) to schools on each day that school is in session:

Santa Fe High School*
Mebane Middle School
Alachua Elementary School
Irby Elementary School

* Two officers shall be assigned to cover Santa Fe High School

2. The School Board agrees to pay \$320,400.00 as its share of funding for the listed schools for the period from August 1, 2022 to July 31, 2023. This amount represents the School Board’s portion of the twelve-month cost of the salaries, benefits and operating expenses for the SROP and any other costs of the program that the Chief of Police deems necessary to its operation, to include training and other administrative costs associated with equipping and staffing the program at the levels indicated above. In the event that the regularly assigned SRO is not available to staff his/her school, the Chief of Police shall assign a replacement SRO to cover during all portions of the school day when school is in session, consistent with the staffing levels outlined in Paragraph 1, and provisions outlined in the School Resource Work Hours section of “Exhibit A”, attached hereto.

Funds provided by the School Board during the term of this Agreement for the cost of the SROP shall be paid to the City in twelve (12) equal monthly payments beginning September 30, 2022.

Invoices will be paid within the time frame designated by Florida Statutes. (In the event the state of Florida withholds or reserves any part of the funds of the District's Safe Schools allocation or other allocations designated for school safety/security, or in the event the City of Alachua reduces APD's budget for the SROP, the Parties may renegotiate the compensation provided for herein and scope of services to be provided hereunder.)

3. Each school listed in paragraph 1 shall, with the participation of the assigned SROs, develop a safety plan that addresses internal and external threats.
4. The School Board will ensure that each school listed in paragraph 1 shall report child abuse in conformance with Chapter 39, Florida Statutes.
5. The City shall also continue to provide supervision of the SROP, including scheduled and non-scheduled visits to middle and high schools.
6. The SROP will operate in accordance with the guidelines attached hereto as "Exhibit A."
7. The School Board and the City agree, pursuant to F.S. 1002.221(2)(c), to share certain student education records and information in order to further the crime and delinquency prevention programs contemplated by this Agreement. The School Board agrees to provide student demographic information, enrollment data, current schedule, attendance and summary discipline information through its online student information system to each School Resource Officer, for students at the school where the Officer is assigned.
8. SROs shall remain employees of the City of Alachua and shall not be employees or agents of the School Board. The School Board and the City acknowledge that SROs are police officers who shall uphold the law under the direct supervision and control of the City and APD. SROs shall remain responsive to the chain of command of the City and APD. However, school resource officers will cooperate with any state or federal investigations into School Board conduct, if the officer witnessed or was involved in the incident under investigation.
9. SROs and their supervisors shall maintain an open line of communication with the School Board's Chief of Safety and School Security, particularly as it pertains to any matters involving school safety, security, and/or activity that involve students or staff in the law enforcement process. This shall include, but is not limited to, a weekly written report/briefing by SRO supervisors describing any arrests, security breaches, or other significant events that involve law enforcement intervention.
10. This Agreement may be terminated by either Party upon thirty (30) days written notice that the other Party has failed to substantially perform in accordance with the terms and conditions of this Agreement. This Agreement may also be terminated without cause by either Party upon ninety (90) days written notice. Termination of this Agreement may only be accomplished as provided herein. In the event this Agreement is terminated, prorated compensation will be made to the City

for services performed to the date of termination. In the event that Agreement is terminated and the City has been provided with payment for services under this Agreement that have not been provided because of the termination, the School Board will be entitled to a credit or refund as may be appropriate.

11. Any and all notices or any other communication herein required or permitted shall be deemed to have been given when deposited in the United States postal service as regular mail, postage prepaid, and addressed as follows:

Shane Andrew,
Superintendent
School Board of Alachua County
620 East University Avenue
Gainesville, FL 32601

W. Michael DaRoza,
City Manager
City of Alachua
P.O. Box 9
Alachua, FL 32616

12. The School Board, the City, their agents, and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by negotiation between the Superintendent and the City Manager or their designees.
13. This Agreement constitutes the full understanding of the Parties, and no terms, conditions, understandings, or agreement purporting to modify or vary the terms of this Agreement shall be binding unless hereafter made in writing and signed by both Parties.
14. This Agreement is being entered into strictly between the School Board and the City and is not to be relied upon by anyone other than these two Parties.
15. In entering into this Agreement, neither the School Board nor the City is waiving any privileges or immunities they are entitled to under the law, including, but not limited to, Chapter 768 of the Florida Statutes.

This Agreement and included "Exhibit A" constitutes a final written expression of all the terms of this Agreement and is a complete and exclusive statement of those terms.

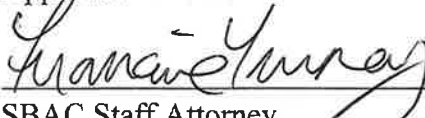
IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their duly authorized officers.

THE SCHOOL BOARD OF
ALACHUA COUNTY, FLORIDA

By: 
Robert P. Hyatt, Chair Date

Attest: 
Shane Andrew, Superintendent Date

Approved as to Form:


SBAC Staff Attorney

THE CITY OF
ALACHUA

By: _____
Gib Coerper, Mayor Date

Attest: _____
W. Michael DaRoza, City Manager Date

Approved as to Form:

City Attorney

EXHIBIT A
CITY OF ALACHUA
SCHOOL RESOURCE OFFICER PROGRAM

The School Resource Officer Program (SROP) is a crime and delinquency prevention program focused on educating and counseling students. The primary objectives of the SROP are:

1. Educating students in the areas of crime prevention, personal safety, substance abuse, anti-bullying, internet crimes against children and cyber safety, and general law education.
2. Helping students with problems through personal or group counseling/mentoring.
3. Gathering information about criminal activity or potential problems within the school or community.
4. Providing law enforcement assistance to school personnel, parents, and students.
5. Developing a positive image of law enforcement officers among students and parents.

School Resource Officer Responsibilities:

1. The School Resource Officer (SRO) shall act as an instructor for specialized short-term programs at all schools, when invited to do so by the principal or a member of the faculty. The SRO shall develop expertise in presenting various subjects to students, which shall include, but are not limited to, a basic understanding of law, the role of law enforcement, and the law enforcement mission. The SRO will seek permission from the principal or a member of the faculty prior to enacting any program within the school. Special topics, which the SRO may discuss in a classroom setting upon request, are listed in the enclosed SRO curriculum.
2. The SRO shall be available for student, parent, and faculty member conferences in order to assist with the identification and solving of problems of a law enforcement or crime prevention nature. In such sessions, the SRO has discretion about what action to take if he or she becomes aware of a criminal act.
3. Visibility is critical to the success of the SRO Program. A law enforcement presence during lunch times, bus arrivals/departures, class changes, as well as the time before and after school, are essential in the scope of duties of an SRO. It is important for the SRO to work with the administration during these periods.
4. The SRO shall become familiar with all community agencies that offer assistance to youths and their families such as mental health clinics, drug treatment centers, and community-based programs. The SRO may make referrals to these agencies when appropriate.
5. The SRO shall not act as a school disciplinarian, school administrator, or principal/assistant principal, but will cooperate and participate as necessary in the School Board's expulsion hearing process if requested by the Superintendent of Schools or his/her legal counsel. The

City will provide case information and/or testimony to the Superintendent, or designee, provided the case is not a pending criminal investigation. In cases of active criminal investigations, the State Attorney, or his/her designee, will govern such action.

6. The SRO shall wear the official Alachua Police Department (APD) uniform at all times while on duty as an SRO. Appropriate civilian attire may be worn on occasions when approved by the City Manager or designee.
7. The SRO will follow and conform to all School Board policies and procedures that do not conflict with the established policies and procedures of the City.
8. The SRO will investigate crimes that take place on school property and may participate in the investigation of crimes known to involve students from his/her school.
9. It is the intent of the parties to minimize misdemeanor arrests on school campus. In accordance with F.S. 1006.13(2)(c) and the Board's Zero-Tolerance for School Related Crimes policy it is not required to report petty acts of misconduct and misdemeanors to a law enforcement agency, including, but not limited to, disorderly conduct, disrupting a school function, simple assault or battery, affray, minor fights, verbal abuse or use of profanity, cheating, petit theft, vandalism, trespassing, and possession or use of tobacco. The parties agree that students need to be held accountable for misbehavior in order to learn from their mistakes, take responsibility for their actions, and reconnect to their school community. The parties agree the most effective means of holding students accountable for their actions include providing them with continuity and support from school officials that interact with them on a daily basis.
10. Should it become necessary to conduct formal law enforcement interviews or investigations with students, the SRO shall adhere to those legal requirements, policies, and procedures established by the State of Florida, the City, and the School Board. The SRO shall inform the student's parent(s) and the principal, or his/her designee, of the investigation/interviews occurring on campus, as soon as practical, if not prohibited by confidentiality provisions of the state law.
11. At the principal's or his/her designee's request, the SRO shall take appropriate law enforcement action against intruders, trespassers, and unwanted unauthorized individuals who may appear at school and/or school-related functions, to the extent that the SRO may do so under the authority of law.
12. The SRO shall assist the principal in developing plans and strategies to prevent and/or minimize dangerous situations that may result from student unrest.
13. The SRO will be given sufficient time at the beginning of the school year to present information to school administrators, faculty, and staff on School Crisis and Emergency plans. All school crisis and emergency plans and any drills, such as active-shooter exercises, shall be approved by the Superintendent or his/her designee.

14. The SRO shall inform the principal, or his/her designee, prior to making “random truancy sweeps.” The individual school shall establish a working policy with the Officer for the referral or transporting of truant students.
15. A regularly scheduled meeting will be held for all SROs to coordinate the exchange of information among SROs in various schools.
16. The SRO Program will not be identical in each school. The character of the program in each school will be greatly influenced by the principal and the needs of that school.
17. The SRO will become familiar with students that may have behavioral/mental health issues and assist school staff and parents in developing non-criminal justice responses to behavioral/mental health issues.
18. The SRO will assist the school administration with conducting lockdown and/or evacuation drills (not including mandated fire drills) during the school year and as scheduled by the school principal. The number, type, and frequency of such drills shall at least minimally meet the standards of Florida Statutes.
19. The SRO and school administration will promote strategies, including Community Oriented Policing, to increase law enforcement effectiveness on school campuses.
20. The SRO will engage the school community (i.e. parents, students, teachers, support staff, and administrators) to conduct a thorough assessment of their school crisis plan, school building layout, scheduling practices, use of human resources for monitoring purposes, and the structural design of the school to determine the need for:
 - Surveillance or security technology, such as closed-circuit television cameras in hallways, parking lots, entrances, etc.
 - Innovations for maximizing the use of human resources to monitor activity.
 - Identifying improvements and ensuring non-duplication of effort in emergency response procedures.

School Resource Officer Assignments:

The City shall implement a SROP in each of the schools listed in paragraph one of the Agreement consistent with the staffing levels described in that paragraph.

School Resource Officer Work Hours:

The SRO work hours should be set by the principal and the SRO’s supervisor with the following understandings:

1. The SRO works a minimum 35-hour week.
2. Special duty, before or after school, may be assigned on a limited basis if the SRO's work day is rearranged to make this possible. (Rearranging the SRO's schedule to provide football, basketball, and other event security should be kept as minimal as possible. Security for ball games and events should be contracted under other terms whenever possible).
3. The SRO may be required to set certain times aside for in-service training, court appearances, etc. The City will make a good-faith effort to schedule in-service training at times other than regular school hours. In the event that the regularly assigned SRO is not available to staff his/her school, the Chief of Police shall assign a replacement SRO to cover during all parts of the school day when school is in session.
4. Officers may use up to ten (10) days of non-emergency leave during the calendar year, so long as the leave is consistent with City policies. If the SRO is not going to be in school, he/she shall inform the principal, or his/her designee, as soon as possible, at least twenty-four (24) hours prior to taking such leave. The Chief of Police will assign a substitute SRO to the school during any part of the school day when school is in session if the regularly assigned SRO is absent. When a substitute SRO is assigned, the City will make a good-faith effort to assign a substitute SRO with the training provided in the Training section of this Exhibit A. However, the City shall not be required to assign a substitute SRO with such training.
5. The school principal will be given the opportunity to provide input on the SRO's performance with the City Manager's designee.

Facilities and Materials:

The SRO should be considered a resource for the principal's administrative staff. The SRO should work closely with the principal or an administrator appointed by the principal. The School Board shall provide, if possible, each SRO the following facilities and materials necessary for the proper performance of the SRO function:

- An air conditioned, properly lighted private and secure office with a telephone and locking file cabinet for business purposes.
- A desk, chair, appropriate office supplies, internet access and secretarial assistance, if needed.
- For the safety of school staff, the officer should be issued a portable 2-way radio or reprogram the APD portable radio, if applicable, for communication with other school personnel.
- A dedicated, hidden SSID for use and access only by SROs.

School Resource Officer Curriculum:

Each SRO may deliver, upon request by school administration or faculty member, classroom instruction or information on the following topics:

1. Law Enforcement as a Career
2. Juvenile Crime:
 - Shoplifting
 - Vandalism
 - Assault and Battery
 - Trespass
 - Burglary
 - Gang Activity
 - Anti- bullying
3. Internet crimes against children and cyber safety.
4. Traffic Safety
5. Impaired Driving
6. Substance Abuse
7. Rape Prevention
8. Crime Prevention
9. Firearm Safety
10. Other topics that the SRO may be requested to cover by the school as the need develops.

Selection Criteria:

Supervisors from APD shall interview each potential SRO. The following factors will be considered in the selection process consistent with City policies:

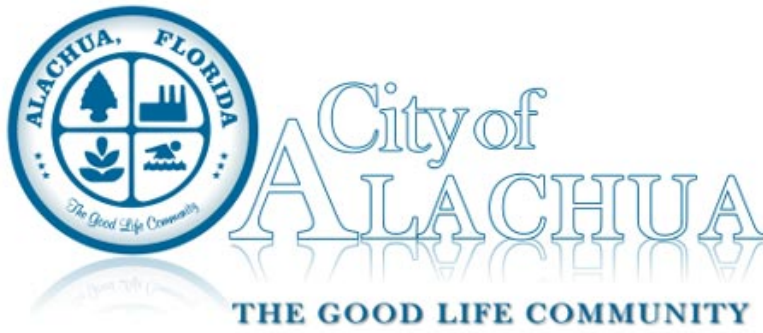
- The officer's desire to work with youth.
- The officer's prior experience in law enforcement and youth work.
- The officer's interpersonal and communication skills.
- The officer's academic background and/or other pertinent training.

Training:

The SRO shall attend the 40-hour "School Resource Officer Basic Training Course" offered by the Attorney General's Office and the 64-hour "Instructor Techniques Course" offered by the Institute of Public Safety as soon as practical. The SRO will also attend a 40-hour Crisis Intervention Training using a curriculum developed by a national organization with expertise in mental health crisis intervention, and provide proof of completion to the School Board. In addition, the officer may be required to attend additional courses in drug education, crime prevention, or such appropriate topics as part of his or her prerequisite training or specialized training. In addition to the listed training, all City personnel are required by the agency to attend mandatory retraining every year. APD will make a good-faith effort to schedule training for times other than regular school hours.

Reports:

On a monthly basis, the City will provide SBAC a copy of the SRO's bi-weekly attendance and leave record and overtime log (timesheet), which documents the SRO's work schedule. This report will indicate hours at school, hours in training, sick hours used, vacation hours used, hours assigned to special details, etc. The report will be broken down by employee with a legend detailing the school to which the employee is assigned. The report will be sent to the Superintendent, or designee, in an electronic format.



Commission Agenda Item

MEETING DATE: 9/12/2022

SUBJECT: August 22, 2022 Budget Workshop Meeting Minutes

PREPARED BY: LeAnne Williams, Deputy City Clerk

RECOMMENDED ACTION:

Approve the minutes.

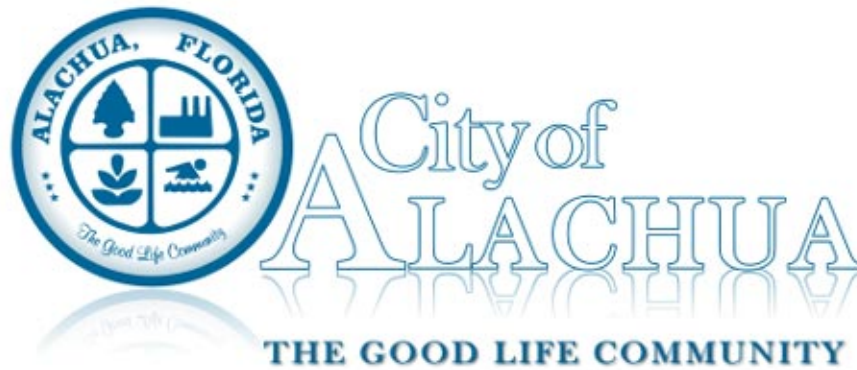
Summary

August 22, 2022 Budget Workshop Meeting Minutes.

ATTACHMENTS:

Description

☐ Minutes



City Commission Workshop Minutes August 22, 2022

Mayor Gib Coerper
Vice Mayor Jennifer Blalock
Commissioner Shirley Green Brown
Commissioner Dayna Miller
Commissioner Edward Potts

City Manager Mike DaRoza
City Attorney Marian Rush

The City Commission will conduct a
City Commission Workshop
At 4:30 PM
to address the item(s) below.

Meeting Date: August 22, 2022

Meeting Location: James A Lewis Commission Chambers
Staff Attending: Robert Bonetti, Heather Carter, Elliot Harris, Jesse Sandusky, Donna Smith, Rodolfo Valladares, LeAnne Williams, Tyler Williams, Cap Wilson, Kathy Winburn, and David Wisener.

WORKSHOP MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

I. CALL TO ORDER

Led by Mayor Gib Coerper.

II. AGENDA ITEM

A. Budget Workshop - Proposed FY 2022-2023 Budgets for the Enterprise and Internal Service Funds

Finance and Administrative Services Director Rob Bonetti introduced the item and provided the staff report.

Mayor Coerper asked what was a scum baffle.

Finance and Administrative Services Director Bonetti asked Public Services Director Rodolfo Valladares to answer this technical question.

Public Services Director Valladares provided the information.

Commissioner Miller asked for an explanation of the Capital Improvement Plan (CIP) for electric services.

Public Services Director Valladares provided the information.

Commissioner Miller asked for an explanation of the CIPs for water and wastewater.

Public Services Director Valladares provided the information.

Finance and Administrative Services Director Bonetti completed the presentation.

City Manager Mike DaRoza stated while Finance and Administrative Services Director Bonetti had to correct an error in the presentation, it was important to note that errors from the Finance Department were very seldom.

Mayor Coerper stated after attending the Florida League of Cities conference, he could see a huge difference between the results coming from others cities compared to Alachua, and he was proud of the City of Alachua.

Commissioner Shirley Green Brown stated she had served on a board that found a problem but did not want to admit it. She stated she was pleased with Finance and Administrative Services Director Bonetti's honesty and transparency.

Vice Mayor Jennifer Blalock stated while attending the Florida League of Cities conference, she was amazed at how every suggestion given by speakers was already being done by City staff.

Finance and Administrative Services Director Bonetti thanked the Commission and stated it all starts at the top.

III. ADJOURN

Commissioner Brown moved to adjourn; seconded by Vice Mayor Blalock.

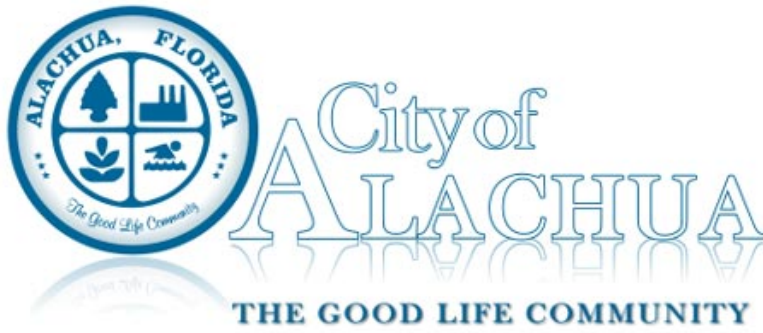
Passed by unanimous consent.

ATTEST:

CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA

Mike DaRoza, City Manager/Clerk

Gib Coerper, Mayor



Commission Agenda Item

MEETING DATE: 9/12/2022

SUBJECT: August 22, 2022 City Commission Meeting Minutes

PREPARED BY: LeAnne Williams, Deputy City Clerk

RECOMMENDED ACTION:

Approve the minutes.

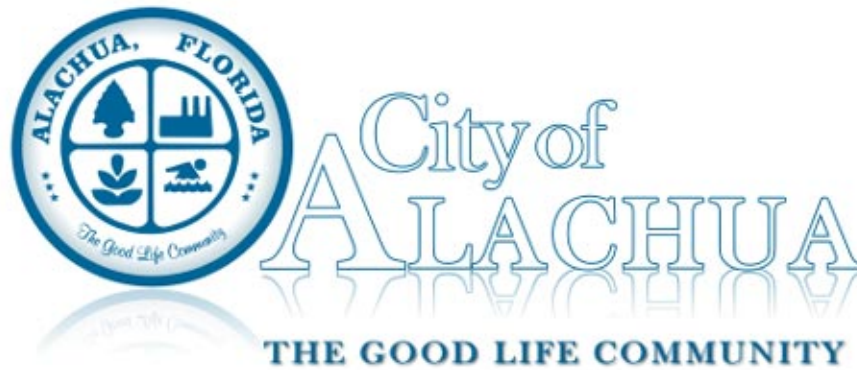
Summary

August 22, 2022 City Commission Meeting Minutes.

ATTACHMENTS:

Description

☐ Minutes



Regular City Commission Meeting Minutes August 22, 2022

Mayor Gib Coerper
Vice Mayor Jennifer Blalock
Commissioner Shirley Green Brown
Commissioner Dayna Miller
Commissioner Edward Potts

City Manager Mike DaRoza
City Attorney Marian Rush

The City Commission will conduct a
Regular City Commission Meeting
At 6:00 PM
to address the item(s) below.

Meeting Date: August 22, 2022

Meeting Location: James A Lewis Commission Chambers

CITIZENS PRESENT: Nancy Wales, Tim Mills, Chris Mallinson, Gloria Jones Andrews, Phyllis Strickland.
STAFF ATTENDING: Heather Carter, Elliot Harris, Tara Malone, Jesse Sanducky, Justin Tabor, Rodolfo
Valladares, LeAnne Williams, Cap Wilson, Kathy Winburn, David Wisener.

CITY COMMISSION MEETING

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

Led by Mayor Gib Coerper.

INVOCATION

Led by Pastor Josh Moon, River of Life Church.

PLEDGE TO THE FLAG

Led by Mayor Coerper.

APPROVAL OF THE AGENDA

City Manager Mike DaRoza recommended deferral of item E under Public Hearings and Ordinances to be moved to September 26, 2022.

Commissioner Edward Potts moved to have item E under Public Hearings and Ordinances deferred to City Commission meeting September 26, 2022; seconded by Vice Mayor Jennifer Blalock.

Passed by unanimous consent.

Commissioner Shirley Green Brown moved to approve the amended agenda; seconded by Vice Mayor Blalock.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed by unanimous consent.

APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY TITLE ONLY

Commissioner Dayna Miller moved to approve the reading of proposed ordinances and resolutions by title only; seconded by Vice Mayor Blalock.

Passed by unanimous consent.

I. SPECIAL PRESENTATIONS

A. Legacy Park Summer Camp Student Artist Appreciation

Deputy City Clerk LeAnne Williams introduced the item.

Mayor Coerper and Recreation and Culture Director Elliot Harris presented the students with certificates.

Mayor Coerper thanked the parents for allowing their children to participate in the summer program.

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

Mayor Coerper opened the floor for comments.

Nancy Wales suggested the neighborhood meetings be posted not only in newspapers but also on a website. She stated her concerns regarding removing trees with the growth of the city. She stated she was pleased with the new sidewalks. She asked about turn lanes.

City Attorney Marian Rush explained the notification process and stated there were regulations for turn lanes to be placed.

(Please Limit to 3 Minutes.Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to **3 Minutes**)

- A. Ordinance 22-20, Second Reading: Small Scale Comprehensive Plan Amendment (SSCPA) – Tomoka Hills Non-Residential: A request by Craig Brashier, AICP, of Causseaux, Hewett, & Walpole, Inc., applicant and agent for Tomoka Hills Farms, Inc., property owner, for consideration of SSCPA to amend the Future Land Use Map (FLUM) on a ±45.3 acre subject property from Agriculture to Community Commercial; Consisting of Portions of Tax Parcel Numbers 03873-000-000 and 03873-001-000 (Legislative Hearing).

Having been sworn in, Principal Planner Justin Tabor introduced the item and provided the staff report.

Craig Brashier, Director of Planning, CHW, stated he had nothing to add but was happy to answer questions.

City Attorney Rush read Ordinance 22-20 by title only.

Mayor Coerper asked the commissioners for questions or comments.

There were no questions or comments.

Commissioner Potts moved to based upon the presentation before this Commission and Staff's recommendation, this Commission finds the application for a Small Scale Comprehensive Plan Amendment submitted by Causseaux, Hewett, & Walpole, Inc. on behalf of Tomoka Hills Farms, Inc. to be consistent with the City of Alachua Comprehensive Plan and adopts Ordinance 22-20 on second and final reading; seconded by Vice Mayor Blalock.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 by roll call.

- B. Ordinance 22-21, Second Reading: Site-Specific Amendment to the Official Zoning Atlas (Rezoning) – Tomoka Hills Non-Residential: A request by Craig Brashier, AICP, of Causseaux, Hewett, & Walpole, Inc., applicant and agent for Tomoka Hills Farms, Inc., property owner, for consideration of a Rezoning to amend the Official Zoning Atlas from Agricultural (A) to Community Commercial (CC) on a ±45.3 acre subject property; Consisting of Portions of Tax Parcel Numbers 03873-000-000 and 03873-001-000 (Quasi-Judicial Hearing).

City Attorney Rush read Ordinance 22-21 by title only.

Principal Planner Tabor requested the staff report from Ordinance 22-20 be incorporated as the staff report for Ordinance 22-21.

Mayor Coerper asked the commissioners for questions or comments.

There were no questions or comments.

Commissioner Miller moved based upon the competent substantial evidence presented at this hearing, the presentation before this Commission, and Staff's recommendation, this Commission finds the application for a Site-Specific Amendment to the Official Zoning Atlas submitted by Causseaux, Hewett, & Walpole, Inc. on behalf of Tomoka Hills Farms, Inc. to be consistent with the City of Alachua Comprehensive Plan and adopts Ordinance 22-21 on second and final reading; seconded by Commissioner Brown.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 by roll call.

- C. Final Plat – Alachua West: A request by David S. McDaniel, of M3 Alachua, LLC, applicant and property owner, for consideration of the Final Plat for Alachua West, which proposes to subdivide a ±35.82 acre subject property into a total of 122 lots with associated common areas and road right-of-way; Consisting of Tax Parcel Numbers 03042-050-006, 03042-050-007, 03042-052-002, 03042-052-003, 03042-052-004, 03042-052-005, and 03042-052-006 (Quasi-Judicial Hearing).

This item was deferred to September 26, 2022.

- D. Ordinance 22-22, Second Reading; Amending Code Section 38 - Utility Rates Water & Wastewater

City Attorney Rush read Ordinance 22-22 by title only.

Public Services Director Rodolfo Valladares introduced the item and provided the staff report.

Mayor Coerper asked the commissioners for questions or comments.

Commissioner Brown thanked Public Services Director Valladares for making the presentation so understandable.

Commissioner Brown moved to approve Ordinate 22-22 on Second and Final Reading; seconded by Commissioner Potts.

Mayor Coerper opened the floor for comments.

City Manager DaRoza read a letter from Kay Ann Hiesel into the record.

Passed 5-0 by roll call.

Commissioner Brown asked for the contact information of Ms. Hiesel.

E. Ordinance 22-23 1st Reading Amending Section 30-34 Relating to Residential Solid Waste

City Attorney Rush read Ordinance 22-23 by title only.

Compliance and Risk Management Director Cap Wilson introduced the item and provided the staff report.

Mayor Coerper asked the commissioners for questions or comments.

There were no questions or comments.

Vice Mayor Blalock moved to adopt Ordinance 22-23 on first reading and schedule second reading for September 12, 2022; seconded by Commissioner Potts.

Mayor Coerper opened the floor for comments.

Chris Mallinson commended Compliance and Risk Management Director Wilson on a job well done. He questioned the low figures, considering gas prices, and was concerned that the cities cited in the presentation as comparable might not be.

Mariann Zurick stated she would like to see smaller garbage can sizes for smaller households as a way to help seniors with their budgets. She also stated the smaller cans were more manageable than the oversized garbage cans.

Compliance and Risk Management Director Wilson stated any time a resident would like a smaller can, they could request it; however, the fee would stay the same as this was how the ordinance was written.

Passed 4-0 by roll call, with Commissioner Miller absent.

V. AGENDA ITEMS

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

Mayor Coerper opened the floor for comments.

There were no comments.

(Please Limit to 3 Minutes. Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

City Manager DaRoza congratulated the children from Legacy Park Summer Program and stated it was nice to see all of the parents filling chambers. He thanked Ms. Wales and Ms. Zurick for voicing their concerns. He stated while he was charged with making the most fiscally responsible decisions for the City at large, he also understood a \$2.54 increase per month in water and wastewater for some was significant. He invited the citizens to tour City facilities so they could better understand what their tax dollars support. He stated he attended the Florida League of Cities conference, and he left with a new

appreciation for working for the City of Alachua.

City Attorney Rush congratulated the directors who made presentations and Recreation and Culture Director Harris for the fine work with the children over the summer.

VIII. COMMISSION COMMENTS/DISCUSSION

Commissioner Potts stated he parked cars at W.W. Irby Elementary for the last two weeks with the Lions Club. He stated he attended Chamber of Commerce After Hours event at the Perry Center, Santa Fe College. He stated the Ronald McDonald House had the Red Shoe Affair in person for the first time in three years. He stated the Florida League of Cities conference was great.

Commissioner Miller stated she attended the Chamber of Commerce After Hours event at the Perry Center, Santa Fe College. She announced the Chamber of Commerce would have a ribbon-cutting on Wednesday, August 24, 2022, from 5 P.M. to 7 P.M. at Daft Cow Brewery in San Felasco Tech City. She stated she attended the Florida League of Cities conference and enjoyed it greatly. She thanked Chief Jesse Sandusky for keeping the city safe.

Commissioner Brown thanked:

- Pastor Moon for the inspirational prayer.
- Ms. Wales, Mr. Mallinson and Ms. Zurick for their comments and the letter from Mrs. Hiesel.
- Recreation and Culture Director Harris, Michele Faulk and staff for recognizing the children.

She stated she attended:

- the Florida League of Cities conference
- the Florida Black Caucus Breakfast

She announced Elder Options, the City of Alachua, and others would collaborate to sponsor a "COVID-19 You Matter, I Matter, We Matter" Health Fair on Saturday, September 24, 2022, from 5 P.M. to 9 P.M. at Legacy Park Multipurpose Center.

Vice Mayor Blalock thanked Recreation and Culture Director Harris for the work he did with the children. She stated the Florida League of Cities Conference was amazing.

Mayor Coerper stated the Florida League of Cities Conference was wonderful. He reminded everyone school was back in session. He stated A.L. Mebane Middle School was now a magnet school, which would feed the bio tech program of the high school.

ADJOURN

Vice Mayor Blalock moved to adjourn; seconded by Commissioner Potts.

Passed by unanimous consent.

CONSENT AGENDA

CONSENT AGENDA ITEMS

- A. August 8, 2022 Budget Workshop Meeting Minutes
- B. Fiscal Year 2021-2022 Write Offs

- C. Revision to FY 2022 Compensation Plan
- D. August 08, 2022 City Commission Meeting Minutes

ATTEST:

CITY COMMISSION OF THE
CITY OF ALACHUA, FLORIDA

Mike DaRoza, City Manager/Clerk

Gib Coerper, Mayor