



Regular City Commission Meeting Minutes
September 23, 2024 at 6:00 PM

Mayor Gib Coerper
Vice Mayor Edward Potts
Commissioner Shirley Green Brown
Commissioner Dayna Miller
Commissioner Jennifer Ringersen

City Manager Mike DaRoza
City Attorney Marian Rush

Meeting Location: James A. Lewis City Commission Chambers
15100 NW 142 Terrace
Alachua, FL 32615

CITIZENS PRESENT: William Garst, Michele Lee, James Curington, Rev. Debra Sermons, Teddy Sanchez, Elliott Welker.

STAFF ATTENDING: Diane Amendola, Robert Bonetti, Kyler Burk, Michael Carrillo, Heather Carter, Tara Malone, Jesse Sandusky, Donna Smith, LeAnne Williams, Tyler Williams, Cap Wilson, David Wisener

City Commission Meeting

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

Led by Mayor Gib Coerper.

INVOCATION

Led by Minister Eddie Sermons, Paradise Community Outreach Ministry.

PLEDGE TO THE FLAG

Led by Mayor Coerper.

APPROVAL OF THE AGENDA

Vice Mayor Edward Potts moved to approve the agenda; seconded by Commissioner Jennifer Ringersen.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed by unanimous consent.

APPROVE READING OF PROPOSED ORDINANCES AND RESOLUTIONS BY TITLE ONLY

Commissioner Dayna Miller moved to approve the reading of proposed ordinances and resolutions by title only; seconded by Commissioner Ringersen.

Passed by unanimous consent.

I. SPECIAL PRESENTATIONS

A) AMERICAN PHARMACISTS MONTH PROCLAMATION

Deputy City Clerk LeAnne Williams introduced the proclamation.

William Garst, Pharm.D., expressed his appreciation to the Commission for the proclamation and introduced Leslie Brown, Manager of Hitchcock's Pharmacy.

Mayor Coerper read the Proclamation and presented Dr. Garst and Ms. Brown.

B) 2024 NATIONAL BREAST CANCER AWARENESS MONTH & ALACHUA GOES PINK! PROCLAMATION

Human Resources Director Tara Malone introduced the presentation.

Mayor Coerper read the proclamation.

Commissioner Miller pointed out that breast cancer affects both women and men alike.

Commissioner Ringersen requested that the Commission dress in pink at the commission meeting on October 7, 2024, in support of the 2024 National Breast Cancer Awareness Month.

II. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA

(Please Limit to 3 Minutes. Any citizen who is unable to speak at this time will have an opportunity to speak at the end of the meeting)

Mayor Coerper opened the floor for comments.

Alachua Business League member and Main Street business owner, Michele Lee

discussed the condition of the buildings on Main Street and how the City could utilize CDBG grants to help restore the buildings. She stated this would help bring new businesses to the downtown area.

Alachua Chamber Vice President Elliot Welker stated he was on the 2.0 Committee. He encouraged the Commission to consider the comments from Ms. Lee. He stated businesses look for turn-key space in the downtown community.

Mitch Glaeser announced:

1. Seimans was coming to San Felasco Tech City
 2. Craig Fugate will be the next speaker at the next Alachua Chamber Luncheon
- He thanked City Manager Mike DaRoza, Mayor Coerper, and Commissioner Brown. He supported Ms. Lee's comments and stated that the city needs to invest in the downtown buildings through CDBG grants. He informed the Commission that one of the schools had fallen on the grading scale, and he expressed his concerns.

III. COMMITTEE REPORTS/COMMITTEE APPOINTMENTS/CITY ANNOUNCEMENTS

A) APPOINTMENT TO THE SENIOR RESOURCES ADVISORY BOARD (SRAB)

Deputy City Clerk LeAnne Williams presented the appointment.

Deputy City Clerk Williams conducted the ballot process and announced the vote, with John Brown receiving a majority of the votes.

Commissioner Ringersen moved to appoint one member to the Senior Resources Advisory Board; seconded by Commissioner Miller.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 4-0 by roll call, with Commissioner Shirley Green Brown recusing.

IV. PUBLIC HEARINGS AND ORDINANCES

(Presentations, other than the applicant, please limit to 3 Minutes)

- #### **A) RESOLUTION 24-16 RELATING TO THE LEVY OF GENERAL CITY PURPOSE AD VALOREM TAXES FOR THE 2024 TAX YEAR; RESOLUTION 24-17 RELATING TO THE CITY'S BUDGET FOR THE 2024-2025 FISCAL YEAR; AND RESOLUTION 24-18 RELATING TO THE 2025-2029 CAPITAL IMPROVEMENT PROGRAM**

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Finance & Administrative Services Director Robert Bonetti introduced the item and provided the staff report.

Mayor Coerper called to order the Final Public Hearing on the City of Alachua Fiscal Year 2024-2025 Final Millage and Final Budget.

City Attorney Marian Rush provided an overview of the Truth in Millage Legislation (TRIM).

City Manager DaRoza explained the general City final and rolled back millage rates.

Finance & Administrative Services Director Bonetti presented an overview of the final budget and adjustments for Fiscal Year 2024-2025.

Mayor Coerper opened the floor for comments.

There were no comments.

City Attorney Rush read Resolution 24-16 by title only.

City Manager DaRoza announced the City of Alachua Commission had determined that a proposed millage rate of 5.9500 mills was necessary to fund the final general budget for the City. He said the proposed final millage rate represents an increase of 7.95% from the rolled-back rate of 5.59119 mills.

Mayor Coerper asked the commissioners for questions or comments.

There were no questions or comments.

Commissioner Ringersen moved to adopt Resolution 24-16; seconded by Commissioner Miller.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 on roll call vote.

City Attorney Rush read Resolution 24-17 by title only.

Mayor Coerper asked the commissioners for questions or comments.

There were no questions or comments.

Commissioner Ringersen moved to adopt Resolution 24-17; seconded by Vice Mayor Potts.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 on roll call vote.

City Attorney Rush read Resolution 24-18 by title only.

Mayor Coerper asked the commissioners for questions or comments.

There were no questions or comments.

Vice Mayor Potts moved to adopt Resolution 24-18; seconded by Commissioner Ringersen.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 on roll call vote.

Commissioner Miller moved to adjourn the Public Hearing; seconded by Commissioner Ringersen.

Passed 5-0 on roll call vote.

- B) ORDINANCE 24-13, SECOND AND FINAL READING: AMENDING THE CITY'S BUSINESS INCENTIVE PROGRAM IN ORDINANCE 20-01 BY ADDING AN INCUBATOR/ACCELERATOR ENTRANT LEASE SUBSIDY AND ADJUSTING THE DURATION OF THE INCUBATOR/ACCELERATOR GRADUATE LEASE SUBSIDY (LEGISLATIVE)

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City Attorney Rush read Ordinance 24-13 by title only.

Economic Development Manager David Wisener introduced the item and provided the staff report.

Mayor Coerper asked the commissioners for questions or comments.

Commissioner Miller stated she was pleased with the research and outreach that went into this program, and she was looking forward to seeing the outcome.

Commissioner Ringersen moved to approve Ordinance 24-13 on the Second and Final Reading; seconded by Commissioner Brown.

Mayor Coerper opened the floor for comments.

Mr. Welker, Assistant Director, U.F. Sid Martin Biotech Incubator, stated that he talks with companies daily about moving their companies to the City, and this program gives them another reason to do so. He stated he was looking forward to promoting this opportunity to new businesses.

Passed 5-0 by roll call.

Mayor Coerper thanked Mr. Welker for his leadership.

V. AGENDA ITEMS

A) SAVANNAH STATION PHASE 2C INFRASTRUCTURE ACCEPTANCE AND RETURN OF SURETY

Public Services Director Michael Carrillo introduced the item and made recommendations.

Mayor Coerper asked the commissioners for questions or comments.

There were no questions or comments.

Vice Mayor Potts moved to accept the Savannah Station Phase 2C water system, wastewater system, electric system, roadways, and stormwater conveyance system, and book the value on the City's asset lists and return the surety amount of \$93,089.80 to Gloria's Way, LLC; seconded by Commissioner Miller.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 by roll call.

B) CITY STRATEGIC PLAN - FY 2025

Economic Development Manager Wisener introduced the item and made recommendations.

Mayor Coerper asked the commissioners for questions or comments.

There were no questions or comments.

Vice Mayor Potts moved to adopt the City Strategic Plan FY 2025; seconded by Commissioner Miller.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 by roll call.

VI. COMMENTS FROM CITIZENS ON SUBJECTS NOT ON THE AGENDA
(Please Limit to 3 Minutes. Any citizen who did not speak during the Citizen Comments period at the beginning of the meeting may do so at this time.)

Mayor Coerper opened the floor for comments.

There were no comments.

VII. COMMENTS FROM CITY MANAGER AND CITY ATTORNEY

City Manager DaRoza requested that the Commission waive the rules of procedure.

Commissioner Miller moved that the rules of procedure be waived; seconded by Commissioner Ringersen.

Passed by unanimous consent.

City Manager DaRoza presented a Mutual Aid Agreement from the State of Florida Department of Community Development along with Resolution 24-19 and explained the nature of the emergency procedure.

Commissioner Ringersen moved to adopt Resolution 24-19 and the Statewide Mutual Aid Agreement received and recommended by the Florida Division of Emergency Management as the updated form of the current agreement; seconded by Commissioner Miller.

City Attorney Rush read Resolution 24-19 by title only.

Mayor Coerper opened the floor for comments.

There were no comments.

Passed 5-0 by roll call.

City Manager DaRoza stated he attended the Alachua Chamber Luncheon. He welcomed Seimens and Quay to San Felsasco Tech City. He congratulated Rev. John Brown on his reappointment to the SRAB. He thanked Minister Sermons for the invocation. He stated the City is monitoring the approaching storm.

VIII. COMMISSION COMMENTS/DISCUSSION

Commissioner Miller thanked:

- The citizens who spoke at the meeting
- Minister Sermons for the invocation

She announced:

- Human Resources Generalist Lisa Freeman was celebrating 10 years with the City.
- Sergeant Daniel Chalker was celebrating 19 years with the City.
- She wished Deputy City Clerk Williams a happy birthday.

Commissioner Ringersen thanked:

- The business owners who came to the meeting.
- Chief of Police Jesse Sandusky for keeping the City safe.

She congratulated Rev. Brown on his appointment to the SRAB.

She announced:

- Fun for Gator Kids is hosting a Kids Triathlon for kids 3-13 at Wayside Park Pool on September 26 and 27, 2024.
- Education Task Force meeting October 28, 2024, at 5:00 p.m.

Vice Mayor Potts thanked the citizens who attended the meeting and for their comments.

Mayor Coerper stated it has been a pleasure to watch the City grow throughout the

years.

ADJOURN

Commissioner Ringersen moved to adjourn; seconded by Vice Mayor Potts.

Passed by unanimous consent.

CONSENT AGENDA ITEMS

- A) APPROVE MINUTES FOR SEPTEMBER 9, 2024, CITY COMMISSION MEETING**
- B) RFB 2024-06 MOWING & LANDSCAPING SERVICES FOR HAL BRADY RECREATION CENTER, CITY PARKS, COMMUNITY CENTER, POLICE SUBSTATION, FIRE STATION & OTHER CITY PROPERTY**
- C) RFB 2024-03 TREE AND VEGETATION MAINTENANCE OF PUBLIC RIGHTS OF WAY**
- D) RFB 2024-02 MOWING & LANDSCAPING SERVICES FOR MUNICIPAL COMPLEX AND TK BASIN**
- E) CITY OF ALACHUA SUBSURFACE EXPLORATION & ROAD REPAIR AT NW 135TH TERRACE & NW 154TH AVENUE**

ATTEST:

**CITY COMMISSION OF THE CITY OF
ALACHUA, FLORIDA:**



Mike DaRoza, City Manager/Clerk



Gib Coerper, Mayor

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Brown, Shirley Green	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Commission
MAILING ADDRESS 12315 NW 147th Place	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: ☒ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY
CITY Alachua FL	COUNTY Alachua
DATE ON WHICH VOTE OCCURRED 9-23-24	NAME OF POLITICAL SUBDIVISION: Commission
	MY POSITION IS: ☒ ELECTIVE ☐ APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

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APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Shirley Green Brown, hereby disclose that on September 23, 2024:

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☒ inured to the special gain or loss of my relative, Spouse (appointment to Board);
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Board Vote

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

9-24-24

Date Filed

Shirley Green Brown

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.