



ALACHUA CRA

COMMUNITY REDEVELOPMENT AGENCY

Community Redevelopment Agency Advisory Board Meeting Minutes October 19, 2020

Chair Rudy Rothseiden
Vice - Chair Kelly Harris
Member Marvin Bingham, Jr.
Member Bryan Boukari
Member Rick Robertson

Executive Director Adam Boukari

Community Redevelopment Agency Advisory Board Meeting 3:00 PM

Meeting Date: October 19, 2020

Meeting Location: James A. Lewis Commission Chambers

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CRA ADVISORY BOARD MEETING

CALL TO ORDER

Chair Rudy Rothseiden called the meeting to order. Member Bryan Boukari and Vice Chair Kelly Harris were not present at roll call.

APPROVAL OF THE AGENDA

Member Marvin Bingham, Jr. moved to approve the agenda; seconded by Member Rick Robertson.

Passed by un unanimous consent.

I. OLD BUSINESS

None.

II. NEW BUSINESS

A. CRA Staff Updates

CRA Coordinator Lindsay Rizzo presented the item.

Chair Rothseiden discussed the need to ensure the marketing videos represent businesses equally.

Member Bingham added that the diversity of businesses is shown on the videos.

Chair Rothseiden stated that the inclusion of racial and ethnic groups should be added to the videos.

CRA Coordinator Rizzo responded.

Member Harris and Member Boukari arrived.

Chair Rothseiden inquired about the meeting dates for the holiday committee and recommended the events follow CDC guidelines and social distance requirements.

CRA Coordinator Rizzo responded.

Member Robertson discussed utility improvements to be conducted as part of the parking lot project and discussed the stakeholder's meeting.

CRA Coordinator Rizzo responded.

Member Boukari inquired about the underground stormwater system and the discussion that occurred at the stakeholder's meeting.

B. Approval of the Minutes of the September 21, 2020 CRA Advisory Board Meeting

Member Boukari moved to approve the minutes; seconded by Member Bingham, Jr.

Passed by unanimous consent.

III. BOARD COMMENTS/DISCUSSION

Member Robertson inquired about the irrigation running on Main Street during the Scarecrow Row event.

CRA Coordinator Rizzo responded.

Member Robertson discussed traffic running through stop signs and the underground stormwater system at Skinner Field.

The Board discussed traffic on NW 142nd Terrace.

Discussion about the parking lot and the funding source ensued.

Robert Bonetti, Finance & Administration Services Director, presented the Board with information

about the selection of a firm to conduct the City and CRA audits.

Member Boukari inquired about what the cost of an audit might have been if another firm conducted the audit.

Mr. Bonetti responded.

Chair Rothseiden inquired if the audit was budgeted.

Mr. Bonetti responded.

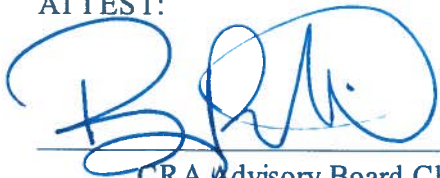
IV. CITIZENS COMMENTS

None.

ADJOURN

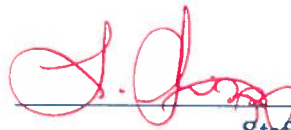
Member Boukari moved to adjourn; seconded by Vice Chair Harris.

ATTEST:



CRA Advisory Board Chair

CRA ADVISORY BOARD
OF ALACHUA, FLORIDA



Staff Liaison

August 14, 2020

ADDENDUM TO AUDIT ENGAGEMENT LETTER

Honorable Mayor and City Council
City of Alachua
15100 NW 142nd Terrace
Alachua, Florida 32615

This purpose of this letter is to amend the terms of our original audit engagement letter with the City of Alachua, Florida (the City) dated May 9, 2019, in order to comply with provisions of Section 163.387, Florida Statutes. This section requires the issuance of a separate stand-alone audit report for the City's Community Redevelopment Agency (CRA) for the fiscal year ending September 30, 2020. In addition, separate attestation reports pursuant to American Institute of Certified Public Accountants Professional Standards AT-C Section 315 are required to be issued regarding the City's compliance with Sections 163.387(6) and (7), Florida Statutes.

We will also assist in preparing the financial statements and related notes of the CRA in conformity with U.S. generally accepted accounting principles based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements and related notes services previously defined. We in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

We estimate the cost for these additional services to be \$5,000 for the fiscal year ending September 30, 2020. If significant additional time is needed, we will discuss it with you in advance and arrive at a new fee estimate.

All of the remaining terms of our original engagement will apply to this addendum. We appreciate the opportunity to be of service to the City. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. Please do not hesitate to contact us, should have you have any questions.

Respectfully Submitted,

PURVIS, GRAY AND COMPANY, LLP

Ronald D. Whitesides, CPA
Audit Partner

RDW/jtp
Enclosure

CERTIFIED PUBLIC ACCOUNTANTS

Gainesville Ocala Tallahassee Sarasota Orlando

purvisgray.com

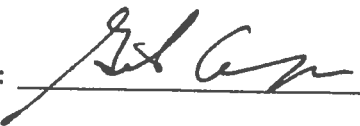
Honorable Mayor and City Council
City of Alachua
Alachua, Florida

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August 14, 2020

RESPONSE

This letter correctly sets forth the understanding of the City of Alachua, Florida.

Signature: _____

Title: CRA Chair

Date: August 17, 2020