



Chair Jeffrey Means
Vice Chair Travis White
Member Lynn Hayes
Member Tanya Floyd
Member Dietra H. Sherman

City Manager Mike DaRoza

The Education Task Force will conduct a
Regular Education Task Force Meeting
At 5:00 PM

to address the item(s) below.

Meeting Date: February 3, 2025

Meeting Location: James A. Lewis City Commission Chambers
15100 NW 142 Terrace
Alachua, FL 32615

Education Task Force Meeting

Notice given pursuant to Section 286.0105, Florida Statutes. In order to appeal any decision made at this meeting, you will need a verbatim record of the proceedings. It will be your responsibility to ensure such a record is made.

CALL TO ORDER

APPROVAL OF THE AGENDA

I. OLD BUSINESS

II. NEW BUSINESS

A) APPROVE MEETING MINUTES

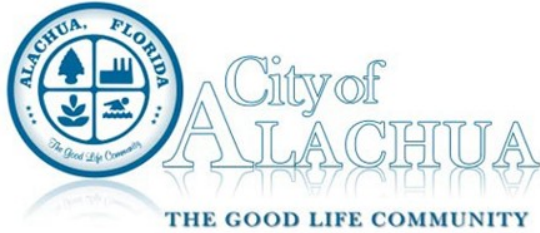
B) APPROVAL OF THE 2025 EDUCATION TASK FORCE CALENDAR

C) CONFIRM DATE FOR 2025 STRATEGIC PLAN WORKSHOP

III. BOARD COMMENTS/DISCUSSION

IV. CITIZENS COMMENTS

ADJOURN



Commission Agenda Item

MEETING DATE: February 3, 2025

SUBJECT: Approve Meeting Minutes

PREPARED BY: Diane Amendola, Assistant Deputy City Clerk

RECOMMENDED ACTION:

Approve the December 2, 2024 Education Task Force Meeting Minutes.

Summary

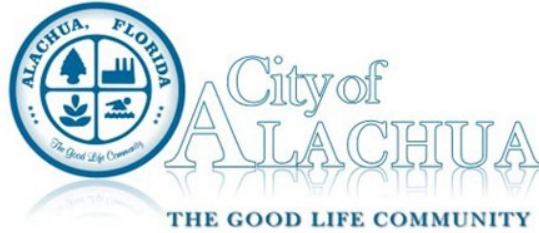
Approve the December 2, 2024 Education Task Force Meeting Minutes.

FINANCIAL IMPACT

ADDITIONAL FINANCIAL INFORMATION

ATTACHMENTS

1. 24.12.02.M.ETF



Regular Education Task Force Meeting Minutes
December 2, 2024 at 5:00 PM

Chair Jeffrey Means

Vice Chair Travis White

Member Lynn Hayes

Member Tanya Floyd

Member Dietra H. Sherman

City Manager Mike DaRoza

Meeting Location: James A. Lewis City Commission Chambers
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CALL TO ORDER

Lead by Chair Jeffrey Means.

Member Tanya Floyd- Absent

APPROVAL OF THE AGENDA

Vice Chair Travis White moved to approve the agenda; seconded by Member Lynn Hayes.

Passed by unanimous consent.

I. OLD BUSINESS

II. NEW BUSINESS

A) APPROVE MEETING MINUTES

Vice Chair White moved to approve the October 28, 2024, Education Task Force Minutes; seconded by Member Dietra Sherman.

Passed by 4-0 vote.

B) SUNSHINE LAW AND PUBLIC RECORDS PRESENTATION

Assistant Deputy City Clerk Diane Amendola provided the presentation.

C) PARLIAMENTARY PROCEDURES REVIEW

Assistant Deputy City Clerk Amendola provided the presentation.

D) ELECTION OF OFFICERS

Vice Chair White moved to nominate Jeffrey Means as Chair for the Education Task Force; seconded by Member Sherman.

Passed by 4-0 roll call.

Member Sherman moved to nominate Travis White to keep his position as Vice Chair; seconded by Member Hayes.

Passed by 4-0 roll call.

E) STAFF REPORT

Economic Development Manager and Staff Liaison David Wisener provided the report.

F) 2025 MEETING DATES

Economic Development Manager and Staff Liaison Wisener provided the presentation.

Vice Chair White moved that the Education Task Force meetings be held on a bi-monthly basis for the next calendar year with dates to be determined; seconded by Member Hayes.

Passed by unanimous consent.

III. BOARD COMMENTS/DISCUSSION

IV. CITIZENS COMMENTS

ADJOURN

Vice Chair White moved to adjourn; seconded by Member Sherman.

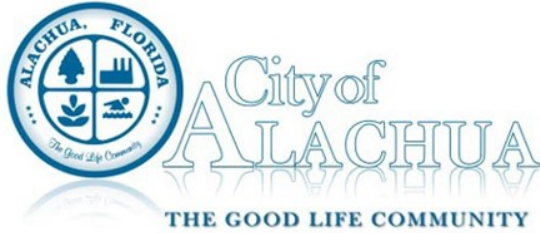
Passed by unanimous consent.

ATTEST:

**CITY COMMISSION OF THE CITY OF
ALACHUA, FLORIDA:**

Presiding Officer

Staff Liaison



Commission Agenda Item

MEETING DATE: February 3, 2025

SUBJECT: Approval of the 2025 Education Task Force Calendar

PREPARED BY: Diane Amendola, Assistant Deputy City Clerk

RECOMMENDED ACTION:

Approve the 2025 Education Task Force Calendar and set a time for regular meetings.

Summary

The Education Task Force Meeting Calendar is proposed on a bimonthly basis. In the past, meetings have been held at 5:00 pm. The Education Task Force members should discuss the proposed dates and the time to meet for the Calendar year of 2025 and approve the time for future meetings.

FINANCIAL IMPACT

ADDITIONAL FINANCIAL INFORMATION

ATTACHMENTS

1. 2025 Calendar ETF-update

2025

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
Su	Mo	Tu	We	Th	Fr	Sa
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October						
Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

May						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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23	24	25	26	27	28	29
30						

March						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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23	24	25	26	27	28	29
30	31					

June						
Su	Mo	Tu	We	Th	Fr	Sa
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

September						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

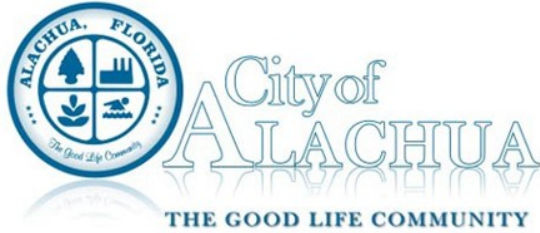
December						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Green = Commission meeting Dates

Red = Holidays

Brown = Election Day

Purple = Education Task Force



Commission Agenda Item

MEETING DATE: February 3, 2025

SUBJECT: Confirm date for 2025 Strategic Plan Workshop

PREPARED BY: David Wisener, Economic Development Manager

RECOMMENDED ACTION:

Select a date and time to hold the 2025 Strategic Plan Workshop and discuss what format the Workshop should take.

Summary

The first Education Task Force Strategic Plan was completed in February 2024, so it is time to schedule a workshop to facilitate crafting the 2025 Strategic Plan.

FINANCIAL IMPACT

ADDITIONAL FINANCIAL INFORMATION

ATTACHMENTS

None