



Chair Jeffrey Means
Vice Chair Travis White
Member Lynn Hayes
Member Ryan Reidway
Member Dietra H. Sherman

City Manager Rodolfo Valladares

The Education Task Force will conduct a
Regular Education Task Force Meeting
At 5:00 PM

to address the item(s) below.

Meeting Date: December 1, 2025

Meeting Location: James A. Lewis City Commission Chambers
15100 NW 142 Terrace
Alachua, FL 32615

Education Task Force Meeting

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

APPROVAL OF THE AGENDA

I. OLD BUSINESS

II. NEW BUSINESS

- A) APPROVE THE EDUCATION TASK FORCE MEETING MINUTES, AUGUST 4, 2025.
- B) CHILDREN'S HOME SOCIETY UPDATE
- C) STAFF REPORT - DECEMBER 2025
- D) SET ETF MEETING CALENDAR - 2026

III. BOARD COMMENTS/DISCUSSION

IV. CITIZENS COMMENTS

ADJOURN



Board Agenda Item

MEETING DATE: December 1, 2025

SUBJECT: Approve the Education Task Force Meeting Minutes, August 4, 2025.

PREPARED BY: LeAnne Williams, Deputy City Clerk

RECOMMENDED ACTION:

Approval of the Education Task Force Meeting Minutes, August 4, 2025.

Summary

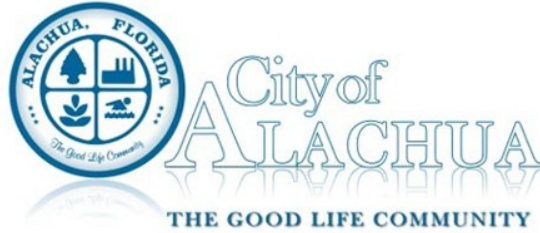
Approve the Education Task Force Meeting Minutes, August 4, 2025.

FINANCIAL IMPACT

ADDITIONAL FINANCIAL INFORMATION

ATTACHMENTS

1. 25.08.04.M.EFT



Regular Education Task Force Meeting Minutes
August 4, 2025 at 5:00 PM

Chair Jeffrey Means
Vice Chair Travis White
Member Lynn Hayes
Member Ryan Reidway
Member Dietra H. Sherman

**City Manager Rodolfo
Valladares**

Meeting Location: James A. Lewis City Commission Chambers
15100 NW 142 Terrace
Alachua, FL 32615

Education Task Force Meeting

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

Led by Chair Jeffrey Means, with Member Dietra Howard absent.

APPROVAL OF THE AGENDA

Vice Chair Travis White moved to approve the agenda; seconded by Member Lynn Hayes.

Chair Means opened the floor for comments.

There were no comments.

Passed by unanimous consent.

I. OLD BUSINESS

There was no old business for discussion.

II. NEW BUSINESS

A) APPROVAL OF THE JUNE 17, 2025, EDUCATION TASK FORCE MEETING MINUTES

Vice Chair White moved to approve the June 17, 2025, Education Task Force minutes; seconded by Member Hayes.

Chair Means asked the Members to review the minutes.

Passed by unanimous consent.

B) PARLIAMENTARY PROCEDURES REVIEW

Deputy City Clerk LeAnne Williams introduced the item and presented the presentation.

C) SUNSHINE LAW AND PUBLIC RECORDS PRESENTATION

Deputy City Clerk Williams introduced the item and presented the presentation.

D) STAFF REPORT

Staff Liaison David Wisener introduced the item, presented the staff report, and answered questions.

III. BOARD COMMENTS/DISCUSSION

Chair Means asked the members for comments.

There were no comments.

IV. CITIZENS COMMENTS

Chair Means opened the floor for comments.

There were no comments.

ADJOURN

Vice Chair White moved to adjourn; seconded by Member Hayes.

Passed by unanimous consent.

ATTEST:

**CITY COMMISSION OF THE CITY OF
ALACHUA, FLORIDA:**

Presiding Officer

Staff Liaison



City of Alachua

Education Task Force Staff Report

December 1, 2025

- **Strategic Plan Milestones**

- Initiative 1: Promote and advocate for home visitation programs for families of children aged 0 to 5
 - Champion: Ryan Reidway
 - Action Step Updates:
 - Schedule HIPPPY presentation with City Commission 8/25
 - Postponed indefinitely by City Manager
 - Connect with Parents as Teachers to coordinate promotion 8/25
 - Done, pending coordination with other groups
 - Coordinate community event with Children’s Trust, Partnership for Strong Families, Parents as Teachers 9/25
 - Working to coordinate
- Initiative 2: Coordinate with Children’s Home Society and SBAC to establish Community Partnership School at Mebane or Alachua Elementary
 - Champion: David Wisener
 - Action Step Updates:
 - Reconnect with CHS representatives to reengage 8/25
 - Met with Executive Director Tiffany Martin who will be responding with some additional information
 - Determine next action steps 10/25
 - SBAC is not currently interested in pursuing with either school; however, Ms. Martin has an alternative recommendation to be discussed in a separate agenda item today
- Initiative 3: Coordinate with Special Olympics to work toward local schools becoming Unified Champion Schools
 - Champion: Travis White
 - Action Step Updates:
 - Assist local schools as needed 11/25
 - This initiative is progressing with each local school
- Initiative 4: Coordinate with local businesses to create opportunities to recognize children’s achievements and successes
 - Champion: Lynn Hayes
 - Action Step Updates:
 - Create a list of local businesses to contact to participate 9/25
 - Contact local businesses 10/25

-
- Initiative 5: Create an advertising / information sharing strategy to better promote available resources to parents, teachers, and students
 - Champion: Jeff Means
 - Action Step Updates:
 - Brainstorm ideas 9/25
 - Select three methods 10/25
 - Initiative 6: Identify sustainable funding sources from the private sector and / or State and Federal Government levels for subsidizing preschool programs for all children in economic need within the City
 - Champion: Dietra Sherman
 - Action Step Updates:
 - Establish contact with staff from West Sacramento to learn details about its program 10/25
 - Contacted Justine Jimenez with West Sacramento – learned its program relied heavily on State funding not available in Florida. In mid-2010s, program funding was \$500,000
 - Determine what data points will be needed 10/25

January 2026

Monday	Tuesday	Wednesday	Thursday	F	S	S
29 Dec	30 Dec	31	<u>1</u>	2	3	4
5	6	7	8	9	10	11
12 COMM 6:00	13 PZB 6:00	14	15 STAFF MTG 11:00	16	17	18
19	20	21	22	23	24	25
26 CRAAB 3:00 COMM 6:00	27	28	29	30	31	

February 2026

Monday	Tuesday	Wednesday	Thursday	F	S	S
						1
2	3	4	5	6	7	8
9 CRAB 5:00 COMM 6:00	10 PZB 6:00	11	12	13	14	15
16	17	18	19 STAFF MTG 11:00	20	21	22
23 COMM 6:00	24	25	26	27	28	March 1

March 2026

Monday	Tuesday	Wednesday	Thursday	F	S	S
2	3	4	5	6	7	8
9 COMM 6:00	10 PZB 6:00	11	12	13	14	15
16 CRAAB 3:00	17	18	19 STAFF MTG 11:00	20	21	22
23 COMM 6:00	24	25	26	27	28	29
30	31					

April 2026

Monday	Tuesday	Wednesday	Thursday	F	S	S
		1	2	3	4	5
6 CRAB 5:00 COMM 6:00	7	8	9	10	11	12
13	14 Elections	15	16 STAFF MTG 11:00	17	18	19
20 COMM 6:00	21 PZB 6:00	22	23	24	25	26
27	28	29	30			

May 2026

Monday	Tuesday	Wednesday	Thursday	F	S	S
				1	2	3
4 COMM 6:00	5	6	7	8	9	10
11	12 PZB 6:00	13	14	15	16	17
18 CRAAB 3:00 COMM 6:00	19	20	21 STAFF MTG 11:00	22	23	24
25	26	27	28	29	30	31

June 2026

Monday	Tuesday	Wednesday	Thursday	F	S	S
1	2	3	4	5	6	7
8 CRAB 5:00 COMM 6:00	9 PZB 6:00	10	11	12	13	14
15	16	17	18 STAFF MTG 11:00	19	20	21
22 COMM 6:00	23	24	25	26	27	28
29	30					

July 2026

Monday	Tuesday	Wednesday	Thursday	F	S	S
		1	2 <small>Hldy Obvld by COA</small>	3	4	5
6	7	8	9	10	11	12
13	14 PZB 6:00	15	16 STAFF MTG 11:00	17	18	19
20 CRAAB 3:00	21	22	23	24	25	26
27 COMM 6:00	28	29	30	31	Aug 1	Aug 2

August 2026

Monday	Tuesday	Wednesday	Thursday	F	S	S
3	4	5	6	7	8	9
10 CRAB 5:00 COMM 6:00	11 PZB 6:00	12	13	14	15	16
17	18	19	20 STAFF MTG 11:00	21	22	23
24 COMM 6:00	25	26	27	28	29	30
31						

September 2026

Monday	Tuesday	Wednesday	Thursday	F	S	S
	1	2	3	4	5	6
7	3 PZB 6:00	9	10	11	12	13
14 CRAB 5:00 COMM 6:00	15	16	17 STAFF MTG 11:00	18	19	20
21 CRAAB 3:00	22	23	24	25	26	27
28 COMM 6:00	29	30				

October 2026

Monday	Tuesday	Wednesday	Thursday	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12 COMM 6:00	13 PZB 6:00	14	15 STAFF MTG 11:00	16	17	18
19 CRAAB 3:00	20	21	22	23	24	25
26 COMM 6:00	27	28	29	30	31	Nov 1

November 2026

Monday	Tuesday	Wednesday	Thursday	F	S	S
						1
2	3	4	5	6	7	8
9 CRAB 5:00 COMM 6:00	10 PZB 6:00	<u>11</u>	12	13	14	15
16	17	18	19 STAFF MTG 11:00	20	21	22
23 COMM 6:00	24	<u>25</u> Staff must pick Wed or Mon	<u>26</u>	27	28	29

December 2026

Monday	Tuesday	Wednesday	Thursday	F	S	S
30 Nov Staff must pick Wed or Mon	1	2	3	4	5	6
7	8 PZB 6:00	9	10	11	12	13
14 COMM 6:00	15	16	17 STAFF MTG 11:00	18	19	20
21	22	<u>23</u> Hldy Obvld by COA	<u>24</u> Hldy Obvld by COA	<u>25</u>	26	27
28	29	<u>30</u> Hldy Obvld by COA	<u>31</u> Hldy Obvld by COA	Jan 1	Jan 2	Jan 3

2026

January						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

May						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

March						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Green = Commission meeting Dates
 Red = Holidays