



ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

Community Redevelopment Agency Meeting Agenda September 12, 2022

Chair Gib Coerper
Vice Chair Jennifer Blalock
Member Shirley Green Brown
Member Dayna Miller
Member Edward Potts

City Manager Mike DaRoza
City Attorney Marian Rush

The City Commission will conduct a
Community Redevelopment Agency Meeting
At 5:00 PM
to address the item(s) below.

Meeting Date: September 12, 2022

Meeting Location: James A. Lewis Commission Chambers

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

COMMUNITY REDEVELOPMENT AGENCY MEETING

CALL TO ORDER

APPROVAL OF THE AGENDA

I. OLD BUSINESS

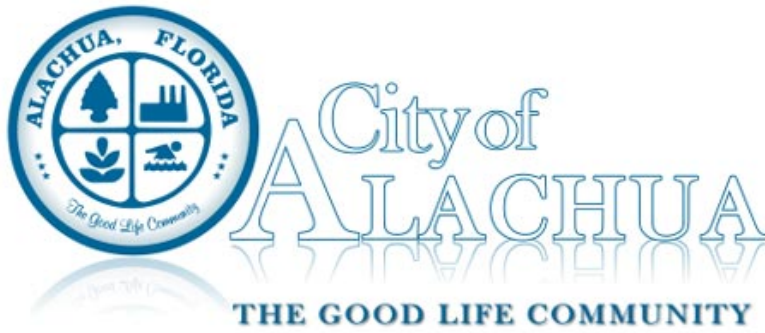
II. NEW BUSINESS

- A. Approval of the July 25, 2022 CRA Minutes
- B. Resolution CRA22-06: Relating to the CRA Budget for the 2022 - 2023 Fiscal Year; and revising the estimate of receipts and balances to be brought forward.
- C. Staff Updates

III. BOARD COMMENTS/DISCUSSION

IV. CITIZENS COMMENTS

ADJOURN



Board/Committee Agenda Item

MEETING DATE: 9/12/2022

SUBJECT: Approval of the July 25, 2022 CRA Minutes

PREPARED BY: Kenyata Curtis, Planning Technician

RECOMMENDED ACTION:

Approve the July 25, 2022 CRA Minutes

Summary

Approval of the July 25, 2022 CRA Minutes

ATTACHMENTS:

Description

- ▢ CRA Minutes July 25, 2022



ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

Community Redevelopment Agency Meeting Minutes July 25, 2022

Mayor Gib Coerper
Vice Mayor Jennifer Blalock
Commissioner Shirley Green Brown
Commissioner Dayna Miller
Commissioner Edward Potts

City Manager Mike DaRoza
City Attorney Marian Rush

The City Commission will conduct a
Community Redevelopment Agency Meeting
At 5:00 PM
to address the item(s) below.

Meeting Date: July 25, 2022

Meeting Location: James A. Lewis Commission Chambers

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

COMMUNITY REDEVELOPMENT AGENCY MEETING

CALL TO ORDER

Chair Gib Coerper called the meeting to order. All Members were present.

APPROVAL OF THE AGENDA

Vice Chair Jennifer Blalock moved to approve the minutes; seconded by Member Dayna Miller.

Passed by unanimous consent.

I. OLD BUSINESS

None.

II. NEW BUSINESS

- A. Approval of the Minutes of the May 9, 2022 CRA Meeting

Vice Chair Blalock moved to approve the minutes; seconded by Member Miller.

Passed by unanimous consent.

- B. Downtown Parking Lot with Underground Utilities and Stormwater Retention: Update

CRA Coordinator Lindsay Rizzo presented the update.

Chair Coerper inquired about the start date for the downtown parking lot.

CRA Coordinator Rizzo responded.

- C. The Great American Cleanup

CRA Coordinator Rizzo presented the update.

III. BOARD COMMENTS/DISCUSSION

None.

IV. CITIZENS COMMENTS

None.

ADJOURN

Vice Chair Blalock moved to adjourn; seconded by Member Ed Potts.

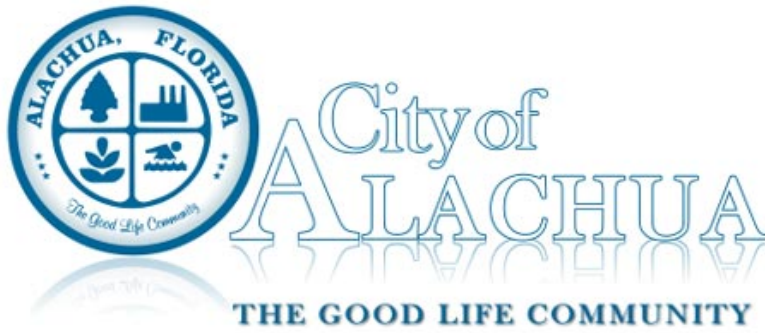
Passed by unanimous consent.

ATTEST:

COMMUNITY REDEVELOPMENT AGENCY
OF ALACHUA, FLORIDA

W. Michael DaRoza, CRA Executive
Director

Gib Coerper, CRA Chair



Board/Committee Agenda Item

MEETING DATE: 9/12/2022

SUBJECT: Resolution CRA22-06: Relating to the CRA Budget for the 2022 - 2023 Fiscal Year; and revising the estimate of receipts and balances to be brought forward.

PREPARED BY: Lindsay Rizzo, Community Redevelopment Coordinator

RECOMMENDED ACTION:

(1) Receive the presentation; and (2) Adopt Resolution CRA22-06.

Summary

The proposed Community Redevelopment Agency (CRA) Budget for Fiscal Year (FY) 2022-2023 was presented to the Community Redevelopment Agency Advisory Board (CRAAB) on August 15, 2022. The CRAAB unanimously moved to forward the proposed Fiscal Year 2022 - 2023 CRA budget to the CRA as presented at the meeting.

The total amount of the proposed budget for Fiscal Year 2022 - 2023 is \$678,330.

ATTACHMENTS:

Description

- ▢ Resolution CRA 22-06
- ▢ Exhibit A to CRA 22-06
- ▢ Final Budget Presentation

RESOLUTION CRA22-06

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE CITY OF ALACHUA, FLORIDA, RELATING TO ITS BUDGET FOR THE 2022-2023 FISCAL YEAR; REVISING THE ESTIMATE OF RECEIPTS AND OF BALANCES TO BE BROUGHT FORWARD; REPEALING ALL RESOLUTIONS IN CONFLICT; PROVIDING FOR SEVERABILITY; APPROVING A FINAL FISCAL YEAR 2022-2023 CRA BUDGET; PROVIDING AN EFFECTIVE DATE.

R E C I T A L S

WHEREAS, on August 15, 2022, CRA Staff presented the proposed budget for consideration by the CRA Advisory Board; and

WHEREAS, on August 15, 2022, the CRA Advisory Board reviewed the proposed budget, provided recommended changes, and moved to transmit it to the CRA for approval; and,

WHEREAS, said budget contained estimates of receipts and of balances brought forward as part of the budget presentation; and,

WHEREAS, on September 12, 2022, CRA staff presented the final budget for further consideration by the City of Alachua CRA; and,

WHEREAS, the City of Alachua CRA wishes to revise the estimates of receipts and of balances to be brought forward based on the most current information available as of the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF ALACHUA, FLORIDA:

- 1. Recitals:** The above recitals are true and correct and are incorporated into this Resolution.
- 2. Budget:** The estimates of receipts and of balances to be brought forward are set out in the document entitled “City of Alachua CRA Fiscal Year 2022-2023 Final Budget”, attached hereto as Exhibit A.

- 3. Adoption:** The final Community Redevelopment Agency budget contained in the document entitled “City of Alachua CRA Fiscal Year 2022-2023 Final Budget” is hereby approved subject to any adjustments made by motion at a public hearing for the final City budget.
- 4. Expenditures:** The CRA shall abide by this budget for its expenditures, which shall only be made for allowable CRA activities.
- 5. Severability:** It is the declared intent of the City of Alachua CRA that if any section, sentence, clause, phrase, or provision of this Resolution is for any reason held or declared to be unconstitutional, void, or inoperative by a court or agency of competent jurisdiction, such holding of invalidity or unconstitutionality shall not affect the remaining provisions of this Resolution, and the remainder of this Resolution after the exclusion of such part or parts shall be deemed to be valid.
- 6. Repealing Clause:** All Resolutions or parts thereof which are in conflict with this Resolution are hereby repealed.
- 7. Effective Date:** That this Resolution shall become effective upon passage.

DULY ADOPTED in regular session, this 12th day of September, 2022.

COMMUNITY REDEVELOPMENT
AGENCY OF THE CITY OF
ALACHUA, FLORIDA

Gib Coerper, CRA Chair

ATTEST:

Mike DaRoza, CRA Executive Director

**CITY OF ALACHUA
COMMUNITY REDEVELOPMENT AGENCY
FY 2022-2023 FINAL BUDGET**

Projected Revenues:

Alachua BOCC TIF	\$324,236	
Interest Earnings	300	
Rentals	18,000	
City of Alachua TIF	225,031	
Est. FY 22 Beg. Fund Balance	309,102	
Est. FY 22 End. Fund Balance	(198,339)	
TOTAL ESTIMATED FY 22 REVENUE:		<u>\$678,330</u>

PERSONAL SERVICES:

Salaries	\$57,040	
Overtime	34,500	
FICA	7,004	
Retirement	11,021	
Life & Health Insurance	12,942	
Worker's Compensation Insurance	90	
TOTAL PERSONAL SERVICES		<u>\$122,597</u>

OPERATING EXPENDITURES:

Professional Services	\$92,493	
Audit Fees	3,500	
Contractual Services	65,000	
Travel & Per Diem	3,800	
Communications	3,700	
Utilities	40,000	
Rentals & Leases	14,400	
Insurance	3,224	
Repairs & Maintenance	10,000	
Road Repair & Maintenance	5,000	
Marketing/Information Campaign	43,000	
Promotional-Goodwill	500	
Other Current Charges	200	
Advertising	1,000	
Operating Supplies	7,500	
Decorations	28,000	
Publications & Memberships	1,100	
Training & Education	1,000	
TOTAL OPERATING EXPENSES:		<u>\$323,417</u>

CAPITAL OUTLAY:

Machinery & Equipment	\$0	
TOTAL CAPITAL OUTLAY:		<u>\$0</u>

CIP PROJECTS PROGRAMMED FOR FY 2022:

Downtown Parking Lot	\$88,036	
TOTAL RESERVED FOR CIP PROJECTS:		<u>\$88,036</u>

DEBT SERVICE:

Principal	\$97,651	
Interest	1,629	
Other Debt Costs	\$0	
TOTAL DEBT SERVICE:		<u>\$99,280</u>

GRANTS & AIDS:

Grants and Aids	\$25,000	
TOTAL GRANTS & AIDS:		<u>\$25,000</u>

NON-OPERATING:

Contingency	\$20,000	
TOTAL NON OPERATING:		<u>\$20,000</u>

TOTAL EXPENDITURES:		<u>\$678,330</u>
----------------------------	--	-------------------------



ALACHUA CRA
COMMUNITY REDEVELOPMENT AGENCY

Proposed Budget

FISCAL YEAR 2022-2023

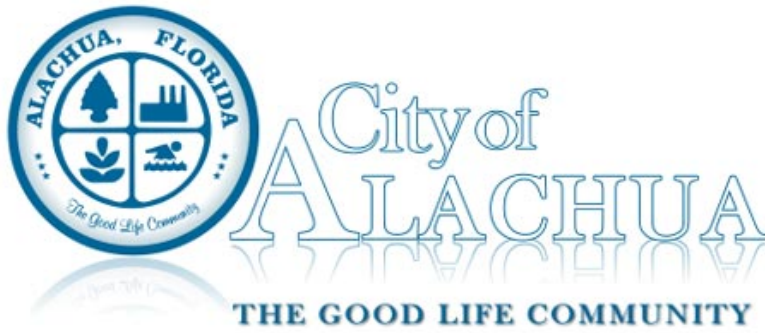
Revenues

Alachua County TIF	\$394,236
Interest Income	\$300
Swick House Rentals	\$18,000
City of Alachua TIF	\$225,031
Est. FY 20 Beg. Fund Balance	\$309,102
Est. FY 20 End Fund Balance	(\$198,339)
TOTAL	\$678,330

Expenses

Personnel Services	\$122,597
Operating Expenses	\$323,417
Capital Outlay	\$0
Debt Service	\$99,280
Grants & Aids	\$25,000
Capital Improvement Projects	\$88,036
Non-Operating	\$20,000
TOTAL BUDGET	\$678,330

Questions or Comments?



Board/Committee Agenda Item

MEETING DATE: 9/12/2022

SUBJECT: Staff Updates

PREPARED BY: Lindsay Rizzo, Community Redevelopment Agency

RECOMMENDED ACTION:

Receive staff updates.

Summary

Parking Lot

The City of Alachua Community Redevelopment Agency awarded the bid to construct the downtown parking lot with underground utilities and stormwater retention to Andrews Paving. CHW is the engineer of record and is also providing construction administration services through to the completion of the project. The parking lot will begin the initial construction stage on or about September 13.

Theater Park

The FY2022-2023 Budget has funds to renovate Theater Park. Staff is working with Landscapes Unlimited Nursery and the Nursery Growers Association to develop a plan to activate the space. The goal is to have the renovations completed in time for Holiday Nights. To further activate the space, staff is reviewing options to host a food truck in front of Theater Park on specific days.

Holiday Nights

Planning for the third year of Holiday Nights is underway. Staff hosted internal meetings as well as follow ups with business owners to discuss changing Holiday Nights from Friday to Saturday. The schedule for this year is as follows:

Friday December 2

Christmas Tree Lighting

Saturday December 3

4-8 Street closed for horse and carriage. Santa's Workshop open till 7.

7-11 Charity Ball of Saint Nicholas

Saturday December 10

2 Christmas Parade

4-8 Street closed for horse and carriage. Santa's Workshop open till 7.

Saturday December 17

4-8 Street closed for horse and carriage. Santa's Workshop open till 7.
